

***MINUTES OF THE HIGHWAY INFRASTRUCTURE &  
RECREATION COMMITTEE***

**DAY & DATE:** October 6, 2011  
**PLACE:** Wood County Highway Department, 555 – 17<sup>th</sup> Avenue  
 North, Wisconsin Rapids, WI 54495  
**MEETING TIME:** 8:00 AM  
**ADJOURNMENT TIME:** 11:12 AM  
**MEMBERS PRESENT:** Chairman Thomas Haferman, Vice-Chairman Trent Miner,  
 Secretary Dennis Polach, and members Ross Miltimore and  
 Marion Hokamp  
**OTHERS PRESENT:** Park Administrator Chad Schooley, Forest Administrator  
 Fritz Schubert, Highway Commissioner Douglas Passineau,  
 Accounting Technician John Peckham. See attached sign-  
 in sheet for additional attendees.

1. Item #1 – Call meeting to order. Chairman Tom Haferman called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments. Haferman asked if there were any public comments on the agenda. There were none.
3. Item #3 – Approve minutes of the September 1, 2011 and September 20, 2011 Highway Infrastructure & Recreation Committee. The minutes were reviewed.

**Moved by Polach, seconded by Hokamp to approve the minutes as presented.  
Motion carried unanimously.**

4. Steve Barg, City of Marshfield Administrator, gave a report to the Committee regarding frac sand. Barg reported that a meeting was held on September 4<sup>th</sup> and about 80 people attended. While that meeting had a good exchange of information, the City of Marshfield officials continue to have the same concerns as previously voiced during the August meeting. Barg requested that the Committee deny the use of the agreement at this time and perhaps revisit the issue in a year or so.

Fred Schindler of Marawood Construction Services distributed a comparison of Clark County and Wood County's population, budgets, and amount spent on highway maintenance and construction. The counties have nearly the same number of miles of county trunk highway, however, Schindler chose to use population in his calculations. His spreadsheet showed that Wood County is spending \$38.96 per citizen and Clark County spends \$71.42 per citizen on highway maintenance and construction.

Steve Manier of Carbo – Marshfield, Inc. commented that his company is working in the old Wick building and preparing to do business in Wood County, however,

additional costs to their operation could cause them to reconsider their investment in Wood County.

The Committee accepted all the reports and public comments but had no comment itself at this time.

## **PARKS**

5. Item #5 - The Building and Grounds Supervisor Report was reviewed (see attached report).

**Moved by Miner, seconded by Hokamp to approve the Building and Grounds Supervisor Report. Motion carried unanimously.**

6. Item #6 - The Office Manager Report was reviewed (see attached report).

**Moved by Miltimore, seconded by Polach to approve the Office Manager Report. Motion carried unanimously.**

7. Item #7 - The Park Administrator Report was reviewed (see attached report).

Schooley mentioned that the department is in the process of compiling the winter brochure. He distributed a spreadsheet showing planned fees for the season. Schooley is not recommending any fee changes at this time.

Nepco boat landing has been milled and compacted. Paving should commence within a few weeks.

There are no Special Use Permits to consider at this time.

There are a number of geese inhabiting the parks and their numbers appear to be increasing. Schooley recommended that a limited number of individuals be allowed to go into North Wood County Park after it closes October 31<sup>st</sup> to thin the gaggle. The Committee agreed that Schooley should explore his options and proceed.

**Moved by Miner, seconded by Polach to approve the Park Administrator Report. Motion carried unanimously.**

## **FORESTRY**

8. Item #8a. - The Forest Administrator Report was reviewed (see attached report).

Timber sale update and balance sheet were distributed.

**Moved by Miner, seconded by Miltimore to approve the Forest Administrator Report. Motion carried unanimously.**

9. At this time, Chairman Haferman asked that Item 8b be saved until the time appointed on the agenda and moved to Item #9 – Old Business. Conceal/ Carry Law on Park and Forestry Property. Schooley recommends that the County go with State law throughout the parks rather than put up special signing.

**Moved by Miltimore, seconded by Miner to adhere to the concealed carry law at this time. Motion carried unanimously.**

10. Item #10 – New Business. Schooley has received several complaints about Nepco boat landing on the west side of the lake. The landing has been closed off because the land was sold by Domtar to a private individual. Since it is private land, the County cannot do anything about the situation.
11. Item #11 – Correspondence. There was no correspondence to review.
12. Item #12 - Approve payment of bills.

**Moved by Hokamp, seconded by Miltimore to approve payment of the bills. Motion carried unanimously.**

13. Item #13 - Revenue report.

**Moved by Polach, seconded by Miltimore to approve the revenue report. Motion carried unanimously.**

The Committee took a break at 8:49 AM. The meeting reconvened at 9:00 AM.

14. Item #8b – Army Corps of Engineers Actions/Restoration Requirements in Relation to past Cranberry Grower encroachment/damage to County Forest. Chris Knotts, U.S. Army Corps of Engineers, spoke to the Committee about an issue the Corps has with Searles Cranberry. The Corps is requiring Searles to restore some wetland areas which will require the company to move heavy equipment onto county land.

**Moved by Miner, seconded by Miltimore to allow Searles Cranberry Company to enter onto County Forest and do all the work as recommended by the Army Corps of Engineers. Motion carried unanimously.**

## **HIGHWAY**

15. Item #14 – The Committee may go into closed session per §19.85(1)(e) to discuss negotiations of contracts with frac sand companies.

**Moved by Miner, seconded by Hokamp to go into closed session at 9:15 AM per §19.85(1)(e) to discuss negotiations of contracts with frac sand companies. Chairman Haferman called for a voice vote and Accounting Technician John Peckham did the roll – Marion Hokamp – aye, Dennis Polach – aye, Ross Miltimore – aye, Trent Miner – aye, and Tom Haferman – aye.**

16. Item #15 – Return to open session.

**Moved by Polach, seconded by Miner to return to open session at 9:47 AM.**

**Moved by Miltimore, seconded by Hokamp to direct the Highway Commissioner to sign an agreement with Northern Frac. Motion carried unanimously.**

17. Item #16 – Ray Polkinghorn, SEH, to give an update on CTH C. Ray Polkinghorn, SEH, spoke to the Committee about CTH C. The design work is done and construction is ongoing.

18. Item #17 – Discuss, and possibly act on, wheelchair warning sign. Brandon Dammann, Highway Department Patrol Superintendent, talked with George Nicklaus, WisDOT, and they gave him several arguments against placing Wheelchair Warning signs at the proposed location. Included in the reasons given were that the wheelchair-bound individual could get a false sense of security from the signs, the signs are there all day while the individuals are only there for several minutes, and there is good vision in that area. The Committee consensus was that there is no need for signage at this location.

19. At this time, Chairman Haferman moved to Item #19 – Discuss BIA funding of STH 173/CTH G intersection. Jon Schrader, Bureau of Indian Affairs (BIA), spoke to the committee about this intersection. He related that there is about \$200,000 left over from the original CTH G ARRA project due to the deft handling of said job by Roland Hawk of Jewell Associates. That money has to be used along the same corridor because it was approved for that area at the federal level. The BIA would like to improve the intersection with one of two plans which were shown to the Committee by Roland Hawk. Both options would cost under \$200,000. In order to get the process going, there has to be a signed addendum to the original agreement.

**Moved by Miner, seconded by Miltimore to have the Commissioner sign the addendum to the agreement. Motion carried unanimously.**

20. At this time, the Committee returned to Item #18 – Discuss, and possibly act on, sale of crusher. The 1964 Crusher engine has blown up and Commissioner Passineau would like to sell it and get a screening-type crusher for recycle asphalt, salt/sand, etc. The Committee gave its consensus for the Commissioner's idea.

21. Item #20 – Sign order to convey property at Klondike and USH 10.

**Moved by Miner, seconded by Hokamp to sign a resolution authorizing the County Clerk to sign a Quit Claim Deed transferring property to the Wisconsin Department of Transportation. Motion carried unanimously.**

22. Item #21 – Current Projects update. The Current Projects Update was reviewed (see attached report).

23. Item #22 – Approve payment of bills.

**Moved by Miner, seconded by Miltimore to approve payment of the bills. Motion carried unanimously.**

24. Item #23 – The Accounting Supervisor's report was reviewed.

**Moved by Miner, seconded by Haferman to approve the Accounting Supervisor's report. Motion carried unanimously.**

25. Item #24 – Correspondence.

Scenic byways – Fred Clark is introducing a bill to allocate some of the scenic byways funds to counties. Currently, all the money is given to State projects.

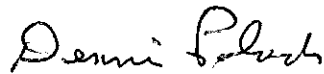
North Central Region Fall Meeting will be held at Menominee Resort on October 28<sup>th</sup>.

Someone stole a hose at the asphalt plant, resulting in a minor leak that the department cleaned up itself.

26. Item #29 - Next regular meeting date is tentatively set for November 10, 2011, 8:00 AM at the Wood County Courthouse.

27. Item #30 – Motion to adjourn.

**Moved by Miner, seconded by Miltimore to adjourn at 11:12 AM. Motion carried unanimously.**



Dennis Polach, Secretary

Minutes taken by John Peckham, Highway Department Accounting Technician

## **BUILDING AND GROUNDS REPORT**

September 1, 2011

By D. Quinnell

### CURRENT PROJECTS

- The vault toilet at North Park will be done by mid September.
- We have begun to work on the Nepco boat landing and will continue after Labor Day.
- We are also starting the Red Beach toilet building.

### MAINTENANCE OPERATIONS

- We are continuing operations for mowing and keeping the campgrounds in good repair.
- The end of the season is here and the beaches will be closed soon. We have a problem at the North Park beach. The 60 year old septic system has rusted out and needs replacing. We will prepare for a replacement before opening next year.

### EMPLOYEE MATTERS

- We have come to the end of summer and our LTE's are gone for the season.
- We have had a safe and successful year so far and hope to continue for 2011.

### OTHER

- We are looking for quotes on an equipment trailer that is suitable for the skid steer. One that can be pulled by the new utility truck. This will save time and fuel as that truck is often on the project where the skid steer is being used.

## FOREST ADMINISTRATOR REPORT

September 01, 2011

By: F. Schubert

Program Reports:

**FOLDER BALANCES AS OF 08-31-2011**

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED	YEAR AWARDED
645	LAMBERT FOREST PRODUCTS	\$ (822.83)	\$ 14,994.40	\$ -	2008
658	FUTUREWOOD CORPORATION	\$ (20.00)	\$ 74,207.60	\$ -	2008
681	FUTUREWOOD CORPORATION		\$ 38,626.60	\$ 5,361.41	2010
682	FUTUREWOOD CORPORATION		\$ 42,199.00	<u>\$ 2,257.37</u>	2010
				<b>\$ 7,618.78</b>	
<b>FORESTRY TOTAL = \$162,725.31</b>					

**Timber Sale Activity (August)**

**Jobs Started:** #654 Futurewood

**Jobs Continuing/Reactivated:** None

**Jobs Gone Inactive:** None

**Jobs Finished:** None

Wood County Highway Department  
Project Update  
September 1, 2011

Asphalt

- Paving in City of Wisconsin Rapids, Towns of Grand Rapids, Port Edwards, and Remington, and CTH CC.

Culverts and Grading

- Highway crews are replacing culverts in the Towns of Saratoga, Sigel, Hansen, and Rudolph, as well as the Village of Auburndale.

Personnel

- Marty Ceyress has been hired as a Common Laborer.

General Maintenance

- Crews are doing shoulder work on CTH CC.
- We are cutting brush along county trunk highways.
- Highway employees are mowing on both county and state highways.
- We are doing FEMA work in the Towns of Hansen and Arpin.
- Crews are sealing state bridges.
- Crews are replacing signs on both county and state highways.
- We are performing FEMA repairs on CTH ZZ.
- We are hauling and grading road base for the Town of Saratoga.
- Crews are replacing the culvert on CTH H.
- Patching in the Town of Arpin is being done.
- We are doing concrete repairs on State Highways 13 and 54.
- Shoulders are being graded on state and county highways, as well as in the Town of Marshfield.

Road Closures/Openings

- See Attached.

## Road Closures - Highway Department

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### Road Closure Detail

Start Date            7/25/2011

End Date             10/31/2011

Affected Roads     CTH C, between STH 34 and CTH O

Work Description   The project consists of widening the road and complete reconstruction.

Detour  
Description            CTH O to CTH DD to STH 34