

EXECUTIVE COMMITTEE

DATE: Tuesday, November 7, 2017
TIME: 8:30 a.m.
LOCATION: Wood County Courthouse, Room 114

1. Call meeting to order
2. Public comments
3. CONSENT AGENDA
 - (a) Review/approve minutes from previous committee meetings
 - (b) Approval of departments vouchers – County Board, County Clerk, Maintenance and Purchasing, Risk Management, Information Technology, Wellness, Treasurer, Finance, and Human Resources.
4. Review items, if any, pulled from consent agenda
5. **County Clerk**
 - (a) Review letter of comments
6. **Maintenance**
 - (a) Review letter of comments
 - (b) Discuss and consider approval of Ad Hoc Property Committee recommendations
 - (c) Consider assigning continuing space needs to Ad Hoc Property Committee
7. **Safety & Risk Management**
 - (a) Review letter of comments
8. **Information Technology**
 - (a) Review letter of comments
 - (b) Review Social Media Policy
9. **Wellness**
 - (a) Wellness Updates
10. **Treasurer**
 - (a) Review letter of comments
 - (b) Andrew Smith, US Bank, purchase card program presentation
 - (c) Resolution for sale of tax deed properties.
 - (d) Resolution to tax deed properties.
 - (e) Resolution to sell tax deed back property to former owner.
 - (f) Discussion and possible action on tax deed parcels.
11. **Finance**
 - (a) Review letter of comments
 - (b) Discuss presentation for November 14 public hearing on 2018 proposed budget
 - (c) Discussion and decisions on payroll function
 - (d) Permission to proceed with Wipfli consulting contract for integration of Payroll in Finance
 - (e) Correspondence
 - Budget and actual reports for 10 months ended October 31, 2017
12. **Human Resources (HR)**
 - (a) Monthly Letter of Comments
 - (b) Human Resources Administrator Introduction
 - (c) Educational Reimbursement Policy Discussion
 - (d) Upcoming Health Insurance Presentation – Tim Deaton, The Horton Group
13. Consider any agenda items for next meeting.
14. Set next regular committee meeting date.
15. Adjourn