

Minutes of the Wood County Public Safety Committee

DATE: April 15, 2019

PRESENT: Dennis Polach, Joe Zurfluh, Mike Feirer, Jason Zaleski, Bill Winch

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Kelli Trzinski, Steve Kreuser, Scott Brehm, Ted Ashbeck,

PRESENT: Randy Dorshorst, Erik Engel, Doug Machon, Reuben Van Tassel, Lori Heideman,
Nanci Olson, John Cain, Peter Kastenholz

LOCATION: Wood County Courthouse

1. **Call to Order:**

Dennis Polach called the meeting to order at 9:00 a.m.

2. **Review minutes of March 11, 2019:**

Motion by Feirer, second by Winch to approve the minutes of the March 11, 2019 meeting as presented. Motion carried unanimously.

1. **Public Comments:**

No Public Comments.

4. **Set date, time and location of next meeting:**

May 13, 2019

9:00 a.m.

Wood County Rescue Garage

5. **Communications Department:**

a. Communications March 2019 Claims:

The Committee reviewed the Communications March 2019 claims.

b. Communications Report:

The Committee reviewed the Communications report.

c. CIP

Erik presented his Capital Improvement Plan for the next couple of years. Erik explained what the items are and what they are used for.

Motion by Feirer, second by Winch to approve the CIP of the Communications Department and to move it on to the Executive Committee. Motion carried unanimously.

6. Emergency Management Department

a. Emergency Management March 2019 Claims:

The Committee reviewed the Emergency Management March 2019 claims.

b. Emergency Management Activity Report:

The committee reviewed the Emergency Management report. Steve answered questions regarding the spills at Domtar.

c. Soliciting Funds for the Command Post

Steve discussed soliciting funds for the Command Post trailer. Talked about where we would solicit the funds from.

Motion by Feirer, second by Zurfluh to approve the solicitation of funds to purchase a new Command Post trailer. Motion carried unanimously.

7. Dispatch Department:

a. March 2019 Claims:

The Committee reviewed the Dispatch March 2019 Claims.

b. Dispatch Report:

The Committee reviewed the Dispatch report. Lori talked about the static issues in Dispatch. Rueben explained the anti-static measures that were taken when the new area was constructed. Talked about grounding and some ideas on how to try to help stop the problem.

c. Phones:

Lori talked about the timeline of the 911 outages. She requests that she be able to send bills incurred by the Department from other vendors when the problem was Solarus' all along, to Solarus for payment. She states that Peter advised her to pay the bills but to write a letter to Solarus asking to be reimbursed. Supervisor Zurfluh asks if it would be advisable to set up a meeting with Solarus, Lori, Erik and the PSC Chairman. They are going to send a letter first.

Motion by Zurfluh, second by Polach to send a letter to Solarus requesting payment of the two bills. Motion carried unanimously.

d. CIP:

Lori states that dispatch currently has no backup center designated. Talked about setting up 3 stations at Norwood. Discussed what that would include and what equipment is needed. They cannot use the previous tower equipment as it is outdated. Supervisor Winch asks if there is room available at Norwood, and there is. Supervisor Zurfluh asks that Lori make an itemized list of equipment that would be needed and the cost of that equipment. Bring that and the CIP back to the May meeting. This is to be tabled until the next meeting.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner report.

b. March 2019 Claims:

The Committee reviewed the Coroner March 2019 claims.

9. Sheriff's Department:

a. Correspondences:

No correspondences this meeting.

b. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

c. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

d. K-9 Project:

No report this meeting.

e. March 2019 Claims:

The Committee reviewed the Sheriff's Department March 2019 claims.

f. Drug Task Force Grant Resolution:

Motion by Feirer, second by Zurfluh to provide for unanticipated revenue from the DOJ, Byrne Memorial Justice Assistance Grant Program available through the US Department of Justice and supplemented by funds derived from the State of Wisconsin budget through penalty assessment fees. Motion carried unanimously.

g. Hiring Process:

The hiring process is still ongoing. The applicants have taken their written and physical fitness tests. The next step will be the applicants interviewing with the Civil Service Commission.

h. Promotions:

Kalvin Dorshorst was promoted to Patrol Lieutenant on the night shift to replace the vacancy from Lt. Zurfluh's promotion.

Sheriff Becker promoted Deputy Scott Drew and Deputy Matthew Susa to Patrol Sergeants.

i. Snowmobile Patrol:

The Committee reviewed the Snowmobile Patrol report.

j. Jail Items:

- i. **Inmate Daily Population:** Set a record high for 2019 on Monday, April 15, 2019 of 264 inmates.
- ii. **Overtime:** see report
- iii. **EMP:** see report
- iv. **Safekeeper Housing:** see report
- v. **Kitchen Report:** see report
- vi. **Space Needs in Jail:** Chief Deputy Dorshorst stated the Sheriff's Department will need to start looking for more housing in other counties due to the high population of inmates and overcrowding in the Jail.
- vii. **Discuss New Jail:** John Kane from Venture Architects spoke to the committee on how to go about building a new jail or add on to the existing facility.

10. Humane Officer:

a. Humane Officer Report:

The Committee reviewed the Humane Officer report.

b. March 2019 Claims:

The Committee reviewed the Humane Officer March 2019 claims.

11. March 2019 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Feirer, second by Zaleski to approve the March 2019 claims of all Public Safety Committee Departments. Motion carried unanimously.

12. Agenda Items for Next Meeting:

None

13. Adjourn

Meeting adjourned by Vice Chair Polach at 10:57 a.m.

Minutes taken by Wood County Sheriff's Department.

Signed Electronically by Jason Zaleski

Jason Zaleski, Secretary
Public Safety Committee