

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, SEPTEMBER 28, 2011
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Thomas Haferman, Ruth Moody, Gerald Nelson, Robert Ashbeck and Dale Gehrke

Member Excused: Dale Gehrke

Staff Present: Planning & Zoning Staff - Jason Grueneberg and Julie Akey Land Conservation Staff – Jerry Storke and Tracy Arnold, UW Extension Staff – Peter Manley and Connie Eisch.

Others Present: Dist #14 Supervisor Dennis Polach.

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** There was no public comment.
3. **Review Correspondence.**
 - a. Thomas Haferman distributed copies of documents that were part of the Frac Sand Briefing held on September 15, 2011 in Madison.
 - b. Jason Grueneberg informed the Committee the 2012 Budget Staffing Worksheets for Planning (#56310) and Private Sewage (#56943) were incorrect (\$6,768). This matter was previously discussed with Mike Martin (Wood Co Finance Director) and is on the October 4th Executive Committee agenda for discussion.
4. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the August 30 2011 CEED meeting, 2) bills from UW Extension, Land Conservation and Planning & Zoning and 3) staff activity reports.

Motion by Gerald Nelson to accept the August 30, 2011 CEED minutes as presented. Second by Robert Ashbeck. Motion carried unanimously.

Motion by Thomas Haferman to accept the Consent agenda as presented. Second by Gerald Nelson. Motion carried unanimously.

Motion by Ruth Moody to accept the staff reports as presented. Second by Thomas Haferman. Motion carried unanimously.

5. University Extension

- a. 2012 Budget Review Peter Manley reported there were no updates.
- b. Civil Rights Review. Peter Manley distributed copies of a Power Point outline on a Wood County Civil Rights Presentation from September 14th. The report contained demographics, population trends and outreach endeavors. This research allowed staff to analyze programs to ensure they are attempting to meet the needs of all the county's residents.
- c. Family Living Presentation. Connie Eisch, UW Extension Family Living Educator, handed an informational brochure on 'The Strong Women' program. This is a 45-55 minute exercise program and is designed for middle-aged and older women to increase their strength and muscle mass. In addition to exercise, health and nutrition lessons are also incorporated into the sessions.

6. Planning & Zoning

- a. Floodplain Management Meeting. Staff members from WI DNR conducted a Community Assistance Visit (CAV) with county staff on September 14th and 15th to discuss the

community's participation in the National Flood Insurance Program (NFIP) and address any questions the community may have about the NFIP and its responsibilities. County staff joined DNR staff on September 14th for a tour of floodplain areas and then met with DNR staff on September 15th to discuss the results of the tour. Chairperson Henkel also participated in the half day session on September 15th. It was noted the DNR compared 1999 aerial photos to 2008 photos and then identified potential floodplain development violations. A brief summary of the two-day meeting was distributed to Committee members for their review. Additional correspondence is expected from WI DNR staff within the next few weeks. As a result, this item will be placed on the October 25th CEED meeting agenda for continued discussion. Chairperson Henkel informed the Committee Justin Conner was very helpful in providing assistance with all mapping issues.

- b. Consider Resolution to Restore Clerk I to Full-Time. The P&Z Clerk I position was reduced from full-time to part-time in 2006 as a result of insufficient funding in the Private Sewage Budget. The triennial POWTS fee was reestablished by County Board Resolution and this fee generates approximately \$80,000 annually for the purpose of funding the POWTS maintenance program without placing a burden on the general tax levy. It was explained restoring the Clerk I position to full-time will allow P&Z staff to better serve the public by having clerical staff more readily available and allow the Clerk I to dedicate more time to the county's maintenance program. Further, this will allow staff to begin the document imaging project in-house to preserve permits and make them more readily available to the public. It was noted this matter is also on the October 4th Executive Committee meeting agenda.

Motion by Gerald Nelson to introduce a County Board Resolution to restore the current P&Z part-time Clerk I to full-time, effective January 1, 2012. Second by Ruth Moody. Motion carried unanimously.

7. County Surveyor. Nothing new to report.

8. Economic Development

- a. Consider Approval for Funding Bicycle/Pedestrian Easement. Jason Grueneberg updated the Committee on the status of the Town of Marshfield's attempt in pursuing adverse possession action on a parcel adjoining the old town dump road. Wood Co Corp Counsel has assisted the town on this land access issue. Acquisition of this easement will allow connection to an existing trail. The Economic Development Budget (#56750) includes money specifically for bicycle trails. It was recommended a portion of this be made available as a good will effort to assist the adjoining landowner in this process.

Motion by Gerald Nelson to approve the funding for the Bicycle/Pedestrian Easement, not to exceed \$500. Second by Ruth Moody. Motion carried unanimously.

9. Land Conservation

- a. Consider Approval to Amend the Wildlife Damage Abatement & Claims Budget for Jan Wolosek. It was noted this does not affect the tax levy as it is unanticipated revenue.

Motion by Thomas Haferman to introduce a resolution to County Board to amend the 2011 Wood County Wildlife Damage Abatement and Claims Program (WDACP) budget for unanticipated State aid monies (\$10,688) and to appropriate those monies to Wildlife Damage Expenditures. Second by Robert Ashbeck. Motion carried unanimously.

- b. Approve Low Bid for Jan Wolosek Fencing Project. It was reported bids were opened on September 13th for the Jan Wolosek Woven Wire Fencing Project. Bids were as follows: Real Fence - \$15,163.20 and Straight Line Fence - \$14,250

Motion by Ruth Moody to accept the low bid from Straight Line Fence in the amount of \$14,250 for the Jan Wolosek Woven Wire Fencing Project. Second by Thomas Haferman. Motion carried unanimously.

- c. North Central Regional RC&D Conference Update. Committee members Ruth Moody and Robert Ashbeck updated the Committee on this conference they recently attended. Ashbeck handed out a brochure on the Farmers' Market Promotion Program (FMPP). This program was created in the 2002 Farm Bill; however, it was not funded until 2006. Jerry Storke informed the Committee discussion was held on how councils are adjusting after losing Federal funding. It was noted they are moving forward and strategizing on possible funding sources that may be available.

Jerry Storke informed the Committee the 2011 WLWCA Annual Conference is scheduled for December 8-9 at Chula Vista. Committee Members Haferman and Moody expressed interest in attending. This item is to be included on the October 25th CEED meeting agenda.

- d. Fall Conservation Practices Tour Update The 2011 Fall Conservation Practices Tour was held on September 13th and was well attended. The stops included: 1) Brad Kremer's robotic milking system and waste storage facility and transfer system, 2) Marshfield UW Arboretum – buckthorn eradication project, 3) Robert & Cindy Pankratz farm – heavy use protection area, livestock fencing, manure storage facility closure, etc and 4) Mike Draxler – forestry stop. Brief discussion was held on a possible tour in October or November.
- e. 2012 Department Budget Update Jerry Storke reported there were no updates.
- f. Approve Low Bid for Russ Haffenbredl. Bids were opened on September 1st for the Russ Haffenbredl waste storage facility push off and heavy use protection project. Bids were as follows: VOH Concrete- \$10,088 and Updyke Construction - \$12,672.55.

Motion by Thomas Haferman to accept the low bid of VOH Concrete in the amount of \$10,088 for the purpose of basing cost share dollars on the Russ Haffenbredl project. Second by Gerald Nelson. Motion carried unanimously.


10. Schedule Next Regular Meeting

- a. Tuesday, October 25, 2011 @ 9:00 a.m.

11. Adjourn

Motion by Thomas Haferman to adjourn at 10:15 a.m. Second by Gerald Nelson. Motion carried unanimously.

Respectfully submitted,



Ruth Moody, Secretary
 Minutes by Julie Akey, Planning & Zoning Office
 Review for submittal to County Board by: Ruth Moody