

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, FEBRUARY 4, 2015
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Gerald Nelson, Harvey Petersen (excused at 10:46 a.m.)

Member Excused:

Staff Present: Land Conservation Staff - Jerry Storke, Tracy Arnold, Lori Ruess, Shane Wucherpfennig
 Planning & Zoning Staff - Jason Grueneberg, Jeff Brewbaker, Heather Marquardt
 UW Extension Staff - Peter Manley, Kyli Brown

Others Present: Dennis Polach, District #14 Supervisor; Adam Fischer, Central Wisconsin Fair ; Steve Barg, City of Marshfield Administrator; Chris Meyer, City of Marshfield Mayor; Andrea Mann, landowner; Laura, Ben, Elliot, and Abby Huber; Richfield 4-H and Cloverbuds

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** There was no public comment.
3. **Review Correspondence.**
 - a. Jason Grueneberg received the Centergy 2015 Strategic Plan and 2014 year in review. This will be distributed to County Board.
 - b. Bob Ashbeck stated a groundwater meeting is scheduled for tonight (February 4th) at the Stevens Point Annex.
 - c. Gerald Nelson gave a brief report on the January 28th North Central Regional Planning Commission meeting.
 - Status report will be coming out.
 - Four vacancies on the Commission; one in Wood County.
 - The Commission will be reviewing membership fees and polices.
 - Hired a new Office Manager.
 - New Office located in the Industrial Park in Wausau.
4. **Consent Agenda.** The Consent Agenda included the following Items:
 - a. Minutes of the January 7, 2015 CEED Meeting. No additions or corrections needed.
 - b. Department Bills. Department Claim Sheets were distributed for approval and signature.
 - c. Staff Activity Reports from: Jerry Storke, Tracy Arnold, Jason Grueneberg, Justin Conner, Julie Akey, Jeff Brewbaker, Peter Manley, Jodi Friday, Kyli Brown, Teri Lessig, Sarah Siegel and Matt Lippert.

Motion by Kenneth Curry to approve and accept the consent agenda items including the minutes of the January 7, 2015 CEED, bills from Land Conservation, Planning & Zoning, and UW Extension, and the staff activity reports as presented. Second by Gerald Nelson. Motion carried unanimously.

5. **Risk and Injury Report.** Nothing new to report this month.
6. **UW Extension**
 - a. Central WI State Fair Governance Update: Adam Fischer reported on the changes made to the Central Wisconsin Fair Association.
 - In September an ad hoc committee was formed.

- Voted to reorganize in November; kept 501(C)(3) status.
- The Association has taken on all liabilities & assets of the junior fair and market fair.
- In the future, may reduce the size of junior fair board and go from appointment to election of board members.

Chairperson Henkel and Mayor Meyer expressed their appreciation for Adam's leadership and hard work he put into the reorganization of the Association; tremendous progress has been made.

- Secretary Position Update. Peter Manley reported he is in the process of receiving and reviewing applications for the vacant secretary position. The position is posted and will remain open until a qualified candidate is found.
- WACEC NC Region Annual Meeting. Peter Manley reminded the Committee of the February 27th registration deadline for the WACEC North Central Region Annual Meeting which will be held at The Waters of Minocqua on Thursday, March 19th. If CEED members are interested in attending please let Peter know by February 17th.
- Four Mile Creek Project. Peter Manley reported on the Four Mile Creek project. The project was started by an individual whose main focus is to strategically remove downed trees to open the creek for navigational use. There are Wood County parks at each end of the creek and approximately 45 residences abut the creek. Some of the benefits of the restoration project include increased tourism and improved water quality. Representatives from Wood County Parks & Forestry, Wisconsin Department of Natural Resources, Town of Grand Rapids, Mid-State Forestry Program and The River Alliance of Wisconsin attended the preliminary meeting.

Jason Grueneberg stated that the Planning & Zoning Department is aware of the project and don't foresee any shoreland zoning problems.

Chairperson Henkel stated it is very positive that the public is organizing this project. She also mentioned that it would be very positive for tourism to have maps available of navigable Wood County streams.

- Project Discovery Day. Kyli Brown reported the second annual Project Discovery Day was held at St. John's Lutheran Church in Auburndale on January 10th. 82 youth from throughout Wood County participated. Project Discovery Day gives youth of all ages the opportunity to learn mastery of a skill through learning and teaching. Laura Huber, 4-H Leader, came up with the idea of Project Discovery Day from another Wisconsin County 4-H Association. Laura and her children Ben Huber, Elliot Huber and Abby Huber attended the CEED meeting. Ben, Elliot and Abby showed the Committee how to make play dough circuits; which they learned from the electric circuit session they participated in at Project Discovery Day.

7. Economic Development

- Consider Resolution Supporting Wood County's Participation in the Shared Funding of the Marshfield City Subdivision Proposal. Jason Grueneberg presented a resolution for Wood County to participate in the shared funding of the city of Marshfield Subdivision development. The development would meet one of the strongest housing needs in the community as identified by the 2014 Marshfield Housing Study by developing approximately 25 residential units within the targeted range of \$125,000 to \$200,000. This resolution was approved by the Executive Committee on February 3rd. The resolution is contingent on participation of all the partners; if the other partners are not able to contribute, the County can rescind the resolution.

Motion by Gerald Nelson to introduce a County Board Resolution to participate in the shared funding of the city of Marshfield Subdivision development. Second by Robert Ashbeck. Motion passed. Kenneth Curry opposed because he doesn't see the uniqueness of the project.

8. Planning & Zoning

- a. Consider a Variance Allowing the Division of Parcel 2100665 (Town of Sigel) Owned by Mary Schulz Without the Required 33' of Frontage on Public Right-of-Way. Jason Grueneberg introduced Andrea Mann and stated that Andrea was attending the CEED meeting to request a variance to allow the division of parcel #2100665 in the town of Sigel. Andrea is requesting to divide a 5.5 acre lot off an 11.6 acre property that she co-owns with her aunt, Mary Schultz.). The property contains two residential structures and a number of other detached structures. Andrea wants permission to create a new lot that does not have 33' of frontage on a public right-of-way that provides vehicular access. Plans are to raze one of the current residential structures on this parcel and build a new home. Jason and Andrea pointed out the following:
- Mary Schultz is in agreement to what is being proposed and has provided a signed letter stating her approval.
 - Andrea Mann has agreed to acquire perpetual easement for vehicular access to the newly created lot that is proposed.
 - The town of Sigel has indicated to Andrea Mann that they do not have any concerns with the proposed lot being created and the variance being granted.
 - The proposed lots will be able to meet town of Sigel zoning requirements.

Discussion ensued.

Motion by Kenneth Curry to approve the requested subdivision variance contingent on perpetual easement for vehicular access to the newly created lot. Second by Bill Leichtnam. Motion carried unanimously.

- b. Summary and Observations of Sanitary Permits Issued in 2014. – Jeff Brewbaker, Code Administrator
Jeff Brewbaker congratulated Heather Marquardt on completing her probationary period and commended her on her work. He distributed and reviewed with the CEED a summary of sanitary permits including the total number of permits issued in 2014 - (187), status breakdown and system type breakdown. 2,542 postcards (including 293 reminder cards) were mailed to property owners who needed to have their POWTS inspected, maintained, or serviced and 4,469 postcards were mailed to property owners who owe the \$20 triennial program fee. The Committee asked for an update on follow-up notices at a future CEED meeting.

9. **County Surveyor** - No report.

10. **Land Records** - No report.

11. Land Conservation

- a. RC&D Council Meeting Update. Jerry Storke gave a brief report on the Agriculture/Forestry/Wildlife Committee portion of the RC&D Council meeting.
- The demo forest project is still going strong; looking for a Wood County site.

- The windshed partnership is working with counties on living snow fences.
- Revamping the Prairie Chicken Festival due to budgets.
- Prairie chicken blinds will be reserved through UWSP Becoming an Outdoors-Woman group.

- b. Review and Approve LWRM Plan Revision Resolution. Jerry Storke reported that he presented the 2015 Land and Water Resource Management (LWRM) Plan to the DATCP Land and Water Conservation Board on February 3rd. The Board approved the plan with no changes.

Motion by Kenneth Curry to introduce a County Board Resolution to seek County Board approval of the 2015 Wood County Land and Water Resource Management Plan. Second by Bill Leichtnam. Motion carried unanimously.

- c. 2014 SWRM Grant Staff and Support Reimbursement Request. Jerry Storke presented the SWRM Grant Staff and Support Reimbursement Request for July through December 2014 in the amount of \$51,196.00 for Chairperson Henkel to sign.
- d. Nonpoint Source Stakeholder Meeting Update. Jerry Storke reported on the Great Phosphorous Compliance Adventure webinar that he and Lori Ruess attended.

Tracy Arnold reported on the Nonpoint Source Stakeholder meeting that she attended along with Jeff Brewbaker and Heather Marquardt. She gave the Committee a copy of the "What is a TMDL" handout she received at the meeting and briefly reviewed the PowerPoint presentation from the meeting. She will email the CEED a link to the PowerPoint presentation. Tracy stated the County has or will have the right tools (transect survey data, LiDAR, and EVAAL training) for implementation. The biggest concern expressed by several counties, Wood County included, is how to handle the workload with the current staff. Counties can qualify for federal 319 funds when they have a watershed plan consistent with the "9 Key Elements".

- e. Discuss Lee Accola's Notice of Discharge. Shane Wucherpennig gave a presentation on the Lee Accola farm. He explained the original manure storage facility was built in the 70's and a larger manure storage facility was added to the farm in 1999. Both facilities were built prior to the adoption of the Wood County Animal Waste Storage Ordinance. In 2003, 2010, and 2014, Mr. Accola was issued a notice of discharge (NOD) for manure overflowing from his storage facilities. Shane requested guidance from the CEED on how to handle situations like this and stated a variance may be required. Discussion ensued. It was the consensus of the Committee that the Land Conservation Department prioritizes staff time, cost-sharing, and workload to maximize our resources.
- f. 2015 Wisconsin Land + Water Annual Conference. Jerry Storke reminded the Committee that the early bird registration deadline for the 2015 WI Land + Water Annual Conference is February 9th. Please contact the Land Conservation Department by February 9th if you are interested in attending.

12. Schedule Next Meeting.

- a. The next regular meeting is scheduled for Wednesday, March 4, 2015 at 9:00 a.m.

13. Adjourn

Motion by Kenneth Curry to adjourn at 12:31 p.m. Second by Bill Leichtnam. Motion carried unanimously.

Respectfully submitted,



Kenneth Curry, Secretary
Minutes by Lori Ruess, Land Conservation Department
Review for submittal to County Board by Kenneth Curry (approved February 11, 2015)