

**MINUTES**  
McMillan Memorial Library  
Board of Trustees  
June 21, 2017

**DRAFT**  
Subject to  
Approval

President Zacher called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 4:00 p.m.

ROLL CALL ATTENDANCE:

Present: Anne Zacher, Andrea Galvan, David Farmbrough, Kevin Finbraaten, Colleen Dickmann, Susan Bovee, William Clendenning, William Jacobs, and Scott Kellogg.  
Administration: Andrew Barnett and Brian Kopetsky

CORRESPONDENCE: A note of thanks was received from the school district for being able to hold their annual art exhibit and reception at the Library. A thank you note and \$50.00 donation was received from DAR. A note of thanks was also received from the Children's Festival organizers for the Library's participation. The Library was notified that William Clendenning has been reappointed to the Library Board.

MINUTES: **A motion to approve the Minutes of the May 17, 2017 and June 5, 2017 Special Library Board meeting was made by Colleen Dickmann, second by William Clendenning. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for June 2017. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by William Clendenning, second by Kevin Finbraaten. Motion carried.**

DIRECTOR'S REPORT:

**Library Use and Events** – Summer programs are underway, including Tuesday free lunches for children. Local Singer / songwriter Ron McCabe will perform on June 22. Carrie Newcomer is in concert on July 13. Two concerts are already booked for the 2018 series - Patrick Ball and Irish / Americana band Switchback. The move of the Young Adult collection to the Commons is complete. Mr. and Mrs. Doug Egge donated an original painting by Jay Paul Bell, which is temporarily displayed in the Director's office.

**Budget** – Mr. Barnett reviewed library revenue streams. (Copy attached to original Minutes.)

**Solar Project** – Insurance is being finalized. Roofing warranty forms have been filed. Permits are in the City's hands. Panels have been ordered and should be here soon. A crane will lift them to the roof for installation.

**Library Board** - Two Library Board members ended their tenure with this meeting. Colleen Dickmann is retiring from her ex-officio position as Superintendent and William Jacobs is not seeking reappointment. The Board presented them with plaques recognizing their years of service. Dr. Dickmann will be replaced by new school district superintendent Craig Broeren or his designee. Kevin Finbraaten's position expires at

the end of June. The Board has an additional vacant position. The president, vice-president and treasurer terms are also expiring and only the treasurer is eligible for re-election.

**Miscellaneous** – Interviews are scheduled for the vacant Adult Services Manager position. I will be out of town on vacation June 29 – July 10.

COMMITTEE REPORTS: No committees met during this time period.

OLD BUSINESS: The deterioration of the main parking lot was discussed. Mr. Barnett will follow up on the parking lot issue.

NEW BUSINESS: David Farmbrough was chosen to develop the slate of officers for the July meeting.

**A motion to adjourn was made by William Clendenning, second by Scott Kellogg. Motion carried and the meeting adjourned at 4:59 p.m.**

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on July 19, 2017 at 4:00 p.m.

Respectfully submitted,  
Brian Kopetsky, Acting Secretary