

## HEALTH AND HUMAN SERVICES COMMITTEE

**DATE:** February 28, 2011

**PLACE:** Norwood Health Center, Classroom – Marshfield

**PRESENT:** Donna Rozar, Peter Hendler, Allen Breu, Bonnie Jaecks, Marion Hokamp, Leonard Reineke, Lori Slattery-Smith, Jeffrey Koszczuk, Mike Feirer (joined the meeting during agenda item #21 discussion)

**EXCUSED:** - - -

**ALSO PRESENT:** Kathy Roetter and Diane Cable (Human Services), Rock Larson (Veterans Service), Sue Kunferman, Kathy Alft, and Nancy Eggleston (Health Department), Amy Slattery and Christina Conrath (Edgewater Haven), Mike Martin (Finance), Trent Miner (County Board Supervisor, Executive Committee Chair), Lance Pliml (County Board Chair), Ed Reed (Human Services), Molly Newman (Marshfield News-Herald)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Chairperson Rozar.

**2) Quorum**

A quorum was declared.

**3) Public Comments**

No members of the public were present to provide any comments.

**4) Correspondence**

- Public Health Trek Across Wisconsin – Health Department (HD) employees will walk, run, or bike across Wood County. H & HSC members are invited to join HD employees for this event.
- Child Abuse Prevention Walk/Run – hosted by Wood County Task Force on Child Abuse

**5) Consent Agenda**

Edgewater Haven and Health Department reports pulled. Motion (Reineke/Jaecks) to approve the consent agenda as presented. All ayes. Motion carried.

**6) Discussion and consideration of items removed from consent agenda**

EDGEWATER – Amy Slattery answered question regarding referrals.

HEALTH – Sue Kunferman responded to concerns regarding work being done on mental health and mental disorders, noting collaboration exists between the Health Department and Human Services Department for this type of activity.

**7) Financial Statements**

Financial statements were reviewed and specific questions answered by the appropriate department head. Mike Martin addressed Edgewater's 2010 budget deficit.

**8) Vouchers**

Vouchers were reviewed by department and specific questions answered. Motion (Hendler/Hokamp) to approve the vouchers as presented. All ayes. Motion carried.

**9) Human Services Department update**

Kathy Roetter provided an update with transition highlights:

- Meetings of workgroups
- Draft mission and vision statements
- Motion (Hendler/Koszczuk) to accept the mission statement as amended. *The mission of the Wood County Human Services Department in partnership with the community is to provide quality, cost effective, and accessible human services that maximize the potential of individuals and families.* All ayes. Motion carried.
- Motion (Koszczuk/Reineke) to accept the vision as amended. *The vision of the Wood County Human Services Department is empowering individuals by offering opportunities.* All ayes. Motion carried.

**10) Environmental Health fee schedule**

Nancy Eggleston presented materials with proposed Wood County licensing fee schedule. Furthermore, it was noted how Wood County is served more efficiently by having inspections local. Motion (Hendler/Breu) to accept the Wood County fee schedule as proposed. All ayes. Motion carried.

- 11) Resolution to authorize out-of-state travel for Sue Kunferman, Health Officer, to attend the American Public Health Association mid-year conference in Chicago IL**  
Motion (Slattery-Smith/Koszczuk) to support the resolution as presented and forward to County Board for approval. All ayes. Motion carried.
- 12) Resolution to authorize out-of-state travel for up to two Health Department employees to attend required *Communities Putting Prevention to Work* annual meeting in Atlanta GA**  
Motion (Hendler/Hokamp) to support the resolution as presented and forward to County Board for approval. All ayes. Motion carried.
- 13) Approval for Healthy Smiles grant application**  
Kathy Alft explained the need for committee approval for Healthy Smiles grant applications. Rozar noted that Healthy Smiles is a non-tax levy budgeted program. Motion (Jaecks/Breu) to approve grant applications as presented for Healthy Smiles program. All ayes. Motion carried.
- 14) Health Department request to purchase Optoma Projector from grant funds**  
Motion (Reineke/Slattery-Smith) to approve the purchase of an Optoma Projector as presented from grant funds. All ayes. Motion carried.
- 15) Resolution to support the State Veterans Trust Fund**  
Rock Larson provided an historical perspective of the State Veterans Trust Fund and reasons for funding support. Motion (Hendler/Koszczuk) to support the resolution as presented and forward to County Board for approval. All ayes. Motion carried.
- 16) Request for leave of absence for Edgewater Haven employee that has exhausted FMLA benefit**  
Ed Reed explained it is appropriate for oversight committee to approve leave of absence for thirty days or less. Amy Slattery responded to committee questions regarding unfilled job responsibilities. Motion (Reineke/Koszczuk) to grant the thirty day leave of absence as requested. All ayes. Motion carried.
- 17) Signatures of committee members for policy on Conflict of Interest Assertion**  
Amy Slattery explained reason for needing signatures.
- 18) Edgewater Haven in-house therapy revenues vs. contracted therapy revenues**  
Christina Conratt presented the positive change with revenues earned between in-house and contracted therapy.
- 19) Resolution amend 2010 budget for Social Services and Norwood**  
Kathy Roetter explained reasons for variance of budgeted expenditures. Motion (Hendler/Breu) to support the resolution as presented and forward to Executive Committee and County Board for approval. All ayes. Motion carried.
- 20) Risk reserve for Unified Services**  
In follow-up to discussions on risk reserves, Kathy Roetter shared copies of Health & Human Services and Executive Committee meeting minutes that addressed the use of unexpended funds. Mike Martin provided a brief explanation of net working capital and the impact of 2009 year end transfers. Furthermore, Mike described how the transparency of funds will be noted on budget documents. Kathy shared her intentions for fund utilization, contingent on approval by the oversight committee.
- 21) Update on multi-county nursing home consortium, Woodland Enhanced Health Services**  
Rozar and Kathy Roetter briefed committee members on the progress of this initiative. Kathy shared her thoughts on Wood County responsibility for those residents currently in the Clark County facility. Woodland Enhanced Health Services personnel provided draft documents during an informational meeting last week and will respond to questions raised regarding the content of that material. A follow-up meeting is scheduled.
- 22) Resolution acknowledging and proclaiming Social Work month March 2011**  
Motion (Hokamp/Slattery-Smith) to support the resolution as presented and forward to County Board for approval. All ayes. Motion carried.

[ break ]

- 23) Update on strategic plan for Norwood**  
Kathy Roetter noted several strategic plan options have been considered. Wipfli will perform an in-depth analysis of two options and present to the Health & Human Services Committee at the March meeting.

**24) Edgewater Haven strategic planning recommendation**

Rozar reviewed the five options for consideration. Committee members discussed and expressed support or opposition to each option. Amy Slattery responded to questions and concerns. Following a thoughtful and deliberative discussion, motion (Hokamp/ Koszczuk) to raze the front portion of the building (15,000 sq ft), move therapy from ground to the first floor, and continue to implement efficiencies. These recommendations will go to the Executive Committee because of the fiscal impact of the motion. All ayes. Motion carried. There will be a permanent agenda item entitled "Update on Edgewater Haven efficiency implementation" to discuss and track progress of initiatives.

**25) Legislative Issue Updates**

- Motion (Koszczuk/Jaecks) to allow Health & Human Services Committee members to attend Human Services Capital Day April 6, 2011. If interested in attending, RSVP to Carol Kummer by March 9<sup>th</sup>. All ayes. Motion carried.
- Kathy Roetter shared concerns about Medicare and Medicaid reimbursement rates and workforce issues with Economic Support as they pertain to the Budget Repair Bill.

**26) Items for Future Agenda**

Rozar noted items for future agendas.

**27) Date/Time of Next Meeting**

March 28, 2011 at 5:00 p.m., Health Department, Courthouse Annex – Wisconsin Rapids (tour of the VA facility will take place prior to meeting at 4pm)

**28) Adjourn**

Motion (Koszczuk/Slattery-Smith) to adjourn the meeting at 8:18 p.m. All ayes. Motion carried.

Minutes were taken by Kathy Alft and reviewed by Michael Feirer, Secretary.

Minutes subject to committee approval.

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Michael Feirer, Secretary  
Health and Human Services Committee