

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 1, 2019
TIME: 8:00 a.m.
PLACE: Wood County River Block
Health Dept. EOC
Wisconsin Rapids, WI

PRESENT: Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar,
Adam Fischer, Bill Winch

OTHERS PRESENT (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. There was no public comment.
3. Consent Agenda.
4. Pages 2, 4, 8, 9, 10, 13, 23, 24, 26, 30, 34, 38, 40, 41, 43, 44, 45, 47, 50 and 51 were pulled from the consent agenda for discussion.

Supervisors Clendenning and Winch asked for clarification on several items within the packet. Discussion ensued. Various Department Heads answered general questions pertaining to their departments.

Motion (Rozar/Fischer) to approve the Consent Agenda. Motion carried unanimously.

5. Facilities Manager Van Tassel and Parks & Forestry Director Schooley reported on the Nepco Lake solar project approved by the HIRC Committee. Supervisor Clendenning questioned the possibility of vandalism. Discussion ensued.
6. (a) Van Tassel reported on the recommendations from the Renewable & Sustainable (R&S) Committee for the Lean Process and Renewable & Sustainable grant applications. Van Tassel noted that the Committee recommended blending the two funds to utilize the greatest benefit. Van Tassel noted the \$2,000.00 that was previously approved by the Executive Committee to come out of the Lean Process grant fund for an Energy Data Analysis intern was inadvertently not included in the R&S Committee's final total so the overage can be covered by reducing reimbursement to the Maintenance Department for the LED lighting project which was previously approved. Discussion ensued.

Motion (Rozar/Curry) to approve all recommendations from the Renewable & Sustainable Committee for grant funds in the amount of \$50,000.00 with a reduction in the amount approved for the Maintenance department. Motion carried unanimously.

Van Tassel referred to the Wood County Energy Goals and Plan as presented in the packet as a recommendation from the R&S Committee as a part of SolSmart designation. Discussion ensued.

Motion (Rozar/Curry) to refer the Wood County Energy Goals and Plan back to the R&S Committee for revision. Motion (Rozar/Fischer) to amend the motion to include the R&S Committee and the Executive Committee meet regarding the goals revision before the County Board meeting on October 15th, 2019. Amendment carried. Voting no: Polach (no reason given), Clendenning (against the amendment). Motion to approve as amended carried unanimously

(b) Van Tassel indicated the R&S Committee authority came into question regarding appointing a spokesperson for upcoming solar recognition projects in the County. As an advisory only Committee, the R&S Committee is unable to make those decisions. Discussion ensued. Chair Machon stated he would like the R&S Committee authority to be discussed at the next R&S Committee meeting and recommendations be brought back to the Executive Committee.

7. Supervisor Rozar reported the next step in the County strategic plan is to get Department Head input.
8. Jason Grueneberg from Planning & Zoning reported he recently completed the inspector training as part of the SolSmart designation.
9. Chair Machon stated he attended the Saratoga Solar Array meeting last week presented by Drew Gibbons from Savion. Supervisor Clendenning stated he also attended and Savion was very upfront and truthful and he felt it was a well-run meeting. Discussion ensued.
12. (a) (iii) Without objection from the Committee, this agenda item was taken ahead of schedule. Andy Barnett from McMillian Memorial Library presented a handout to the Committee regarding the services and costs provided from the library to County residents. Discussion ensued.
10. Van Tassel distributed a potential layout for the proposed Courthouse department location changes. Discussion ensued.

Motion (Fischer/Rozar) to approve the layout plans as presented by the Facilities Manager. Motion carried. Voting no: Machon.

Break at 9:57 a.m. Reconvened at 10:03 a.m.

11. (a) Treasurer Gehrt presented six resolutions to authorize the sale of tax deed property back to the former owners.

Motion (Fischer/Curry) to accept the resolution to authorize the sale of tax deed property back to the former owners. Motion carried unanimously.

(b) Treasurer Gehrt presented a resolution to accept an offer of sale of tax deed property.

Motion (Clendenning/Polach) to accept the resolution to accept an offer of sale of tax deed property. Motion carried unanimously.

(c) Treasurer Gehrt presented a resolution to tax deed eligible property- authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes.

Motion (Rozar/Fischer) to accept the resolution to tax deed eligible property- authorize the tax deeding of property in compliance with Section 75.14, Wisconsin Statutes. Motion carried unanimously.

(d) Treasurer Gehrt presented a resolution to cancel stale dated checks as recommended by the auditors. Said checks are from the County General Account as per office of the County Treasurer.

Motion (Fischer/Winch) to accept the resolution to cancel stale dated check as recommended by the auditors. Motion carried unanimously.

12. (a) (vi) Finance Director Cummings handed out an updated 2020 budget summary. Cummings indicated the proposed changes from the prior budget meetings were reflected in the updated report resulting in a working capital margin of \$346,332.

(i) Clerk of Courts was not present.

(ii) Humane Officer Nanci Olson was in attendance to answer question relating to mileage and per diem charges. Discussion ensued. Chair Machon stated that the Public Safety Committee should look further into this budget.

(iv) Finance Director Cummings stated there was no longer a need to discuss the OPEB budget.

(v) Jason Grueneberg presented information regarding membership with the North Central Wisconsin Regional Planning Commission. Grueneberg indicated the budgetary request for 2020 is for \$13,000. Yearly membership is \$43,000 but \$30,000 would be requested in 2019 under unexpended funds. Discussion ensued.

13. Human Resources Director McGrath presented the Wood County Employee Wellness Program document with the added Late Participant Policy and Appeal Process. McGrath explained that the Late Participant Policy introduces a scalable consequence for missing the deadlines for the three core activities required to receive the insurance premium incentive. McGrath explained that the Appeal Process can be utilized if an employee misses a deadline and believes that they have an extenuating circumstance and should not be subject to the Late Participant Policy. McGrath stated that there are currently 13 employees who have missed the deadlines to qualify for the 2020 insurance premium incentive and explained how this policy would impact them. Supervisor Polach stated that he would have a hard time voting for this because he doesn't believe that these employees that missed the deadline this year should be penalized. Discussion ensued.

Motion (Clendenning/Rozar) to approve the Wood County Employee Wellness Program policies as presented. Motion carried. Voting no: Winch, Polach.

14. Chair Machon presented the Administrative Coordinator's report. There were no questions.

15. There will be a special meeting of the Executive Committee at 6:30 p.m. on October 15, 2019 preceding the County Board meeting to address the Renewable & Sustainable Committee goals and to review the final budget.
16. The next regularly scheduled committee meeting is Tuesday, November 5, 2019 at 8:00 a.m.
17. The Chair declared the meeting adjourned at 11:02 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

