

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: January 24, 2011

PLACE: Unified Services, Oak Room – Wisconsin Rapids

PRESENT: Donna Rozar, Peter Hendler, Allen Breu, Bonnie Jaecks, Marion Hokamp, Leonard Reineke, Mike Feirer, Lori Slattery-Smith, Jeffrey Koszczuk

EXCUSED: - - -

ALSO PRESENT: Kathy Roetter and Diane Cable (Human Services), Rock Larson (Veterans Service), Sue Kunferman and Kathy Alft (Health Department), Amy Slattery (Edgewater Haven)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chairperson Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

No members of the public were present to provide any comments.

Introduction - Jon Trickey, Boy Scouts Troop 111, joined part of the meeting for a Communication Merit Badge requirement.

4) Correspondence

- Copies of the 2011 department head goals were provided to committee members.
- VA Clinic tour for Health & Human Services Committee members will be scheduled for March 28th at 4:00 pm.

5) Consent Agenda

Human Services report was pulled for further discussion. Motion (Reineke/Breu) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

HUMAN SERVICES – Kathy Roetter answered questions regarding the amendment of Norwood Health Center's 2010 budget and resolution presented to Executive Committee. The dollar amounts as reported have since changed and Kathy explained Mike Martin, the Finance Director, has requested that another resolution be presented. There was committee consensus for Roetter to wait and present a resolution at the February Health & Human Services Committee meeting when dollar amounts are more likely to be accurate, to be then sent to Executive Committee and County Board in March. Feedback on new Human Services report was shared. Recognition was extended for community contributions that helped to make the 2010 Christmas Cheer Program a success. A letter to the editor is being prepared to thank community contributors.

7) Financial Statements/Quarterly Reports

Financial statements and quarterly reports were reviewed and specific questions answered by the appropriate department head. Kathy Roetter brought to the attention of this committee a concern regarding risk reserve funds. The Committee directed Kathy to pull the Health & Human Services Committee and Executive Committee meeting minutes where the Finance Director was directed to setup a risk reserve fund. Information will be forthcoming at the February meeting.

8) Vouchers

Vouchers were reviewed by department and specific questions answered. Motion (Hokamp/Feirer) to approve the vouchers as presented. All ayes. Motion carried.

9) Human Services department update

Kathy Roetter provided an update with transition highlights:

- Concerns with personnel issues which are being addressed.
- Meeting between fiscal managers and the Finance Director to discuss the new general ledger system. Kathy briefly explained the difference between an Enterprise Fund and a Special Revenue Fund and recommends one Special Revenue Fund be created. There was committee consensus to accept the recommendation as presented.
- Workgroups are being developed and line staff is involved with the decision-making process.
- Plans for new signage are being discussed.

10) Communities Putting Prevention to Work (CPPW) update

Kristie Rauter, Community Health Improvement Planner from the Health Department, was introduced to the committee. Kristie presented the CPPW grant, obesity rates, and associated health conditions. Projects occurring in Wood County to address these topics were presented.

11) Health Department report on Hepatitis C Cluster

Sue Kunferman reported on the Wisconsin Division of Public Health's investigation of a recent increase in the number of new Hepatitis C cases being diagnosed in Lincoln, Oneida, Portage, Marathon, Wood, and Langlade counties, shared demographics of the investigation, and provided a fact sheet on Hepatitis C. Questions by committee members about this increase were answered by the Health Officer.

12) Discussion regarding Health Department offices

Chairperson Rozar noted the Executive Committee supports the decision to vacate the Annex building. Sue Kunferman and Terry Rickaby are exploring options and will keep the committee informed on that discussion.

13) Report on Wipfli Strategic Planning

Material will be presented at a tentative special committee meeting February 7th, 5:00 p.m. at Edgewater Haven. Chairperson Rozar will follow-up with Wipfli to confirm availability.

14) Edgewater Haven outsourcing laundry/housekeeping

Amy Slattery presented options for outsourcing laundry/housekeeping services. Motion (Feirer/Breu) to approve Option 2, keeping laundry in-house with 2.7 FTEs and contracting housekeeping with BSG. Amy noted employees who will be affected by this decision had been informed of a possible change with laundry and housekeeping services. All ayes. Motion carried.

15) Edgewater Haven grant for emergency preparedness

Amy Slattery announced Edgewater Haven is a recipient of a Wisconsin Hospital Emergency Preparedness Program grant for purchase of personal protective equipment; head lamps, two-way radios, and hand cranked emergency radios.

Peter Hendler and Mike Feirer excused.

16) Request for secondary employment from an Edgewater Haven employee

Motion (Jaecks/Slattery-Smith) to approve the request for secondary employment from an Edgewater Haven employee. All ayes. Motion carried.

17) Report on Clark County regarding "Woodland Enhanced Health Service Commission"

Kathy Roetter described The Multi-County Nursing Home Model utilized by Clark County Healthcare Center and reported on its impact to Wood County residents. Additional information will be forthcoming at the February 28 committee meeting.

18) Unified Services' request to use unexpended funds from 2010 to purchase an automated external defibrillator (AED)

Motion (Reineke/Slattery-Smith) to approve Unified Services' request for use of unexpended funds to purchase an AED. All ayes. Motion carried. The request will be forwarded to Executive Committee.

19) Unified Services' request to use unexpended funds from 2010 to purchase a snow blower for the AODA Group Home

Motion (Breu/Koszczuk) to approve Unified Services' request for use of unexpended funds to purchase a snow blower for the AODA Group Home. All ayes. Motion carried. The request will be forwarded to Executive Committee.

20) Unified Services' request to carryover unexpended funds from 2010 Clubhouse start-up in Marshfield and Wisconsin Rapids

Kathy Roetter described the Clubhouse model. Motion (Reineke/Hokamp) to approve Unified Services' request for carryover of unexpended funds (\$25,000) from 2010 Clubhouse start-up funding to be used in 2011. All ayes. Motion carried. The request will be forwarded to Executive Committee.

21) Save the Date: WCHSA Spring Conference May 18-20, 2011 in Eau Claire

Kathy Roetter announced the dates for the Spring Wisconsin County Human Services Association Conference. A brochure is not available at this time.

22) Legislative Issue Updates

Department Heads provided legislative issue updates.

23) Items for Future Agenda

Chairperson Rozar noted items for future agendas.

24) Date/Time of Next Meeting

Tentative---February 7, 2011 at 5:00 p.m., Edgewater Haven - Port Edwards

February 28, 2011 at 5:00 p.m., Norwood Health Center, Classroom - Marshfield

25) Adjourn

Motion (Koszczuk/Slattery-Smith) to adjourn the meeting at 7:55 p.m. All ayes. Motion carried.

Minutes were taken by Kathy Alft and reviewed by Michael Feirer, Secretary.

Minutes subject to committee approval.

Michael Feirer, Secretary
Health and Human Services Committee