

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE** Tuesday, September 03, 2013  
**TIME:** 8:00 a.m.  
**PLACE:** Room 115, Wood County Courthouse  
**PRESENT:** Trent Miner, Donna Rozar, Hilde Henkel, Lance Pliml, Peter Hendler  
**OTHERS PRESENT:** Dennis Polach, Terry Stelzer, Michael Martin, Ed Reed, Paula Tracy, Amy Kaup, Bonnie Nuber, Terry Rickaby, Carol Tetzloff

The meeting was called to order at 8:00 a.m. by Chairman Miner.

**Public Comment** - No comments from the public

**Consent Agenda** – No additions or corrections to the consent agenda

**Motion (Henkel/Pliml) to approve the consent agenda as amended. Motion carried.**

Maintenance Coordinator Rickaby presented information on the bids for the Jail roofing project.

**Motion (Rozar/Pliml) to authorize the Maintenance Coordinator to contract with Nick Michels & Sons with regard to the Jail roof project in the amount of \$100,436. Motion carried unanimously.**

Rickaby presented the four responses to the space needs RFP. It was the consensus of committee to refer the responses to the Space Needs Study Implementation Committee for their review and recommendation.

Safety and Risk Manager Stelzer noted highlights regarding his monthly letter of comments.

Information Systems Director Kaup answered questions regarding her 2014 budget proposal.

Finance Director Martin presented information regarding the RFP for audit services. He stated the panel's recommendation was to contract with Clifton Larson Anderson.

**Motion (Pliml/Miner) to authorize the Finance Director to contract with Clifton Larson Anderson for audit services. Motion carried unanimously.**

Martin presented information on a resolution to amend the 2013 budget for Public Health.

**Motion (Pliml/Rozar) to approve the resolution to amend the 2013 budget for Public Health. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.**

### **Human Resources**

The Committee discussed a memo from Nationwide Financial regarding its new 457 deferred compensation plan design. Participants would not need to re-enroll – their accounts automatically are transferred to the new plan design. Wood County will work with Nationwide to inform employees about the change and answer any questions.

**Motion (Hendler/Rozar) to approve the new Nationwide Financial 457 deferred compensation plan design. Motion carried unanimously.**

Ed Reed reviewed a memo summarizing the discussions the Committee has had to date on the health insurance plans including recommended changes to the current health insurance plans, to explain several impact factors that will affect 2015 and obtain input from the Committee on several plan issues.

Recommended changes include: a) Change the Office Visit co-pay on all plans from \$10 to \$20; b) Increase Emergency care for all plans from \$50 to \$150. Urgent Care remains at \$25; c) Increase the Prescription Drug Maximum for the Extended Plus plan from \$500/person/year to \$1,500/person/year.

Based on most recent information, it is recommended to increase the drug co-pays from \$5/\$10/\$20 to \$5/\$20/\$35.

**Motion (Pliml/Hendler) to adopt the recommended changes to the health insurance plan and to approve a 3.5% increase in health insurance premiums. Motion carried unanimously.**

**Motion (Pliml/Hendler) to increase the drug co-pays for all plans, from \$5/\$10/\$20 to \$5/\$20/\$35. Motion carried unanimously.**

The Committee reviewed several revisions to the Complaint Resolution Process.

**Motion (Pliml/Henkel) to approve the revisions to the Complaint Resolution Process, effective immediately. Motion carried unanimously.**

Recess at 8:57 a.m.

Respectfully submitted and signed electronically,

*Donna Rozar*

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by Paula Tracy. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.