

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: November 28, 2011

PLACE: Health Department, Riverview Clinic Building, 4th Floor – Wisconsin Rapids

PRESENT: Donna Rozar, Peter Hendler, Marion Hokamp, Allen Breu, Bonnie Jaecks, Lori Slattery-Smith, Jeffrey Koszczuk, Tom Buttke, Mike Feirer

ALSO PRESENT: Kathy Roetter, Rhonda Kozik, and Diane Cable (Human Services), Sue Kunferman and Kathy Alft (Health Department), Amy Slattery (Edgewater Haven), Rock Larson (Veterans Services), Karen Madden (Wisconsin Rapids Daily Tribune), Terry Stelzer (Safety and Risk Management), Lance Pliml (County Board Chair)

1) Call to Order

Meeting called to order at 5:00 p.m. by Chair Rozar.

2) Quorum

A quorum was declared.

3) Public Comments

No members of the public were present to provide comments.

4) Correspondence

- n/a

5) Consent Agenda

Edgewater Haven and Human Services reports were pulled for discussion. Motion (Feirer/Breu) to approve the consent agenda as presented. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

EDGEWATER: Amy Slattery responded to questions regarding compensation and benefits of 24/7 Norwood and Edgewater Haven registered nurses. Amy also explained selection of ad placement.

HUMAN SERVICES: Kathy Roetter responded to questions regarding the Norwood admission unit census and drug court update.

7) Financial Statements

Financial statements were reviewed and specific questions answered by the appropriate department heads.

8) Vouchers

Vouchers were reviewed by department and specific questions answered. Motion (Hendler/Buttke) to approve the vouchers as presented. All ayes. Motion carried.

9) Conceal and Carry Law and how it affects departments not located in the Courthouse

Terry Stelzer spoke briefly about the Conceal and Carry Law. A resolution passed by County Board changed the county's Violence in the Workplace Prevention Policy and addresses conceal and carry. The resolution gives oversight committees the authority to decide whether or not to post in departments not located in the Courthouse. Terry addressed the perspective of immunity if the county would post. Motion (Hendler/Koszczuk) to allow the departments to post notices at the discretion of each department head. 8 ayes, 1 nay. Rozar opposed (State Law provides protection needed and stated concern about increased liability for county with posting). Motion carried. Terry Stelzer would like to work with department heads who choose to post.

10) Norwood Health Center Fitness for Duty

Rhonda Kozik provided a recap of the fitness for duty discussions at last month's meeting. Rhonda noted Corporate Counsel reviewed the proposed policy who had some concerns. Consultation with Peter Kastenholtz and Human Resources will occur before policy is put into place. Terry Stelzer shared his concerns with the committee as it pertains to workers comp and ADA laws; and cautions the committee before acting on the proposed Fitness for Duty Policy. No action was taken.

11) Implementing Edgewater Haven Efficiencies

Amy Slattery shared implemented efficiency progress.

- September 2011 therapy and housekeeping expenses and revenues were compared to same period last year.

12) Point and Pay system review

Amy Slattery noted the system is in place but has not been used yet. There is no cost to Edgewater.

13) Human Services Department update

Kathy Roetter provided an update with transition highlights:

- Inequities in pay structures with managers were presented and an organizational chart with current pay grades was provided to committee members. This chart is a work in progress and will be further reviewed before being presented to the committee for approval.

14) Risk Reserve Fund for Human Services

Kathy Roetter updated the committee on the risk reserve fund research she has done as requested and gave examples of high cost, unanticipated cases. Kathy recommends \$2.5 million be set aside as a fund balance and suggests we develop a pathway toward that amount. There was committee consensus to support the concept; however, additional information to justify the amount needs to be identified. Kathy will continue to research the issue and keep the committee updated.

15) Update on Income Maintenance

Kathy Roetter provided an update on contracts associated with income maintenance.

16) AODA Rural Women's Grant

Kathy Roetter described the opportunity to apply for a rural women's AODA grant and shared how this grant funding could be used in Wood County. Motion (Buttke/Hendler) to support the application for grant funding as presented. All ayes. Motion carried.

17) Psychiatric needs in Wood County

Kathy Roetter described Psychiatry needs in Wood County with the shortage of psychiatrists and concerns regarding lack of services this shortage presents. Long range planning is necessary to address this shortage and these needs.

18) Mental Health Therapist – request for increase in hours

This agenda item is informational only as this increase was already included in the budget. Human Services will move forward on the budgeted increase in hours for a Mental Health Therapist.

19) Purchase of Curing Light, Portable Dental Chair, and Orascope Light System from grand funds for Healthy Smiles program

Sue Kunferman explained reasons for purchase requests. Motion (Hendler/Feirer) to approve the purchase of Healthy Smiles equipment as presented with grant funds. All ayes. Motion carried.

20) Health Department relocation update

Sue Kunferman and Kathy Alft extended their appreciation of support in the relocation of the Health Department. Karen Madden explained the intent of her article regarding discussions at the county board meeting on this matter. The Health Department will finish moving furniture and supplies this week with operations beginning December 1st in the Riverview Clinic Building.

21) NPHPSP Field Testing of Re-engineered Governance Instrument

Based on the ten public health essential services, Sue Kunferman facilitated evaluation of essential services 8 through 10.

22) Legislative Issue Updates

Department heads provided legislative issue updates as they pertain to their departments.

23) Items for Future Agenda

Rozar noted items for future agendas.

24) Date/Time of Next Meeting(s)

December 19, 2011 at 4:00 p.m., Norwood Health Center, Classroom – Marshfield (**NOTE date and time change to third Monday due to holidays**)

25) Adjourn

Rozar declared the meeting adjourned at 7:25 p.m. All ayes. Motion carried.

Minutes were taken by Kathy Alft and reviewed by Mike Feirer, Secretary.

Minutes subject to committee approval.

Mike Feirer, Secretary
Health and Human Services Committee