

EXECUTIVE COMMITTEE MEETING MINUTES

DATE: Tuesday, October 2, 2012
TIME: 8:00 a.m.
PLACE: Room 115, Wood County Courthouse
PRESENT: Trent Miner, Hilde Henkel, Donna Rozar, Lance Pliml
EXCUSED: Peter Hendler

OTHERS PRESENT: Terry Stelzer, Michael Martin, Terry Rickaby, Amy Kaup, Samantha Joanis, Anne Arndt, Karen Kubisiak, Shelly Fleury, Ed Reed, Paula Tracy, Kathy Roetter, Dan Kroggel, Rhonda Kozik and Liz Gisvold via telephone, Charlie Carlson via telephone, Barb Petkovsek, RaeAnn Beaudry via telephone, Barb Ochs, Bill Murphy, Robert Moore

BUSINESS

The meeting was called to order at 8:00 a.m. by Chairman Miner.

Public Comment - None

Consent Agenda - No comments, questions, or corrections were voiced.

Motion (Rozar/Pliml) to approve the consent agenda. Motion carried.

Maintenance Coordinator Rickaby presented information regarding projects in progress for Wood County. Rickaby informed the committee the renovations to Branch 2 are nearly complete.

Information Systems Director Kaup presented information related to the new PC replacement fund. Kaup reported her staff spent time researching, planning, testing, and building images for new equipment. She is confident they found savings of \$115.77 per pc and \$72 per pc with dual monitors. Kaup noted the next thing they are going to research are the printers and determine if cost savings can be found.

Rozar commented that Kaup is very good at attending all the ad hoc meetings for systems issues in the Marshfield area. Rozar also requested that video conferencing be connected in the Marshfield area. Kaup stated that it will cost \$10,000 in start up costs and there will also be an additional monthly fee.

Wellness Coordinator Joanis presented the activities of the October Wellness Program and explained the 2013 incentives. Rozar asked whether the cost of the Self-care book should be the same for participants in the health care plan and for those not contributing. It was the consensus of the Committee that the books will be sold to those contributing to the health plan for \$3.50 and for those individuals who are not participating; the cost will be \$7.

There was discussion on the reorganization of the Wellness Board with a more effective composition of individuals. Martin stated that the Board discussed this issue at the last Wellness Board meeting and the Board decided that as of now, the composition is acceptable. It was the

consensus of the Executive Committee to continue the current composition of the Wellness Board and revisit that composition at a later date.

The committee also discussed the compensation of employees who participate on the Wellness Board. The Wellness Board would like the support of the Executive Committee that those employees are paid to attend Board meetings. It was the consensus of the Committee that there would not be a requirement from department heads to provide paid time to employees for Wellness Board participation, but Chairmen Miner will talk to department heads and encourage this practice.

Treasurer Kubiak discussed the current cash flows and delinquencies of Wood County. She noted cash flows are adequate and delinquencies are slightly lower than in the last couple of years.

Motion (Rozar/Henkel) to approve a resolution to accept sealed bids for tax dedeed property sale. Motion carried.

Finance Director Martin presented the budget presentation he will be giving at the County Board meeting November 13th. The Committee suggested making the presentation more broad. Martin stated the only change that happened since the last budget meeting is the Sheriff's Department learned of a grant they will be receiving. The Sheriff's Department's budget has been modified for grant inclusion and that inclusion created no change on the amount of requested levy.

Rozar requested input on 2 budget issues. She asked if the department heads who subscribe to the Wisconsin County magazine could include that subscription in their budgets and have the County pay for this expense. Henkel stated Department Heads can read the magazine online, like she does, free of charge. Rozar also requested discussion regarding the County making a \$5000 donation to the North Central Community Action Program (NCCAP). Pliml stated he believed we should contribute as do the other participating counties (Lincoln and Marathon) but questioned the donation amount. Henkel agreed we need to donate to this organization but questioned what fund the donation would come from. It was the consensus of the committee that it should come from the Human Services budget.

Motion (Rozar/Henkel) to donate \$5,000 annually to NCCAP with a requirement to report to Wood County how the money was distributed. Motion carried 3-1. Aye-Rozar, Henkel, Pliml. Nay-Miner. Miner believes we spend enough in our Human Services area and this is just expanding it even more.

Martin stated that he will modify the Human Services budget for this change.

Five minute break

Human Resources

Motion (Henkel/Pliml) to go into closed session at 9:23 a.m., pursuant to §19.85 (1)(e), Wis. Stats., to discuss collective bargaining negotiations with WPPA, Deputy Sheriffs Association. Motion carried by roll call vote.

Motion (Pliml/Rozar) to return to open session at 10:20 a.m. Motion carried unanimously. Mr. Dan Kroggel brought forth a fourth step complaint. Committee members asked questions for clarification.

Motion (Miner/Rozar) to overturn the third step answer to the complaint and pay Mr. Kroggel for four hours at time and one-half. Motion carried unanimously. A follow-up letter will be forwarded to Mr. Kroggel.

The Committee reviewed an employee's request for a medical leave of absence.

Motion (Rozar/Henkel) to approve the medical leave of absence. Motion carried unanimously.

Committee members discussed various health insurance plan options for future consideration.

Motion (Henkel/Rozar) to approve an additional health insurance plan effective January 1, 2013. Motion carried unanimously.

Chairman Miner left the meeting at 11:45 a.m.

Investment advisor, Robert Moore, of ICM presented the County's quarterly investment and economic report.

Ed Reed reported that the second session of Leadership Training October 3rd.

Motion (Henkel/Rozar) to adjourn the meeting at 12:00 p.m. Motion carried unanimously.

Respectfully submitted and signed electronically,

Donna Rozar

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by Paula Tracy. Other minutes taken and prepared by Shelly Fleury. All prepared minutes reviewed by the Executive Committee secretary.