



490 East Grand Avenue  
Wisconsin Rapids, WI 54494  
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[www.mcmillanlibrary.org](http://www.mcmillanlibrary.org)

Notice of Public Meeting  
McMillan Library Board of Trustees  
Wednesday,  
5:00 pm  
McCourt Conference Room

Notice is hereby given of a meeting of the McMillan Library Board of Trustees to be held in the McCourt Conference Room at McMillan Library, 490 E Grand Ave on June 15, 2022 at 5:00 p.m. The public may attend in person or listen to the meeting by calling 1 (312) 626-6799, access code: 261 293 8727, no participant code, passcode: 369900773

### Agenda

**1. Call to Order**

**2. Roll Call**

**3. Open Meeting Declaration and Open Forum**

The open forum is at the option of the Library Board President and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the Library Board, open to the public, and not a public hearing. Persons who wish to address the Library Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the Library Board. The Board President may or may not respond to statements made.

**4. Approval of Minutes of the May 18, 2022 Board of Trustee Meeting**

**5. Approval of Minutes of the May 20, 2022 Board of Trustee Meeting**

**6. Approval of Minutes of the June 3, 2022 Board of Trustee Meeting**

**7. Treasurer's Report**

**a. Monthly Finance Reports**

**b. Payment of the Bills**

**8. Director's Report**

**a. Library Use and Events**

**b. Miscellaneous**

**9. Committee Reports – None held in May**

**10. Old Business**

**a. Consideration of Donor Recognition Signage**

**b. Discuss and consider for approval /referral a 2022 general wage increase.**

**c. Library Director search update**

**d. RFP for hiring an accounting firm for the Endowment**

**e. Learning Futures project update**

**i. Quality Door and Hardware Lockset proposal**

**ii. K&W Glass skylight glass replacement proposal**

**11. New Business**

**a. Hillside Damproofing balcony waterproofing proposal**

**b. Liberty Mutual Surety Bond 190046014**

**c. Review job description for interim director**

**d. Elect slate of board officers**

**e. Review of 'Roadmap'**

- f. Review of HVAC document
  - g. Updates on City IT/security procedures
  - h. Workplace expectations
  - i. Appeal for appointed employees
  - j. Endowment accounting
- 12. Information Requests
  - 13. Items for Next Agenda
  - 14. Adjournment

**Please note: With sufficient advance notice, reasonable efforts will be made to accommodate the needs of attendees with disabilities by providing assistance and/or auxiliary aides.**