

**MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

DAY & DATE: January 05, 2012
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 10:55 A.M.
MEMBERS PRESENT: Chairman, Thomas Haferman; Vice-Chairman, Trent Miner; Secretary, Dennis Polach; and member Marion Hokamp
MEMBERS EXCUSED: Member, Ross Miltimore
OTHERS PRESENT: Highway Commissioner Doug Passineau; Office Manager, Heather Gehrt; Park Administrator, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; and others as listed on sign-in sheet.

1. Chairman T. Haferman called the meeting to order at 8:00 A.M.
2. Public comments: T. Haferman polled the audience and people were there for a presentation later in the Parks section. T. Haferman asked that all comments be held until then.

Due to the amount of people in attendance, the meeting was moved to the Auditorium and a sign placed on the door of Room 115.

3. The minutes of the December 01, December 13, and December 20, 2011 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by D. Polach and seconded by T. Miner to approve the above-mentioned minutes. Motion carried.

4. CTH Y has received complaints about the parking on both sides of the roads by Hebert's Bar and the safety. According to State Statues, it is legal to park on both sides of the road, however, D. Passineau would like to see it brought down to one side if there are any problems. To date, there have been none. D. Passineau will follow up with the Sheriff's Department to be sure and bring back at the February Committee meeting.
5. Quotes for a pickup truck were reviewed. There were seven quotes, with two quotes being rejected due to not meeting specifications.

A motion was made by T. Miner and seconded by M. Hokamp to accept the quote that is most advantageous to Wood County after review of the specifications by the Highway Department personnel. Motion carried.

6. Quotes for a quad axle truck were reviewed. It was felt that the quotes came in too high and some specifications were not clearly defined. All quotes will be rejected and after specifications are defined, let out for quote again.
7. With turnover in employment (1) person needs to go to aggregate training in Platteville, WI and (2) employees need to have asphalt testing training in Wisconsin Rapids.
8. Current Projects Update. (see attached sheet)
 - All LFA guardrails are finished.
 - Crackfill on roads will begin next week.
9. The monthly bill listing was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

10. Accounting Supervisor's report was reviewed.

A motion was made by T. Miner and seconded by D. Polach to approve the Accounting Supervisor's report. Motion carried.

11. Correspondence.

- Adams County center lining project.
- Capacitater for asphalt plant to prevent surges.
- Lots for sale next to Highway Shop.
- FRAC Sand Engineering Firm hired to test roads after thaw.
- Still 7 employees short.
- CTH G awarded grant from Bureau of Indian Affairs.

12. Building & Grounds Supervisor's report was reviewed. (see attached sheet)
 - This is the Departments 2nd year in a row with minimal accident claims-(1 claim for a bee sting from a seasonal employee)

A motion was made by T. Miner and seconded by M. Hokamp to approve the Building & Grounds Supervisor's report. Motion carried.

13. Office Manager's report was reviewed. (see attached sheet)

A motion was made by D. Polach and seconded by T. Miner to accept the Office Manager's report. Motion carried.

14. Park Administrator's report was reviewed. (see attached sheet)
 - Waiting to hear from the DNR if any permits are needed to do work to the ditch bank that has experienced erosion problems near the ATV area.

- 2012 Department Workplan was presented with Department goals and objectives.
- County Conservation Funds Resolution.

A motion was made by T. Miner and seconded by D. Polach to approve the County Conservation Funds resolution and forward to County Board for their approval. Motion carried.

- Nepco Private Boat Landing. Brad & Pat Pavloski, of Pavloski Developments, attended this portion of the meeting to offer a trade to the County. The Pavloski's would buy back the boat landing they previously had sold to Midwest Marina and give to the county. They would install a wash down station, well, pump, reconstruct and expand the parking area, construct a storm water management system and a concrete approach. They would also give the County 1 rod of land along Griffith Ave. and a small triangle of land across the street from the boat landing to increase road right of way for County Highway Department.
- The County would then in turn give the Pavloski's a triangle of land (approximately 10 acres) on the south-east end of Nepco along with a strip of land and an additional 8 acres located in the north-east corner of the property.
- There would be "stipulations" put on the landing like putting up a locked gate and not letting the boat landing be utilized after 10:00 PM.

NOTE: The Pavloski's also offered during the meeting that if the County marked out new trails that are currently located on those parcels in Nepco Park, that they would build the new trails at their expense.

No action was taken by the Committee at this time, but C. Schooley was instructed to find out rough estimates for improvements and values of parcels, and the cost to buy outright. C. Schooley will also meet with Corporation Counsel to find out if this would need County Board approval. This item will be put on the agenda for next month's meeting.

The Committee recessed at 9:25 AM and returned to Room 115 at which time it continued the meeting at 9:33 AM.

A motion was made by T. Miner and seconded by D. Polach to approve the Park Administrator's report. Motion carried.

15. Forest Administrator's Report was reviewed. (see attached sheet)
 - Forestry 2012 Workplan and resolution.

A motion was made by T. Miner and seconded by D. Polach to approve the 2012 Forestry Workplan resolution and forward to County Board for their approval. Motion carried.

- Contract Extensions requests from Futurewood Corporation.

#654—this was originally a 2 year contract that has had one extension already with no increase in stumpage. This job is 90% completed with one small area that is left to cut due to wet ground conditions. There is also an oak wilt restriction on this property. F. Schubert would recommend a 1 year extension with no stumpage increase.

#657—this was originally a 2 year contract that has had one extension already with no increase in stumpage. This job is 85% completed with an oak wilt restriction and need wet/frozen conditions to harvest. F. Schubert would recommend a 1 year extension with no stumpage increase.

#658—this was originally a 2 year contract that has had one extension already with no increase in stumpage. This job has not been started although there has been some road improvements done with a dozer. There is an oak wilt restriction and requires frozen ground conditions to cross a creek, and operate machinery in portions of the sale area. Most of this area is located on fairly wet ground and past winters have not been sufficient for freezing due to heavy snow cover, saturated soils, and insufficient cold temps. F. Schubert would recommend a 1 year extension with no stumpage increase.

A motion was made by T. Miner and seconded by D. Polach to extend the above-mentioned contracts until March 15, 2013 with no increase in stumpage. Motion carried.

A motion was made by T. Miner and seconded by M. Hokamp to approve the Forest Administrator's report. Motion carried.

16. Correspondence.

- The Chairman of the Town of Arpin wanted to express his dissatisfaction with the Committee regarding a requested fee waiver.

17. The monthly bill listing was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the monthly bill listing. Motion carried.

18. The revenue report was reviewed.

A motion was made by T. Miner and seconded by M. Hokamp to approve the revenue report. Motion carried.

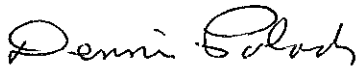
19. Next meeting date is: February 02, 2012 at the Wood County Highway Shop.

A motion was made by T. Miner and seconded by D. Polach to go into closed session pursuant to §19.85 (1) (c) Wisconsin Statutes to discuss evaluations of Park Administrator and Highway Commissioner. Motion carried.

A roll call vote was taken to go into closed session: T. Haferman-yes; M. Hokamp-yes; T. Miner-yes; D. Polach-yes

A motion was made by T. Miner and seconded by M. Hokamp to return to open session. Motion carried.

A motion was made by T. Miner and seconded by M. Hokamp to adjourn at 10:55 A.M. Motion carried.



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Manager