

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, April 4, 2018
WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Kenneth Curry, Robert Ashbeck, Bill Leichtnam, Adam Fischer and Harvey Petersen.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Adam Dekleyn, Jeff Brewbaker
Land & Water Conservation Staff: Shane Wucherpfennig, Tracy Arnold, Adam Groshek
UW Extension Staff: Jason Hausler, Katie Tomsyck

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml, Melissa Reichert

1. **Call to Order.** Chairperson Henkel called the CEED Meeting to order at 9:00 a.m.
2. **Public Comments.** None.
3. **Review Correspondence.**
 - A. Chairperson Henkel shared a memo of her final report from the WCA meeting.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the March 7, 2018 CEED meeting, and the March 20th special CEED meeting. 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Jodi Friday, Chris Viau, Laura Huber, Jackie Carattini and Jeremy Erickson.

Motion by Ken Curry to approve and accept the minutes of the March 7, 2018, and March 20th, 2018 meetings, the bills from Planning & Zoning, Land & Water Conservation, and UW-Extension, and the staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.

5. **Risk and Injury Report.** None.

6. Land & Water Conservation Department

- A. Discuss the Guidance Document for the development of the Wood County Nonferrous Metallic Mining Ordinance. Shane Wucherpfennig, Adam Dekleyn and Tracy Arnold have been reviewing zoning ordinances vs. licensing ordinances from other counties. With a zoning ordinance, each town would have to approve that zoning ordinance. With the licensing ordinance, it would be county-wide. Peter Kastenholz suggested that he is leaning more towards a licensing ordinance. The ordinance can be self-supported depending on how it is drafted. It would be based off the state minimum requirement. Bill Leichtnam suggested using what Taylor County learned from their licensing ordinance. Shane Wucherpfennig added that the goal of this ordinance is not to prohibit the mining from coming into the county, but to outline the process and path that mining companies will have to follow in order to come in. Hilde Henkel urged that whatever process is set in place, that it applies to the potential mine owning company, not the landowner. Wucherpfennig, Dekleyn and Arnold will have a rough draft of the licensing ordinance at the next CEED meeting, where they will need additional

guidance from the CEED committee. Bill Leichtnam reminded that this needs to be done quickly before companies start with exploration. The setbacks of the ordinance will match the state standard.

Motion by Adam Fischer for Land & Water Conservation and Planning & Zoning to work on a Wood County Nonferrous Metallic Mining Licensing Ordinance draft as quickly as possible. Second by Bill Leichtnam. Motion carried unanimously.

- B. Open and approve bids for closure of a manure storage facility on property owned by Darrell Sternweis. Received three bids. First bid from Pankratz Trucking was for \$10,800. Second bid from Kolo Trucking was for \$3,994. Third bid from Jeff Ignatowski Trucking was for \$14,376. Chairperson Henkel commented that this is an extraordinarily large range. Shane Wucherpennig responded that the Wood County estimate was roughly \$9,000.

Motion by Harvey Peterson to approve the lowest qualifying bid. Second by Adam Fischer. Motion carried unanimously.

- C. Update on Healthy Soil, Healthy Water Workshop. 51 people attended; most were new attendees. Wucherpennig mentioned that this area was saturated with similar events on this topic. He will give a more detailed report on this later in the year.
- D. Discussion of Central Sands Groundwater Group. Adam Fischer wants Wood County staff to cease involvement with the Central Sands Groundwater group, including facilitation, minute taking and Supervisor per diems. He believes this group is a special interest group, so the county should have no involvement. Bill Leichtnam commented that this group talks about best practices in farming, lawn care and fertilization. He has not found it to be anti-CAFO. Ken Curry agreed with Bill Leichtnam. Adam Fischer commented that staff could attend the meeting to learn, but that no county funds should be used toward the group.

Motion by Adam Fischer for Wood County staff to have no involvement with the Central Sands Groundwater group. Second by Harvey Peterson.

Ayes: Hilde Henkel, Adam Fischer, Robert Ashbeck, Harvey Peterson

Nays: Bill Leichtnam, Ken Curry; it is incumbent that the county is involved in water issues.

Motion carried 4-2.

7. UW Extension

- A. Communities Extension Educator Discussion. Jason Hausler shared the draft position description. Hausler explained that after the position is hired, the educator will develop a plan of work, which will determine the measurable goals of the position. Ultimately, the CEED committee will have annual budget approval of the position. Hausler will make the assessment of the position, but the CEED committee makes the judgment. Hilde Henkel asked how the committee can ensure that the old Department Head functions are being met. The Extension office is currently going through cross training to ensure that checks and balances are in place across the office. Hausler gave a status update on the open position. After a budget meeting with the state at the end of March, Hausler did not get the go-ahead to post the position. He explained that if the county wanted to hire the position right away, they could agree to fund the position 100% going forward, instead of the usual 40%. There are currently available funds from the open .7 support staff position to fully fund the Community Extension Educator position. The office would maintain the 2.0 FTE support staff positions. Wendy Young currently works .7, but she has the flexibility in the summer to work up to 1.0. Lance Pliml believes that it

needs to move forward. Adam Fischer shared his concern on how future positions will get funded when educators leave.

Motion by Adam Fischer to fully fund the Communities Extension Educator position. Second by Robert Ashbeck. Motion carried unanimously.

- B. Office Ergonomic Assessment Update & Plan of Action. The Extension office did an ergonomic assessment through Adam Fandre, the Wellness Coordinator. After speaking with the Finance Department, Jason learned that he could transfer some of the salary savings from the open positions to put towards office furniture with committee approval. Jason shared the results of the assessment and a plan to move forward. He also shared that there is a musty smell in Peter's old office and that there are not enough electrical outlets in the offices. Hilde Henkel commented that if the room is dysfunctional, the Maintenance Department should be taking care of the problems, not UW-Extension. The CEED committee gave Hausler direction that to continue looking into this, and then present a final budget with exact breakdowns to the committee.

Motion by Ken Curry to hold a special meeting to act on the budget for this project. Second by Adam Fischer.

Ayes: Hilde Henkel, Adam Fischer, Bill Leichtnam, Ken Curry

Nays: Robert Ashbeck; this decision should wait for the incoming committee.

Motion carries 4-1.

- C. Updated UW-Extension Contract. Tabled until Community Extension Educator position numbers are updated.

8. Economic Development

- A. Activity update from the Heart of Wisconsin Chamber of Commerce (Melissa Reichert). Melissa Reichert listed the activities and programs that the Chamber of Commerce involved with. She also mentioned that she has observed strong communication and collaboration with economic development efforts regionally, especially between the Heart of Wisconsin and MACCI.

9. County Surveyor. No update.

10. Private Sewage-

- A. Jeff Brewbaker clarified a line in his staff active report regarding "Failure to obey the POWTS Administrator's orders". He mentioned that the people going to court typically are the ones who do not communicate with the department. The 1st Septic Maintenance Notice postcard mailing is targeted for April 23rd, with a due date of August 11th to respond. There will be a second and third notice if they do not meet the deadline. Jeff also shared that the religious waver for private sewage has been resolved. Hilde Henkel asked about plans for replacing the Carmody system. Jason responded that he has talked with IT about creating an in-house version of Carmody, however, it has not been a high priority as compared to other projects and IT may not be able to create a program that costs less than what we currently pay Carmody.

11. Planning. Jason Grueneberg shared that a lot of the towns in Wood County are reaching the 10 year mark for their comprehensive plans. They are currently working on one with the Town of Lincoln.

12. Schedule next regular committee meeting

The next regular CEED meeting is scheduled for Wednesday, May 2nd, 2018 at 9:00am at the Wood County Courthouse, Room 115. This could potentially be changed if the new CEED committee decides to meet on a different day.

13. Agenda items for next meeting

14. Schedule any additional meetings if necessary.

A special CEED committee meeting will be held on April 17th at 9:00am to review the ergonomic assessment proposal for UW-Extension.

Chairperson Henkel declared the meeting adjourned at 11:26 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kenneth Curry".

Kenneth Curry, Secretary

Minutes by Katie Tomsyck, UW-Extension

Review for submittal to County Board by Kenneth Curry (approved on April 10, 2018)