

Golden Sands Resource Conservation & Development Council, Inc.
Finance/Personnel Committee Meeting Agenda

January 17th, 2019

Golden Sands RC&D Office

CWCM Community Mtg Rm (Learning Landing-Front Window Area) – 1st Floor

1100 Main Street

Stevens Point, WI

9:00 AM – 10:00 AM

Call to Order _____ Hernandez
Introductions _____ Hernandez
Minutes Approval _____ Committee

*****CLOSED SESSION*****

The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.

*****RECONVENE OPEN SESSION*****

1. Discussion and Possible Action – Treasurer’s Report
2. Discussion and Possible Action – Financial Procedures
 - a. Accountant’s Review/990 tax filing
 - b. Update on endowment funds - Next steps, promoting giving
 - c. Update on Development and Fundraising Plan
 - i. Direct marketing of services
 - ii. LCC meeting presentations
3. Discussion and Possible Action – Staff & Membership
 - a. Staff title changes - Benes stepping up to Exec Director, Thorstenson part-time
 - b. Career Ready Internship update
 - c. Personnel reviews
4. Discussion and Possible Action – Council Purchases
 - a. Update on video
 - b. Rent - office space
5. Discussion and Possible Action – Insurance & Benefits
 - a. Other updates
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
 - a. Communications/Marketing Strategies
 - i. Quarterly newsletter
 - ii. Website updates
7. Other Business
8. Adjourn