

Draft
South Central Library System Board of Trustees Minutes
2/27/2020, 12:15 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Badger and Chester Rooms

Action Items:

Approved the Annual System Report

Approved reactivating the Bylaws Committee

Present: F. Cherney, M. Furgal, J. Healy-Plotkin, M. Hokamp, N. Long, M. Meloy, K. Michaelis, M. Nelson, P. Nelson, G. Poulson, T. Walske, A. Weier, C. Whitsell, K. Williams

Absent: N. Brien

Excused: P. Cox, N. Foth, J. Honl

Recorder: H. Moe

SCLS Staff Present: K. Goeden, M. Van Pelt

Call to Order Time: 12: 15 p.m. J. Healy-Plotkin, President

- a. Introduction of guests/visitors: Suma Menon is interested in serving on the board.
- b. Changes/additions to the agenda: N. Long inquired about the 2020 census and how the libraries are gearing up for this with events or specific activities. This topic will be discussed under Information sharing.
- c. Requests to address the Board:

Approval of previous meeting minutes: 1-23-2020

- a. Motion: C. Whitsell moved approval. Motion seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried with one abstention.

Bills for Payments:

- a. Motion: M. Furgal reviewed the bills for payment in the amount of \$292,066.05 and moved approval. T. Walske seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Financial Statements: Kerrie G.: Provided a brief 2019 year-end report.

Suma Menon introduced herself and noted K. Williams suggested she attend an SCLS Board meeting to determine if she would like to join the board as a Dane County representative.

Presentation: SCLS Financial Reports – K. Goeden: You may view the power point presentation in the board documents online.

Committee Reports:

- a. 2020 Committee Assignments: J. Healy Plotkin noted the executive committee has been updated online. If a trustee would like to serve on a committee, please let H. Moe know.
- b. Advocacy: WLA Legislative Day: A. Weier attended and noted she met with four legislative staff. She also noted the 2021 Federal budget is in the works and the "Dear Appropriator" letters have been

released in the Senate and colleagues are being asked to show public support for America's libraries by co-signing their letters.

M. Van Pelt noted Lt. Governor Mandela Barnes spoke at legislative day.

G. Poulson also attended legislative day.

M. Meloy noted Senator Miller and Mandela Barnes attended the "Read your Heart Out" event and they are great advocates for libraries.

Action Items:

a. Approval of Annual System Report

- i. Motion: C. Whitsell moved approval. P. Nelson seconded.
- ii. Discussion: None
- iii. Motion: Motion carried.

b. Reactivate Bylaws Committee

- i. Motion: P. Nelson moved approval. K. Williams seconded.
- ii. Discussion: G. Poulson noted that it's good to have the committee in place in case Marathon County decides to join SCLS.
- iii. Motion: Motion carried.

SCLS Foundation Report: The Pittsville Public Library joined the Foundation. T. Walske and M. Van Pelt will be meeting to discuss alternate ways to raise money for the foundation. Beth Martin, former director at the Arpin Public Library, passed away and the family has requested that if any donations are made on her behalf they would like them to go to the foundation.

System Director's Report: M. Van Pelt noted Jessica Bergin, Director at Baraboo Public Library is out for 6-8 weeks on medical leave. Roxanne Staveness, Director of the Rio Public Library is also out for 6-8 weeks on medical leave. Assistant directors are stepping up to keep things moving forward at each of the libraries.

Discussion: None

Administrative Council (AC) Report: Met February 20, 2020. You may view the minutes online.

Other Business:

- a. Bibliovation migration update – V. Teal-Lovely – A two month Bibliovation migration update handout was provided for the board and may be found in the documents online. Many reported issues have been resolved. Priorities are being provided to LibLime, items are being tackled, and member library staff as well as SCLS staff are testing items as well as identifying things that may come up. An internal server, which hosted Crystal Reports, was not replaced because the reports that come from the Bibliovation software can be used instead. It was suggested it may be a good idea to reach out to patrons to let them know about the mobile app. SCLS will write an article to share with each library so they may put it in their library newsletter. Adams County is providing a smart phone course and they can use the information on the mobile app for that class to use.
- b. 2020 Board Education topics: Forward any suggestions to M. Van Pelt.
- c. Board biographies – P. Cox – was not present so he could not provide a report.
- d. Dates for upcoming Personnel and Finance Committees' meetings:
 - i. April 14th 10:00 a.m. (Wage Study)
 - ii. June 18th 1 – 3 p.m. (Mid-year budget and preliminary 2021 budget)

iii. August 18th 1-3 p.m. (Annual Budget)

e. P. Nelson and C. Whitsell will not be running for reelection so their terms will expire in April.

Information Sharing: Census 2020:

N. Long indicated she had received questions from libraries in Columbia County about online access to assist the libraries to help with the census. Lodi had one event at the library with no attendance. M. Van Pelt shared that SCLS has placed a census icon on the desktop of all public computers at the libraries to assist patrons to complete the census. There is census information on the SCLS website, and in online update. DPI is pushing things as well so it's definitely a "big aware" of the libraries in the communities.

K. Willams noted she visited the New York Public Library recently and they have 92 locations!

A. Weier noted the Friends of Lakeview Library are hosting Dennis McCann, author of *Badger Boneyards: The Eternal Rest of the Story*.

P. Nelson noted Melissa Radcliff, Dane County Supervisor and Village of Cottage Grove trustee, has provided renewed interest in the Cottage Grove Public Library.

The Pinney Library Branch gala is February 29th. Tickets are available at the door for \$175. The ribbon cutting ceremony will be March 12th.

Adjournment: 1:33 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

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