

## CONSERVATION EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, April 5, 2017  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse, Room 115

1. Call meeting to order
2. Public Comments (*brief comments/statements regarding committee business*)
3. Review Correspondence
4. Consent Agenda
  - A. Approve minutes of previous meeting
  - B. Approve bills
  - C. Receive staff activity reports
5. Risk and Injury Report
6. Water Issues
  - A. Update on March 28<sup>th</sup> SE Wood County Groundwater Group meeting.  
Leichtnam/Manley/Wucherpennig
  - B. High Capacity Wells in Central Wisconsin George Kraft
  - C. Discussion/action on Groundwater Protection resolution
7. Land & Water Conservation Department
  - A. Discussion/approval of 5-year Capital Improvement Plan.
  - B. Discuss move to River Block and moving expenses.
8. UW Extension
  - A. nEXT Generation Reorganization Update Manley
  - B. Creative Arts Day and Volunteers Brown
9. Economic Development
  - A. Develop a mission and vision statement for Wood County Economic Development efforts.
10. Surveyor
  - A. Select Contractor to complete 2017 Public Land Survey System (PLSS) maintenance from submitted RFPs.
11. Schedule next regular committee meeting – 9:00 am Wednesday, May 3, 2017.
12. Agenda items for next meeting
13. Schedule any additional meetings if necessary.
14. Adjourn

MINUTES  
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
 WEDNESDAY, MARCH 1, 2017  
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Robert Ashbeck, Bill Leichtnam and Adam Fischer.

Members Excused: Kenneth Curry and Harvey Peterson.

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn, Heather Marquardt and Kim Keech.  
 Land & Water Conservation Staff: Shane Wucherpfennig and Emily Salvinski.  
 UW Extension Staff: Peter Manley and Sarah Siegel.

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml, Jason Angell (Marshfield Economic Development Board), Rick Bakovka (Regional Economic Growth Initiative), Jeremy Sicklar (Alexander Field South Wood County Airport), Melissa Reichert (Heart of Wisconsin Chamber of Commerce), Mayor Zach Vruwink (City of Wisconsin Rapids) and Karen Olson (Marshfield Area Chamber of Commerce & Industry by Teleconference).

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** None.
3. **Review Correspondence.**
  - a. Heather Marquardt discussed the upcoming POWTS Spring Meeting that will be held on Wednesday, April 5<sup>th</sup> from 8:00 a.m.-3:30 p.m. at Hotel Mead in Wisconsin Rapids. The spring meeting will offer 6 continuing education credits for plumbers, soil testers, inspectors, maintainers and will also offer 3 General + 3 Master Operator Credits for pumpers. Jason Grueneberg explained that guest speaker Sara Heger will discuss how to maintain septic systems and the effects that medications can have on a septic system.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 1, 2017 and February 21, 2017 CEED meetings, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Heather Marquardt, Kim Keech, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Peter Manley, Matt Lippert, Sarah Siegel, Jodi Friday, Chris Viau, Kyli Brown and Jeremy Erickson.
  - a. Minutes of February 1, 2017. No additions or corrections needed.
  - b. Minutes of February 21, 2017. No additions or corrections needed.
  - c. Department Bills. No questions or comments.
  - d. Staff Activity Reports. No questions or comments.

*Motion by Adam Fischer to approve and accept the February 1, 2017 CEED minutes, February 21, 2017 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.*

5. **Risk and Injury Report.** Nothing new to report this month.
6. **Planning & Zoning**
  - a. Update from Enbridge representatives Denise Sonnemann and Scott Suder. Agenda item postponed to April CEED meeting due to weather conditions.

## 7. Water Issues

- a. Update on February 16<sup>th</sup> SE Wood County Groundwater Group Meeting (Bill Leichtnam/Manley/Wucherpfennig). Bill Leichtnam gave a brief summary on the meeting and presented 3 major issues that were discussed at the meeting; hydraulic data & impact to wells, Peter Manley will draft a mission statement and group goals regarding best management practices and land use issues. Brief discussion followed. Chairperson Henkel commented that the group is making good progress. Peter Manley shared that the next meeting topics will consist of well data and to refine the mission statement.

## 8. Land & Water Conservation Department

- a. Update on February 17<sup>th</sup> Towns Association Meeting. Shane Wucherpfennig and John Eron attended the Towns Association Meeting to present a PowerPoint presentation on health and ecological threats of wild parsnip. Educational presentation to the Towns was a first step to designate wild parsnip as a “noxious weed” within Wood County.
- b. Short PowerPoint presentation on health and ecological threats of Wild Parsnip. Shane Wucherpfennig explained that wild parsnip is an invasive species that is toxic to humans and pets. Wild parsnip sap can cause a burning and blistering to skin if reacted with sun exposure. Wild parsnip grows in sunny areas in an open field and spreads easily. Best control method is to dispose of the roots.
- c. Review and take action on resolution designating wild parsnip as a “noxious weed” within Wood County. Shane Wucherpfennig read resolution to designate Wild Parsnip as a “noxious weed” within Wood County.

*Motion by Bill Leichtnam to approve the resolution designating wild parsnip as a “noxious weed” within Wood County. Second by Robert Ashbeck. Motion carried unanimously.*

- d. Discuss vehicle maintenance fund. Shane Wucherpfennig proposed to set-up a Sales of Fixed Assets Revenue Account and an Expense Account. Proposed accounts would be used for sale of fixed assets with the money used for a future asset purchases. Hilde requested the Judicial and Legislative Committee clarify how the new rule 43 impacts this kind of action.

*Motion by Adam Fischer to approve Land & Water Conservation to set-up a Sales of Fixed Assets Revenue Account and Expense Account. Second by Bill Leichtnam. Motion carried unanimously*

Shane Wucherpfennig updated the CEED Committee on a Notice of Discharge violation in Wood County.

Shane Wucherpfennig introduced Emily Salvinski as the new Conservation Specialist who started on January 23<sup>rd</sup>. Emily Salvinski gave a brief background.

## 9. UW Extension

- a. nEXT Generation Reorganization Update. Peter Manley explained that the Transitional Plan will be phased in July 2017-January 2018 with most changes occurring in late 2017. Area Administrator will be hired to oversee four counties; Wood, Clark, Marathon and Portage Counties with a primary office location not yet determined. There will be no layoff for tenured faculty.
- b. Small Savings Build Big Dreams. Sarah Siegel shared that the UW-Madison Center for Financial Security and UW-Extension teamed up to offer a grant providing financial education for families to educate students and families in designating a savings account for college and retirement.

## 10. Economic Development

- a. Update from Marshfield Economic Development Board. Jason Angell gave an update on business and community programs including; Wenzel Family Plaza, evaluation of other city sites, Housing Projects, City Hall move, and Business Park interests.
- b. Update from Regional Economic Growth Initiative. Rick Bakovka introduced himself as the new Director for REGI. Rick explained that the mission statement of REGI is to provide economic development to small communities. Small communities do not have strategic planning in place or access to economic funds. Rick shared that the Sand Valley Golf Course ribbon cutting is May 1<sup>st</sup> creating over 100 full-time jobs. He also shared that the Town of Rome made an investment contribution to the Alexander Field South Wood County Airport.
- c. Presentation of Wood County Economic Development Activities. Jason Grueneberg gave a PowerPoint presentation on Economic Development in Wood County. Jason shared the annual Economic Development Budget, collaborative efforts with other agencies, coordinating updates to CEED Committee, providing geospatial resources, administering ordinances (Shoreland, Floodplain, Land Subdivision and Private Sewage), leveraging grant opportunities and maintaining connections with Economic Development stakeholders. Jason summarized other agencies and programs including; Central Wisconsin Economic Development Revolving Loan Fund, Central Housing Region, Wood County Housing Repair Program, Marshfield Economic Development Board, REGI, tourism based support, project based support and Wood County economic investments.

**The Committee recessed for lunch at 11:25 a.m.**

**The Committee reconvened at 12:10 p.m.**

- d. Roundtable discussion among Economic Development stakeholders on the future role of Wood County in Economic Development.  
Highlights of Roundtable Discussion:
  - i. Jason Grueneberg shared Jeff Gaier's email comments of the Marshfield Municipal Airport; airports are the first impression of a community, maintain good runways, adequate transportation to and from the airport, snow removal equipment is essential and having an Ambassador Representative at the airport provides a first impression.
  - ii. Jeremy Sicklar of Alexander Field South Wood County Airport gave an update that the airport is making improvements to meet the needs of the Sand Valley Golf Course, and funds from the State of Wisconsin have been requested for future airport improvements.
  - iii. Mayor Zach Vruwink discussed projects of the City of Wisconsin Rapids leveraging regional economic growth. Mayor Vruwink appreciates working together to support a study or analysis in shared benefits. Mayor Vruwink feels that they are missing out on federal grants and opportunities because they aren't a member of the Regional Planning Commission.
  - iv. Karen Olson of the Marshfield Area Chamber of Commerce & Industry discussed how MACCI assists filling specific workforce needs, such as forming the IT Committee. Karen shared that the MACCI markets our county by sharing strengths to make the area inviting and exciting.
  - v. Rick Bakovka expressed his concern that people don't always see what they do and that we need to celebrate our success. Good stuff is happening in Wood County. Business Parks shouldn't be a measure by how full they are but as an opportunity for businesses to locate to an area.
  - vi. Jason Angell commented that there needs to be a creative team approach and activities measured on their own merits. Communities do want to keep our brightest in our community.
  - vii. Melissa Reichert shared that they are the boots on the ground promoting businesses and events in the community. Melissa commented that a landing webpage linking resources would be useful from a marketing standpoint. Melissa shared that area businesses are aware of Farm Technology Days 2018.

viii. Adam DeKleyn shared that it is his goal to work cooperatively with Wood County communities in developing economic development guidance in land use plans.

- e. Discussion among Committee members to define next steps in determining Wood County's Economic Development role. Adam Fischer commented that Wood County should not be the boots on the ground or the driving force in Economic Development but to grant funds for the right projects that benefit the county bringing all entities to collaborate together. Chairman Henkel shared that Jason Grueneberg is the representative for Wood County to collaborate with the various Economic Development stakeholders. Jason shared that he would like to see either a quarterly or semi-annual meeting among the stakeholders. Bill Leichtnam would like to see Wood County take a more aggressive role in Economic Development.

**11. Schedule Next Regular Committee Meeting.**

The next regular CEED Committee meeting is scheduled for Wednesday, April 5, 2017 at 9:00 a.m. at the Wood County Courthouse in Room #115.

**12. Agenda Items for Next Meeting.**

- a. Update from Enbridge representatives (Denise Sonnemann and Scott Suder)
- b. Economic Development Mission Statement
- c. Airport Update
  - i. Alexander Field South Wood County Airport (Jeremy Sicklar)
  - ii. Marshfield Municipal Airport (Jeff Gaier)
- d. High Capacity Wells (George Kraft)
- e. Marshfield Wastewater Treatment Plant (Sam Warp)

**13. Schedule any additional meetings if necessary.** None scheduled.

**14. Adjourn.**

*Motion by Adam Fischer to adjourn at 2:15 p.m. Second by Bill Leichtnam. Motion carried unanimously.*

Respectfully submitted,



Hilde Henkel, Acting Secretary

Minutes by Kim Keech, Planning & Zoning Department

Review for submittal to County Board by Hilde Henkel (approved on March 14, 2017 @ 2:16 p.m.)

MINUTES  
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
 TUESDAY, MARCH 21, 2017  
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Robert Ashbeck, Kenneth Curry, Bill Leichtnam, Adam Fischer and Harvey Petersen

Members Excused:

Staff Present:

Land & Water Conservation Staff: Shane Wucherpfennig and Lori Ruess

Planning & Zoning Staff: Jason Grueneberg

Others Present: Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Lance Pliml, Joe Ancel, Clean Green Action

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 8:45 a.m.
2. **Public Comment.** None
3. **Review Correspondence.** None
4. **Consider/take action on a resolution to amend the 2017 Land & Water Admin budget for funding unanticipated expenditures.** Shane Wucherpfennig presented the resolution to amend the 2017 Land & Water Admin budget in the amount of \$4,500 for the purpose of funding unanticipated expenditures. The resolution was include in the CEED packet. Brief discussion followed.

*Motion by Kenneth Curry to accept and forward to County Board the resolution to amend the 2017 Land & Water Admin budget for the purpose of funding unanticipated expenditures. Second by Harvey Petersen. Motion carried unanimously.*

5. **Update on 2017 Prairie Chicken Festival and consider release of budgeted \$5,000 for festival.** Lance Pliml stated that there has been action on this item outside of the CEED meeting. Funds were needed to pay vendors so he authorized release of the money. He explained it is no different than committees approving prepaid vouchers at a committee meeting. Discussion followed.

Joe Ancel and Bill Clendenning gave a brief update on the planning progress of the festival. A detailed accounting report will be submitted to the CEED after all expenses are paid following the event.

*Motion by Kenneth Curry to approve release of the \$5,000 (as budgeted) for payment to the vendors of the Prairie Chicken Festival. Second by Bill Leichtnam. Motion passed.*

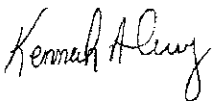
*Voting nay: Robert Ashbeck – Opposed to the prairie chicken funding because he doesn't want any more valuable farmland lost due to prairie chickens.*

*Hilde Henkel – Unhappy with the current accounting procedure; a detailed accounting report needs to be submitted to the CEED following the event.*

6. **Adjourn.**

*Motion by Harvey Petersen to adjourn at 8:59 a.m. Second by Adam Fischer. Motion carried unanimously.*

Respectfully submitted,



Kenneth Curry, Secretary  
 Minutes by Lori Ruess, Land & Water Conservation Department  
 Review for submittal to County Board by Kenneth Curry (March 27, 2017)

## County of Wood

Report of claims for: Planning &amp; Zoning Department

For the period of: March 2017

For the range of vouchers: 22170021 - 22170040 38170004 - 38170007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22170021	WOOD COUNTY PLANNING & ZONING DEPT	Increase Office Petty Cash	02/23/2017	\$50.00	P
22170022	WISCONSIN COUNTY SURVEYOR ASSOCIATION INC	SU-Membership Dues (2017)	02/28/2017	\$100.00	P
22170023	WOODTRUST BANK NA	Credit Card Charges (Feb)	02/20/2017	\$712.20	P
22170024	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permit (Feb)	02/28/2017	\$400.00	P
22170025	INDUSTRY SERVICES DIVISION	PS-Upgrades/Services (March)	03/01/2017	\$299.00	P
22170025R	CARMODY DATA SYSTEMS INC	PS-Upgrades/Services (March)	03/01/2017	\$299.00	P
22170026	WOOD COUNTY CLERK OF COURTS	PS-Filing Fee for Small Claims	03/01/2017	\$995.00	P
22170027	WOOD COUNTY REGISTER OF DEEDS	PS-Copy Fee for Recording Doc	03/01/2017	\$43.00	P
22170028	WCCA (COUNTY CODE ADMIN)	PS-2017 WCCA Spring Conf Reg	03/02/2017	\$335.00	P
22170029	GEOCUE GROUP INC	LR-2017 Annual Maintenance Ren	01/02/2017	\$798.00	P
22170030	WOOD COUNTY CLERK OF COURTS	PS-Satisfaction of Judgement	03/08/2017	\$50.00	P
22170031	BOYER KEVIN	SU-Services Per Contract (Mar)	03/14/2017	\$833.00	P
22170032	GRUENEBERG JASON	PL/LR-Expenses (March)	03/09/2017	\$123.44	P
22170033	CONNER JUSTIN	LR-Expenses (Feb)	02/28/2017	\$189.75	P
22170034	WOOD COUNTY CLERK OF COURTS	PS-Filing Fee for Small Claims	03/13/2017	\$995.00	P
22170035	HIGHLANDS COUNTY SHERIFF'S DEPARTMENT	PS-Service Fee (1)	03/13/2017	\$40.00	P
22170036	RICHLAND COUNTY SHERIFF'S DEPARTMENT	PS-Service Fee (1)	03/13/2017	\$85.00	P
22170037	CENTRAL STAKING INC	SU-Survey Corners (2)	02/06/2017	\$330.00	P
22170038	STEIGERWALDT LAND SERVICES, INC	LR-PLSS Remonumentation (75)	03/06/2017	\$17,220.00	P
22170039	DEKLEYN ADAM	PL-Expenses (March)	03/28/2017	\$80.25	P
22170040	GRUENEBERG JASON	PL-Expenses (March)	03/27/2017	\$118.81	P
38170004	GRUENEBERG JASON	ED-Expenses (March)	03/09/2017	\$77.61	P
38170005	CLEAN GREEN ACTION	ED-WI Prairie Chicken Festival	03/14/2017	\$5,000.00	P
38170006	MACCI	ED-Annual Allocation (2017)	02/23/2017	\$19,500.00	P
38170007	REGIONAL ECONOMIC GROWTH INITIATIVE (REGI)	ED-Annual Allocation (2017)	03/20/2017	\$30,500.00	P

**Grand Total:****\$79,174.06**

**Committee Report**

County of Wood

Report of claims for: Planning & Zoning Department

For the period of: March 2017

For the range of vouchers: 22170021 - 22170040 38170004 - 38170007

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



Report of claims for: UWEX

For the period of: March 2017

For the range of vouchers: 30170025 - 30170045

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30170025	EO JOHNSON COMPANY INC	COPIER MAINTENANCE FEES	03/07/2017	\$499.00	P
30170026	WAL-MART COMMUNITY/RFCSLLC	Educational Material	03/07/2017	\$35.42	P
30170027	WOODTRUST BANK	Ed. material, office sup., 4-H	03/07/2017	\$278.65	P
30170028	ERICKSON JEREMY	Erickson Feb Expenses	03/07/2017	\$200.83	P
30170029	HENKE ALLISON	Henke Feb Expenses	03/07/2017	\$53.45	P
30170030	LIPPERT MATTHEW	LIPPERT JAN & FEB EXPENSES	03/07/2017	\$754.93	P
30170031	TOMSYCK KATIE	TOMSYCK FEB EXPENSES	03/07/2017	\$38.52	P
30170032	EO JOHNSON CO INC	Copier Lease	03/23/2017	\$229.49	P
30170033	OPPORTUNITY DEVELOPMENT CNTR	4H Newsletter	03/23/2017	\$153.57	P
30170034	US BANK	Grazing Conference	03/23/2017	\$35.80	P
30170035	UW SOIL TESTING LAB	uw soil testing charges	03/23/2017	\$175.00	P
30170036	BROWN KYLI	BROWN MARCH EXPENSES	03/29/2017	\$138.03	
30170037	LIPPERT MATTHEW	LIPPERT MARCH EXPENSES	03/29/2017	\$635.44	
30170038	MANLEY PETER	MANELY JAN-MAR EXPENSES	03/29/2017	\$296.01	
30170039	SIEGEL SARAH	SIEGEL MARCH EXPENSES	03/29/2017	\$86.67	
30170040	TOMSYCK KATIE	TOMSYCK MARCH EXPENSES	03/29/2017	\$95.23	
30170041	VIAU CHRISTOPHER	VIAU MARCH EXPENSES	03/29/2017	\$347.75	
30170042	EO JOHNSON COMPANY INC	COPIES	03/29/2017	\$404.91	
30170043	FOND DU LAC COUNTY UW EXTENSION	UWEX PIGGY BANKS	03/29/2017	\$300.00	
30170044	WAL-MART COMMUNITY/RFCSLLC	FOOD SUPPLIES	03/29/2017	\$19.86	
30170045	WOODTRUST BANK	Chris dues, ktichen, FL & 4H	03/29/2017	\$243.17	
<b>Grand Total:</b>				<b>\$5,021.73</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: MARCH 2017

For the range of vouchers: 18170018 - 18170032

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18170018	GROSHEK ADAM	LWC - PHONE DATA & APP REIMB	02/24/2017	\$51.95	P
18170019	WUCHERPFENNIG SHANE A	LWC - PHONE DATA PLAN & MILEAG	02/24/2017	\$148.67	P
18170020	WAL-MART COMMUNITY/RFCSLLC	LWC- CONTEST WINNER GIFT CARDS	01/20/2017	\$230.00	P
18170021	WOODTRUST BANK NA	LWC - FEDS ED SUPPLIES/MAINTEN	01/24/2017	\$1,090.62	P
18170022	NORTH CENTRAL LAND & WATER CONSERVATION	LWC - MEETING REGISTRATION	02/27/2017	\$30.00	P
18170023	DIEDRICH MARK	HSHW - WORKSHOP SUPPLIES	03/06/2017	\$265.94	P
18170024	ROCKMAN'S CATERING	HSHW - CATERING FOR WORSHOP	03/06/2017	\$548.80	P
18170025	WI DEPT OF NATURAL RESOURCES	NM - FEE PORTION DUE TO STATE	03/13/2017	\$4,180.00	P
18170026	ARNOLD TRACY	NM/WD/LWC - MEALS & MILEAGE	03/23/2017	\$247.10	P
18170027	GROSHEK ADAM	LWC - DATA PLAN,MEALS,MISC EXP	03/14/2017	\$58.33	P
18170028	WISCONSIN LAND + WATER	LWC - ENVIRONTHON REGISTRATION	02/28/2017	\$280.00	P
18170029	SEEGER JUSTIN	HSHW - HONORARIUM	03/06/2017	\$50.00	P
18170030	WUCHERPFENNIG SHANE A	LWC- DATA PLAN & MEALS	03/23/2017	\$96.00	P
18170031	HALOPKA RICHARD	NMP - MILEAGE REIMBURSEMENT	03/20/2017	\$64.20	
18170032	WOODTRUST BANK NA	LWC - TOPPER,RESERVATION,FUEL	02/23/2017	\$1,710.17	
Grand Total:				\$9,051.78	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Adam DeKleyn, County Planner  
Justin Conner, GIS Specialist  
Jeff Brewbaker, Code Administrator  
Heather Marquardt, Code Technician  
Kim Keech, Admin Services 4

RE: Staff Report for April 5, 2017

**1. Administrative (Jason Grueneberg)**

- a. Staffing – Interviews for the Administrative Service 5 position were held on March 7. Kim Keech who has held the department's Administrative Services 4 position was promoted to this position. The Administrative Services 4 position has been posted as a result of Kim Keech's promotion, and interviews will be held the week of April 10.

**2. Economic Development (Jason Grueneberg)**

- a. Central Wisconsin Economic Development Fund (CWED) – On March 9 I participated in a CWED Executive Committee meeting to consider the Administrative Services contract extension with CAP Services.
- b. Marshfield Economic Development Board – On March 30 I attended the Marshfield Economic Development Board meeting. Agenda items included review of development sites, discussion of an Economic Development Corporation, discussion of Wenzel Family Plaza, and housing study implementation.

**3. Planning (Adam DeKleyn)**

- a. City of Nekoosa Comprehensive Outdoor Recreation Plan (CORP) – Planning committee met to finalize the citizen survey that will be sent out to all residents in the beginning of April. Analysis of existing recreation system is completed. Four sections of the plan have drafts completed. Committee will begin preparing for a workshop to gather public input tentatively scheduled for mid-May.
- b. Plat Review Officer – (3) CSM's and (2) final subdivision plat's were submitted for review/approval. (6) CSM's and (1) final subdivision plat were approved/recorded. (4) CSM's and (2) final subdivision plat's are pending approval. New land division application was finalized and put on the department webpage. Additionally, the application was sent out to all surveyors in the area.
- c. Regional Bicycle & Pedestrian Plan – Represented the P & Z Department at a public meeting seeking input on the new Regional Bicycle and

Pedestrian Plan. Presented planning documents and maps specific to Wood County to verify the county's interests are addressed in the regional plan.

- d. Food Center: Community Discussion – Represented the P & Z Department at a public meeting seeking input on a future food center located in the area. Information was also collected with the intention to incorporate food systems into future local comprehensive plans.
- e. Town of Seneca Comprehensive Plan – Plan is in early development stages. Initial planning and background work has started. This is an update of the 2003 comprehensive plan.
- f. Cooperative Boundary Agreements – Joined UW Extension for a teleconference covering laws on various types of boundary agreements.
- g. P & Z Webpage Updates – In the process of updating the P & Z Department webpage to better meet the needs of users.

#### **4. Land Records (Justin Conner)**

- a. Data Export Script – Created Python script to automate the data export process. The script reduced the amount of time from many hours down to less than 10 minutes.
- b. Statewide data submission – As a condition of receiving WLIP grant money the WiDOA requests parcels, PLSS section corners, address points and other GIS data. A fair amount of time was required to meet this request. The Python script and more experience with the tax database will make this request much easier next year.
- c. PLSS remonumentation projects – All three 2016 PLSS remonumentation and highway maintenance contracts were finalized this month. Between the 4 contracts we maintained 334 PLSS monuments in 2016. Wood County now has surveyed coordinates for ALL of the approximately 2600 corners in the county.
- d. NG 911 Strategic Planning – Participated in NextGen 911 Strategic Planning conference calls.
- e. Meeting Kristie Rauter-Egge – Discussed using GIS in a couple upcoming projects.
- f. Dispatcher training – Provided basic GIS training for Dispatchers.
- g. Various map requests

#### **5. Code Administrator's (Jeff Brewbaker and Heather Marquardt)**

h. Private Sewage Program, Permitting, Maintenance and Violations

- i. (2) on-site investigations/inspections/compliances
- ii. (9) septic system verification letters & failing system investigations
- iii. (0) failing septic system orders, (0) holding tank maintenance violations & settlements
- iv. (11) soil tests reviewed, (6) hydrograph reports reviewed, (0) interpretive soils report reviewed
- v. (1) holding tank plan reviews, (8) conventional plan reviews, (3) mound plan review
- vi. (14) sanitary permits reviewed
- vii. (0) court cases for malfunctioning septic system and overfull holding tanks (30) referrals servicing, (0) referrals invoices
- viii. (1) sanitary system easements
- ix. Answered phone calls, emails and met in office regarding permitting and inspection questions.
- x. Heather has prepared an awesome Spring Seminar to be held on April 5 at the Hotel Mead.

i. Floodplain Ordinance Investigations and Permitting

- i. (3) site inspections, meetings or enforcement
- ii. (0) permit issued, screening sites or Letter of Map Amendment (LOMA)
- iii. (1) DNR Approved flood studies reviewed
- iv. (0) Cranberry farm certification
- v. Answered questions from citizens regarding building in floodplain and shoreland areas.
- vi. Continue to work with DNR National Flood Insurance Program Coordinator on potential violations Community Assistance Visit ID #380; #384; #385; and #386

j. Shoreland Ordinance Investigations and Permitting

- i. (4) general shoreland permits reviewed & issued
- ii. (0) mitigation plans reviewed, (0) exempt structure affidavit
- iii. (6) onsite pre-construction inspections, meetings & enforcement, compliances
- iv. (0) navigability determinations

6. POWTS Activity (Kim Keech)

- a. Monthly Sanitary Permit Activity. There were 4 sanitary permits issued in February 2017 (3 New and 1 Replacement) with revenues totaling \$1,400. There were 7 sanitary permits issued in February 2016 (2 New and 5 Replacements) with revenues totaling \$2,700.

There were 7 sanitary permits issued through February 2017. For comparison purposes, following are totals through the same period for the

previous five years: 2016 – 10, 2015 – 9, 2014 – 9, 2013 – 10 and 2012 – 8.

- b. 2017 Tax Refund Intercept Program (TRIP) To date, Wood County has received \$2,445.12 on two outstanding cases.
- c. 2016 Maintenance Notices – Small Claims have all been initiated and scheduled for failure to provide servicing.
- d. 2016 Program Fee Notices – A possible small claims action for 84 owners for failure to pay the program fee is being reviewed. Vacancy checks have been completed. Small claims action for failure to pay program fee are being referred in batches of 10 to Wood Co Corp Counsel.
- e. 2017 Maintenance Notices – Septic Maintenance Notices, ATU (Aerobic) Septic Maintenance Notices and Farmer Exempt Holding Tank Maintenance Notices are scheduled to be mailed around Monday, April 24<sup>th</sup> with a due date of Friday, August 11<sup>th</sup>. There are approximately 2,426 scheduled to be mailed between the three notices.
- f. Sanitary Permit Document Imaging Project Status. Sanitary permits for the years 1982 – 2015 are available for viewing on the County's website [www.co.wood.wi.us/Departments/PZ](http://www.co.wood.wi.us/Departments/PZ). 2016 Sanitary Permits will be prepped and scanned in fall 2017.
- g. Enforcement Activities Update.
  - i. Small Claims
    - i. April 4<sup>th</sup> – Seven property owners were scheduled for failure to provide 2016 servicing and three property owners were scheduled for failure to provide 2016 servicing/failure to pay the 2016 program fee.
    - ii. April 18<sup>th</sup> – Ten property owners were scheduled for failure to pay the 2016 program fee.
    - iii. On March 7<sup>th</sup> an additional ten cases were forwarded to Wood Co Corp Counsel to initiate Small Claims action for failure to pay the 2016 program fee. These are not yet scheduled.
  - ii. Contempt Hearing Nothing scheduled.

## **Conservation, Education & Economic Development Committee Report** *for the month of March 2017*

### **PETER MANLEY**

*Wood County UW-Extension, Community Resource Agent*

- I attended and processed paperwork related to the March 1 CEED meeting.
- I taught Master Gardeners in Portage County on March 8 about wildlife landscaping, wildlife damage control, and composting.
- I conducted the initial strategic planning session on March 9 for the Aging and Disability Resource Center – Central Wisconsin.
- I conducted a targeted drinking water testing program for the Town of Saratoga due to an increased level of nitrates in a town monitoring well. I contacted specific landowners, accepted registrations, delivered bottles – March 13, collected bottles – March 20 and delivered bottles to the UWSP hydrology lab – March 21.
- I conducted a Department Head meeting, March 16.
- I spoke to the Wisconsin Potato and Vegetable Growers Association about cooperative group efforts in SE Wood County on March 20.
- I facilitated a community food planning center meeting – I met with the steering committee on March 20 and facilitated the meeting of 50 people on March 22.
- I met with the Rome Town Board on March 24 to assist them with public input regarding their town hall remodeling project. I made input into the Leadership Steering Committee, March 21.
- I facilitated the March 8 meeting of the South East Wood County Ground Water Group.
- I attended a meeting of the CRD Educators of our new proposed area – Clark, Wood, Portage, and Marathon Counties on March 2.
- I attended a state Department Head teleconference, March 8.
- I hosted a gathering of North Central Region CRD educators, March 14.
- I attended the North Central Region Conference, March 14-15.
- I was evaluated by the NC Region Director, March 14 and the Faculty Governance Unit Chair, March 15.
- I attended the Tenure Advisory Committee meeting of Kenzie Payne early on March 15.
- I conducted evaluations of three county-based staff, March 16, 23 and 24.

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### **MATT LIPPERT**

*Wood County UW-Extension, Agriculture Agent*

- Michael Perry was the keynote speaker at the Heart of the Farm Program. 25 farm women from across Central Wisconsin met at the Mead Wildlife Area Visitors Center and learned about farm

transition, family and workplace communication, crop insurance, square bale gardening and local foods. The program has again received very high ratings.

- I interviewed on the radio at WDLB and WFHR
- I presented at a UWEX Heifer Program in Abbotsford. I compared the benefits and drawbacks of individual calf housing and robotic group feeding of calves. The program was put on by Marathon and Taylor County UW-Extension.
- I participated in the Central Wisconsin Forage Council Meeting in Stratford. Presentations included low lignin-alfalfa, annual forages and glyphosate resistant weeds.
- I consulted with several farmers on labor shortages and possible forced sale of the herd because they were no longer able to get all of the farm work done, family transfer of the farm business, cover crops and specialty crops and farmland rental rates.
- I advised the Wisconsin DHI cooperative – AgSource Endowment Fund on use of long term funds for youth scholarships and other key investments in local communities.
- I attended the UW- Extension North Central Region conference held here in Wisconsin Rapids at the Hotel Mead. There were many informative presentations and educators continue to strive to learn more about Extension reorganization.
- I attended a “Healthy Soil, Healthy Water” program cosponsored by the Land Conservation Departments and UW-Extension. Improving the ability of local producers to utilize cover crops and no-till cropping methods are a high priority.
- I attended a Grazing Conference in Mosinee that included many presentations on alternative agriculture and organic grazing. The program was sponsored by Marathon County.
- I attended the SE Wood County Ground Water group meeting held in Saratoga.
- I met with the MACCI Agribusiness committee, we reviewed the success of the Farm Show and made plans for recognition of high school seniors, century farms and the friend of agriculture.
- I serve as an advisor at a national level for dairy youth programs. We held a teleconference planning activities for 2017.
- I met with other area educators via a Google Hangouts as we consider our preparation for the Extension reorganization.
- I assisted with a judging program and heifer sale sponsored by the County Holstein group.
- A group of cranberry consultants met with me and we made plans for the upcoming year for the Cranberry Crop Management Journal, a newsletter that I edit and which is sponsored by a grant from the Wisconsin Cranberry Marketing Board.

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## **SARAH SEIGEL**

*Wood County UW-Extension, Family Living Educator*

- Put up the display board for Small Savings Build Big Dreams in the Wood County courthouse. Information sheets were placed out on table to encourage people to save for their child’s future. March 1
- Put up the bulletin board for National Nutrition Month. The theme this year is Put Your Best Fork Forward.
- Gave a presentation to the CEED committee about Small Savings Build Big Dreams on March 1. The presentation included what the financial outreach program is along with my work taking place in Wood County.



- Worked on materials needed for the Wood County Community Food Center discussion taking place on March 22.
- Listened to a UW-Extension Dean's Wisline with my office colleagues. The Wisline provided an update on what is taking place within UW-Extension and nEXT generation. March 6
- Listened and participated in a Dollars During Development Work group Evaluation Wisline on March 7. The workgroup is under the Family Financial Security State Team. The workgroup focuses on financial literacy for young children. The Wisline focused on how our group can evaluate and show the outcomes of our work.
- Talked with a MSTC Health Promotion student on March 7. The discussion was for a MSTC class project and focused on her asking questions regarding my nutrition programming taking place in Wood County.
- Talked on the radio (WDLB & WFHR) on March 9 and 21. My topic was National Nutrition Month: Put Your Best Fork Forward. I discussed the theme and gave tips and resources on how to build a healthy diet.
- Taught Healthy Lifestyles: Healthy Snacks at River Cities High School on March 9. Healthy Snacks is the fourth class of a series of classes which will be monthly with the River Cities students. The class is co-taught with Jodi Friday.
- Attended a Google Hangout with Clark, Marathon and Portage counties regarding our counties being merged together under the nEXT generation project. The Google Hangout was attended by everyone in our county office. March 13
- Attended the North Central Regional Conference at the Hotel Mead on March 14 and 15. The conference was attended by all counties in the North Central region. I attended professional sessions on WI Local Food Locator, Girl Power: A self-esteem program for Youth Girls, Healthy Lakes and Across Program Area Office Work with County Vision 2020. In addition, I listened to presentations by Karl Martin and other program areas along with having Family Living Program time with my Family Living colleagues.
- Taught the Wood County Wellness Lunch & Learn: Bring Back the Family Meal on March 16. The lunch & learn was videotaped and is available for all county employees along with being available on Wisconsin Rapids Community Access Channel. Wood County Wellness Lunch & Learns are a partnership between Wood County UW-Extension, Wood County Wellness and the Health Department.
- Taught a Nutrition Grab & Go at the Marshfield Public Library on March 17. The grab & go's focused on the importance of protein and I provided some quick protein packed snacks for participants.
- Taught Becoming Money Smart class at the Wisconsin Rapids Job Center on March 20.
- Finalized materials for the Community Food Center Discussion taking place on March 22
- Attended and presented at the Community Food Center Discussion event on March 22 at McMillan Memorial Library. The event was the start of a community discussion regarding a community food center in Wood County. I am part of the committee working on the Food Center discussion.
- Listened to a Focus on Family Living Wisline on March 23. The wisline is presented by our program director and included information on Recording Results along with an update from Dean Karl Martin on nEXT generation.
- Attended the Beach Party Literacy Event at Nekoosa/Ho-Chunk Head Start on March 23. Parents and children participated in a variety of activities that promoted the importance of literacy.

- Dropped off Dollars During Development book information, a Just in Time Parenting Sign-up and a Rent Smart flyer at the Nekoosa Library. Discussed possible education opportunities which could be available for library participants. March 23
- Attended a meeting regarding the Peach Street Farmers' Market in Wisconsin Rapids. I attend the market once a month providing information on food safety, home food preservation, and nutritional eating strategies. In addition, provide resources and demonstrations on how to use the foods available at the farmers' market. March 27
- Had a Small Saving Build Big Dreams outreach event at Grant and Lincoln Elementary Schools in Marshfield on March 27 and 29. The outreach event was available to all children and parents who are part of the CLC program.
- Listened and took notes for the WEAFCs board meeting on March 28. I am the board secretary for WEAFCs.
- Had a phone call/discussion with Laura Zelenek from Healthy Lifestyles and Jeremy Erickson regarding education opportunities available at the Marshfield community gardens and farmers' markets. March 28
- Worked on my quarterly reporting for UW-Extension. Reporting has changed to quarterly instead of yearly and needed to be completed by March 31.
- Completed Intersections: Preventing Harassment and Sexual Violence online course on March 23. The course was a requirement for our UW-Extension civil rights reporting.
- Completed and submitted an Innovative Grant Proposal for the North Central Region. My grant proposal was due March 31.
- I attended coalition meetings throughout the month for Healthy Lifestyles, Food Center/Community Food Center subcommittee, Hunger Coalition subcommittee, Healthy Aging Wood County, and south Wood County Hunger Coalition.

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## **JODI FRIDAY**

*Wood County UW-Extension, FoodWise Nutrition Educator*

- Taught 24 youth lessons at both Almond and Wisconsin Rapids schools. Taught 3rd grade lessons for a total of approximately 375+ teaching contacts over the course of the month.
- Participated in the Community Food Center planning meeting, collaborating as a member of both the South Wood County Hunger Coalition and Healthy People Wood County: Recreate Health (3/2 and 3/20)
- Taught at the South Wood County Emerging Pantry (SWEPS) three times this month (3/6, 13 & 27). The Pantry Coordinator and Board Member stated during the Community Food Center Discussion: "...That's why having UW-Extension on site has been so helpful. Someone available directly talking to people about produce and how to prepare it. Our produce moves pretty well now."
- Participated in one Wood/Portage County FoodWise meeting (3/9)
- Taught one lesson at River Cities High School to approximately 8 students on Healthy Snacks with Sarah Siegel (3/9)
- Participated in one Mead Elementary Healthy Families Committee meeting (3/10)
- Participated in one Wood/Portage/Marathon/Clark County Area Google Hangout meeting (3/13)
- Attended the UWEX North Central Region All-Colleague meeting with WACEC (3/14 & 15)

- Participated in the Wisconsin Rapids Public Schools Wellness Committee, working specifically on revising the student wellness policy (3/15)
- Presented and participated at the Community Food Center Discussion hosted by the South Wood County Hunger Coalition and Recreate Health. Approximately 35 members from partner agencies and community members attended to discuss and prioritize needs related to a Community Food Center. Peter Manley, Sarah Siegel, Jeremy Erickson and myself helped plan, facilitate and lead the day's events (3/22)
- Participated in one United WE Can subcommittee meeting (3/30)
- Attended the South Wood County Hunger Coalition meeting (3/30)
- Attended three Wood County staff meetings.

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### **KYLI BROWN**

*Wood County UW-Extension, 4-H Program Advisor*

- Continue to update and maintain the Wood County 4-H Facebook site. We are up to 645 fans.
- Respond to phone calls and emails regarding 4-H enrollments, questions, feedback and planning meetings for 4-H.
- Attended All Colleague conference on March 14-15 in WI Rapids. Was also on the planning team for the conference in Minocqua. Led an icebreaker session for the conference.
- Working on a state wide Cloverbud leader training initiative to bring training materials to leaders.
- Facilitated the PALS meeting and Leaders Association meeting on March 27th in Marshfield.
- Attended the 4-H Program area conference on March 8-9 in Stevens Point.
- Attended the All committee Farm Tech Days meeting on March 7th.

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### **CHRIS VIAU**

*Wood County UW-Extension, 4-H Youth Development Educator*

The following is an overview of Youth Development activities:

- 4-H Club and Program Management
  - Leadership Washington Focus Trip Planning and Logistics
    - Continue planning for 2017 trip
    - Chaperone selection and travel arrangements
  - 4-H Area Animal Science Days Organizing Committee Meeting
    - Refine facility needs
    - Wood County to host June 21 @ Fairgrounds
    - Dairy, Livestock, Horse, and Small Animal educational and competitive judging events
    - Expect 200-300 youth/volunteers/parents to attend
  - 4-H Leaders Association Executive and Association Meetings
    - Executive Committee Meeting
    - Youth and Adults as Partners in Leadership workgroup meeting
      - Review current structure and recommend changes to engage youth as partners in leadership
  - 4-H Club and Volunteer Management concerns-Ongoing

- Central WI State Fair
  - Assist Fair office with Fair Software demo for Open Class
  - Jr. Fair Board March Meeting
- Other
  - Professional Development
    - North Central Region All Staff Conference- WI Rapids
    - Communicating Across Generations Train the Trainer Workshop
- Administrative
  - State and Regional Phone Conferences and Meeting
  - 4-H Youth Development Liaison Responsibilities- 25% FTE



*Activities Report for Shane Wucherpennig March 2017*

- **March 1** – Attended CEED Meeting.
- **March 2** – WI River Healthy Soil/Water Planning meeting.
- **March 2** – Met with Brian Otto (landowner) to go over nutrient management plan maps
- **March 6** – Held a Healthy Soil/Healthy Water Workshop at the Marshfield Research Station.
- **March 7** – Attended the Executive Committee Meeting.
- **March 7** – Staff Meeting
- **March 9** – Held a Nutrient Management Farmer Certification Class at Courthouse
- **March 14** – Held a Nutrient Management Farmer Certification Class at Courthouse
- **March 15-17** – Attended Wi Land & Water Association Annual Conference in Elkhart Lake
- **March 20** – Attended a WPVGA board meeting
- **March 21** – Attended a special Judicial Legislative mgt.
- **March 21** – Attended a special CEED mgt.
- **March 21** – Attended a special Executive Committee Meeting.
- **March 21** – Attended Wood County Board and gave a presentation on the Invasive Wild Parsnip
- **March 22** – Conducted 2017 summer intern interviews.
- **March 23** – Attended RC&D Council meeting in St. Point
- **March 24** – Staff Meeting
- **March 28** – Attended the SE Wood County Groundwater Group Meeting
- **March 28** – Worked on 2017 project designs
- **March 28** – Worked on Wild Parsnip tracing database
- **March 29** – Worked on 2017 project designs
- **March 30** – Worked on 2017 Annual Work plan
- **March 31** – Worked on 2017 Annual Work plan
- **March 31** – Met with Allen, Randy & Aaron Schiferl to discuss NOD progress and what our next steps are.

## *Activities Report for Tracy Arnold 03-2017*

### **Wildlife Damage Abatement and Claims Program**

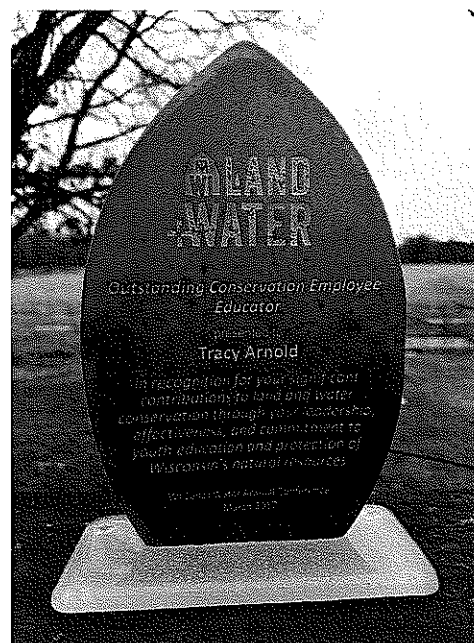
- Maintaining DNR database with current Wood County information
- Working with the 4 failed fences to get them back into compliance
- Waiting on signed claims to be returned from landowner
- Working through issues with landowners and the new GoWild program to issue shooting permits
- Continue to enroll landowners for the 2017 year
- Submitted necessary paperwork to WI DNR for final reimbursement for 2016
- Attended the WDACP training/roundtable

### **Non-metallic mining reclamation program**

- No forfeiture payment from B & R Excavating to date (since June 12, 2013)
- Updating NMM databases
- Processing the permit fees and financial assurance as they come in.
- Follow up on a nonmetallic mining complaint without a permit

### **Land and Water Conservation**

- Entering stream flow data into the SWIMS database for 16 sites (authorized by state to enter data)
- Calibrated the OTT Flow Meter for the year
- Chair of the Youth Education Committee for the WI Land+Water
- Co-coordinating the WI Envirothon
- Co-coordinating the state poster and speaking contests
- Preparing for the Youth Education Committee presentation at the WI Land+Water Conference
- Attended NCLWCA meeting
- Adileen Sii will represent Wood County at the state speaking competition, March 15.
- Asked about status of UWSP intern.
- Secretary of the North Central Land and Water Conservation Area Association
- Attended the North Central Land and Water Conservation Area Association meeting
- Participated in the WI Prairie Chicken Festival Committee
- Promoted the WI Prairie Chicken Festival on WFHR
- Attended Healthy Soils, Healthy Water workshop, staffed registration table
- Continue to work removing old files
- Reserved trailers and crew through EG for tree sale help
- Attended the WI Land+Water Conference
- Presented at the WI Land+Water Conference
- Preparing for the Pittsville Rusty Crayfish Trapping Project
- Confirm dates for tree sale, prepare distribution letters
- Received the Outstanding Conservation Employee Educator award at the WI Land+Water Conference.



## Activities Report for Adam Groshek – March 2017

### Land and Water Resource Management Program/Animal Waste Storage Ordinance/CREP Activities:

- ~Assistance with the 2016 annual work plan report.
- ~Cultural resources review, preliminary design, and calculations for the future 2017 additional earthen manure storage lagoon for Tom Hamus near Auburndale.
- ~Schiferl Farms manure storage calculations and cost estimates. Discussion with DNR and City of Marshfield Wastewater on next steps.
- ~Assistance with multiple landowners on 2017 tree sale and wildflower mix purchases.
- ~Discussion and planning with DATCP and DNR on Lee Accola's parlor burning and future manure storage closure.
- ~Army Corps of Engineers and DNR wetland webinars.
- ~Attendance and assistance with setup of the Wood-Marathon Counties Healthy Soil-Healthy Water meeting in Marshfield for Ag Producers promoting cover crops and no-till practices to conserve soil.
- ~Discussion on Wegner farm barn add-on and milkhouse piping issues. Farm site visit and possible technical assistance to follow.
- ~Attendance of webinar explaining the DATCP grant writing, filing, and reporting process.
- ~Working with Justin from Planning and Zoning to get the Wetland Indicators layer and Watershed boundaries layer on the Wood County GIS mapping system.
- ~Response to complaint for Ron Knuth of overfull manure storage structure. Ron already had plans in place to take care of the situation.
- ~Attendance of 1 of the days of the WI Land + Water annual conference for all County Conservation staff and Board members.
- ~Asbuilts lookup for Heiman farms for a private engineer working with the Heiman's for future expansion plans.
- ~Phosphorus trading discussion and future plans with Sam Warp of Marshfield Wastewater.
- ~Asbuilt soils data to Roach & Associates for future manure storage/transfer system expansion for WilBar Farms.
- ~Research on a better phosphorus and sediment tracking system including STEPL and SnapPlus.
- ~Staff discussion on the Multi-Discharger Variance for \$ from municipalities and industries to the County Land Conservation Department for Phosphorus credits and hiring needs/budget deadline in July.
- ~DeBoer site & management assessment plan rewrite to bring up-to-date.
- ~Meeting with Concrete manufacturer for future 2017 concrete ideas.

### ***Activities Report for Lori Ruess – March 2017***

- Attended Healthy Soils, Healthy Waters Workshop and worked at the registration table with Tracy & Emily.
- Completed the LWCD 2016 annual report for webpage.
- Worked with staff on compiling the 2016 LWCD annual reporting information, entered information in Survey Monkey before the March 22<sup>nd</sup> deadline.
- Working on completing the Joint DATCP/DNR grant application to submit to DATCP by the April 15<sup>th</sup> deadline,
- Working with staff on completing the 2017 Annual Work Plan to submit to DATCP by April 15<sup>th</sup> deadline.
- Reviewed general ledger and payroll registers and completed journal entries to correct payroll.
- Vouchered incoming invoices and requested checks.
- Completed February sales tax report and submitted report to Finance.
- Completed journal entry request for monthly fuel charges and vehicle maintenance/repair from Highway Dept. and forwarded to Finance.
- Worked with Shane in completing a resolution to amend the LWCD Admin budget.
- Attended March 7<sup>th</sup> staff meeting and completed minutes.
- Organized County Board and CEED packet information and took to County Clerk's office.
- Preparing for tree and shrub distribution.
- Preparing for move to River Block (cleaning file cabinets and workstations with Tracy & Emily).
- Review and test trial of new change order form for DATCP; offered suggestions for changes.
- Attended DATCP webinar explaining grant writing, filing, and reporting process.
- Attended one day of the WI Land + Water Conservation Conference in Elkhart Lake.
- Compiled list of Wood County landowners with manure storage facilities and emailed list to Portage County UWEX for manure pit safety seminar they are hosting in early April.
- Attended March 21st special CEED meeting and completed minutes.
- Completed fixed asset addition and transfer forms and forwarded to Finance.
- Attended March 24<sup>th</sup> staff meeting and completed minutes.



**Activities Report for Emily Salvinski  
March 2017**

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- **March 1.** Created SnapMaps for farmer for our records. Attended part of CEED meeting. Attended webinar, neonicotinoid seed treatment, for CEU credits.
- **March 2.** Created SnapMaps for another farmer for our records. Prepped printable maps for Otto's. Visited with Otto to go over and correct maps. Updated them at office.
- **March 3.** Converted multiple maps. Created master shapefile for all maps in GIS.
- **March 6.** Attended Healthy Soil Healthy Water in Marshfield.
- **March 7.** Created new shapefile and started adding data. Attended staff meeting.
- **March 8.** Reviewed Ashbeck NMP. Map work.
- **March 9.** Prepped and printed maps for farmers attending Nutrient Management Farmer Education class. Helped with NMFE class in courthouse.
- **March 10.** Went along to radio station for radio spot on WI Prairie Chicken Fest. Helped Tracy organize packets for speaking contest.
- **March 13.** NMP appointment with NMFE class attendee. Prairie Chicken meeting at library. Dropped off prairie chicken pamphlets at multiple locations.
- **March 14.** Nutrient Management Farmer Education training class in courthouse.
- **March 15.** Organized papers and data on flash drive from NMFE class: saved edited maps to shapefiles, transferred to GIS, tweaked in GIS, sent out unfinished survey, scanned in checklists, updated spreadsheets.
- **March 16.** WI Land+Water Conference in Elkhart Lake.
- **March 17.** Reviewed Baltus Dairy NMP. NMP appointment with farmer interested in NMP.
- **March 20.** Reviewed 3 NMPs written by Easker. Scanned in reviews. Edited individual shapefiles to merge them together into master shapefile.
- **March 21.** Looked closer at 4 of the plans submitted through class for review.
- **March 22.** Read through ATCP 50 and the new 2015 NR590. Worked on snapmapping Central Sands. Appointment with NMFE attendee to review NMP.
- **March 23.** Appointment with farmer interested in NMP to get started on plan. Started summary page of 2015 NR590.
- **March 24.** Staff meeting. Received in checklists (updated spreadsheets, mapped into snapmaps, then converted to shapefile).
- **March 27.** Received in checklist. Prairie chicken meeting. Reviewed 1 NMFE class participants plan then added to GIS.
- **March 28.** SEWC groundwater group meeting



## RESOLUTION#

Introduced by  
Page 1 of 1

Conservation, Education &amp; Economic Development Committee

LAR

Motion:	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: <u>PAX</u> , Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To encourage the state legislature to make additional resources available to all counties to plan and implement groundwater programming.

FISCAL NOTE: none.

WHEREAS, groundwater is a basic resource and of vital concern to all; and,

WHEREAS, surface and groundwater protection both in quantity and quality has become a major issue in Wisconsin; and

WHEREAS, the State of Wisconsin has some regulations regarding groundwater but more thorough, meaningful legislation is needed to protect this vital public resource; and,

WHEREAS, Wood County has always promoted abundant and clean groundwater, and,

WHEREAS, a wide-ranging number of groups are working to promote abundant and clean groundwater through comprehensive legislation in this session; and

WHEREAS, Wood County further concurs with the Wisconsin Counties Association's 2017-18 "Agricultural, Environment & Land Use" agenda items stated below:

2. Enact comprehensive groundwater, quantity legislation that balances the need to protect groundwater from contamination and overuse while respecting the needs of the agricultural economy.

7. Ensure that counties have input with the WDNR in establishing groundwater quantity criteria that are appropriate in each county and reflect decisions made at the local level.

THEREFORE BE IT RESOLVED, that Wood County does hereby urge passage of meaningful legislation to resolve the state's groundwater problems, and

BE IT FURTHER RESOLVED, that a copy of this resolution be sent to the Wisconsin Counties Association, Gov. Scott Walker, Secretary of Administration, Secretaries of the WDNR and DATCP, and all members of the Wisconsin State Senate and Assembly, and the Wisconsin Towns Association.

( )

Hilde Henkel, Chair

Robert Ashbeck

Ken Curry

Adam Fischer

Bill Leichtnam

Harvey Petersen

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 17 .

County Clerk

County Board Chairman