

**Golden Sands Resource Conservation & Development Council, Inc.**  
Personnel & Finance Committee Meeting Agenda

**March 18th, 2021**

**Join Meeting Online**

**<https://us02web.zoom.us/j/7153436215>**

**Call in to meeting (no visuals)**  
**Phone number: 1(312) 626-6799**  
**Meeting ID number: 715 343 6215**

**9:00 AM – 10:00 AM**

Call to Order_____	Hernandez
Introductions_____	Hernandez
Minutes Approval_____	Committee
Vote for Chair_____	Committee

**\*\*\*CLOSED SESSION\*\*\***

*The committee may enter into closed session to consider personnel matters, legal advice or activities, or other issues of a confidential nature.*

**\*\*\*RECONVENE OPEN SESSION\*\*\***

1. Discussion and Possible Action – Treasurer’s Report.
2. Discussion and Possible Action – Financial Procedures
  - a. Wisconsin Association of RC&D voluntary dues
  - b. 2020 actuals and yearly comparisons
  - c. 2021 draft budget
  - d. Endowment 2020 performance report
  - e. Rent
3. Discussion and Possible Action – Staff & Membership
  - a. In the process of hiring full-time and seasonal positions including - Soil Conservationist, Soil Conservation Technician, Regional TIS / NEWIP Coordinator, and various seasonal positions.
  - b. Taking meeting minutes in the secretary’s absence.
  - c. Golden Sands RC&D voluntary membership dues
4. Discussion and Possible Action – Council Purchases
5. Discussion and Possible Action – Insurance & Benefits
  - a. Group Benefits
6. Discussion and Possible Action – Personnel Policy & Procedure Handbook
  - a. Communications/Marketing Strategies
    - i. 2020 Highlights / Annual Report
    - ii. Newsletter
  - b. Document Retention Policy
7. Other Business
  - a. LCC Meeting Updates
8. Adjourn