

EXECUTIVE COMMITTEE AGENDA

&

Joint Meeting with Subcommittee on Wisconsin Rapids Annex, River Block Building, and Relocation of Courthouse Departments

(Joint meeting to begin at 9:00am or shortly after, and is anticipated to last about 1 hour)

DATE: Tuesday, July 5, 2016

TIME: 8:00 a.m.

LOCATION: **Centralia Center – 220 3rd Ave. S #2 Wisconsin Rapids – Brehm Room**

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Monthly letter of comments from department heads
 - (c) Approval of departments vouchers – County Board, Human Resources, Risk Management, Finance, Treasurer, Clerk, Information Technology, Maintenance and Purchasing.
4. **Maintenance**
 - (a) Review letter of comments
5. **Safety & Risk Management**
 - (a) Review letter of comments.
 - (b) Approve Active Shooter Response Policy.
 - (c) Approve 2017 Work Comp Rate Reductions.
6. **Information Technology**
 - (a) Review letter of comments
 - (b) Mobile Policy Update
 - (c) Recruitment & Retention Policy from Department Heads
 - (d) Vacation Accrual
7. At 9:00am or shortly after, **Joint Meeting with Subcommittee on Wisconsin Rapids Annex, River Block Building, and Relocation of Courthouse Departments**
 - (a) Call joint meeting to order.
 - (b) Presentation of validated construction/remodeling recommendations for River Block by Miron Construction and Venture Architects
 - (c) Update on River Block and Courthouse remodeling by Jason Grueneberg and Reuben Van Tassel
 - (d) Adjourn joint meeting
8. Reconvene Executive Committee Meeting
9. **Wellness**
 - (a) Wellness Updates
10. **Treasurer**
 - (a) Review letter of comments.
 - (b) Quotes for 1st St Property.
 - (c) Resolution to sell tax deed property.
11. **Finance**
 - (a) Resolution to amend DATCP 2016 budget for unanticipated revenues
 - (b) Revised summaries of 2017-2021 Capital Improvement Plan (CIP)
 - (c) Discuss 2017 budget parameters
 - 1) Health Premiums
 - 2) Wage schedule
 - 3) Rent schedule for River Block and Courthouse
 - 4) Challenges to balancing budget
 - (d) Discuss 2017 debt issue
 - 1) Amount to borrow for Highway, River Block & Courthouse
 - 2) Number of years
 - 3) Timing of bids (August, September)

(e) Correspondence

- Budget and actual reports for 6 months ended June 30, 2016

12. **Human Resources (HR)**

- (a) Update regarding revised Fair Labor Standards Act (FLSA) rules.
- (b) Review health insurance rates for 2017.
- (c) The Executive Committee may go into closed session pursuant to §19.85 (1)(f), Wis. Stats., to discuss an update regarding an employee(s) complaint(s).
- (d) Return to open session.

13. Consider any agenda items for next meeting.

14. Set next regular committee meeting date.