

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: June 28, 2018

PLACE: Edgewater Haven Conf Room 110/Admin Building - Port Edwards

PRESENT: Donna Rozar, Adam Fischer, Al Breu, Marion Hokamp, Mark Holbrook, Jessica Vicente, Lori Slattery-Smith, R.N., Tom Buttke; Eric Quivers, M.D. (joined via phone during agenda item 7)

EXCUSED: - - -

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Cindy Robinson, Jo Timmerman, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Peter Kastenholz (Corporate Counsel); Doug Machon (County Board Chair); Bill Clendenning (County Board Supervisor)

1) Call to Order

Meeting called to order at 5:00 p.m. by Supervisor Rozar

2) Quorum

Rozar declared a quorum.

3) Public Comments

Jordon Bruce discussed a personnel issue reported on by the local media.

4) Consent Agenda

Veterans Service and Human Services narratives pulled. Motion (Fischer/Hokamp) to approve the consent agenda. All ayes. Motion carried.

5) Discussion and consideration of items removed from consent agenda

- VETERANS SERVICE – Rock Larson provided an explanation for unexpected staffing issues within the Department.
- HUMAN SERVICE – Brandon Vruwink responded to a question regarding the request for proposal process and contract negotiations.

Motion (Fischer/Breu) to approve the Veterans Service and Human Service narratives. All ayes. Motion carried.

6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center

Department staff answered specific questions regarding information in the financial statements.

7) Discussion on Out-of-Home Placement, includes update from Human Services Adhoc Committee

Meeting minutes from May and June were shared in the packet. Brandon Vruwink, Sue Kunferman, and Adam Fischer described recommendations to the Health & Human Services Committee from the Adhoc Committee. Motion (Breu/Fischer) for the Health & Human Services Committee to express support of the content of the letter addressed to Honorable John Spiros regarding interest in developing a Children's Crisis Stabilization facility in Wood County and intent to pursue grant funding depending on language of the rules currently being promulgated. The Chair will submit a letter of support on behalf of the Committee. All ayes. Motion carried.

8) Discussion on Wood County Emergency Protective Placement Options

Jordon Bruce described the status of emergency protective placement (EPP) cases. Cindy Robinson responded to a Committee question regarding available beds in Edgewater Haven for EPP. Brandon Vruwink responded to comments regarding current trends and shared his concerns with the potential for increased need for EPPs. Data of disposition with current placement will continue to be tracked.

9) Crossroads Unit CIP request

Jordon Bruce shared facility diagram of Crossroads Unit and breakdown by phases for the updating identified by priority (per year) with project. There was Committee consensus to support the request. The Committee will tour the unit at the July meeting.

10) Proposed Crossroads 2 financial projections

Jordon Bruce explained plans for moving beds from Edgewater Haven to Norwood as well as the financial projections associated with that transition. Program improvement estimates will be forthcoming.

11) Health Department out-of-state travel request to attend the National Breastfeeding Coalitions Conference in Atlanta GA, August 3-6, 2018 with all expenses paid with grant funds

Conference details and learning objectives were shared in Committee packet. Motion (Buttke/Fischer) to authorize attendance to the National Breastfeeding Coalition Conference with all expenses paid with grant funds. All ayes. Motion carried.

12) Out-of-state travel request for committee member to attend the National Association of Local Boards of Health (NALBOH) 2018 Annual Conference

Conference details and learning objectives were shared in Committee packet. Motion (Breu/Slattery-Smith) to authorize attendance for one Committee member to the NALBOH 2018 Annual Conference with all expenses paid with grant funds. All ayes. Motion carried. If anyone is interested, please let Sue Kunferman know this as soon as possible. The early bird registration deadline is Friday, June 29.

13) Discussion of 2017 Carlson-Dettman JDQ reviews

Brandon Vruwink described the process for JDQ reviews and shared concerns with the proposed effective date of raises for those employees who have been approved for increased compensation and step increases. Motion (Fischer/Breu) that compensation changes for all approved Human Services 2017 JDQ reviews take effect July 29, 2018. Motion (Fischer/Holbrook) to amend the motion with an effective date retroactive to first full pay period in 2018. Vote called for the motion to amend. All ayes. Motion carried. Vote called for amended motion. All ayes. Amended motion carried. This support will be taken to Executive Committee.

14) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

15) Items for Future Agenda

The Chair noted items for future agendas.

16) Next Meeting(s)

- July 26, 2018, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield
- August 15, 2018, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards (special meeting for purposes of reviewing Human Services budgets – Community, Norwood, and Edgewater Haven)

17) Adjourn

Chair Rozar declared the meeting adjourned at 7:12 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, secretary.

Minutes subject to Committee approval

Adam Fischer, secretary
Health and Human Services Committee