

## EXECUTIVE COMMITTEE

DATE: Tuesday, May 2, 2017  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
  - (a) Review/approve minutes from previous committee meetings
  - (b) Monthly letter of comments from department heads
  - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. Review items, if any, pulled from consent agenda
5. Considering to do away with the CWED Loan Review Board
6. Options for payroll department – Presentation by Wipfli
7. **Maintenance**
  - (a) Review letter of comments
  - (b) Update on River Block Construction and Courthouse Remodeling
8. **Safety & Risk Management**
  - (a) Review letter of comments
9. **Information Technology**
  - (a) Review letter of comments
10. **Wellness**
  - (a) Wellness Updates
11. **Treasurer**
  - (a) Review letter of comments
  - (b) Acceptance of Quit Claim Resolution
12. **Finance**
  - (a) Contract with Sequoia-Cost Allocation audit
  - (b) Correspondence
    - Budget and actual reports for 4 months ended April 30, 2017
    - Year-to-date capital project fund expenditures (State Trust Fund Loans).
13. **Human Resources (HR)**
  - (a) Health insurance update and reserve fund review.
  - (b) Review of vision insurance premiums.
  - (c) Review Finance Director position description.
  - (d) Review draft of Request for Proposals for market review of Compensation Plan.
  - (e) Review memo relating to pay increase recommendation for “red-circled” employees.
14. Consider any agenda items for next meeting.
15. Set next regular committee meeting date.
16. Adjourn