

**OPERATIONS COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, April 5, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** Wood County Courthouse – Room 114

**PRESENT:** Ed Wagner, Lance Pliml, Mike Feirer, Adam Fischer, Donna Rozar (via Webex)

**OTHERS PRESENT** (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Kim McGrath, Kelli Francis, Ed Newton, Heather Gehrt, Sue Smith, Adam Fandre, Trent Miner, Amy Kaup, Kyle Theiler, Jason DeMarco

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

**Motion (Feirer/Fischer) to approve the consent agenda. Motion carried unanimously.**

Pliml gave a brief update on ARPA funds.

Rozar introduced a resolution to authorize the acceptance of a donation to Edgewater Haven Nursing Home. Rozar explained that a former resident named Edgewater Haven as one of the beneficiaries of stock upon her death and that this resolution allows Administrator Theiler and Treasurer Gehrt to be authorized agents and act on behalf of the county to take the necessary steps to accept the donation.

**Motion (Fischer/Pliml) to approve the resolution to authorize acceptance of a donation to Edgewater Haven Nursing Home. Motion carried unanimously.**

Wellness Coordinator Fandre provided a brief update on Wellness Program activities.

Finance Director Newton provided a brief update on Finance Department activities.

Pliml asked Treasurer Gehrt to give the Committee a brief explanation of the recently passed bill that impacts County property sales. Gehrt provided a brief explanation of the bill and potential implications.

Human Resources Director McGrath presented a final draft of the Cybersecurity / Information Security Policy to the Committee. McGrath briefly reviewed the changes that were made over the last month. IT Director Kaup stated that the PIT Committee reviewed the policy yesterday and was in favor.

**Motion (Pliml/Fischer) to approve the Cybersecurity / Information Security Policy. Motion carried unanimously.**

Agenda items for next meeting: Presentation from Bob Moore

There were no comments from the Chair.

The next regular meeting is May 3, 2022 at 9:00 a.m.

Wagner declared the meeting adjourned at 9:16 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.