

**OPERATIONS COMMITTEE
MEETING MINUTES**

DATE: Tuesday, December 6, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Adam Fischer, Lance Pliml, Donna Rozar

EXCUSED: Laura Valenstein

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Joe Zurfluh, Kim McGrath, Kelli Francis, Nick Flugaur, Adam Fandre, Ryan Boeshaar, Ed Newton, Sue Smith, Kathy Alft, Reuben Van Tassel, Trent Miner, Marissa Kornack, Heather Gehrt, John Peckham, Travis Hofer, Kyle Theiler, Amy Kaup, PaNya Yang, Kim Stimac, Mary Schlagenhaft, Sarah Christensen

The meeting was called to order by Chair Wagner at 9:00 a.m.

During public comments, Travis Hofer stated that he would like to ask some questions regarding the Workplace Violence Prevention Policy. The Committee decided to hear the comments during the respective agenda item.

Motion (Rozar/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml gave a brief update on ARPA funds.

Wagner thanked Adam Fandre for all of the hard work that he put in over his six years of being Wood County's Wellness Coordinator. Fandre introduced Ryan Boeshaar that will take his place as Wellness Coordinator for Wood County.

Treasurer Gehrt stated the opioid settlement payments through 2025 have been received.

Gehrt presented a resolution to sell tax deed property.

Motion (Fischer/Pliml) to approve the resolution to sell tax deed property. Motion carried unanimously.

Finance Director Newton provided an update on Finance Department activities.

Newton presented four resolutions from the Health Department for year-end budget amendments. Newton explained that they are standard housekeeping resolutions. Kathy Alft, Public Health Manager, provided additional information on the resolutions to the Committee.

Motion (Fischer/Pliml) to approve all four Health Department budget resolutions. Motion carried unanimously.

Newton presented a resolution from the Highway Department for standard, year-end budget amendments.

Motion (Rozar/Fischer) to approve the Highway Department budget resolution. Motion carried unanimously.

Human Resources Director McGrath presented a draft revision of the Workplace Violence Prevention Policy. McGrath also shared questions asked by Department Heads when the policy was presented to them. She asked for guidance from the Committee on the direction that they would like to see the draft evolve. Travis Hofer asked questions regarding the policy to the Committee. Discussion ensued at length. The consensus of the Committee was to have McGrath make discussed changes, send a revised draft to Department Heads for feedback, and then bring the draft back to the Committee in January.

McGrath stated that Anthem and Aspirus reached an agreement late in the day on November 22nd. McGrath explained that the estimated cost increase is about \$250,000 and the estimated cost increase for moving to WPS/Auxiant was \$400,000 so there is a savings. Wagner thanked Kim and Tim Deaton for staying on top of the situation to ensure that the County was in a good position for health insurance.

Items for next agenda: Workplace Violence Prevention Policy

The next regular Committee meeting is January 3, 2023 at 9:00 a.m.

Motion (Rozar/Pliml) to go into closed session at 9:54 a.m. pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Department Heads that report to the Committee.

Roll call vote: Wagner: Yes; Fischer: Yes; Pliml: Yes; Rozar: Yes. Motion carried.

Motion (Rozar/Pliml) to return to open session at 10:34 a.m. Motion carried unanimously.

Wagner declared the meeting adjourned at 10:35 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.