

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

December 14, 2017

Board members present: Chairman - Doug Machon, Vice-Chairman –Jim Hampton, Will Hascall, Danielle Yuska, Tim Buttke, Bob Reichelt, Mike Feirer, Kirby Crosby, Vern Cahak, Larry Lebal, Sharon Rybacki, and Jean Doty.

Board members absent: Joel Lewis and Julie Webb

Others present: Lillian Yuska, Linda Weitz, Mike Rhea, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:30am.
2. Public comments:
 - a. Sharon Rybacki shared information on the changes in funding for adults with disabilities and recommended the board continue to keep informed on this subject.
 - b. Mike Rhea and Linda commented regarding changes that we have seen in the Family Care program, but haven't heard of IRIS changes. Information will be brought to the January board meeting.
 - c. Doug Machon suggested a quarterly agenda item for the board to discuss changes that affect the ADRC-CW customers.
3. Approval of minutes:
 - a. November 9, 2017
 - b. Motion to approve minutes by Kirby Crosby, seconded by Mike Feirer. Motion carried, minutes approved.
4. Introduction of new board member – Dona Schwichtenberg:
 - a. Not all four county boards have approved the appointment of Dona Schwichtenberg at the time of this meeting, so she will not be able to vote until the January meeting.
5. Discussion/possible action – report from the Finance Committee:
 - a. Report presented by Larry Lebal.
 - b. Motion to accept the report by Kirby Crosby, seconded by Mike Feirer. Motion carried, report accepted.
6. Discussion/possible action – Review and approval of draft board attendance policy:
 - a. Motion to change the language in “Attendance Definitions” subparagraphs b and c by Danielle Yuska, seconded by Tim Buttke. Motion carried, language changed.
 - b. Motion to strike “Expectations” paragraph 2, second sentence beginning with, “Anticipating...” by Tim Buttke, seconded by Larry Lebal. Motion carried, sentence is stricken.
 - c. Motion to correct identified typos by general consensus, approved.

- d. Motion to approve policy with revisions by Mike Feirer, seconded by Danielle Yuska. Motion carried, policy approved with revisions.
- 7. Discussion/possible action – Executive Director recruitment:
 - a. Motion to accept the recruitment listing for the Executive Director position by Danielle Yuska, seconded by Larry Lebal. Motion approved, recruitment listing made public.
- 8. Discussion/possible action – Setting 2018 ADRC-CW board meeting schedule:
 - a. Motion to accept the proposed schedule of meetings for the ADRC-CW board by Tim Buttke, seconded by Danielle Yuska. Motion passed, schedule approved.
- 9. Executive Director's report:
 - a. The ADRC-CW Marshfield office will be closed for remodeling in January. Nutrition services will continue through the closing.
 - b. Full report in board packet.
- 10. Future Agenda Items and Location:
 - a. Request information regarding changes that impact the ADRC-CW consumers.
 - b. January 11, 2018: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.
- 11. Adjournment:
 - a. Meeting adjourned by Chairman Doug Machon at 10:50am.