

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**DATE:** Monday, February 3, 2020

**TIME:** 8:00 a.m.

**PLACE:** Edgewater Haven

**PRESENT:** Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

**OTHERS PRESENT** (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. Public Comments: Resident, Matt Schill spoke on behalf of the snow pile the County accumulates in the Baker Street parking lot. He would like something else done with the snow pile because it is causing an obstruction to a property close by that is owned by his daughter.
3. Pages 2, 13, 14, 16, 23, 27, and 31 were pulled from the consent agenda for discussion.

**Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.**

4. Clendenning indicated no year was listed in the Executive Committee January 7<sup>th</sup> minutes regarding item #6, relating to the timeline for the Savion agreement by the end of February. He would like it noted that it should state February 2020.

Fischer questioned HR Director McGrath's Letter of Comments regarding a meeting between herself, the Wood County Board of Supervisors Chair and Vice-Chair, and the Corporation Counsel pertaining to wage research and preparation of a resolution for the March Executive Committee to set wages for the next term for the County Clerk, Register of Deeds, and Treasurer. Discussion ensued.

**Motion (Fischer/Clendenning) to have Corporation Counsel draft a resolution to go to the February County Board meeting officially removing the County Clerk, Register of Deeds, and Treasurer from the wage plan, and have the County Board adopt the salary of the County Clerk, Register of Deeds, and Treasurer to be \$41.23/hour through 2021 to 2024 with the possibility of receiving a COLA, if approved by the County Board, on a year-to-year basis as every other County employee does. Motion carried. Voting no: Rozar, Curry, Machon.**

Curry indicated he voted no due to lack of information. He would like to see Corporation Counsel prepare legal and comparable data.

**Motion (Curry/Rozar) to direct Corporation Counsel to prepare a memo of his legal opinion with regards to placing the above mentioned positions in a new pay plan. Motion carried. Voting no: Clendenning-- ("what good will a memo do").**

Supervisors Clendenning and Winch asked for clarification on items within the packet. Discussion ensued. Department Heads answered general questions pertaining to their departments.

Supervisor Polach asked Facilities Manager Van Tassel to speak regarding his Letter of Comments relating to the snow removal. Van Tassel indicated he has researched various options

and associated cost implications related to hauling snow to locations other than the Courthouse parking lot. Discussion ensued.

**Motion (Fischer/Polach) to direct the Facilities Manager to discuss with the City the possibility of hauling snow to a different area and add this topic as a future agenda item. Motion carried unanimously.**

**Motion (Rozar/Curry) to approve the pulled items from the Consent Agenda. Motion carried unanimously.**

5. There was no Renewable and Sustainable Committee update.
6. Peter Kastenholz presented information from the draft of the developer's agreement with Savion. He indicated Savion is reviewing the draft with their attorneys and hopes to hear back in a couple of weeks. Discussion ensued.
7. Chair Machon shared information from correspondence he received from the realtor regarding the sale of the 12<sup>th</sup> Street property. Discussion ensued.

**Motion (Fischer/Curry) to extend the contract with Spranger Realty for the sale of the 12<sup>th</sup> Street property. Motion carried unanimously.**

8. Chair Machon indicated he was approached by the Central Wisconsin Cultural Center regarding selling a property located south of the Avon Street parking lot that was gifted to the Center. Discussion ensued.

**Motion (Clendenning/Polach) to look into the property south of the Avon Street parking lot. Motion carried unanimously.**

Break at 9:26 a.m. Reconvened at 9:36 a.m.

9. Supervisor Rozar indicated she and Nancy Turyk met with department heads to gather input into the County strategic plan. The next step will be to break into groups after the February 2020 County Board meeting to answer specific topic-related questions and record responses for incorporation into the plan that will be brought back to the Executive Committee.
10. Chair Machon indicated five members are needed for the Adhoc Committee on health insurance. Rozar was nominated by Fischer. Fischer nominated himself. Clendenning nominated himself. Rozar nominated Curry. Pliml was nominated by Machon.

**Motion (Rozar/Fischer) to appoint Rozar, Fischer, Clendenning, Curry, and Pliml to the Adhoc Committee on health insurance. Motion carried unanimously.**

11. A resolution from Human Services was presented to create (.97 FTE) Children's Support and Service Coordinator Position.

**Motion (Clendenning/Fischer) to accept the resolution to create (.97 FTE) Children's Support and Service Coordinator Position. Motion carried. Voting no: Winch.**

12. Shane Wucherpennig from Land and Water Conservation presented information regarding results from the 2019 Nitrate Testing and is requesting the available funds from 2019 of \$4110.59 be carried over to the 2020 budget. Discussion ensued.

**Motion (Clendenning/Fischer) to approve of the carryover of funds for nitrate testing from the Land and Water 2019 budget but would like a resolution prior to the County Board meeting on February 18, 2020. Motion carried unanimously.**

13. A resolution was presented to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process.

**Motion (Rozar/Fischer) to accept the resolution to amend the 2020 Veterans Department WDVA Grants Budget for additional revenue and expenditures unanticipated during the original budget process. Motion carried unanimously.**

14. Wellness Coordinator Fandre provided an update on Wellness Program activities to the Committee. Brief discussion ensued.

15. There was no discussion regarding the Administrative Coordinator's Report.

The next regularly scheduled Committee meeting is Tuesday, March 3, 2020 at 8:00 a.m.

The Chair declared the meeting adjourned at 10:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

# Executive Committee Meeting

February 3, 2020

NAME (PLEASE PRINT)	REPRESENTING
Amy Kauf	IT
Adam Fonda	Wellness
Shawn Decker	WOSO
Tiffany Ringer	ROD
Kelli Quinnell	HR
Nick Flugger	HR
Ed Newton	Finance
Heather Gehrt	Treasurer
Marissa Lauer	EWH
Dany Chlaxchay	HSD-
Kim McGrath	HR
Rock Larson	Veterans
Dancy Turyk	Extension
Dany Passine	Town of Sanctuary
Peter Kastenholz	Corp. Counsel
Jo Timmerman	Human Services
Shane Woodroof Feaary	Land & Water
Mary Solheim	Human Services