

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: January 08, 2015
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 115
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 11:25 A.M.
MEMBERS PRESENT: Chairman, Al Breu; Secretary, Dennis Polach; Member, Marion Hokamp, and Member, William Winch
MEMBERS EXCUSED: Vice-Chairman, Trent Miner; William Winch at 11:00
OTHERS PRESENT: Highway Commissioner, Doug Passineau; Highway Engineer, Roland Hawk; Office Supervisor, Heather Gehrt; Park and Forestry Director, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; Lance Pliml, County Board Chairman; Bill Clendenning, County Board Supervisor; Brian Hafermann, Hewitt Area Fire Department; Don Bohn, Grand Rapids Fire Department; Josh Sabo, Richfield Fire Department

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the December 04, 2014 Highway Infrastructure & Recreation Committee meeting were reviewed.

A motion was made by W. Winch and seconded by M. Hokamp to approve the above-mentioned minutes. Motion carried.

4. Billing detours to Emergency Services was discussed.

Peter Kastenholz, Corporation Counsel, reviewed the State Statutes regarding the County Highway Department billing other emergency service providers when the Highway has to provide a detour on County roads. After much discussion, it was decided that Doug would go back to Peter along with a letter from the Grand Rapids Attorney on this matter and have a decision from Peter at next month's meeting.

5. Quit Claim Deed resolution for the sale of the Auburndale Shop.

A motion was made by W. Winch and seconded by D. Polach to sign the resolution for quit claim deed of the Auburndale shop and forward to the County Board for their approval. Motion carried.

6. Capital Improvement Plan was discussed.

A motion was made by D. Polach and seconded by M. Hokamp to approve the 2015 capital improvement projects. Motion carried.

7. Asphalt Plant Training is full and so no one will be attending at this time.
8. Earthen embankment for dam on CTH Z.

Doug and Roland met with representatives from Domtar regarding the dam structure and plans they have for it. The DNR has sent a letter stating that the Highway Department need to either abandon or fix with heavy riprapping. Options are being looked into and will be brought back at a future meeting.

9. Frac Sand Update—Doug met with Carbo and they have agreed that CTH H should be the only road utilized during hauling. The pit that they are using contract is up at the end of this year. Doug and Completion will be meeting later this month.

10. Current Projects Update. (see attached sheet)

11. The monthly bill listing was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the monthly bill listing. Motion carried.

12. Accounting Supervisor's report was reviewed.

A motion was made by D. Polach and seconded by W. Winch to approve the Accounting Supervisor's report. Motion carried.

13. Correspondence—None at this time.

The Committee took a break at 9:50 AM and resumed at 10:05 AM.

14. Construction Supervisor's report was reviewed. (see attached sheet)

A motion was made by D. Polach and seconded by M. Hokamp to approve the Construction Supervisor's report. Motion carried.

15. Office Supervisor's report was reviewed. (see attached sheet)

A motion was made by M. Hokamp and seconded by D. Polach to accept the Office Supervisor's report. Motion carried.

16. Park and Forestry Director's report was reviewed. (see attached sheet)

- The Park and Forestry Department's requirement of keeping public access to the Marshfield Fish Pond to the public, due to past DNR funding, was up at the end of 2014. The Department would like to deed this property back to the Central Wisconsin Sportsman's Club, who originally deeded the property to the County.

A motion was made by D. Polach and seconded by M. Hokamp to look into deeding back the Marshfield Fish Pond to the Central Wisconsin Sportsman's Club. Motion carried.

- 2015 Department Workplan (park portion) was presented with Department goals and objectives.
- Special Use Permit for Kiwanis Club Outdoor Youth Skills Event at Nepco County Park on 01/17/2015.
- Special Use Permit for Pittsville Lions Club Fisheree at Lake Dexter on 02/01/2015. Fee waiver requested for shelter.
- Special Use Permit for 4 Stools Fisheree at Nepco County Park on 2/21/15.
- Special Use Permit for Big Pull Event at South Wood County Park on 8/29/15. Closure of the Red Sands Beach requested.

A motion was made by M. Hokamp and seconded by W. Winch to approve the above-mentioned special use permits with the shelter fee waiver for the Pittsville Lions Club and stipulation that the Red Sands Beach Area must be cleaned and reopened to the general public by 3:00 P.M. that day for the Big Pull Event. Motion carried.

A motion was made by M. Hokamp and seconded by W. Winch to approve the Park and Forestry Director's report. Motion carried.

17. Forest Administrator's Report was reviewed. (see attached sheet)

- The 2015 Forestry Workplan and resolution were reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the 2015 Forestry Workplan, sign the resolution, and forward to County Board for their approval. Motion carried.

- Contract Extensions:
 - #693-Schreiner Forestry: extend 3 months with no stumpage increase.
 - #703-Futurewood extend 1 year with no stumpage increase.
 - #707-Futurewood extend 3 months with no stumpage increase.
 - #709-Futurewood extend 1 year with no stumpage increase.

A motion was made by D. Polach and seconded by M. Hokamp to approve the Forest Administrator's recommendation to extend the above-mentioned contracts with no stumpage increase. Motion carried.

A motion was made by M. Hokamp and seconded by D. Polach to approve the Forest Administrator's report. Motion carried.

18. Correspondence:

- Monthly equipment and workers comp claims reports for Park & Forestry Department—none to date.
- Copy of TravelHost magazine, with Powers Bluff advertisement, was handed out.
- E-mail from the DNR stating that the underground fuel tanks at North Park, which received a conditional closure report in 1998, will need to be finalized. This process may require hiring a contractor to finalize the closure.

19. The monthly bill listing was reviewed.

A motion was made by D. Polach and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

20. The revenue report was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the revenue report. Motion carried.

21. Next meeting date: February 05, 2015 at Wood County Highway Department.

A motion was made by D. Polach and seconded by M. Hokamp to adjourn at 11:25 A.M. Motion carried.


Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor