

MINUTES  
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
 WEDNESDAY, MARCH 6, 2019  
 WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Kenneth Curry, Robert Ashbeck, Dave LaFontaine, Bill Leichtnam, Harvey Petersen

Member Excused: Mark Holbrook

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Jeff Brewbaker, Adam DeKleyn, Justin Conner

Land & Water Conservation Staff: Shane Wucherpennig, Lori Ruess

UW Extension Staff: Jason Hausler, Janell Wehr

Others Present: County Board Chair Doug Machon, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Nancy Eggleston (Health Department), Scott Provost (WI DNR), Dan Matthews (Nekoosa), Robert Sorenson (Nekoosa), Randy Moody (Town of Port Edwards), Gordon Gottbeheit (Town of Port Edwards) .

1. **Call to Order.** Chair Curry called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chair Curry declared a quorum.
3. **Public Comment.** Chair Curry asked if there was any public comment.

Gordon Gottbeheit, Town of Port Edwards, expressed his concerns with contaminated water in the Town of Port Edwards. He asked the CEED to pass the Port Edwards Groundwater Resolution.

Bob Sorenson, Nekoosa, commented; he supports the Port Edwards Groundwater Resolution and asked the CEED to pursue it. He added he does not feel that current protection from the State and Feds is adequate; long term protection is needed.

Randy Moody, Town of Port Edwards, stated the Port Edwards Groundwater Resolution was brought to the County five months ago and he is asking for fast tracking. He added townships need to “get on board” even if water in their township isn’t contaminated. He expressed concerns on how the contaminated water will affect land value. He asked Wood County to approve the Port Edwards Groundwater Resolution and get other counties to approve a similar resolution and move it on to the State. He stated that he spends \$40/month for bottled water and explained how it is to live without the convenience of clean well water. He added that the Town’s attorney did review and approve the resolution and asked the CEED to consider and approve it.

Dan Matthews (Nekoosa) commented; he is not against CAFOs, but feels people need to be good stewards of the land. He understands the importance of farmers and farming, but feels nutrient management plans are not being followed and there is no system in place to enforce farmers to follow them. He asked the CEED to vote for the resolution as they would vote if they were affected by a contaminated well.

Bill Leichtnam asked those who commented to stay until item 7C on the agenda; at which time the Port Edward resolution will be discussed.

4. **Review Correspondence.** Jason Hausler introduced Janell Wehr the newly hired Horticulture Coordinator. Janell stated she is looking forward to continuing the current horticulture program and plans to reach out to the underserved population. She added, community gardens will continue and she is aware of the need to expand those gardens. Also, she is reaching out to the Health Department for continuing and expanding the local farmer’s market.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the February 6, 2019 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Adam DeKleyn, Justin Conner, Jeff Brewbaker, Stevana Skinner, Kim Keech, Victoria Wilson, Shane Wucherpfennig, Tracy Arnold, Adam Groshek, Emily Salvinski, Lori Ruess, Matt Lippert, Laura Huber, Jodi Friday, Nancy Turyk, Jackie Carattini, and Kelly Hammond.
- A. Minutes of February 6, 2019. Bill Leichtnam questioned the first paragraph on page 3 of the minutes. He thought Robert Ashbeck said he would like Peter Kastenholz of the Wood County Corporation Counsel to review the resolution and report back to the Committee. Chair Curry stated that Peter did review the resolution and responded in an email.
- B. Department Bills. No additions or corrections needed.
- C. Staff Activity Reports. No additions or corrections needed.

*Motion by (Dave LaFontaine/Robert Ashbeck) to approve and accept the February 6, 2019 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Motion carried unanimously.*

6. **Risk and Injury Report.** None.

7. **Land & Water Conservation Department.**

- A. Golden Sands RC&D future participation/funding level. At the February 6th CEED meeting, Josh Benes gave a brief presentation on Golden Sands RC&D history and reviewed Wood County's dues. RC&D is requesting \$1,900 in for 2019. The past several years Wood County has paid \$800 in dues. Bill Leichtnam stated that 2-3 years ago he didn't think Wood County was getting enough from RC&D for the dues paid and feels if we approve giving them \$800 again this year, it will send a message that they need to do more for Wood County. Shane Wucherpfennig added that only \$800 has been budgeted for RC&D dues in the 2019. He added he feels comfortable with the current level, but feels \$1,900 is unrealistic for the amount of work RC&D does for Wood County. Discussion followed.

Dave LaFontaine stated he would like to have this item on a future CEED agenda, before the 2020 budget process, to discuss the possibility of budgeting at least 50% or \$950 for annual RC&D dues.

Bob Ashbeck reminded the committee that Bill Richardson originally went to the County to request funding for RC&D.

*Motion by (Bill Leichtnam/Harvey Petersen) to approve payment of \$800, as budgeted, for 2019 RC&D dues. Motion carried unanimously.*

- i. Prairie Chicken Festival, Booming Bob, Advertising and Updated to Website. Bill Leichtnam and Bill Clendenning gave a brief update on the Prairie Chicken Festival, Booming Bob, and the website. These items were discussed at a recent RC&D Council meeting.
- ii. Invasive Species Direction for Wood County. Shane Wucherpfennig reported the DNR is restructuring the Invasive Species Grant and in 2020 RC&D will no longer be able to get regional AIS grants. Wood County will be in a position to apply for and receive AIS grant dollars in their basic allocation. This may also play in the decision of what Wood County wants to pay for future RC&D dues.

Bill Clendenning expressed his concerns with the need for someone from the CEED to get on the RC&D Finance and Personnel Committee.

Following discussion of all the agenda items regarding RC&D it was the consensus of the CEED that the delegates (Bill Leichtnam and Bill Clendenning) and Shane Wucherpfennig take the concerns discussed back to RC&D and report back to the CEED at a future meeting.

- B. Progress Report on 9-Key Element Plan for Mill Creek and 14-Mile Watersheds. Shane Wucherpfennig gave a presentation on the 9-Key Element Plan for Mill Creek and 14-Mile Creek Watersheds. Wood County took the lead in writing the Mill Creek 9-Key Element Plan and the final plan has been sent to Andrew Craig, DNR, for review. The 14-Mile plan is also being finalized. Shane stated Mill Creek is a HUC10 watershed and typically watershed plans are not written for watersheds this large. However, Mill Creek was chosen because it is the highest phosphorus delivering watershed in Wood County. Following approval of the Mill Creek 9-Key Element Plan, Wood County LWCD will apply for a TMDL – TRM Grant. The 9-Key Element Plan is a pre-requisite to receive funding.

Scott Provost, DNR, added 9-Key Element plans are comprehensive working plans; meaning you have to get things accomplished in order to receive grant dollars.

Ken Curry had a copy of the 9-Key Element Watershed Plan Development Proposal for the Mill Creek Watershed project, which will be scanned and emailed to CEED members.

- C. Discuss and Possible Recommendations on Port Edwards Resolution Presented to County Board. This resolution has been brought to CEED a couple of times to see if there was any validity to take to County Board. Shane Wucherpfennig stated the resolution can't go to County Board in its current form; a resolution must be introduced by a specific committee or committees to present to County Board. He added, he read through and analyzed the resolution and sent an email to the CEED, County Board Chair, Health Dept. Director, Environmental Health Supervisor, and Corporation Counsel. Peter Kastenzholz, Corporation Counsel, did respond and Ken Curry read his response. Discussion followed.

Chair Curry stated he is not opposed to the resolution; there are some good things in the resolution but he is not sure we will get the benefit we want, or residents are looking for, with forwarding the resolution to County Board.

Bill Leichtnam expressed his concerns and suggested to have Peter Kastenzholz review the resolution.

Shane Wucherpfennig stated he thoroughly reviewed the resolution and is willing to share with the CEED, the email he sent to Peter Kastenzholz.

Bill Clendenning agreed the resolution should not go to County Board and added this needs to be discussed at the Towns Association.

Dave LaFontaine stated he is not interested in a motion to take the resolution to County Board at this time, as the current resolution puts responsibilities on County Board.

*Motion by (Bill Leichtnam/Dave LaFontaine) that the CEED request Corporation Counsel to review the resolution introduced by the Town of Port Edwards Board dated 10-19-2018 and report back to the CEED on his findings and recommendations. Motion carried unanimously.*

- D. Committee Reports.
- i. Update on Citizen's Groundwater Committee meetings. Bill Leichtnam gave a brief update on the February 18, 2019 Citizens Groundwater Committee meeting. Representative Katrina Shankland attended the meeting and gave an update on 2019 Assembly Bill 21. If passed in Governor Ever's budget, this bill requires the DNR to administer a program to provide grants for the testing of privately owned wells. The bill also makes changes to the Well Compensation Program administered

by the DNR. John Eron, member of the Farmers of Mill Creek Watershed Council, attended and spoke on the Farmer led efforts of the Mill Creek Farmers. The next meeting is Monday, March 18<sup>th</sup>; Representative Scott Krug is on the agenda to speak.

- ii. Consider Per Diem/Expenses for Mill Creek Committee Member. Bob Ashbeck is the delegate from CEED that attends Friends of Mill Creek meetings. He attends meetings approximately three times per year.

*Motion by (Dave LaFontaine/Bill Leichtnam) to approve paying per diem to the delegate from CEED for attending Mill Creek meetings. Following attendance at the meeting, a written or oral report shall be given to the CEED. Motion carried unanimously.*

- iii. Health Committee Report – MOU. Nancy Eggleston gave an update on the MOU with the AGC. She updated the committee on problems and solutions that may require a modification of the MOU. She also reported the following:

- 338 responses from the first letter have been returned; 182 from Wood County and 156 from Juneau County. There will be a second mailing of letters. Households which have already responded will not receive a second letter.
- The Coalitions goal is to begin work on sampling as quickly as possible. Protocol for samplings and weather are the major issues affecting sampling efforts.
- The Farmer Led Initiative has not started yet. The Coalition wants to complete sampling prior to beginning the initiative.
- The next meeting (by conference call) is scheduled for March 7<sup>th</sup> at 9:00 a.m.

- E. Discuss and approval of 2020-2024 Capital Improvement Plan (CIP). Shane Wucherpfennig presented the Land & Water Conservation Department's Capital Improvement requests. The requests include a roller-crimper for \$7,500 in 2021 and replacement of the Carlson Surveyor+ with GPS Receiver for \$23,000 in 2024. Discussion followed.

*Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Land & Water Conservation Department Capital Improvement Plan for 2020–2024. Motion carried unanimously.*

- F. Recommend and Approve Resolution to Amend the 2019 Land and Water Conservation Department Budget. Shane Wucherpfennig presented a resolution to amend the 2019 Land & Water Conservation (LWCD) Admin budget for additional expenditures not anticipated during the original budget process. Shane explained that the resolution is to transfer funds raised for the no-till drill from fund balance account to the 2019 Land & Water Conservation Admin budget.

*Motion by (Kenneth Curry/Robert Ashbeck) to approve the resolution amending the 2019 Land & Water Conservation Admin budget for additional expenditures not anticipated during the original budget process. Motion carried unanimously.*

**The Committee recessed for a short break at 11:33 a.m.  
The Committee reconvened at 11:42 a.m.**

## **8. Private Sewage.**

- A. Discussion on Wood County Agent Status for Pressurized Private Sewage Plan Review. Jeff Brewbaker stated he applied to the State and did gain approval to review pressurized private sewage plans. He will be taking over a program that the State has been doing. The State won't give approval to "any county"; must have qualified staff. Jeff added it should increase customer service and will benefit residents of the County.

## **9. Land Records.**

- A. Consider CIP request for 2020 County Aerial Photography. Justin Conner presented the 2020 Capital Improvement Plan request for \$40,000 in tax levy for updated County Aerial Photography. \$40,000 is the amount that was granted in 2015. He explained that every five years a flight of the County is completed for aerial photography. Aerial photography is the most used data set; widely used by everyone in the county. The current photos are 6 inch imagery and they are looking to go to 3 inch imagery, which will be clearer than the current aerial photos. Discussion followed.

*Motion by (Dave LaFontaine/Bill Leichtnam) to approve the Planning and Zoning Dept. 2020-2024 CIP plan requesting \$40,000 in 2020 for updated County Aerial Photograph. Motion carried unanimously.*

#### **10. County Surveyor.**

- A. Review Proposals and Select Registered Land Surveyor to Complete Public Land Survey System Maintenance of 246 Corners. Justin Conner presented the 2019 Proposals for PLSS perpetuation and maintenance of 246 corners in the Town of Rudolph and areas east of the Wisconsin River. Eight bids were received, ranging from \$40,577.70 to \$73,800.00. Rutzen Survey Services submitted the low bid in the amount of \$ 40,577.70.

*Motion by (Bill Leichtnam/Kenneth Curry) to accept the low bid from Rutzen Survey Services in the amount of \$ 40,577.70 for the PLSS Perpetuation and maintenance of 246 corners in Wood County. Motion carried unanimously.*

#### **11. Planning.**

- A. Discuss/Action on Zoning Amendment Request – Town of Marshfield. Adam DeKleyn reported; on February 18, 2019 the Wood County Planning and Zoning Department received a request to approve a proposed town zoning amendment to rezone three parcels located in the Town of Marshfield. Existing zoning on Lot 1, 2, and 3, of CSM:10485 is Commercial. The request is to rezone Lot 1 from Commercial to Agricultural, Lot 2 will remain Commercial, and Lot 3 from Commercial to Agricultural. The purpose of the amendment is to correct the zoning map to provide consistency with current land uses onsite. There is no floodplain or shoreland zoning on these parcels. DeKleyn stated the Planning & Zoning staff reviewed the request and recommends forwarding the resolution to County Board.

*Motion by (Dave LaFontaine/Bill Leichtnam) to approve and forward to County Board the resolution approving a zoning amendment to the Town of Marshfield Zoning map. Motion carried unanimously.*

- B. Consider Resolution to Rescind and Recreate Wood County Ordinance # 704 – Shoreland Zoning. Jeff Brewbaker presented the resolution to Rescind and Recreate Wood County Ordinance #704. He stated he took note of the revisions discussed during the public hearing and will make the capitalization corrections to the Ordinance.

*Motion by (Robert Ashbeck/Kenneth Curry) to approve and forward to County Board the resolution to Rescind and Recreate Wood County Ordinance #704 – Shoreland Zoning. Motion carried unanimously.*

#### **12. UW Extension.**

- A. Office Update. Jason Hausler informed the committee Janell Wehr, Horticulture Coordinator, started two weeks ago. Chris Viau resigned as 4-H & Youth Development Educator as he accepted the Area 10 Extension Director position. Jodi Friday took a position with United Way.

Bill Leichtnam asked if 1/8 of Nancy Turyk's time could be designated to groundwater. Jason Hausler explained that Nancy is the Community Development Educator and her focus is on Community Development. He is working with Nancy to find her balance and see where she can help out. If she isn't able to help, she could bring in other people that are versed in groundwater to help out.

Jason Hausler will be presenting on UW Extension at the March Joint Legislative meeting.

Performance reviews for all state funded staff will be completed within the next two months. County funded staff will receive their reviews by year end.

Jason Hausler may not be able to attend the April CEED meeting as he is taking a leadership role in the Fair and will be attending District Fair meetings. The goal of these meeting is to clarify the role of UW Extension at County Fairs. If Jason is not able to attend the April CEED meeting he will submit a written report.

A joint Oversight Committee meeting will be held May 7<sup>th</sup> at UWSP – Marshfield campus. If the CEED didn't receive the email regarding this meeting, contact Jason.

- B. Youth Development/Health and Wellbeing Position Prioritization.** Jason Hausler commented that this item was put on the agenda as a result of last month's conversation and direction by CEED on the 4-H & Youth Development Education job description. At the February CEED meeting a committee member expressed the need in Wood County for health and well-being especially in youth. Jason reviewed the program focus areas for Wisconsin 4-H and issues for Community Youth Development. He added he hoped by the end of the day to get a direction from the CEED so he can work on a position description. Following discussion, the consensus was to approve the Youth Development/Health and Wellbeing Position.

**13. Schedule Next Meeting.**

The next regular CEED meeting is scheduled for Wednesday, April 3, 2019 at 9:00 a.m. at the Wood County Courthouse in Room 114.

**14. Agenda items for next meeting.**

- A. Discuss RC&D dues - to include in 2020 LWCD budget.
- B. Discuss and possible recommendations on Port Edwards resolution presented to County Board.
- C. Status of Floodplain audit – Jeff Brewbaker
- D. Community Development Programming Update.
- E. 4-H Programming Update.

**15. Schedule any additional meetings if necessary.**

A special CEED meeting is scheduled for Tuesday, March 19, 2019 @ 1:00 p.m. on Economic Development.

**16. Adjourn.** Chair Curry declared the meeting adjourned at 12:56 p.m.

Respectfully submitted,



Kenneth Curry, Secretary  
Minutes by Lori Ruess, Land & Water Conservation Department  
Review for submittal to County Board by Kenneth Curry (approved on Tuesday, March 12, 2019 @ 10:25 a.m.)