

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, October 7, 2020
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order.
2. Declaration of Quorum.
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Department head reports - Wage Study effect.
9. Land & Water Conservation Department
 - a. Discuss Joint Solicitation Grant.
 - b. Update committee on process for Area and State Association resolutions.
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
10. Private Sewage
11. Land Records
12. County Surveyor
13. Planning
14. Economic Development
 - a. Update from the Alexander Field, Wisconsin Rapids and consider release of 2020 economic development grant funds.
 - b. Update from the Marshfield Economic Development Board and consider release of 2020 economic development grant funds.
 - c. Update on the Rural Economic Development Innovation Initiative.
 - d. General Economic Development update and discussion of 2020 and 2021 economic development project funding.
 - e. North Central Wisconsin Regional Planning Commission update.
15. Extension
 - a. General Office Update
 - b. 2021 Draft Contract
 - c. Educator Presentation – Rachael Whitehair
16. Requests for per diem for meeting attendants.
17. Schedule next regular committee meeting.
18. Agenda items for next meeting
19. Schedule any additional meetings if necessary
20. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 146 784 4063

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m13d168bc0a42f346b72bfd842208e409>

Meeting number (access code): 146 784 4063
Meeting password: CEED1007

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, SEPTEMBER 2, 2020
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS, WI

Members Present: Ken Curry, Robert Ashbeck, Jake Hahn, Dave LaFontaine, Carmen Good,
Bill Leichtnam (arrived at 9:25 a.m.)

Members Excused:

Staff Present:

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess
Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Kim Keech
Extension Staff: Jason Hausler, Nancy Turyk (via WebEx)

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml (via WebEx), Tami Hahn, City of Pittsville, Nancy Eggleston, Health Department, (Via WebEx) Al Thurber, Finance Director, Ed Newton, Deputy Finance Director, Kelly Maynard, UW Center for Cooperatives (via WebEx)

1. **Call meeting to order.** Chairperson Curry called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)**
There was no public comments.
4. **Review Correspondence.** No Correspondence to review.
5. **Consent Agenda.** The Consent Agenda included the following items: 1) minutes of the August 5, 2020 and August 18, 2020 CEED meetings, 2) bills from Land & Water Conservation, Planning & Zoning and Extension and 3) staff activity reports from Laura Huber, Matt Lippert, Nancy Turyk, Allison Jonjak, Jackie Carattini, Hannah Wendels, Kelly Hammond, Rachael Whitehair, Shane Wucherpennig, Caleb Armstrong, Adam Groshek, Rod Mayer, Lori Ruess, Emily Salvinski, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Kim Keech and Victoria Wilson.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the August 5 and August 18, 2020 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** No items to review.
7. **Risk and Injury Report.** None.

At this time with approval from the committee, Chair Curry moved agenda item # 13a up on the agenda.

Update from the City of Pittsville and consider release of 2020 economic development grant funds (13a).
Tami Hahn, City of Pittsville Clerk, thanked the committee for the consideration of the \$5,000 in grant funding for the 2020 Kayak Launch Signage project. The project has taken a bit of a turn from the original

application. The city council has decided to go with two signs proposed by the local business group instead of the original proposed design.

The goal of the project remains the same: to create awareness of recreation opportunity in Riverside Park and the city of Pittsville. The signage would advertise and direct people to the downtown businesses.

The city has already purchased the signs, but with COVID the installation has taken longer than expected. The project should be finished in October.

Motion by Dave LaFontaine to release the \$5,000 in grant funds to the City of Pittsville for the Kayak Launch Signage project. Second by Ken Curry. Motion carried unanimously.

Tami also thanked the committee for consideration of 2020 Housing Incentive Grant award in the amount of \$25,000 to the City of Pittsville. She explained that the City started the Housing Incentive Fund in 2019 with \$100,000 and Wood County approved the grant application in the amount of \$25,000 last year.

From March 27 to August 17, 2020, \$65,000 from the Housing Incentive Fund has been paid out, leaving a balance of \$23,239.37. Nine parcels already have new homes and the city is confident they will attract additional new homes. Wood County is looking to recover 120% of their \$25,000 initial investment.

Jason Grueneberg pointed out this is a good example of the county's re-investment of funds. Ken Curry complimented Tammy on an outstanding presentation. Jake Hahn stated he built a new home this year, did not receive any county funds, but would like to refrain from voting on this agenda item. Discussion followed with concerns expressed with granting \$25,000 when there is still a \$23,239.27 balance in the Building Incentive Funds. Jake Hahn explained that the City of Pittsville spent \$65,000 under the assumption that one-half would be covered by grant funds; therefore, more than the \$25,000 in grant funds has been spent. Jason Grueneberg recommended the committee approve the release of the funds.

Motion by Dave LaFontaine to release the \$25,000 in grant funds to the City of Pittsville for the Housing Incentive Fund as it is a very good return on investment. Second by Ken Curry. Motion carried with Jake Hahn refraining from voting.

Chair Curry added he wants to see a report when the money for the Housing Incentive Fund is all spent.

8. Land & Water Conservation Department

a. Open and approve low bid for Dale and Jason Behrend's intermittent stream crossing project.

Adam Groshek presented to Chair Curry one sealed bid. Adam shared this is the second time this project was bid as the first time no bids were received. Bid packets were sent to six contractors the first time and eleven contractors the second time. Adam commented that his estimate was approximately \$9,950. Bid was as follows: Kolo Trucking & Excavating - \$14,142.00.

Shane Wucherpennig and Adam Groshek explained that the reason for the high bid is that contractors are currently very busy so prices are going to be high. This project is cost-shared 50% and the landowner can reject the bid if he feels it is too high. Both Shane and Adam recommended moving forward with this project as they feel it is in the best interest of the landowner. Following discussion Dave LaFontaine mentioned that due to the excessive charge for excavation, he feels it would be better to rebid this project in the spring of the year. He would conditionally approve of the project if the landowner feels it has to be completed in 2020.

A question was asked if the Wood County Highway Department could bid or give a quote on this project. Bob Ashbeck shared that would be government competing against private business.

Motion by Robert Ashbeck to approve the bid from Kolo Trucking in the amount of \$ 14,142 for the purpose of basing cost-share dollars for the Dale and Jason Behrend intermittent stream crossing project. Second by Ken Curry. Motion failed.

Voting Aye – Robert Ashbeck and Ken Curry

Voting Nay – Jake Hahn, Carmen Good and Bill Leichtnam – all commented it is better to wait until spring as may receive more bids and bids may be lower.

Because the bid was not approved, cost-share dollars for this project will be carried into 2021.

b. Review/approve 2021 LWCD Budgets.

Lori Ruess handed out the LWCD budget packet, which included the 2021 Budget Narrative and Analysis, Department Operating Budget Narrative, Department Operating Budget Summary and Department Operating Budget Detail reports. Shane Wucherpennig reviewed the reports with the committee and stated the overall the tax levy decreased 2.89 percent. With no questions, Wucherpennig recommended the Committee approve the 2021 LWCD budgets. Discussion followed. Chair Curry mentioned that copies of the LWCD budgets were not included in the CEED packet as salary and fringes have not been updated due to the wage study and uncertainty of state grant amounts. He added he would like the Committee to review the budgets and send them to the Operations Committee for approval. Discussion followed.

Motion by Ken Curry to review budgets and send to the Operations Committee. Second by Jake Hahn Motion carried unanimously.

Discussion on budget review took place. Lance Pliml shared he feels it is the CEED's duty to review the budgets and recommends each committee member thoroughly review the budgets before they go to the Operations Committee.

Al Thurber recommended the CEED approve the operating expenses without salaries in the budgets, as he does not anticipate a drastic change in salaries following the wage study. Discussion followed.

Motion by Dave LaFontaine to review the Land & Water Conservation Department and Planning and Zoning Department budgets for approval at the September 14, 2020 CEED meeting. Second by Jake Hahn. Motion carried unanimously.

c. Committee Reports

i. **Citizen's Groundwater Committee meeting.**

Bill Leichtnam shared The Citizens Groundwater Group meeting was held virtually on Monday August 17. This was the first meeting in five months. At the meeting, they dealt with many smaller issues. He mentioned Representative Romaine Quinn acknowledged August as National Water Quality Month on the Wisconsin Politics GOP radio address and called for all communities to work together and address water issues.

Meetings will resume and be held every third Monday of the month.

Future speakers: September – Lance Pliml, Wood County Board Chair

October – Rachael Whitehair, UWEX Natural Resource Educator

November – Matt Krueger, Land & Water Conservation Association

ii. **Health Committee report.**

Bill Leichtnam gave a brief report on the quarterly AGC meeting regarding the MOU. He shared some statics from the meeting along with information on the field study and proposed Farmer Led Initiative.

Nancy Eggleston gave an update on steps they are taking to encourage well water testing to landowners in the corridor who have not had their wells tested.

iii. **Groundwater County Collaborative (CSGWCC) committee report.**

Bill Leichtnam gave a brief report and mentioned a research grant that is available through DNR, DATCP, and UW. A core group of people (including Shane Wucherpfennig and Nancy Turyk) are meeting weekly to write the grant application with the hopes of receiving \$60,000 to \$70,000 in a two-phase grant. The grant money would be used to continue and expand the efforts of the Central Sands Groundwater County Collaborative.

9. **Private Sewage.** Nothing to report.

10. **Land Records.** Nothing to report.

11. **County Surveyor.** Nothing to report.

12. Planning

a. Review/Action on Town of Grant Rapids Zoning Map Amendment.

Adam DeKleyn presented the resolution to approve a zoning amendment to the Town of Grand Rapids Zoning Map. He explained in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors. This rule also applies to town zoning map amendments. The Town of Grand Rapids request is to rezone a 4 acre parcel that is currently dual zoned Commercial (B-1) and Agricultural (A) to all Commercial (B-1).

b. Review/Action on Town of Grand Rapids Zoning Ordinance Amendment.

Adam DeKleyn presented the resolution to approve an amendment to the Town of Grand Rapids Zoning Ordinance. He explained the town zoning ordinance changes include amendments to section 52.3(J)(6) of the Town of Grand Rapids Zoning Ordinance 52; adding verbiage regarding portable storage containers.

The Grand Rapids Town Board approved both of the zoning amendments on July 14, 2020 and public hearings were held. Based on the information submitted to Planning and Zoning, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Statutes. DeKleyn recommended the CEED approve and forward to County Board. Discussion followed.

Motion by Ken Curry to approve and forward to County Board both the resolution to approve a zoning amendment to the Town of Grand Rapids Zoning Map and the resolution to approve an amendment to the Town of Grand Rapids Zoning Ordinance. Second by Dave LaFontaine Motion carried unanimously.

c. Update on cancellation of fall CEED Tour. Jason Grueneberg shared the 2020 CEED tour is cancelled due to the COVID-19 pandemic. Departments will look at holding a tour in 2021.

13. Economic Development

- a. Update from the City of Pittsville and consider release of 2020 economic development grant funds.
Note this item was moved up on the agenda.
- b. Discuss 2021 budgets and the 2021 grant program for economic development projects and organizations. Jason Grueneberg handed out the 2021 Transportation & Economic Development budget packet which included the Department Operating Budget Detail report, Department Operating Budget Summary report and the Department Operating Budget Narrative. He explained at the August 18, 2020 CEED meeting a motion was made to move the Junior Fair expenses to the Economic Development budget; that is not reflected in this copy of the budgets. He thoroughly explained each function of the Transportation and Economic development budget and added September 11, 2020 is the deadline for the Transportation and Economic Development grant applications to be submitted. These applications will be discussed at the September 14th CEED meeting. He also covered projects that would roll-out in 2021 and hopes to get a list of the projects, that is easier to review, put together for the September 14th CEED meeting. Discussion followed.

Jake Hahn questioned why the Airport Grants are separated out from the Economic Development Grants in the budget. Jason Grueneberg was not sure, but added the Airport Grants could be rolled into the Economic Development budget function.

Dave LaFontaine and Bill Leichtnam requested a breakdown of the grants and prioritization of the proposed projects for the September 14th CEED meeting.

Jason Grueneberg handed out the 2021 Planning & Zoning Budget packet. He explained

- The Planning and Zoning budget is the biggest portion of cost under staffing and that the budget was coming in pretty much the same as last year. Looking at a bit of an increase in revenue with the new well inspection program in 2021.
- The Land Records and Private Sewage budgets are non-levied, non-lapsing budgets.
- Working with Finance on a spreadsheet to calculate carryover.
- Both Private Sewage and Land Records programs are solid.
- Zeroing out the Census budget in 2021; the County Clerk's Office can absorb committee costs and Planning and Zoning can absorb staff costs.
- Surveyor budget – looking at purchasing a shipping container to store surveyor equipment (monuments and rebar).

Budgets will be reviewed and decided on at the September 14th CEED meeting.

- c. Update on the Rural Economic Development Innovative Initiative.
This agenda item will be covered under Nancy Turyk's Educational Presentation (14d). Nancy mentioned that the Governor has two task forces, one to focus on Rural Prosperity and one to focus on expanding internet access and speeds across Wisconsin. Virtual listening sessions are scheduled for September 8th from 7 to 9 p.m. and September 16th from 3 to 5 p.m. Nancy encouraged the committee to participate.
- d. General Economic Development update.
Jason Gruenberg gave a brief update.
 - A lot of focus around budget and placement of future projects in budget.
 - What's happening with VERSO
 - How is it affecting VERSO employees
 - Job Resource Fair
 - What role cooperative could play as far as site.
 - Meeting on Friday – What is County's role on site redevelopment of VERSO (just looking ahead if mill does not sell)?

e. North Central Wisconsin Regional Planning Commission update.

Jason Grueneberg shared he would like to have Dennis Lawrence, North Central Wisconsin Regional Planning Commission Executive Director, come in and give an update at the October CEED meeting.

Still facilitating round-table for COVID-19 response, will continue to meet as long as there is a need.
Meeting attendance/participation has decreased

Great Lakes Timber Cooperative Update – Kelly Maynard, UW Center for Cooperatives (Agenda item 14c was moved up on the agenda).

Kelly Maynard explained, in response to the VERSO mill closure, the Great Lakes Timber Professionals formed the Great Lakes Timber Cooperative. She explained Cooperatives are defined by State Statutes and added forming a Cooperative from an existing business is becoming increasingly common. On paper, the Cooperation has 20 members, which she believes are all from the United States. She answered questions from the committee following the update.

14. Extension

a. General Office Update

Jason Hausler provided the following updates:

- Moving forward with the shared County Horticulture Educator position. This will be a 70% Marathon County, 30% Wood County position.
- A “leave of absence” for one of the Administrative Assistance will be taking place soon. Working with staff to cover responsibilities of employee on leave.
- Slight transition in FoodWise Nutrition Education and Coordinator positions. Kelly Hammond will be going to .8 and Hannah Wendels will be going from .8 to full time. These are fully state funded positions.

- b. 2021 Extension Budget. Jason Hausler presented the 2021 UW Extension budget and reviewed operating expenses. As presented, the budget is at a 2% reduction (pending reclassification study). The cause of reduction – change in allocation of benefits and increase in remote delivery of publications. Junior fair expenses will be transferring to the Economic Development budget.

Motion by Dave LaFontaine to approve and forward to the Operations Committee the UW Extension budget operating expenses and revenue, excluding Junior Fair as this will be moved to the Planning & Zoning Budget. Second by Jake Hahn. Motion carried unanimously.

- c. Great Lakes Timber Cooperative – Update – Kelly Maynard UW Center for Cooperatives. This item was moved up on the agenda.

- d. Educational Presentation – Nancy Turyk. Nancy Turyk gave a PowerPoint presentation on Rural Economic Development. Covered in the presentation – REDI plan priorities and the goal to have a diverse and sustainable economy in Wood County.
- #1 priority – establishing e-infrastructure throughout the County.
 - Broadband & cellphone
 - Mary Ann Lippert put together a grant request for funding broadband service in outlying areas. Application deadline is December.
 - Pittsville Schools and Town of Sherry identified as priority outlying areas.
 - Other priorities

- Understand and address housing needs throughout Wood County.
- Develop a robust Comprehensive Plan for the County by 2025
- Rebranding or marketing Wood County.

Bill Leichtnam shared as a member of CEED he feels we need to rebrand and market Wood County.

Chair Curry shared it might be worthwhile to see what other counties are doing.

Dave LaFontaine shared he is in favor of marketing and eliminating the comprehensive plan.

Nancy also gave an update on the Clean-Sweep held on August 29th at the Marshfield Ag Research Station. Very good turnout, approximately 207 cars drove through with drop off items.

Nancy asked the committee on suggestions for the 2021 Clean-Sweep location, as she will be working on completing the grant application. Chair Curry shared that the Saratoga location works well.

15. Schedule next regular committee meeting.

The next regular CEED meeting is scheduled for Wednesday, October 7, 2020 at 9:00 a.m., at the Wood County Courthouse in Conference Room #114.

16. Agenda items for next meeting

Agenda items are due by Wednesday, September 30, 2020.

17. Schedule any additional meetings if necessary.

Special CEED for Economic grants and budget review/approval for Land & Water Conservation and Planning on Monday, September 14, 2020 at 9:00 a.m. in room 114 of the Wood County Courthouse.

18. Adjourn. Motion by Robert Ashbeck to adjourn at 12:10 p.m. Second by Bill Leichtnam. Motion carried unanimously.

Minutes by Lori Ruess – Wood County Land & Water Conservation Department

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 MONDAY, SEPTEMBER 14, 2020
 WOOD COUNTY COURTHOUSE, ROOM #320B, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Bill Leichtnam, Robert Ashbeck, Dave LaFontaine and Jake Hahn.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg and Kim Keech (via WebEx).

Land & Water Conservation Staff: Shane Wucherpennig.

Others Present: Dist. #5 Supervisor Adam Fischer, Allen Thurber (Wood County Finance Department) and Ed Newton (Wood County Finance Department).

Others Present (via WebEx): Nancy Turyk (UW Madison-Division of Extension), Kristie Rauter-Egge (Wood County Health Department), Angel Whitehead (Heart of Wisconsin Chamber of Commerce), Josh Miller (City of Marshfield), Kyle Kearns (City of Wisconsin Rapids), Meredith Kleker (Wisconsin Rapids Convention & Visitors Bureau), Matt McLean (Visit Marshfield), Scott Larson (Marshfield Area Chamber of Commerce & Industry), Jeff Gaier (Roy Shwery Field Airport), Charles Wendlandt (Marshfield Youth Hockey Association) and Jamie Rokus.

1. **Call to Order.** Chairperson Curry called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Curry declared a quorum.
3. **Public Comment.** None
4. **Review Correspondence.** None
5. **Approve minutes of previous meeting.**
Minutes of September 2, 2020. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the September 2, 2020 CEED minutes as presented. Second by Jake Hahn. Motion carried unanimously.

6. Review/approve 2021 Land & Water Conservation Department budgets.

Shane Wucherpennig gave an overview of the Land & Water Conservation budget for 2021. There are 6 budgets in the Land & Water conservation budget with only 1 impacted by tax levies. The other 5 are funded by grant dollars. Emily Salvinski was a full-time position but was reduced to part-time. Her tax levy full-time position was refilled by Caleb Armstrong & Emily is now grant funded by the Mill Creek grant. Discussion followed.

Motion by Dave LaFontaine to approve and accept the 2021 Land & Water Conservation Department budgets as presented. Second by Bill Leichtnam. Motion carried unanimously.

7. Review 2021 Planning & Zoning Department budgets.

Jason Grueneberg gave an overview of the Planning & Zoning budget. The Land Records budget is a non-levied non-lapsing program supported by a portion of funds from the Register of Deeds recording documents, as well as a State Strategic Initiative grant and a base budget grant. The Private Sewage budget is non-levied non-lapsing program supported by permit fees, violation fees and the triennial program fee. The Planning budget is a tax levied budget. The revenue streams come from CSM reviews, Shoreland permits and Floodplain permits. Well Delegation program will be implemented in

2021. The Surveyor's budget is a tax levied budget which has stayed the same as prior years. The Census & Redistricting budget will be eliminated. Costs can be absorbed by the Planning budget and County Clerk Department.

Motion by Dave LaFontaine to approve and accept the 2021 Planning & Zoning Department budgets as presented. Second by Jake Hahn. Motion carried unanimously.

8. Review 2021 Economic Development grant applications.

There is an increase in grant requests for 2021. There was \$32,500 grant requests unused in 2020. There was a lengthy discussion of the grant requests. The 2021 grant requests that will be presented to the Operations Committee are detailed below.

2021 Economic Development Grant Requests	Approved by CEED	Requested
<i>City of Pittsville</i> Building Incentive Program	\$ 25,000	\$ 25,000
<i>City of Pittsville</i> Outdoor Recreation Plan	\$ 6,000	\$ 6,000
Town of Grand Rapids Connecting trails systems & signage	\$ 15,000	\$ 30,000
<i>Marshfield Area Chamber of Commerce & Industry</i> General Funding for Economic Development	\$ 19,500	\$ 19,500
<i>Marshfield Economic Development Board</i> West 2 nd Street Redevelopment Plan	\$ 25,000	\$ 50,000
<i>Visit Marshfield 2020</i> Sports Tourism Strategic Planning	\$ 5,000	\$ 5,000
<i>Heart of Wisconsin Chamber of Commerce</i> General Funding for Economic Development	\$ 19,500	\$ 19,500
<i>HOW, Visit Rapids, Visit Marshfield, MACCI</i> Recreational Video for Central Wisconsin	\$ 4,000	\$ 4,000
<i>State Fair Booth-Wisconsin Rapids CVB</i> Operating Costs	\$ 2,500	\$ 2,500
<i>Alexander Field</i> Alexander Field	\$ 10,000	\$ 10,000
<i>Roy Shwery Field</i> Roy Shwery Field	\$ 10,000	\$ 10,000
<i>Friends of Scentrail Bark Community Park, Inc.</i> Creating & Sustaining A Dog Park	\$ 0	\$ 25,000
<i>Wood County Health Department</i> Bike Share Funding Request	\$ 9,000	\$ 15,000
<i>Wood County Highway Department 2020</i> Northern ATV Route	\$ 0	\$ 10,000
<i>City of Wisconsin Rapids</i> Wayfinding Signage	\$ 15,000	\$ 24,999
Total Requested	\$165,500	\$256,499

The consensus of the CEED Committee is to pay the Wood County Highway Department for the Northern ATV Route from unexpended 2020 funds.

Motion by Dave LaFontaine to approve and accept the 2021 Economic Development Grant Requests as presented. Second by Jake Hahn. Motion carried unanimously.

9. Review 2021 Economic Development budget.

Jason gave an overview of the Transportation and Economic Development budget for 2021. The committee decided that it will present the budget to the Operations Committee as follows: \$32,000 – Central Wisconsin Junior Fair, \$42,500 – Contractual Services (NCWRPC Membership), \$4,325 – Supplies & Expense and \$228,175 – Grants & Contributions (\$165,500 – Grant requests and \$62,675 – Special Projects) for a total of \$275,000. CDBG budget is for home repair loans and is a budget that functions on its own.

Motion by Dave LaFontaine to approve and accept the 2021 Economic Development budget as presented. Second by Kenneth Curry. Motion carried unanimously.

10. Schedule Next Regular Committee Meeting. The next regular CEED meeting is scheduled for Wednesday, October 7, 2020 at 9:00 a.m. at the Wood County Courthouse in Conference Room #114.

11. Agenda items for next meeting. Agenda items are due by Wednesday, September 30th.

12. Schedule any additional meetings if necessary. None.

13. Adjourn. Chairman Curry declared the meeting adjourned at 11:19 a.m.

Minutes by Kim Keech, Planning & Zoning Office

Committee Report

County of Wood

Report of claims for: Extension

For the period of: September

For the range of vouchers: 30200093 - 30200105

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30200093	EO JOHNSON COMPANY INC	Contract Base 9-25/12/24/2020	09/08/2020	\$717.00	P
30200094	ADVANCED DISPOSAL	Clean Sweep - Dumpster Fees	09/08/2020	\$362.50	P
30200095	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/15/2020	\$46.54	P
30200096	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/15/2020	\$16.93	P
30200097	UW SOIL TESTING LAB	UW SOIL TESTING CHARGES	09/15/2020	\$71.00	P
30200098	QUALITY PLUS PRINTING INC	SEPT/OCT YOUTH CONNECTIONS	09/22/2020	\$275.00	P
30200099	AMAZON CAPITAL SERVICES	EDUCATIONAL MATERIALS	09/22/2020	\$59.56	P
30200100	AMAZON CAPITAL SERVICES	EDUCATIONAL MATERIALS	09/22/2020	\$51.96	P
30200101	AMAZON CAPITAL SERVICES	EDUCATIONAL MATERIALS	09/22/2020	(\$25.98)	P
30200102	US BANK	SEPTEMBER STATEMENT	09/22/2020	\$170.43	
30200103	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/29/2020	\$58.30	
30200104	HUBER LAURA	HUBER SEPTEMBER EXPENSES	09/29/2020	\$81.33	
30200105	TURYK NANCY	TURYK SEPTEMBER EXPENSES	09/29/2020	\$269.35	
Grand Total:				\$2,153.92	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: SEPTEMBER 2020

For the range of vouchers: 18200260 - 18200266

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18200260	PEPLINSKI GLEN A	MC - COST SHARE RESIDUE MGT	09/04/2020	\$2,238.50	P
18200261	STAPLES ADVANTAGE	WD - OFFICE SUPPLIES	09/04/2020	\$31.24	P
18200262	WOOD COUNTY REGISTER OF DEEDS	WC - RECORDING FEES TWIN LAKES	09/02/2020	\$30.00	P
18200263	DORSHORST THOMAS J	NMM - RETURN OF FA	09/17/2020	\$6,000.00	P
18200264	ROTH GOLDEN ACRES LLC	MC - COST-SHARE RESIDUE MGT	09/18/2020	\$13,806.55	P
18200265	UW - STEVENS POINT	LWC - INTERNSHIP FINAL PAYMENT	09/10/2020	\$1,602.06	P
18200266	US BANK	MC/WD - WATER TESTING/ABATEMEN	09/17/2020	\$50.10	
Grand Total:				\$23,758.45	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: September 2020

For the range of vouchers: 22200079 - 22200084 38200005 - 38200006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22200079	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit (Aug)	08/31/2020	\$2,700.00	P
22200080	BOYER KEVIN	SU-Services Per Contract (Sep)	09/02/2020	\$833.00	P
22200081	CARMODY SOFTWARE INC	PS-Upgrades/Services (Sept)	09/09/2020	\$299.00	P
22200082	RUTZEN SURVEY SERVICES LLC	SU/LR-PLSS Tie Sheets (125)	09/04/2020	\$25,618.75	P
22200083	US BANK	Credit Card Charges	09/17/2020	\$23.20	
22200084	POSTMASTER - WISCONSIN RAPIDS	PS-Postage 2nd Septic Mtce Rem	09/28/2020	\$108.84	
38200005	CITY OF PITTSVILLE TREASURER	ED-2020 Grant Request(Housing)	09/03/2020	\$25,000.00	P
38200006	CITY OF PITTSVILLE TREASURER	ED-2020 Grant Request(Signage)	09/03/2020	\$5,000.00	P
Grand Total:				\$59,582.79	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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CEED Committee Report

September 2020

LAURA HUBER

Extension Wood County, 4-H Program Coordinator

- Facilitated LEGO Club meeting (6, 13, 20 September)
- Facilitated Art Club meeting (13 September)
- Continued to work on revising and developing state 4-H policy as part of the WI 4-H Policy Advisory Standing Committee (14 September)
- Participated in the WI 4-H Northern Regional meeting (16 September)
- Met with colleagues to brainstorm how to support our 4-H club leaders through this time of virtual and very limited in-person meetings (
- Contributed to state efforts to offer virtual programs to 4-H and other youth virtually through the WI 4-H Virtual Educational Programming Team (3, 10, 17 September)
- Appeared on WDLB radio to discuss 4-H programs in the time of pandemic (8 September)
- Appeared on WFHR radio to discuss 4-H programs (10 September)
- Helped plan and co-taught Wild Edibles class with Rachael Whitehair and Hannah Wendels (classes on 13 and 20 September)
- Attended statewide WI 4-H Zoom meetings for staff (10, 24 September)
- Joined the Fall Forum Planning Committee to transition this statewide fall event into a virtual program for youth and adults (13 September)
- Met with colleagues to plan "Youth on the Rise: Intro to Bread" program (many dates)
- Staffed the Wood County Extension office (AM shift only, 3, 10, 17, 24 Sept)
- Participated in the United Way's Youth Success Coalition meeting (14 Sept)

Special COVID-19 Educational Programs:

- Worked with clubs to plan, write, submit, and modify in-person meeting proposals for state approval.
- Lego Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.
- Art Club, a teen-led virtual club. I attend to ensure safety of participants and to support the teen leader.
- Virtual "Youth on the Rise: Intro to Bread" program planning - 4 weeks of virtual lessons and project work to be run throughout October.

Ongoing Responsibilities:

- Working cooperatively with state programs and club leaders and volunteers to address insurance and other logistical questions.
- Updated and maintained the Wood County 4-H, WI Facebook page which currently has 883 followers.
- Assisted with maintenance of the Central WI 4-H Shooting Sports Facebook page which has 351 followers.
- Updated and maintained the Wood County 4-H Instagram page with currently has 35 followers.
- Responded to communications to the office including general questions, 4-H enrollment, planning meetings, etc.
 - Ongoing assistance for new leaders and the volunteer background checks



MATT LIPPERT

Extension Wood & Clark Counties, Agriculture Agent

- I interviewed on the Extension hour on WDLB and WFHR radio.
- I participated with the Wisconsin Dairy Herd Improvement (DHI) scholarship fund to determine how the scholarship reserves can be utilized for recipients in the upcoming year.
- I met with the Wood County Farm Bureau for their annual meeting. Invasive weed management was an important topic at the meeting.
- Corn silage and soybeans are coming off in the county in September, much earlier and much better crops than last year. There are many questions about pricing the crop and about cover crops that can be planted after the crop due to the earlier harvest dates.
- I answered calls about basic accounting for the farm business, protecting the farm flock from predators, lawn care, farm programs from the FSA office and beginning in the dairy business.
- I took training on hosting zoom programs.
- I collaborated with other educators to put together content for the area ag newsletter.
- Furlough was required for one day this month.
- I participated in programs on forage inventory management and alternative forages such as forage sorghum.
- There are new questions about a new round of farm aid programs coming from the USDA-FSA office CFAP2- second offering of Corona Virus Food Assistance Program, available to farms of all sizes for dairy, livestock and most crops grown in the county.
- I attended several sessions of experimental design for research projects and design of surveys. County educators are becoming more involved with field research since we have integrated with UW-Madison.

NANCY TURYK

Extension Wood County, Community Development Educator

Economic Development

- Met bi-weekly with the Wood County economic development recovery group to collaboratively address current topics associated with the economic development recovery, pandemic-related needs and opportunities, and Verso closure. Participated in weekly PPE calls with a subteam of the ED group.
- Listened to a Wisconsin Rapids Together task force meeting for updates related to the Verso closure. Met with Extension colleagues to discuss support that is or could be provided that is associated with the Verso closure.
- Shared information about economic recovery business support opportunities by emails, Facebook posts, telephone, and web conferencing conversations primarily with Wood County towns/villages/cities, chambers of commerce, visitor and convention bureaus, Mid-State Technical College, UW-Stevens Point@Marshfield, Ho-Chunk Nation, agricultural staff, Wood County health and planning and zoning departments.
- Met with the USDA Rural Economic Development Initiative (REDI) facilitating team. Scheduled and facilitated the Wood County REDI economic development and quality of place work groups to continue the development County's REDI plan. The ED work group is currently focusing on developing their goals, timelines, and external partners for the Entrepreneurial Ecosystem initiative. The QP workgroup completed their draft broadband goals and timelines for the REDI Plan. Provided relevant broadband information for the WEDC Broadband Pilot program application.



- Participated in one of the Governor's Blue-Ribbon Commission on Rural Prosperity public input session.

Energy and Resiliency

- Discussed the Wood County Solar Project with Kim Griffin to obtain updates on the timelines, public meetings, etc.
- Reviewed materials and programs related to energy efficiency and renewable energy and shared relevant information with Wood County staff.

Local Community Initiatives

- Routinely routed Wood County Health Dept. and other relevant COVID-19 and economic development outreach to town/village/city clerks and REDI team listservs.
- Stayed informed about the County by reading county email updates, county committee packets, local newspapers, listening to the County Board and CEED committee meetings, and in discussions with Wood County employees and supervisors.
- Prepared and submitted a grant proposal to DATCP for funding for the 2021 Clean Sweep program. Coordinated with the Town of Saratoga for the needed supporting documentation for the proposal.
- Assisting a sub-team of CSGCC to develop a proposal for an assessment of existing groundwater quality data and studies that have been conducted in the Central Sands region of the state in the past decades. If funded, the assessment would be conducted by a Post Doc with the WGNHS.
- Updated the Wisconsin Rapids Community Development staff on the sustainability initiatives that were underway or being discussed during the past couple of years.

UW-Madison Division of Extension

- Participated in virtual meetings with UW-Madison Extension Dean, Community Development Institute, and Wood County staff.
- Participated in discussions about community diversity, inclusion, and justice.
- Facilitated a meeting with the core team working on the development of a community resilience menu through the UW-Madison Extension Climate Change Leadership Team.
- Facilitated the UW-Madison Extension Climate Change Leadership Team monthly meeting.

ALLISON JONJAK

Extension Wood County, Cranberry Outreach Specialist

- Participated in training session for understanding research design and interpretation
- Wrote for, edited and delivered Cranberry Crop Management Journal Issue 8
- Wrote for, edited and will deliver Cranberry Crop Management Journal Issue 9
- Prepared Cranberry Impact Statement to support Ag Institute at State Legislature, to celebrate the success of the joint Wood County / Extension Specialist position
- Virtually attended 2-day training on cohort onboarding and distance education methods
- Published Spanish language version of Covid Safety for Harvest Workers video (available <https://www.youtube.com/watch?v=ITuMO7MIQ0o> ; companion to English language video available <https://www.youtube.com/watch?v=xsPxxCP3RFY>)
- Planned post harvest followup trainings
- Tried various softwares for virtual learning for the Cranberry School training to be held in January
- Toured private cranberry breeder's facility to understand cranberry trait selection

UW-Madison Division of Extension Wood County CEED Report



- Worked with Meredith Kleker of Wisconsin Rapids Visitors & Convention Bureau to tailor Cranberry Highway map for 2020 and helped her have up-to-date information to reply to inquiries
- Spoke on WDLB about the creation of the Cranberry Outreach Specialist position, new varieties, and harvest practices

JACKIE CARATTINI

Extension Wood County, Human Development and Family Relationships Educator

- Attended a UW-Madison Faculty Senate meeting virtually
- Coordinated and hosted daily "Extension Wellness Moments" and taught 2 sessions in the month of September
- Tested 3 pressure canner lids according to Presto and USDA guidance
- Attended a 2 day "Mental Health and the Need for Equity" training September 3rd and 4th
- Attended "Compassion Training" professional development on September 8th
- Attended the "Racism is a Public Health Crisis Capacity Building" bi-weekly
- Attended a Department of Extension Administrative committee meeting
- Attended a meeting with the Family Development section
- Attended 2 Rent Smart team meetings on launching a virtual Rent Smart curriculum
- Taught 2 sessions of the September Rent Smart program
- Taught "Taking Care of You-Highlights" for the ADRC-CW staff retreat
- Met with Childcaring and United Way about a fall Taking Care of You-Highlights program for childcare providers
- Attended virtual coalition meetings with United Way of South Wood and Adams County (Financial Stability Coalition and Early Years Coalition)
- Attended multiple planning meetings with United Way of South Wood and Adams County regarding October Credit campaign
- Attended bi-monthly meetings to present recently authored module on Advanced Directives for a new prelaning for the loss of a loved one curriculum (met with publishing about graphic editing)
- Attended the Rapids Together subcommittee meetings regarding the Verso idle
- Attended the NEAFCS (National Association of Family and Consumer Sciences) National Virtual Conference
- Attended the "Trends in Housing Affordability Training"
- Attended a NEAFCS Public Affairs committee meeting
- Attended "Back to School 2020, Helping Kids and Families Cope" training
- Attended the state Youth Mental Health team meeting
- Attended bi-monthly meetings of the "Stress and Coping Team" about new curriculum

Attended multiple zooms on:

- JCEP Forward Fridays (attended and hosted weekly sessions)
- Department of Extension Administrative Committee
- Extension Wellness moments (daily at 8:15am)
- Financial Education in the time of Covid team meeting zoom
- Racism as a Public Health Crisis weekly series
- Taking Care of You - Highlights
- Rent Smart Team virtual learning



- Pre-planning for the death of a loved one team
- Life Span program check-in
- Free Throw Fridays (institute weekly zoom)
- Institute meetings on changes and programming

HANNAH WENDELS & KELLY HAMMOND

Extension Wood County, FoodWise Nutrition Educator and Coordinator

- Complete the virtual nutrition education class held on a private Facebook group with Fit Families at the end of September, class was titled “5 Weeks with FoodWise” (Hannah & Kelly, 9/30)
- Planned elementary school lessons in Wood County for six 5th grade classes, classes begin 10/20 and run for 4 weeks and are completely virtual (Hannah, 9/28)
- Creating virtual lessons for elementary schools in Wood County with my fellow FoodWise educator in Portage County (9/11)
- Planned and finalized a fall nutrition education class schedule which will feature a class for parents and their infants, a class for parents and their toddlers, a class for adults on budgeting and nutrition, as well as a StrongBodies class (Hannah & Kelly, 9/28)
- Met with our Human Development and Relationships Educator to plan a once a month wellness class on nutrition topics and budgeting/food safety topics beginning in November (Hannah & Kelly, 9/18)
- Trained as a certified StrongBodies instructor (Hannah, 9/30)
- Completed co-teaching a virtual class in September for 4-H families in Wood County with our 4-H educator and Natural Resources educator on finding/identifying/preparing wild edibles in Wood County (Hannah, 9/20)
- Continue work on an adult curriculum workgroup – Seniors Eating Well – revamping lessons for virtual and phone education lessons (ongoing, Hannah, 7/23)
- Present on virtual lesson adaptations for the third-grade curriculum on Tuesday (Hannah, 9/29)
- Continue work with “Physical Activity/Nutrition for Colleagues in FoodWise” workgroup (ongoing, Hannah)
- Hannah approved to 1.0 FTE status beginning October 1st (Hannah)
- Kelly approved to 0.8 FTE status beginning October 1st (Kelly)
- Attend virtual FoodWise North Region check in calls (ongoing, Hannah & Kelly, Tuesdays)
- Attend virtual FoodWise State check in calls (ongoing, Hannah & Kelly, every other Tuesday)
- Attend virtual Wood County Extension check in calls (ongoing, Hannah & Kelly, Mondays)
- Attend virtual Extension Area 7 check in calls (ongoing, Hannah & Kelly, every other Wednesday)

RACHAEL WHITEHAIR

Extension Wood County, Natural Resources Educator

- Finalized and shared out educational video “A Follow-Up on Low Disturbance Manure Injection”, produced in support of FMCWC programming (September 1)
- Assisted facilitation and data collection during the 2020 DATCP/DNR Partner meetings (September 2, 3, & 15)



- Attended EPPIC virtual meeting to gather interest in joining a regional community/producer-led collaborative (September 2)
- Met with Extension NRI Evaluation team to discuss phase one of data collection: determining Extension's role in producer-led programming (September 3)
- Developed Materials for a family-based program on identifying and preparing wild edibles in Central Wisconsin (September 8)
- Met with Don Ystad of the 14-Mile watershed Committee to discuss the process of obtaining 501(c)3 non-profit status for the purpose of expanding their partner base and increasing opportunities for funding of water quality research/monitoring projects. (September 9)
- Co-taught a family based educational program on identifying, collecting and preparing wild edibles (September 13 & 20)
- Hosted virtual zoom room for 14-mile watershed committee meeting (September 14)
- Presented producer-led evaluation phase one finished materials to full committee for feedback and discussed ways to optimize outreach of the project and when to involve partners (September 15)
- Attended CSGCC Grant meeting regarding joint solicitation research proposal for groundwater gap analysis (September 17)
- Attended GOLD (Guardians of Lake Decorah) Meeting to assist discussion of goals and objectives (September 21)
- Met with returning Extension colleague Ann Pfeiffer in plant pathology to discuss potential area of collaboration and helpful connections (September 22)
- Met with Extension NRE's and NRI Evaluation team to discuss combining ongoing evaluative projects relating to producer-led groups under one grander impact evaluation that could be shared with partners like DNR, DATCP, WI L&W, etc. (September 22)
- Met with County Conservationists of Wood and Waushara County to create an outreach plan for the CSGCC Joint Solicitation grant proposal for GW quality research (September 24)
- Provided public radio programming in WFHR discussing the conservational aspects of hunting, utilizing local resources, and how cover crops can benefit hunting success (September 24)
- Attended PACRS Annual meeting to support work for 2021 Wisconsin lakes and rivers virtual convention (September 25)

Activities Report for Adam Groshek – September 2020

Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

~Signing 4 new CREP contracts with Wood County landowners, environmental benefits reporting, and GIS updating to close out 2020 CREP year.

~Site checks at various CREP sites that were newly planted, managed, or maintained within the last year.

~Krings CREP/WRP grazing plan discussions with landowner, NRCS, and DATCP.

~Behrend culvert crossing project planning, design, mapping, permitting applications and discussion, re-bidding, cost estimating, and investigation. The project is approved, however only 1 bid came back for the 2nd bid opening that was too high to do in 2020. Plan to rebid for construction in 2021.

~IT additional computer login key discussions with the new requirement for more secure Wood County network login.

~Planning, design, permit applications, endangered resources review, cultural resources review, contractor discussions, cost estimating and discussion with State DATCP engineering staff for the Kirby & Karen Cashen streambank to find best solution to this severe erosion site. With the end of the growing season, it is not expected to be able to construct a long-term solution in 2020.

~No-till drill calls, discussions, scheduling, and coordination with different LWCD employees to rent out to various Wood and Portage County landowners for planting/crop interseeding and cover crop planting.

~Manure pit abandonment design, discussion, planning, & cost estimate for the Hayden family. Planned to abandon pit before winter.

~Construction inspection for the Reber manure storage pit abandonment near Rudolph. Manure solids landspread on neighboring farmland and earth shaping and re-vegetation of the previous pit site occurred. Final asbuilt site-check to verify planted vegetation growth and GPS survey to occur this week.

~Enos Yoder manure storage abandonment planning for this fall.

~Continued distribution and acceptance of Nitrate Water sample testing along with the Wood County Health Department lab.

~Delay of grassed waterway project for Todd Bores again into 2021 because of lack of landowner funding for the practice due to low income in 2020.

~Discussion with Travis Marti on plans for an additional manure storage lagoon in 2021 to allow a doubling of his dairy milking herd.

~Site visit, GPSing, plan design and approval for Gerald Tomfohrde well abandonment near Vesper.

~Discussion with Wood County Planning & Zoning over sale of property and effects of the transfer of land with active 15-year CREP contracts on them.

~Discussion with landowner over drain-tile installation complaint, trespassing, and potentially more surface water drainage present in future.

Staff Report for Caleb Armstrong

September 2020

- Attended online training series for erosion Control with the use of erosion blankets and practices involving watersheds.
- Attended online training for Nutrition for Agronomists.
- Worked on mapping No-Till acres in Wood County and Mill Creek Watershed and the amount of phosphorous that is being reduced before entering watersheds due to conservation practices.
- Assisted Rod on crop damage appraisals of corn for Travis Marti on his 489 acres of corn.
- Assisted Rod on crop damage appraisals of alfalfa for Travis Marti on his 200 acres of alfalfa.
- Attended a nutrient management planning meeting discussing options for this year schooling on creating a nutrient management plan with COVID-19.
- Created a map on web soil survey of critical soils and infiltration for a project design.
- Assisted Rod on mine reclamation inspections and identifying vegetation that has taken along the banks of old reclaimed mines.
- Did no-till drill checks on the interseeding of sorghum into existing hay and comparing the growth differences from 1 week to 45-50 days after seeding.
- Proceeded with monthly checks on water sampling of Mill Creek for the amount of phosphorus reduction and suspended solids in the watershed due to the proceeding conservation practices being implemented in the surrounding areas.
- Did our monthly water flow monitoring for 2 mile creek, 5 mile creek, 7 mile creek, and Bloody Run creek determine the amount of flow going through at the time around base flow.
- Designed rain garden for the Kashen Project to help assisted with runoff and erosion issues.
- Assisted Adam with abandoned well check.
- Assisted Rod with crop damage appraisals on Tony Ruesch for about 120 acres of soybeans and corn.
- Assisted Rod with crop damage appraisals on Ron Knuth for about 70 acres of corn.
- Assisted Rod with crop damage appraisals on Kroehn for about 80 acres of soybeans.
- Attended the monthly Citizens Groundwater Meeting.

Activities Report for Emily Salvinski

September 2020

- **Tuesday, September 2.** Updated well data database. Finished up logo for Rachael from Extension.
- **Wednesday, September 3.** Ran phosphorus reductions in snapplus for the fields that were cost-shared for one farmer. Got signatures for a Mill Creek contract for no-till.
- **Tuesday, September 8.** Prepped bottles and paperwork for September's surface water sampling.
- **Wednesday, September 9.** Viewed online Badger Crop Connect for CEUs. Got information to Ken from Extension on who has a NMP from his list and who doesn't.
- **Friday, September 11.** Attended meeting to organize upcoming nutrient management farmer education course (online).
- **Thursday, September 17.** Added crops to farmer's snapplus nutrient management plan.
- **Friday, September 18.** Edited the database for cost-share tracking.
- **Tuesday, September 22.** Collected water samples to be analyzed for total phosphorus and total suspended solids from 8 locations in the Mill Creek Watershed. Calculated P reductions with Snapplus, added data to gis.
- **Thursday, September 24.** Went to 6 sites in Southeast Wood Co to measure streamflow.
- **Friday, September 25.** Entered flow data into SWIMS and our files. Prepped bottles and paperwork for next round of water sample collection. Calculated P reductions with Snapplus, added data to gis.

Activities Report for Lori Ruess – September 2020

- Answered phones and replied to emails
- Deposited checks for no-till drill and AWO permits.
- Reviewed general ledger.
- Reviewed payroll reports and payroll registers.
- Completed August sales tax report and forwarded to Finance.
- Attended the September 2nd CEED meeting and completed minutes.
- Approved all staff timecards for September 10th payroll.
- Completed LWCD payroll percentages and forwarded to Finance prior to the September 10th and September 24th payrolls.
- Completed cost-share contract for well abandonment – Gilbert Tomforhde.
- Completed Mill Creek reimbursement requests for Peplinski (full) & Roth (partial).
- Completed cost-share contract for Dwayne Hayden manure storage closure project.
- Scheduled no-till drill rental.
- Watched *“Is your Land Economically Sustainable”* webinar.
- Verified carryover amounts for 2021 budgets per request from Finance.
- Assisted one landowner with ordering 2 acres of wildflower seeds.
- Assisted Rod Mayer with mailing of Wildlife Fence bid packets.
- Emailed Class II public notice to for fence bidding to newspapers.
- Started working on the Fall Conservation Connection newsletter.
- Put together the 2021 tree and shrub order form and updated tree and shrub software program.
- Organized County Board packet and submitted to the County Clerk’s office.
- Electronically submitted staff reports and packet materials to the County Clerk’s office for the October CEED packet.
- Vacation days – September 15th & 16th and September 22nd & 23rd.

Activities Report for Rod Mayer

SEPTEMBER 2020

- Reviewed and approved 2nd draft of addendum to Reber Mine reclamation plan – for going forward with reclamation. Approval letter – etc.
- Received request for records from attorney for Rick Weiler mine (CIM) records – copied 310 pages – completed correspondence – shipped records.
- Received Twin Lakes fence contract back from DNR – recorded with Register of Deeds – copy/letter to Twin Lakes – update DNR database – etc.
- Pond review and question correspondence (Ledger).
- Lined up Wood County Deer Donation program – signing up two processors and four pantries. Paperwork/signatures sent to DNR.
- 3rd crop alfalfa field appraisals for Knuth (2 fields) – process paperwork.
- Corn appraisals for Marti farm – 496 acres appraised – processed paperwork.
- Completed Act 82 (ag tags) enrollment for Veedum Cranberry.
- Correspondence to P&Z for NM mines in Grand Rapids.
- Completed Act 82 (ag tags) enrollment for Bymer farm.
- Process Act 82 enrollment for Hannum farm.
- Marti alfalfa field appraisals (4 fields) – process paperwork.
- Completed reclamation inspection on Becker Trucking “N” mine – completed vegetative transect on all active acres – approved final reclamation – sent approval/closing of permit letter – release of financial assurance – and certificate.
- Completed final reclamation inspection on Dorshorst Mine – completed vegetative transect on all active acres – approved final reclamation – sent approval/closing of permit letter – release of financial assurance – and certificate.
- Correspondence with bank for Ceyress financial assurance letter.
- Field visit for pond complaint – found to be ok.
- Site visit to Reber Pit – meet with landowner and reclamation operator – go over areas needing work etc.
- Ruesch soybean field appraisals (3 fields) - process paperwork.
- Ruesch corn field appraisals (2 fields) – process paperwork.
- Received fence build approval on Sept. 23 from DNR for 6M fence and Hemlock Trail fence extension. Completed pre-bid agreements/signatures and bidding packets for 6M fence build and Hemlock Trail extension. Sent to all fence contractors – public notice in newspapers – set date for opening bids October 20th.
- Krohn soybean field appraisal (70 acres) – process paperwork.
- Knuth corn field appraisals (2 fields) – process paperwork.



Activities Report for Shane Wucherpennig – September, 2020

- **September 1** – Operations Committee meeting.
- **September 2** – CEED Committee meeting.
- **September 3** – Emails, Staff updates, Phone Calls and correspondence, Zoom Meeting.
- **September 7** – Joint Solicitation Grant Outreach plan.
- **September 8** – Met with Bill and Tom Roth to sign contracts and discuss fall cover crops.
- **September 9** – Joint Solicitation Grant Outreach plan. Field work in the afternoon.
- **September 10** – CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **September 11**– Phone calls, emails and correspondence. NM fall Planning meeting in Spencer.
- **September 14** – Central Wisconsin Farm Profitability planning meeting. CEED meeting.
- **September 15** – MDV contacts in Black River.
- **September 16** – Field Work. Off in P.m.
- **September 17** – RC&D meeting, Budget hearings & CSGCC meeting to discuss the State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants.
- **September 18**- North Central Area Land and Water Conservation Association Meeting.
- **September 21** – Field work, WebEx meeting invitation: Citizens (Wood County) Groundwater Group
- **September 22** – Field visit to Rick Lenz Property, Rieber Nonmetallic Site, Emails, Phone Calls and correspondence.
- **September 23** - Phone calls, emails and correspondence. Field work
- **September 24** – Zoom meeting on State of Wisconsin Joint Solicitation for Groundwater Research and Monitoring grants. .
- **September 26** – Field visits, mapping and landowner contacts.
- **September 25** – PACRS Meeting, Outreach plan.
- **September 28** – Off
- **September 29** – Joint Solicitation Grant Outreach plan. Roth Golden Acres video shoot on no-till and cover crops at the farm.
- **September 30** - Emails, Phone Calls and correspondence, Staff reports and CEED agenda. Worked remotely.

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Vacant, Code Technician
Kim Keech, Admin Services 5
Victoria Wilson, Admin Services 4

RE: Staff Report for October 7, 2020

1. Economic Development (Jason Grueneberg)

- a. Verso Mill Closure – Wisconsin Rapids Together – On September 23rd, I attended the Wisconsin Rapids Together meeting that took place in response to the Verso Mill closure in Wisconsin Rapids. Some of the items discussed included the status of a cooperative that may form to potentially purchase the mill and status of support and benefits to affected workers.
- b. Wood County ATV/UTV Routes and Trails – On September 24th, I participated in a meeting to discuss future ATV/UTV routes and trails in the County. Primary focus of the meeting was to talk about extending a mainline north from the City of Pittsville into Marathon County. Additionally extending routes into Clark and Portages Counties was discussed.
- c. Economic Development Administration (EDA) Funding Meeting – On September 10th and 28th, I participated in meetings to talk about Federal EDA funding options for Verso Mill closure response.
- d. Broadband Connectors Pilot – On September 30th an application was submitted for Wood County for a Wisconsin Economic Development Corporation grant that would provide assistance to improve preparedness for the County to apply for state, federal or private broadband programs. The grant submittal was a shared effort of Dennis Lawrence from the North Central Wisconsin Regional Planning Commission, Nancy Turyk from UW Extension, and myself.
- e. Wood County Economic Development Recovery Roundtable – On September 8th, 10th, and 24th, I facilitated roundtable meetings that focus on economic stabilization and recovery in response to COVID-19 and the Verso Mill closure. Notes from those meetings are included as an attachment to this report.
- f. Rural Economic Development Innovation (REDI) Initiative – On September 11th, I participated in a REDI Economic Development work group meeting and on September 25th a REDI writing update meeting.
- g. Budgeting for 2021 – Throughout the month, I dedicated a significant amount of time towards developing the 2021 budgets for Economic Development and the Planning & Zoning budget. I met with the Finance Department, grant applicants, the CEED Committee, and the Operations Committee.

- h. Broadband Exploratory Group – On October 1st, I participated in a Wood County Broadband Exploratory Group meeting to discuss options for expanding broadband to unserved and underserved areas.

2. Planning (Adam DeKleyn)

- a. Land Subdivision - Plat Review – CSM: (4) CSMs were submitted for review/approval. (4) CSMs were approved/recorded. (4) CSMs are pending approval. SUBDIVISION: (1) Subdivision plat pre-application consultations. (1) Final subdivision plat submitted for review/approval – Hidden Chapel Subdivision, Town of Saratoga, 12 lots.
- b. Town of Grand Rapids Comprehensive Plan – Utilities and Community Facilities element of plan was prepared and presented at last PC meeting. Natural, Agricultural and Cultural Resources element is being prepared for next PC meeting.
- c. City of Marshfield Water Quality Management (WQM)/Sewer Service Area (SSA) Plan Update – Continuing to meet with Marshfield and RPC staff to update the SSA Plan. Plan narrative and SSA boundary have been updated. Next step is for the SSA advisory committee to meet to consider the plan update.
- d. WI County Planning Directors Meeting – Attending WCPD meetings to discuss concerns regarding the siting of large solar facilities and potential land use issues associated with them.
- e. Zoning – Updating all town zoning GIS data to allow for better use, consistency and efficiency in county and town operations as well as public use. New zoning maps will be prepared for all towns.
- f. GIS – Worked cooperatively with Land Records Coordinator to develop an official extraterritorial plat review boundary for WI Rapids, Marshfield and Port Edwards, as required and defined by Wis. Stats. Boundaries will be published on the online Land Records Viewer to assist in land subdivision ordinance administration.
- g. City of Pittsville Comprehensive Plan – City is working on a plan update. Connecting PC officials to comp plan resources and assisting with information/data updates.
- h. Request for Town Zoning Amendment Approval: Town of Grand Rapids – (1) Town zoning ordinance amendment and (1) town zoning map amendment/rezone approved by CB. Follow-up decisions letters sent to town. Zoning map and ordinance updated on county website.
- i. Town/County Planning and Zoning Assistance – Provided planning and zoning assistance to the general public and town officials.
- j. COVID-19 Operational Planning – Working remotely in response to the COVID-19 pandemic. County Planner functions and programs will remain operational as

normal. I will be available by phone: (715) 421-8568 or email:
adekleyn@co.wood.wi.us.

- k. US 2020 Census – Friendly reminder. Help shape your future and your community's future. Participate in the 2020 Census. Visit [2020CENSUS.GOV](https://2020census.gov) to learn more.

3. Land Records (Paul Bernard)

- a. HTTPS Protocol – moving web resources to use the https protocol, this is very important, our web services will not work if not moved to use this protocol
- b. New/Existing Tie Sheets – continuing to improve the workflow for new and existing tie sheets – allowing for much quicker turnaround times in integrating new tie sheets to our existing systems.
- c. Publication Routines – Setting up quicker data publication routines to allow for quicker publishing of GIS resources.
- d. Grant Applications – Applying to two separate grants – one for COVID-19 relief and one for Next Generation 911, this will hopefully end up in us acquiring software to help in the next generation 911 migration as well as give us a little more funding for more GIS-specific endeavors.

4. Code Administrator's (Jeff Brewbaker)

08-24-2020 – Review plan & issued new mound <24" TN: 10; review plan, soils evaluation & issued replacement mound <24" TN: 19; review plan, soils evaluation, hydrograph & issued new conventional TN: 18 (2 permits); review plan & issued new holding tank TN: 15; soils evaluation mound w/IDR TN: 02; review plan, soils evaluation & issued replacement mound <24" TN 17

08-25-2020 – Inspection new conventional tank & absorption cell TN: 18; review plan & soils evaluation replacement conventional TN: 13; review plan, soils evaluation & issued replacement mound <24" TN: 19; soils evaluation & issued mound A+0 with IDR TN: 20; review plan, soils evaluation & issued new mound <24" TN: 22; issued new shoreland permit house & shed TN: 22

08-26-2020 – Inspection replacement mound A+0 (geo-thermal) plow TN: 12; soils evaluation & issued replacement mound A+0 TN: 02; soils evaluation & issued replacement mound A+0 TN: 12; plan review & soils evaluation new conventional (Airport Hanger) TN: 07; soils evaluation replacement mound A+0 TN 10; soils evaluation replacement mound <24" TN: 06; soils evaluation new mound A+0 TN: 01; soils evaluation new mound A+0 TN: 16; Floodplain FEMA acknowledgement TN: 13

08-27-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 17; inspection replacement mound A+0 absorption cell TN: 12; violation investigation shoreland and POWTS TN: 11; septic abandonment TN: 02; shoreland office meeting TN: 04; issued floodplain permit (restoration) V: 24

08-28-2020 – Request for permits TN: 11; inspection replacement conventional tank &

absorption cell TN: 13; review plan, soils evaluation, hydrograph & issued replacement conventional TN: 18 (2 permits)

08-31-2020 – Issued shoreland permit (land clearing) TN: 07; inspection replacement HT tank TN: 09; inspection replacement mound >24" plow & tanks TN: 15; review plan & issued replacement mound A+0 TN: 02

09-01-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 19; inspection new conventional TN: 18; issued shoreland permit TN: 04; inspection new mound >24" absorption cell TN: 15; review plan, soils evaluation & issued new mound <24" TN 19

09-02-2020 – Inspection new mound >24" plow TN: 18; inspection new mound <24" TN: 17; inspection replacement conventional absorption cell TN: 18; review plan, soils evaluation & issued new HT TN: 21

09-03-2020 – Inspection new system-in-fill tank & absorption cell TN: 17; review plan, soils evaluation & issued new mound <24" TN: 16

09-04-2020 – Vacation

09-07-2020 – Labor Day Holiday

09-08-2020 – Vacation

09-09-2020 – Vacation

09-10-2020 – Vacation

09-11-2020 – Vacation

09-14-2020 – Inspection new conventional TN: 13; review plan, soils onsite, soils evaluation & issued replacement in-ground pressure w/GeoMat TN: 07; review plan & issued new holding tank TN: 15

09-15-2020 – Inspection new HT TN: 15; inspection new conventional tank & absorption cell TN: 13

09-16-2020 – Onsite investigation new shoreland TN: 07; inspection replacement mound <24" plow, tank & absorption cell TN: 19; onsite investigation shoreland & wetland for pond construction TN: 08; inspection replacement mound <24" plow TN: 16

09-17-2020 – Issued shoreland permit (mitigation required) TN: 07; inspection replacement HT TN: 21; wrote orders for POWTS violation TN: 11

09-18-2020 – Inspection replacement mound <24" plow, tank & absorption cell TN: 12; reviewed plan & issued reconnect conventional TN: 13; inspection replacement HT TN: 11

09-21-2020 – Inspection new mound <24" plow, tank & absorption cell TN: 16; inspection replacement in-ground pressure GeoMat tank & absorption cell TN: 07;

inspection new mound A+0 tank TN: 11

09-22-2020 – Review plan & issued replacement mound <24" TN: 22; review plan & issued replacement HT TN: 10; inspection new mound <24" plow, tank & absorption cell TN: 17

09-23-2020 – Review plan, soils evaluation, hydrograph & issued replacement conventional TN: 07; inspection new mound <24" plow, tank & absorption cell TN: 16; inspection replacement mound <24" plow TN: 15; inspection replacement mound <24" plow, tank & absorption cell TN: 22; inspection replacement mound <24" tank & absorption cell TN: 16

09-24-2020 – Review plan, soils evaluation & issued replacement conventional TN: 18; review plan & issued new mound <24" TN: 11; inspection replacement conventional TN: 07; inspection replacement conventional TN: 18; review plan & issued replacement mound <24" TN: 06; review plan & issued new renewal mound <24" TN: 11; soils evaluation (A+0) TN: 03

09-25-2020 – Inspection replacement mound <24" absorption cell TN: 15; issued new mound A+0 TN: 15; review plan & issued replacement HT TN: 10; review plan, soils evaluation, hydrograph & issued new conventional TN: 07; review plan, soils evaluation & issued replacement mound A+0 TN: 16; review plan, soils evaluation, hydrograph, hydrograph & issued replacement conventional TN: 19

09-28-2020 – Review plan & soils evaluation replacement HT TN: 12; review plan & issued new HT TN: 16; review plan, soils evaluation & issued new mound <24" TN: 20

5. Office Activity (Kim Keech and Victoria Wilson)

- a. Monthly Sanitary Permit Activity – There were 30 sanitary permits issued in August 2020 (10 New, 17 Replacements, 2 Reconnects and 1 Non-Plumbing) with revenues totaling \$13,150. There were 25 sanitary permits issued in August 2019 (7 New, 17 Replacements, 1 Reconnects and 0 Non-Plumbing) with revenues totaling \$10,100.

**New fees went into effect September 1, 2019.*

There were 130 sanitary permits issued through August 2020. For comparison purposes, the following are through the same period for the previous five years: 2019 – 117, 2018 – 106, 2017 – 126, 2016 – 109 and 2015 – 117.

As of Wednesday, September 29th, Sanitary Permits are up by 12 permits compared to the same period through September 2019.

- b. 2020 Tax Refund Intercept Program (TRIP) – As of September 30th, Wood County received an additional \$0.00 for a total of \$7,575.47 on twelve (12) outstanding cases for 2020.
- c. 2020 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Maintenance Notices, White Knight (Aerobic) Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed approximately Friday, April 24th with a due date of Friday, August 14th. There were 2,583 mailed between the four notices. Septic maintenance 2nd reminders

were mailed on Friday, September 25th. There were 412 2nd reminder postcards mailed.

- d. 2020 Program Fee Notices – The approximately 4,629 program fee notices are tentatively scheduled to be mailed late October with a due date of Monday, November 23rd. The \$25 program fee can be paid online with an e-check, debit card or credit card. There will be a convenience fee if making payment by e-check, debit card or credit card. The \$25 program fee can also be paid by cash or check.
- e. Enforcement Activities Update (Small Claims) – None scheduled.
- f. Wisconsin Fund Grant Program – 2017 Wisconsin Act 59, the 2017 biennial budget act, repealed, effective June 30, 2021 the Wisconsin Fund Grant Program for failing septic systems. 2019 Wisconsin Assembly Bill 791 delayed the elimination of the Wisconsin Fund Grant Program to June 30, 2023 passed on February 18, 2020. 2019 Wisconsin Senate Bill 791 was scheduled for consideration late March but has not been considered due to COVID-19. No extension yet for the Wisconsin Fund Grant Program. Office Staff continues to take applications for the program.
 - i. (3) Wisconsin Fund Applications FY2021 – Wood County payment request has been submitted to the State of Wisconsin. Payment Request #1 was submitted on 9/03/2020. Payment Request #2 (final) was submitted on 9/11/2020. As of 9/30/2020, Wisconsin Fund Grant funds have not been received from the State of Wisconsin. Wood County disbursement is October 2020.
 - ii. (4) Wisconsin Fund Applications FY2022 – Office Staff continue to accept Wisconsin Fund Grant Applications pending passage of 2019 Wisconsin Senate Bill 791.
- g. Sanitary Permit Database System Project – The next phase for the sanitary permit system database will consist of creating a service provider and comments interface. Information Technology Department continues work on the design phase of the project.
- h. Survey Document Indexing Project – There are over 4,000 survey documents that are being indexed with a tentative completion by the end of 2021.
- i. ArcGIS Software Project – Editing addresses in 22 townships.
- j. Kim attended the following meetings/trainings:
 - i. CEED Committee Meeting on September 14th.
 - ii. Wellness Committee Meeting on September 15th.
 - iii. Citizens (Wood County) Groundwater Group on September 21st.
- k. Victoria attended the following meetings/trainings:
 - i. Economic Development Meeting (COVID-19 Recovery) on September 10th & September 24th.
 - ii. Personal Protective Equipment Meeting on September 8th.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, September 21, 2020
TIME: 2:00 p.m.
LOCATION: Teleconference via WebEx

Present: Caleb Armstrong, Ray Bossert, Sandra Cain, Rhonda Carrell, Kyle Christianson (Wisconsin Counties Association), Bill Clendenning, Bruce Dimick, Nancy Eggleston, Gordon Gottbeheit, Tamas Houlihan, Kim Keech, Bill Leichtnam, Jen McNelly, Lance Pliml, Gregg Wavrunek (Congressional Aide-US Senator Tammy Baldwin), Ken Winters, Shane Wucherpennig and Tim Wuebben.

1. **Call Meeting to Order:** Chairman Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Public Comment:** None
3. **Speaker: Lance Pliml, Wood County Board Chair – “Nitrates & Counties” and Kyle Christianson, Wisconsin Counties Association**

Wood County Board Chair, Lance Pliml expressed that the Citizens (Wood County) Group has made tremendous headway. Wood County is leading the way in clean water. Lance Pliml introduced Kyle Christianson who is the Director of Government Affairs with the Wisconsin Counties Association.

Highlights of Kyle Christianson, Director of Government Affairs presentation:

- Wood County is leading the way elevating water issues and awareness educating local citizens.
- State legislators are not working together.
- Both Governor Evers and Republicans agree that clean water needs to be addressed.
- Legislators concerns: How do we address clean water? How much money do we spend on water?
- There are a dozen water bills addressing clean water. Water bills passed the Wisconsin Assembly but have not been voted on in the Wisconsin Senate due to the pandemic. 75%-80% of the bills are bipartisan and are expected to pass the Wisconsin Senate.
- COVID-19 pandemic has created panic and uncertainty. Wisconsin legislators probably don't want to spend any money. Clean Water bills are on hold.
- Encourages group to keep water issues elevated.
- No agreements between Wisconsin Assembly and Wisconsin Senate on water concerns.
- Funding needs to be prioritized.

Discussion followed.

4. **Correspondence/Updates:**
Bill Leichtnam shared the following at the meeting:
 - A. River Alliance (Allison Werner) – “Water Bills” are dead. Kyle Christianson presentation provided that the “Water Bills” are on “hold”.
 - B. Southwest Wisconsin Groundwater & Geology (SWIGG) Study Update – A regional water study found evidence of human waste and animal feces in private wells located in southwestern Wisconsin. Group consists of Grant County, Iowa County and Lafayette County. COVID-19 slowed the study progress. Results are expected to be released in 2021. Funding is provided by individual citizens.
 - C. Central Sands Groundwater County Collaborative (CSGCC) – Group is made up of six counties consisting of Adams County, Juneau County, Marquette County, Portage County, Waushara County and Wood County. State funding is on hold due to COVID-19. Grant funds are being applied for. Phase 1 – GAP Analysis (outreach plan). Phase 2 – Implementation (“boots on the ground”).
 - D. “Groundwater council calls for action on PFA’s; nitrate remains top contaminant” handout – Groundwater Council was formed in 1984. Wisconsin Groundwater Coordinating Council’s annual report to the legislature recommends establishing groundwater enforcement standards and continue

to identify sources of the largely indestructible compounds, which have been linked to cancer and other illnesses. Private Wells and municipal wells are contaminated. 17% of private wells are contaminated with coliform bacteria.

- E. "A broader look at water" handout – Nelsonville residents filed a formal complaint to the DNR against Gordondale Farms, a registered CAFO farm. 47% of the wells in Nelsonville exceed the state drinking water standards. Many CAFO permits have expired licenses. DNR relies on CAFO's to self-regulate. Improvement of environment health steps are only the beginning of the long journey back to a sustainable community.

5. **Action Items:**

- A. Environmental Candidates (to support) this election cycle.
Pliml and Clendenning recommended to keep personal political views from the meetings.
- B. Post-election, 2020
Focus on clean water campaign.
- C. Protecting our ground & surface water with or without legislative support
Continue to elevate water issues by educating citizens on clean water.

Roundtable

- A. Bill Clendenning – Share state legislature updates and legislation. Keep politics out of the meetings.
- B. Bruce Dimick – Judge denied key permit for Monroe County sand project. Clean Wisconsin and Ho-Chunk Nation challenged the permits.
- C. Rhonda Carrell – Appreciates that the meetings have resumed. Move in a positive direction.
- D. Shane Wucherpennig – Positive work continues in the Little Plover River Watershed and Mill Creek 9-Key Element Plan.
- E. Nancy Eggleston – Thank you Kyle Christianson for the updates.
- F. Tamas Houlihan – Wisconsin Potato & Vegetable Growers Association producer-led watershed grant continues project of the Little Plover River Watershed.
- G. Lance Pliml – Keep political heat on the state legislators.
- H. Gordon Gottbeheit – Support our goal of "Clean Water". DNR takes a lot of flack which is due to political decisions.
- I. Ray Bossert – Thank you for the meeting invitation.
- J. Ken Winters – Presentation should touch more citizens.

- 6. **Announcements of members / visitors (upcoming parallel events / meetings)** Announcements shared throughout the meeting.

7. **Future Speakers:**

October - Rachael Whitehair, UW Madison Division of Extension "Nitrate Reduction"
Possible future speaker – Towns Association

8. **Agenda Items for next meeting**

Agenda items should be submitted to Bill Leichtnam.

9. **Next Meeting – Monday, October 19th, 2:00 p.m. (VIRTUAL)**

- 10. **Adjourn Groundwater Group Meeting** Bill Leichtnam adjourned @ 3:24 p.m.

Notes by Kim Keech, Planning & Zoning Office

Golden Sands Resource, Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Al Barden (Member-at-Large); Gary Beastro (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bill Clendenning (Wood); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Pat Kilbey (Marquette); Hugh O'Donnell (Member-at-Large); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Amy Thorstenson (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Al Drabek (Marathon); Robert Bauer (Golden Sands RC&D); B.J. O'Connor-Schevers (Outagamie); Gerry Zastrow (Portage). Tommy Enright (Wisconsin Farmers Union); Diane Hanson (Marathon); Paul Pisellini (Adams); Bob Walker (Member-at-Large); Scott Wilhorn (Juneau) attended online. Linda O'Donnell was also present.

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:03 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Two corrections we made to the July 2020 minutes: (1) in the list of attendees, Hugh O'Connell should be changed to Hugh O'Donnell; (2) in the groundwater legislation section, Kristina should be changed to Katrina. Motion made by Rosenthal, seconded by Barden, to accept the minutes of the July 2020 meeting as corrected. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report for July and August 2020 was passed around. Hilgart indicated that dispersals and receipts were standard. Two extra expenditures were for the Employment Practices Liability insurance that was approved at the July 2020 meeting and \$1,500 for attorney fees. Motion made by Barden, seconded by Evans, to accept and file the treasurer's report. Motion carried unanimously.

Executive Committee Appointments: Hernandez announced his recommendations for other openings on the Personnel/Finance Committee: Al Barden, Diane Hanson, Shane Wuchpfenning, and Gerry Zastrow. Motion by O'Donnell, seconded by Evans, to approve these appointments. Motion carried unanimously.

OLD BUSINESS:

Wisconsin RC&D Update: Benes indicated that no in-person state meetings have been held since January 2020. A meeting is scheduled for 10 a.m. on October 20, 2020, at the Matsche Center in Birnamwood. Attendance can be in-person or online.

Groundwater Legislation: Leichtnam reported that he recently spoke with Representative Katrina Shankland and River Alliance's Alison Werner. The 13 pending water bills left hanging

when the legislature adjourned due to Covid-19 are basically dead, so the process will have to start all over when the new legislature meets in January 2021. A report about well testing in Grant, Iowa, and Lafayette Counties found fecal matter in 21 of the 35 wells tested. The source of the contamination has not been determined.

NEW BUSINESS:

By-Laws: Suggestions were previously made by the lawyer and by Evans. Benes explained the difference between the two options. These were sent out along with the other information about this meeting. After some discussion, a motion made by Clendenning, seconded by Barden, to table these issues until the November 2020 meeting. Motion carried with one “nay” vote.

Conflict of Interest Policy: Benes explained the two different versions. The main difference was the expanded information on fiduciary duty in the one that was recommended by Evans. These were sent out along with the other information about this meeting. Motion made by Beastrom, seconded by Clendenning, to approve the version with the expanded fiduciary information. Motion carried unanimously.

Alternate Council Members: Benes indicated that there are openings for alternative representatives for Juneau, Monroe, and Outagamie Counties. He has contacted the LCCs in those counties and asked that alternatives be appointed. These conversations got him thinking that Golden Sands should expand its membership by inviting others in the member counties to come to the meetings. A draft invitation is available today for review titled “Golden Sands RC&D Seeks New Council Members”. There was then some discussion about inviting area nonprofits, with similar missions, to become members. Motion by Barden, seconded by Clendenning, to appoint a committee to look into this issue. Motion carried unanimously. Barden, Beastrom, Clendenning, and Evans volunteered for this committee.

COVID-19 and Future Meeting Locations: Benes said that the staff has been considering how to make online attendance less confusing. It is anticipated that the November 2020 meeting will be both in-person and online, but a place has not yet been set and it is unlikely to be nice enough to meet outside. He will check options in Portage County. Leichtnam and Clendenning indicated that Wood County has a large room with WebX already set up that may be available. They will look into that option.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported on today’s meeting. Most of the expenditures have been payroll and project-related. There was a slight increase in the endowment fund for the quarter that ended on June 30, 2020. The next endowment report will cover until the end of September 2020. Two extra expenditures were for the Employment Practices Liability Insurance, that was approved at the July 2020 meeting, and \$1,500 for attorney fees. Names are being changed on the bank account to reflect the change in officers that was voted on at the July 2020 meeting. There will also need to be a change on the assigned name for the credit card account. A new three year contract for a fifth soil conservationist position, in Juneau County, has

been signed with the Natural Resources Conservation Service (NRCS). The job announcement has been posted. There is one more year remaining on the contract for the other four positions. Once the contracts are completed, all five positions will be combined under one contract. Although payment for three more years is guaranteed, if there is money left at the end of that period, the positions can be extended up to five years. For Employee Practices Liability Insurance, Benes obtained a quote from Cincinnati Insurance and wondered if he should move forward once the current Beehive Policy expires. After discussion, a consensus was reached that further exploration about group health insurance, for full-time employees, was appropriate and that employees should be polled about their desire for such insurance in place of the current stipend. Anthem Insurance remains the best option for accidental death, dismemberment, life, etc. Two new speakerphones, with enhanced speaker qualities, were purchased for online meetings and presentations. Suggestions were previously made by the lawyer and by Evans for revisions to the By-Laws and Conflict of Interest Policy. Benes described the online ThinkHR Handbook as a system that would contain suggested language for rule changes and possible answers for various human resources issues. Benes finished contacting Golden Sand's LCC committees. Outagamie County asked that their contact be delayed until spring 2021. Tentative arrangements are in November for Adams, Juneau, and Monroe Counties but it is possible these will also be delayed if the Covid-19 issues continue.

Forestry/Agriculture/Wildlife Committee Report: Benes indicated that the old Woods and Wildlife Grant has finished. The new one is broader in scope, covering demonstration forests, various workshops, forestry education, recruiting new landowners, etc. and will go for three years. Benes expects to hear back about a US Forest Service Habitat Restoration Grant next week. A mapping blitz for the Central Wisconsin Invasives Partnership (CWIP) is finishing up and is concentrating on Japanese knotweed, teasels, and wild parsnip. CWIP will hold a Multi-Session Forest Invasives Webinar on September 26, 2020, that will focus on identification and mapping. There are two upcoming meetings for the Northeast Wisconsin Invasive Species Coalition (NEWISC). A meeting focusing on forming and developing the group will be held on October 19, 2020, and a meeting focusing on current and future grant projects will be held on November 9, 2020. This year has been a busy year for tree shelters, with a total of 21 orders and an average of \$260/order. About \$900 in revenue was made. The Neighborhood Gardens project is coming to close as we are getting closer to the end of the growing season. Grazing plans are still being written and some pasture walks have occurred. Fundraising is ongoing for the next Little Plover River Appreciation Day. The online Waupaca County Conservation Field Day (WCCFD) is set for September 25, 2020. The rest of the Hamerstrom books were sold to Clean Green Action.

Water Committee Report: Evans outlined today's meeting. Leichtnam reported the information he outlined earlier in the regular business meeting. Hamerla indicated that the pandemic has made getting AIS volunteers, whose time is usually used for match on the AIS grants, difficult and may not reach the required level. Hamerla and Cisar were able to do more field work than usual this year because of the situation. The current AIS regional grant will expire around the end of 2021. Due to the upcoming change in the WDNR Surface Water Grants, regional AIS funding through a regional grant will no longer be available. Any new grant is expected to concentrate more on coordinating and less on field work. He will be participating in a waterfall

outreach event at Mead Wildlife Center on September 26, 2020, with the assistance of six UWSP student volunteers. This year's LTE positions may last until October because of the pandemic conditions. He expects that he and Cisar will be working on reimbursement papers in October and November 2020. Cisar has been checking Marquette County lakes since starry stonewort was found in one lake in that county this summer. Thorstenson was working with Buckatabon Lake in Vilas County this summer on rearing the weevils that attack Eurasian Watermilfoil. In August 2020, 293 weevils were released into the lake. The lake plans to continue the project for two more years with an increased number of growing tanks. She also provided weevils from various lakes for a project at Montana State that is looking into genetic diversity. In Waushara County, an 18 month pending citation for manure runoff was finally concluded recently, with the judge ordering that the cattle be removed and sold. Some were sold at auction, some to local farmers, and some went to slaughterhouses. This concludes about 10 years of manure runoff into Waushara County roads and waters. Any funds from the dispersal will go to pay the county for the various procedures involved in this case and to an outstanding loan of the farmer. The county has postponed its planned drone flyover shore inventory until spring 2021. Waushara County is participating in the multi-county Central Sands Groundwater Collaborative. A grant application is being submitted for \$70,000 by October 1, 2020, for gap analysis and development of short and long-term strategies. Nancy Turyk, of Wood County, will coordinate. Private well testing throughout Taylor County continues. Recent well test results revealed 20% had fecal coliform, one had e-coli, and two had high nitrates. Stream monitoring has been ongoing for five years. The Taylor County Farmland Preservation Plan is being updated. The Friendship Lake District is still in litigation about the price it paid for taking over the dam which has needed, and still needs, expensive repairs. Members voted to increase the mil rate district property owners pay to fund repairs not covered by a loan application for \$380,000, which was also approved by the membership. The Water Resources Specialist in Adams County has taken another job somewhere else. Natural lakes and streams in Adams County continue to experience high water. Earlier this week, the Petenwell-Castle Rock Stewards and the Consolidated Musky Club coordinated a memorial fish stocking of 550 muskies, in Petenwell Lake, in honor of a long-time Petenwell & Castle Rock (PACRS) board member and a long-time member of the Musky Club.

NEW PROJECTS:

There are two new gold sheets from the Waters Committee.

1) The first project is for Hamerla, Cisar, and Plonsky to do aquatic invasive species (AIS) work for Juneau and Columbia Counties, starting January 1, 2021. Funds would come from a Wisconsin Department of Natural Resources (WDNR) Lake Monitoring and Protection Grant for a total of \$26,559.39. The Land Conservation Departments of both counties will also assist. The application, which is due on November 1, 2020, will also need a resolution passed by the full council. Motion by Clendenning, seconded by Evans, to approve the project and the resolution. Motion carried unanimously.

2) The second gold sheet is a contract with Clear Lake for diving and boat operation to remove Eurasian Watermilfoil from the lake, which started on July 20, 2020, for \$1,909.75.

There are two new gold sheets from the Forestry Committee.

3) NRCS co-employment contract for soil conservationists. Total funding for five years is \$1,457,062 or about \$364,265.50 annually.

4) A project to set up a second demonstration forest in Waupaca County at the Oz Natural Area and Center for Biodiversity Education. A \$2000 grant was received from the Waupaca Area Community Foundation. This project started September 1, 2020.

Motion by Evans, seconded by Barden, to approve projects (2) to (4). Motion carried unanimously.

STAFF/PROJECT UPDATES: Staff reports were sent out before the meeting. Printed copies were also available at the meeting.

AGENCY/PARTNER REPORTS: None.

OTHER REPORTS:

Credit Card: Benes indicated that the original plan was to have Hilgart be the new authorizing person on the credit card. However, further investigation indicated that the named person must be an officer, president, treasurer, director, or owner, so a staff member cannot be named. Treasurer Beasstrom has agreed to be the named person.

Thanks: O'Donnell thanked the council for the recognition and the cupcakes, which read "Thank you, Hugh and Al". He received another round of applause.

ADJOURNMENT: Motion made by Barden, seconded by Clendenning, to adjourn the meeting. Meeting adjourned at 12:12 p.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Gary Beastrom (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Hugh O'Donnell (Member-at-Large); Amy Thorstenson (Golden Sands RC&D Staff). Diane Hanson (Marathon) and Bob Walker (Member-at-Large) attended online. Bill Clendenning and Al Drebek were also present.

CALL TO ORDER: Hernandez called the meeting to order at 9:01 a.m.

CLOSED SESSION: Motion made by Evans, seconded by Barden, to go into closed session. Motion carried unanimously. Into closed session at 9:03 a.m. Clendenning and Drebek left the room.

OUT OF CLOSED SESSION: Motion made by Barden, seconded by Evans, to go out of closed session. Motion carried unanimously. Back into open session at 9:14 a.m. Clendenning and Drebek re-entered the room.

INTRODUCTIONS: No introductions were made. All familiar.

APPROVAL OF MINUTES: Motion made by Beastrom, seconded by Hernandez, to pass the minutes from the July 2020 meeting. Motion carried unanimously.

TREASURER'S REPORT: Hilgart passed out the most recent treasurer's report. Most of the expenditures have been payroll and project-related. There was a slight increase in the endowment fund for the quarter that ended on June 30, 2020. The next endowment report will cover until the end of September 2020. Two extra expenditures were for the Employment Practices Liability Insurance, that was approved at the July 2020 meeting, and \$1,500 for attorney fees. Motion by Evans, seconded by Barden, to forward to the full council. Motion carried unanimously.

FINANCIAL PROCEDURES: Names are being changed on the bank account to reflect the change in officers that was voted on at the July 2020 meeting. There will also need to be a change on the assigned name on the credit card.

STAFF AND MEMBERSHIP:

New NRCS Employee: A new three year contract for a fifth soil conservationist position, in Juneau County, has been signed with the Natural Resources Conservation Service (NRCS). The job announcement has been posted. There is one more year remaining on the contract for the other four positions. Once the contracts are completed, all five positions will be combined under one contract. Although payment for three more years is guaranteed, if there is money left at the end of that period, the positions can be extended to five years.

COUNCIL PURCHASES:

New Speakerphones: Two new speakerphones, with enhanced speaker qualities, were purchased for online meetings and presentations.

GIS and Drone: There was a discussion about Golden Sands possibly getting GIS capabilities. Benes will look into options. Hernandez wondered if Golden Sands had any need for a drone; staff indicated that the topic wasn't discussed.

INSURANCE & BENEFITS:

Liability: Benes obtained a quote from Cincinnati Insurance and wondered if he should move forward once the current Beehive Policy expires. Motion by Evans, seconded by Barden, to go ahead with that plan. Motion carried unanimously.

Health Insurance: After discussion, a consensus was reached that further exploration about group health insurance, for full-time employees, was appropriate and that employees should be polled about their desire for such insurance in place of the current stipend.

Other Insurance: Anthem Insurance remains the best option for accidental death, dismemberment, life, etc.

PERSONNEL POLICY & PROCEDURES HANDBOOK

By-Laws and Conflict of Interest Revisions: Suggestions were previously made by the lawyer and by Evans. Benes explained the difference in the two options for each of these documents.

ThinkHR Handbook: Benes described this online handbook as a system that would contain suggested language for rule changes and possible answers for various human resources issues.

Communication/Marketing: No new items.

OTHER BUSINESS

LCC Meetings: Benes finished contacting Golden Sand's LCC committees. Outagamie County asked that their contact be delayed until spring 2021. Tentative arrangements are in November for Adams, Juneau, and Monroe Counties but it is possible these will also be delayed if the Covid-19 issues continue.

ADJOURNMENT: The meeting was adjourned at 9:47 a.m. upon motion made by Evans, seconded by Beastron.

Respectfully submitted,

Reesa Evans
Recording secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Anna Cisar (Golden Sands RC&D Staff); Reesa Evans (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Joe Tomandl (Taylor); Amy Thorstenson (Golden Sands RC&D Staff). Diane Hanson (Marathon) and Paul Pisellini (Adams) attended online.

CALL TO ORDER: Chair Rosenthal called the meeting to order at 10:01 a.m.

INTRODUCTIONS: No introductions were made. All familiar.

APPROVAL OF MINUTES: Motion by Tomandl, seconded by Leichtnam, to approve the July 2020 minutes. Motion carried unanimously.

NEW PROJECTS: There are two new gold sheets for the Waters Committee. Hamerla outlined the projects. One is for Hamerla, Cisar, and Plonsky to do aquatic invasive species (AIS) work for Juneau and Columbia Counties, starting January 1, 2021. Funds would come from a Wisconsin Department of Natural Resources (WDNR) Lake Monitoring and Protection Grant for a total of \$26,559.39. The Land Conservation Departments of both counties will also assist. The application, which is due on November 1, 2020, will also need a resolution passed by the full council. Motion by Evans, seconded by Tomandl, to forward the project to full council. Motion carried unanimously. The second gold sheet is a contract with Clear Lake for diving and boat operation to remove Eurasian Watermilfoil from the lake, which started on July 20, 2020, for \$1,909.75. Motion by Evans, seconded by Leichtnam, to approve and send to full council. Motion carried unanimously.

UPDATE ON GROUNDWATER PROTECTION:

Leichtnam reported that he recently spoke with Representative Katrina Shankland and River Alliance's Alison Werner. The 13 pending water bills left hanging when the legislature adjourned due to Covid-19 are basically dead, so the process will have to start all over when the new legislature meets in January 2021. A report about well testing in Grant, Iowa, and Lafayette Counties found fecal matter in 21 of the 35 wells tested. The source of the contamination has not been determined.

COUNTY AND MEMBER UPDATES:

Hamerla: The pandemic has made getting AIS volunteers, whose time is usually used for match on the AIS grants, difficult and may not reach the required level. Hamerla and Cisar were able to do more field work than usual this year because of the situation. The current AIS regional grant will expire around the end of 2021. Due to the upcoming change in WDNR Surface Water Grants, regional AIS funding through a regional grant will no longer be available. Any new grant is expected to concentrate more on coordinating and less on field work. He will be participating in a waterfall outreach event at Mead Wildlife Center on September 26, 2020, with the assistance of six UWSP student volunteers. This year's LTE positions may last until October because of the pandemic conditions. He expects that he and Cisar will be working on reimbursement papers in October and November 2020.

Cisar: Besides the work already described by Hamerla, she has been checking Marquette County lakes since starry stonewort was found in one lake in that county this summer.

Thorstenson: Was working with Buckatabon Lake in Vilas County this summer on rearing the weevils that attack Eurasian Watermilfoil. In August 2020, 293 weevils were released into the lake. The lake plans to continue the project for two more years with an increased number of growing tanks. She also provided weevils from various lakes for a project at Montana State that is looking into genetic diversity.

Hernandez: The 18 month pending citation for manure runoff was finally concluded recently, with the judge ordering that the cattle be removed and sold. Some were sold at auction, some to local farmers, and some went to slaughterhouses. This concludes about 10 years of manure runoff into Waushara County roads and waters. Any funds from the dispersal will go to pay the county for the various procedures involved in this case and to an outstanding loan of the farmer. The county has postponed its planned drone flyover shore inventory until spring 2021. Waushara County is participating in the multi-county Central Sands Groundwater Collaborative. A grant application is being submitted for \$70,000 by October 1, 2020, for gap analysis and development of short and long-term strategies. Nancy Turyk, of Wood County, will coordinate.

Tomandl: He mentioned that Golden Sands might be able to apply for a Covid-19 small business grant. Private well testing throughout the county continues. Recent well test results revealed 20% had fecal coliform, one had e-coli, and two had high nitrates. Stream monitoring has been ongoing for five years. The Taylor County Farmland Preservation Plan is being updated.

Evans: The Friendship Lake District is still in litigation about the price it paid for taking over the dam which has needed, and still needs, expensive repairs. Members voted to increase the mil rate district property owners pay to fund repairs not covered by a loan application for \$380,000, which was also approved by the membership. The Water Resources Specialist in Adams County has taken another job somewhere else. Natural lakes and streams in Adams County continue to experience high water. Earlier this week, the Petenwell-Castle Rock Stewards and the Consolidated Musky Club coordinated a memorial fish stocking of 550 muskies, in Petenwell Lake, in honor of a long-time Petenwell and Castle Rock Stewards (PACRS) board member and a long-time member of the Musky Club.

Rosenthal: Nothing new to report.

ADJOURN: The meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource, Conservation & Development Council, Inc.
Forestry / Agriculture / Wildlife Committee Meeting Minutes
September 17th, 2020
Jordan Park's East Pavilion

Attendees: Al Barden (Member-at-Large); Joshua Benes (Golden Sands RC&D Staff); Bill Clendenning (Wood); Brent Tessmer (Taylor); Hugh O'Donnell (Member-at-Large); Tristyn Forget (Golden Sands RC&D Staff); Al Drabek (Marathon); Maria Davis (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Hannah Butkiewicz (Golden Sands RC&D Staff); Rachel Bouressa (Golden Sands RC&D Staff); Paul Pisellini (Adams); Robert Bauer (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Tommy Enright (Wisconsin Farmers Union) attended online.

CALL TO ORDER: Tessmer called the meeting to order at 10:02 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion from Clendenning, seconded by Tessmer, to approve the minutes from the July meeting was passed unanimously.

PROJECT UPDATES:

Cooperating For Woods and Wildlife/Demo Forests: Butkiewicz created two new brochures for the Henrickson and Pine Villa Woodland Demonstration Forests. She has also scheduled and held half of the CFWW planning meetings with various county partners. Butkiewicz has assisted with the enrollment of a couple hundred acres into DMAP and is working with Brendan Woodall to enroll landowners interested in restoring karner blue butterfly habitat on their property.

US Forest Service Habitat Restoration Grants: Benes completed two grant applications through the United States Forest Service (USFS) Great Lakes Restoration Initiative (GLRI). One focused on oak wilt. The other dealt with the restoration of properties impacted by storm damage and planting trees on a property donated to the Boys and Girls Club in Green Lake County. The two grant applications totaled \$422,000. Benes will likely find out about funding next week.

Central Wisconsin Invasives Partnership (CWIP): Benes shared updates. CWIP's Mapping Blitz event is ongoing and so far volunteers have mapped 250 miles of roads in Portage, Juneau, Waushara, Marquette, and Green Lake Counties. The roads were mapped for Japanese knotweed, teasels, and wild parsnip but volunteers often reported other species as well. CWIP will hold a Multi-Session Forest Invasives Webinar on September 26, 2020, with assistance from Kelly Kearns (DNR) and Anne Pearce (WIFDN). The webinar will focus on identification and mapping. Plonsky and Henby (LTE) surveyed 54 acres of forest for invasive plants in Portage County as part of a DNR funded project. There will also be control work completed through this project. CWIP's Japanese Knotweed Early Detection and Response Grant application was approved by the DNR and most work will begin next summer. A landowner paid to control knotweed in their yard this summer through Golden Sands RC&D contracted services and that

project is nearly wrapped up. As part of CWIP's Forest Service GLRI Grant, more spotted knapweed control has been completed through a partnership with US Fish and Wildlife and Japanese hedge parsley has been hand-pulled on a UW-owned property. Finally, CWIP will hold a steering committee meeting online on October 28, 2020, from 2-3:30pm and all interested folks are welcome to attend.

Northeast Wisconsin Invasive Species Coalition (NEWISC): There are two upcoming meetings for NEWISC. A meeting focusing on forming and developing the group will be held on October 19, 2020, from 1-2:30pm. A meeting focusing on current and future grant projects will be held on November 9, 2020, from 12-1:15pm.

NRCS Cooperative Agreements: A new agreement is drafted with the NRCS Soil Conservationists. This agreement will be adding a new Soil Conservationist in Juneau County (job announcement already out) and will carry over our four existing Soil Conservationist when the current agreement expires around this time next year.

Wisconsin Tree Farm Website: Burzynski reported that her part of the project is complete. The new website has been made available to the public. Visit <https://www.witreefarm.org/> if you are interested in viewing it.

Bluebird And Bat Houses: No recent sales.

Tree Shelters: This year has been a busy year for tree shelters, with a total of 21 orders and an average of \$260/order. About \$900 in revenue was made.

Stevens Point Area Neighborhood Gardens (SPANG): The project is coming to close as we are getting closer to the end of the growing season. Burzynski reported that all of the garden plots were rented this summer.

NACD Technical Assistance Project/Managed Grazing: Bouressa reported that 18 of the 20 grazing plans have been completed, with the remaining two from the first grant in progress and soon to be complete. There are an additional five plans in progress, as well as a list of folks interested in having plans written. The three pasture walks for the first grant have been completed, along with two of the new project's deliverables. There is one last walk for the year on October 7, 2020. Completing the follow-up visits will continue to be the focus moving forward. Planning for the workshop is in progress with a late October-early November date.

Little Plover River Appreciation Field Day: Burzynski is hoping that Golden Sands will host the event in 2021. Burzynski is meeting with Benes to discuss and search for more funding opportunities. The Wisconsin Public Service (WPS) provided \$200 so far.

Waupaca County Conservation Field Day (WCCFD): This is the first year that the WCCFD will take place online instead of at Hartman Creek State Park. Burzynski reported that seven schools from Waupaca County will be participating in the event on September 25, 2020. About 300 participants will be viewing four presentations about grazing, fisheries, forest fires, and aquatic invasive species (AIS). She created and sent out instructional documents for both the students and the presenters to make it easier to navigate the online field day.

Hammerstrom Books: Benes reported that all remaining Hammerstrom Books were sold to Clean Green Action, the new nonprofit organization managing the Prairie Chicken Festival. Anyone interested in ordering those books should contact that organization.

NEW PROJECTS:

New projects were reviewed.

- NRCS Cooperative Agreement (#774F)
- Developing an additional Golden Sands RC&D Waupaca County Demonstration Forest (#776G)

Motion was made by Barden, and second by Clendenning, to approve all of the projects. Motion passed unanimously.

MEMBER REPORTS: None

ADJOURNMENT: Motion by Clendinning, second by O'Donnell, to adjourn at 10:43am.
Meeting adjourned.

Respectfully submitted,

Joshua Benes
Temporary Recording Secretary

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Craig Bernstein-Manager-Workforce Development-MSTC; Matt McLean-Director-Visit Marshfield; Dennis Lawrence-Executive Director-North Central Wisconsin Regional Planning Commission; Jodi Friday-Community Impact Director-United Way; Nancy Turyk-Community Development Educator-UWEX; Josh Miller- Development Services Director-City of Marshfield; Kelly Borchardt-Executive Director-Childcaring; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Kelly Maynard-Cooperative Development Specialist-UWEX; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Wood County is looking good at this time. Statewide we have about 72,000 cases of COVID-19 but only 7,400 of those cases are active. Wood County only has 45 active cases.
- We are on the fringe of school starting up.

Angel Whitehead-HOW:

- The employment and resource fair is going well with 70 vendors participating either in person or virtually. There will be many resources there and if someone cannot attend, there will be virtual commercial type videos posted for viewing on our website.
- We have been working with the health department to ensure the environment is safe for all attendees. Tables will be spaced out and there will be taping for social distancing on the floor as well. We also received a grant from Incourage so we can provide PPE for vendors and attendees.
- Every vendor and every registrant will need to sign a waiver form in order to attend this event.
- We will also have a questionnaire to obtain data from attendees to see if they are looking for education on a particular specialty or other further education.
- I will be sending out information for a Zoom conference call with Craig from the school district to answer questions from parents and businesses on what to expect on school re-opening. This meeting will be on Monday at 2:30pm.

Scott Larson-MACCI:

- We have been working with the Heart of Wisconsin on the upcoming job fair for Verso and Ho-Chunk workers.
- We continue to work on our fall programming.
- An upcoming event is honoring our small business of the year. This year's business is Hewitt's Meats.
- Workforce and development programming is coming to the forefront. This continues to be a major issue.
- We are working closely with our K-12 partners on workforce and development programs.
- Broadband continues to be a major issue in Wood County. We have a group covering the Wood County area that is trying to put together initiatives for service expansion.

Jason: The County intends to apply for grants to help with the broadband issues.

Matt McLean-Visit Marshfield:

- Our Play Outdoors in Central Wisconsin campaign is in full swing. There are thirty billboards up throughout Central Wisconsin.
- Hotel occupancy is currently at 40%.
- Taste of the Fair is coming up this weekend at the Marshfield Fairgrounds.
- On September 1st we are launching our digital Maple Fall Fest.

Kristie Rauter-Egge-Wood County Health Department:

- We have created a complaint form on our COVID-19 information hub for those wishing to file a complaint about people not wearing masks.

- We believe we have moved into phase 2, meaning larger groups of up to 50 may gather. For more information on what phase 2 means, see the Wood County Health Department Information hub at <http://www.co.wood.wi.us/Departments/Health/CovidHub.aspx>.
- We are working alongside our school districts to provide parent education information that will be posted on our website and Facebook. It will be a five-page document outlining different scenarios and what will happen in those scenarios.
- We are putting together a “strike team” that can go out and do rapid testing when there are potential outbreaks in the schools.
- We continue to work on and promote mask wearing.

Kelly Borchardt-Childcaring:

- One change made through the State Department of Children and Families, is that school age children are now able to access Wisconsin Shares funding during the day whereas before they could only access the funding after school and in the summer.
- There is concern among childcare providers about what happens when a sibling that is of school age comes to their facility that may be infected. This could potentially cause spread of the virus to the non-school age children.
- It seems that South Wood County parents are struggling more than those in North Wood County to find childcare.
- We continue to recruit and certify people interested in becoming childcare providers.
- We have been in communication with the Wood County Health Department to provide more information in our next newsletter to help educate childcare providers on how to recognize symptoms of COVID-19, mask wearing and those types of things.

Kyle Kearns-City of Wisconsin Rapids:

- City Hall has re-instituted minimal staffing and working remotely in an effort to keep staff safe.

Verso Discussion:

- Waiting for a TAA letter of approval that would open up some benefits for the workers.
- There was discussion on gaps in response. Are there certain benefits that unemployed staff are having a hard time getting access to? Right now, unemployment benefits are difficult to get to but unemployed staff are encouraged to keep applying for benefits on a weekly basis.
- President Trump issued an executive order to provide an additional \$400 in unemployment benefits; however, Wisconsin has not taken action on that yet.
- WEDC reaffirmed their commitment to the Verso project. They have some level of support from the cooperative effort that is being pursued.
- For more information and updates please keep an eye on the website. <https://legis.wisconsin.gov/rapidstogether>
- ***Kelly Maynard:*** The co-op of loggers and truckers (Timber Professionals Cooperative) is pursuing having a feasibility study done.
- There are about 100 Verso staff still employed to keep the mill operational.
- The DNR was present at the meeting and talked about their role in this closure. The DNR is also assisting to keep the permits current for the mill in order to keep the mill viable for a possible sale.
- ***Kelly Maynard:*** Spoke about the cooperative effort. The Timber Professionals Cooperative was formed at the beginning of August and has been participating in many conversations. There is a model of cooperative ownership that a lot of the conversations are based on. This could potentially be a multi-stakeholder cooperative. There is a steering committee to pursue this multi-stakeholder cooperative model.

Craig Bernstein-Mid-State Technical College:

- Classes started on Monday of this week. We are doing in person classes as well as hybrid/online classes.
- Enrollment is only down about 6% compared to last year. This is better than expected.

- We have money left from the CARES Act so we do have some emergency COVID-19 grants available to full or part time students. Grants are up to \$1500 for every day expenses.
- We have an automative/innovative manufacturing conference coming up on September 17th.
- PPE meeting: Tuesday September 8th, 2020 at 9:00am via teleconference
- Next meeting: Thursday September 10th, 2020 at 9:00am via teleconference

Adjourned at 10:08am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Craig Bernstein-Manager-Workforce Development-MSTC; Matt McLean-Director-Visit Marshfield; Nancy Turyk-Community Development Educator-UWEX; Kelly Borchardt-Executive Director-Childcare; Angel Whitehead-President-Heart of Wisconsin Chamber of Commerce; Kristie Rauter-Egge-Community Health Planner-Wood County; Kyle Kearns-Director of Community Development-City of Wisconsin Rapids; Betsy Wood-Managing Director-Incourage; Kelly Maynard-Cooperative Development Specialist-UWEX; Jim Webster-Boyce Consulting & Professional Development; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- Active cases in Wood County are at about 70 cases right now, which is good. At the state level there has been a little bit of a spike. That spike of cases is in the 18-24 age range, whereas the cases of 18 or under continues to decline.
- We have seen a decline in cases from July through September 1st. After September 1st, we've seen an increase in cases, more than likely due to school campuses opening up.
- Businesses are handling COVID-19 in very different ways. Some businesses remain shut down; some are open for business as usual. The workforce has also been impacted, with 30% of the workforce continuing to work from home. This may change the future of jobs for many businesses.
- With the upcoming election, it is hard to get a sense of where the economy is. Unemployment in Wisconsin is currently at 7% whereas last year it was at 3.4%.
- Childcare providers are being provided with the PPE they need to safely do their jobs at this time. However, childcare as a whole continues to be a struggle for providers and parents both.
- Central Wisconsin, with lower numbers of COVID-19 cases, is positioning itself to market the area for a "love where you work" campaign.
- There is more talk about another federal stimulus package; however, it is uncertain how viable that is.
- Fall harvest is coming up for cranberry growers and other farmers. We continue to get the word out to those people to follow best practices to keep staff safe.

Angel Whitehead-HOW:

- The job fair brought over 80 vendors. Virtual commercials for each vendor are now available on our website: wisconsinrapidschamber.com – under "Job Resources". There are many other resources available there as well, such as resume writing, and tips and tricks for interviewing. Attendance was a little lower than we were hoping with 120 people coming to the job fair.
- One of our members is building a new eye clinic on 8th Street. A new coffee shop is being built on 8th Street and the owner will soon become a member.
- In the last two weeks, I have met with three entrepreneurs to do some counseling.
- We are collaborating with Visit Marshfield and MACCI to produce a recreational video that will be completed in 2020.
- We are in the midst of planning Central Wisconsin Days. This entails going to the capital with key issues impacting the Centergy Region (mostly central Wisconsin). This will likely be a virtual concept rather than in person. Broadband expansion is one of the key issues that will be highlighted.

Scott Larson-MACCI:

- Yesterday, Wisconsin Manufacturers & Commerce (WMC) held a webinar where we learned that Nationally and statewide, we have recovered about half of the jobs lost at the outset of COVID-19. It seems we are experiencing a "K-shaped recovery". A K-shaped recovery occurs when an economy

recuperates unevenly, and there is a separate trajectory for two segments of the society. One sector is the “up leg” part of the K that is recovering quickly and doing well. The hospitality sector is the “down leg” of the K and continues to struggle.

- There are nine “Rs” they look at for “the next normal”.
 - ✓ Remote Rules
 - ✓ Relocation Reconsideration (Milwaukee scored 2nd best in one survey)
 - a. Communities over 1 million and rural locales were shrinking in population
 - b. Communities in the middle are gaining
 - ✓ Robots Re-emphasis
 - ✓ Reserve Workforce – Gig, Temp, PT, etc.
 - a. Non-routine Cognitive - growth
 - ✓ Rising Geo-Muddle
 - ✓ Reshoring and Redundant Supply Chains – Bio/Pharma, Medical, Defense
 - ✓ Real Estate
 - ✓ Risk (Business) – Recession, Pandemic, Polarization, Politics
 - ✓ Repositioning for Competitiveness
- We continue to reach out to assisted living/nursing facilities to ensure they have PPE.
- We are waiting to see what happens with the schools being in session. So far, in Marshfield, schools are operating well.

Matt McLean-Visit Marshfield:

- We continue to push our “Play Outdoors in Central Wisconsin” campaign.
- We launched our online Maple Fall Fest campaign on September 1st. We have over 20 vendors and partners on our website where you can order products online. visitmarshfield.com
- The State released a five million dollar grant program for cultural events and activities. I am working with some partners to look into those grant opportunities.
- We got our room tax collection for the second quarter. We are down about 40% from last year. It will be a long rebound for hotels. The lower room tax collection will hurt the budget at Visit Marshfield as well as our partners.
- The Hampton Inn is still going ahead with their opening, although they have pushed it back from opening in December to opening around March.
- We have a new restaurant opening in Marshfield. Mojoes is opening a new restaurant option next door to their location. This will open in the next month or two.

Kristie Rauter-Egge-Wood County Health Department:

- Gating metrics for the week can be found on our website:
<http://www.co.wood.wi.us/Departments/Health/CovidHub.aspx>. We are seeing an increase in COVID-19 cases in college age kids.
- I applied for a grant this week to have testing strike teams. We are hoping with these teams, if we see a spike of cases in a school, can go in and nose swab the kids and get fast results so we do not have to isolate or quarantine children who do not have COVID-19.
- We have also applied for a grant for potential future community testing.
- We have been working on providing guidance for schools and parents and we are modifying that guidance to include childcare providers and childcare centers.

Kelly Borchardt-Childcaring:

- I had previously reported that residents from South Wood County are struggling to find childcare more than those in North Wood County. I looked back at the data to see how much childcare we have lost or gained since the beginning of 2020. It looks like we have maintained the same number of slots. There were 2,684 regulated childcare slots in January. We currently have 2,686. We have seen a slight shift where North Wood has gained 20 slots and South Wood has lost 20 slots. This may

account for why South Wood County residents are struggling a little more to find childcare. We currently have 70 regulated childcare centers in Wood County.

- A second round of funding is coming to childcare programs in September. About \$30 million dollars is being targeted for quality improvement efforts. This would include materials, professional development, cleaning supplies or anything to improve the quality of care. It also includes staff retention and recruitment. How much of this funding that will come to Central Wisconsin will be determined by the amount of programs that apply for it.
- The number of childcare slots seems to remain consistent; however, the availability of qualified staff remains a struggle.
- The Department of Children and Families is offering free PPE to childcare providers similar to that which was offered to schools. A survey will go out to them in the next week or so to see what the needs are right now. PPE will then be delivered to local schools for pick up.

Kyle Kearns-City of Wisconsin Rapids:

- We have seen and continue to see interest from local businesses to expand and grow. It is a good sign considering the hardships we have seen in many industries.

Verso Discussion:

- A small group including Jason Grueneberg, Kyle Kearns, Angel Whitehead and Dennis Lawrence are positioning themselves to be able to apply for Economic Development Association (EDA) funds if needed.
- The next Rapids Together meeting is September 23rd.
- PPE meeting: Tuesday September 22nd, 2020 at 9:00am via teleconference
- Next EDR meeting: Thursday September 24th, 2020 at 9:00am via teleconference

Adjourned at 10:05am

Via: Teleconference

Jason Grueneberg, Wood County Planning & Zoning Director, as facilitator

In Attendance: Scott Larson-Executive Director-MACCI; Nancy Turyk-Community Development Educator-UWEX; Jennifer Resch-Director Economic & Community Development-UWSP; ; Betsy Wood-Managing Director-Incourage; Alysa Dunn-Child Care/Volunteer Coordinator-Wood County Human Services; Victoria Wilson-Administrative Services-Wood County Planning & Zoning

Jason Grueneberg-Wood County Planning & Zoning:

- All schools are back in session. We have not heard about any major issues at the high schools or elementary schools at this time.
- Nancy Turyk-Madison is reducing the ability for students to do many things for the next fourteen days.
- Jennifer Resch-Stevens Point is doing well at this time.
- Wood County has about 500 cases of COVID-19 at this time with 67 of those being active.
- Has anyone had contact or heard of any ongoing issues for the assisted living/nursing facilities obtaining PPE?
- Scott Larson-has not heard of issues but they remain in contact with the facilities.

Nancy Turyk-UW Extension:

- With cranberry harvest season coming up, we should remind the ag people about safe practices. Will contact Allison Jonjak about contacting that group of people.

Alysa Dunn-Wood County Human Services:

- I had heard initially of some childcare providers struggling to get PPE. An email last week stated there would be more funding to come and they were providing places for childcare providers to obtain PPE.

Return to work discussion:

- Some people are returning to work at their offices, but a great deal of places are rotating employees in the office to working from home. Outside of manufacturing, many employers are continuing to have staff work from home.
- Some counties are beginning to use "working from home" as a marketing tool to attract people to come work for them.
- Most businesses are finding the PPE that they need.
- Next PPE meeting: Tuesday September 22nd, 2020 @ 9:00am
- Adjourned at 9:28 am



SOUTH WOOD COUNTY AIRPORT
Jeremy Sickler, Airport Manager

2020

Airport Development:

Current Projects:

Transient Hangar Construction: A hangar was constructed which is capable of housing the largest aircraft Alexander Field can accommodate - Gulfstream V. Excavation started in November of 2019, the building was substantially complete in June of 2020. In previous years numerous aircraft had asked for hangar space for a variety of reasons. In several cases, aircraft would utilize other airports based on availability of hangar space. Funding for this project was 100% State grant funding. Cost: approx \$2.1M

Taxiway A Completion: This project commenced in Spring of 2019 and was substantially complete in fall of 2019. Many items were deemed best completed in 2020. Three years of aircraft activity statistics demonstrated an elevated need to increase capacity and provide safe taxi conditions during busy times. Taxiway A was constructed parallel to the entire length of the primary runway in order to provide such conditions. This project was funded 90% Federal, 5% State, and 5% local. Total cost: \$1.8M.

Future Projects:

Obstruction Removal: The Airport Commission is obligated to maintain clear approaches per grant assurances when utilizing Federal grant money for projects. Many federal projects are only eligible for funding if approaches are clear of obstructions. Several obstructions (trees) have been identified in the approaches to the Airport. As such, the Commission, MSA Professional Services, The Wisconsin DOT -- Bureau of Aeronautics, and the FAA have embarked on a multi-year, multi-parcel obstruction removal project. The project is in its infancy and a complete scope has yet to be defined. This project was funded 90% Federal, 5% State, and 5% local. Total cost: TBD.

Fuel System Replacement: Increased demand for jet fuel revealed a shortage of storage capacity. Several times the Airport has been desperately low on fuel due to the size of the storage tank and lead time on deliveries. Once even running out of fuel with a plane on the apron in need of fuel. While researching the project it was discovered that the tanks are nearing the end of or have exceeded their useful life according to insurance standards. The Commission opted to pay for engineering and design out reserves in hopes this would demonstrate commitment and motivation. A new fuel facility is scheduled to be bid in 2021 with anticipated construction in fall/winter of 2021 and winter 2022.

Airport Projects and Events:

Refurbishment and replacement of perimeter fence entry gates.
 Purchase and installation of a new self-serve fuel credit card processor.
 Terminal building internet and WIFI upgrade and reconfiguration.
 New acoustic ceilings on both floors of the terminal building.
 New main level terminal flooring planned for November 2020.
 Changeover of financial tracking to new City procedures and software.
 Qualification application for \$30K CARES act grant.
 Airfield lighting outage restoration.
 Hosted Business After Hours in July.
 Hosted Young Eagles youth flight event in August.
 Hosted several tours for dispatch, Police Dept's, Fire Dept's, and Emergency Responders

Airport Acquisitions:

2020 John Deere 3 Series utility tractor for use as aircraft tug.

Airport Fuel Sales by Type of Fuel (Gallons) (YTD August):

Fuel Type	Year to date	Last year to date	Year over Year
100 LL	7651.21	7953.16	96%
Jet A	30532.35	46485.82	66%
TOTAL	38183.56	54438.98	70%

Airport Revenues 2020 (YTD August):

Sales

Fuel:	\$177083.61
Ramp Fee:	\$8543.22
Lav Fee:	\$986.68
GPU:	\$887.44
Call Out Fee:	\$1793.21
Transient Hangar:	\$3080.78
Catering:	\$1872.25

Airport Revenues 2019 (YTD August):

Sales

Fuel:	\$254865.04
Ramp Fee:	\$8831.07
Lav Fee:	\$823.24
GPU:	\$1115.55
Call Out Fee:	\$1800.00
Transient Hangar:	\$425.00
Catering:	\$1469.00

Airport Activity:

Aircraft operations: During the summer months corresponding to the open season for Sand Valley, an estimated 400-500 large transient aircraft (large twin engine, turboprop, turbojet, helicopter) visited the Airport. These increases were realized due to Sand Valley. Along with the larger aircraft, there were nearly 200 small transient aircraft (single engine and small twin engine) which visited as well. Visitors came from all over the country and Canada.



City of Marshfield Memorandum

TO: Wood County Conservation, Education, and Economic Development Committee
FROM: Josh Miller, Development Services Director
DATE: October 7, 2020

RE: 2020 Budget – Project Funding Report for the City of Marshfield's Economic Development Board (EDB)

The 2020 funding request from Wood County is shown below:

Category	Amount	Program
Misc. or Other	\$15,000	Redevelopment Plans
Misc. or Other	\$2,000	Appraisal for Industrial Land Development
Total	\$17,000	

Redevelopment Plans

One of the primary gateways into Marshfield and the downtown is South Central Avenue. As residents and visitors alike travel north from U.S. Highway 10, there are a number of blighted areas that are suitable for redevelopment. Currently, these areas detract from the surrounding neighborhoods and can tend to give a negative impression to those passing through. Through reviewing existing plans, 2012 Economic Development Action Plan, 2015 Downtown Master Plan, and 2017-2037 City of Marshfield Comprehensive Plan, a number of potential redevelopment areas have been identified. All of these areas are along Central Avenue or within two blocks of Central Avenue.

Staff began work on drafts of these plans in early spring. Renderings of possible new developments for a few of them have also been developed. The next step in the process is to review with the Economic Development Board, prioritize which areas to focus on, and identify potential TIF Districts. We plan on completing that component of the project yet this year. Future phases of the project include public participation (this was not completed this year due to COVID-19), finalizing the plans of the priority areas, creation of TIF Districts if necessary, and marketing the areas. Developing these draft plans has helped lay the foundation for these areas to be redeveloped.

Funding of the project will be used to cover the time put into the projects to date

and to complete the first phase of the project yet this year.

Appraisal for Industrial Land Development

Marshfield is in short supply of larger industrial land for future development. The largest lot we currently have in the industrial park is about 15 acres. Recent site selector inquiries have been looking for 50-100 acres and to be competitive, Marshfield needs to expand the industrial park. There are approximately 120 acres of farmland (100 developable acres) to the east of the Yellowstone Industrial Park. The City currently has an option on the property but to exercise that option, an appraisal is needed. Staff is working on getting approval to start the Industrial TIF District creation process this year and would be looking to complete the appraisal before the end of the year so the property could be acquired in early 2021.

Funding for the project will be used to cover the cost of the appraisal of the industrial park land.

We again thank the CEED Committee for their continued support of economic development projects in Wood County and the City of Marshfield.

**Contract Between Wood County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. Term, Amendment & Termination.

- a. The term of this contract is one (1) year. The term shall run from January 1, 2021 through December 31, 2021, unless amended or terminated as set forth below.
- b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
- c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated

(i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
 - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
 - b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.
3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
 - a. Pay to Extension the County share of up to \$273,255 for the period of January 1, 2021 through December 31, 2021 as allocated below.

Positions	Fee	FTE	Total
Agriculture Extension Educator - Dairy	\$42,330	0.5	\$21,165
Agriculture Extension Educator – Cranberry	\$42,330	0.5	\$21,165
Human Development and Relationships Extension Educator	\$42,330	1.0	\$42,300
First Educator Discount			(\$10,000)
Subtotal			\$ 74,660
Professional Development	\$500	5	\$2,500
Natural Resources Extension Educator	\$71,740	0.5	\$35,870
4-H Program Coordinator	\$61,672	1.0	\$61,672
Communities Extension Educator	\$74,970	1.0	\$74,970
Horticulture Coordinator	\$78,609	0.3	\$23,583
Final Total			\$273,255

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
4. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2021 through December 31, 2021, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of

its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____
Area Extension Director
UW-Madison, Division of Extension

Date:

By: _____
County Representative

Date:

By: _____
Director of Financial Services
UW-Madison, Division of Extension

Date:

By: _____
On Behalf of Board of Regents of
The University of Wisconsin System

Date: