

***MINUTES OF THE HIGHWAY INFRASTRUCTURE &
RECREATION COMMITTEE***

DAY & DATE: February 7, 2013
PLACE: Wood County Highway Department, Wisconsin Rapids Shop, 555 – 17th Avenue North, Wisconsin Rapids, WI 54495
MEETING TIME: 8:00 AM
ADJOURNMENT TIME: 11:13 AM
MEMBERS PRESENT: Chairman Allen Breu, Vice-Chairman Trent Miner, Secretary Dennis Polach, and Members Marion Hokamp and Gerald Nelson
MEMBERS EXCUSED: None
OTHERS PRESENT: Park Administrator Chad Schooley, Forest Administrator Fritz Schubert, Highway Commissioner Douglas Passineau, Accounting Technician John Peckham, Curt Pluke (Wood County Wildlife Advisory Committee), George Bartels (Wood County Wildlife Advisory Committee), Bill Winch (Wood County Board), Wayne Hall (WIDNR), Neal Paisley (WIDNR), Jere Hamel (Futurewood), and Steve Grant (WIDNR)

1. Item #1 – Call meeting to order. Chairman Allen Breu called the meeting to order at 8:00 AM. The meeting has been properly posted.
2. Item #2 - Public comments. Bill Winch brought in a box of used crackfiller that he said was from CTH F, north of 8 Corners. He said that it had reportedly been placed about a month ago but when the grader plowed, it ripped it up. Commissioner Douglas Passineau and Patrol Superintendent Bernie Karliunas were called in to the meeting and explained that the profile of that road causes some high spots where the blade would dig more. Also, they said that it would be typical to lose a small percentage of crackfiller that has been placed at this time of year but it must be done now because the crews are too busy to place it in the summer months.
3. Item #3 – Approve minutes of the January 03 and January 15, 2013 Highway Infrastructure & Recreation Committee meetings.

**Moved by Polach, seconded by Nelson to approve the minutes as presented.
Motion carried unanimously.**

PARKS

4. Item #4 –The Building and Grounds Supervisor Report was reviewed (see attached report).

Moved by Miner, seconded by Hokamp to approve the Building and Grounds Supervisor Report. Motion carried unanimously.

5. Item #5 - The Office Manager Report was reviewed (see attached report).

Moved by Miner, seconded by Polach to approve the Office Manager Report. Motion carried unanimously.

6. Item #6 - The Park Administrator Report was reviewed (see attached report).

Item 6b. – 2013 Budget Amendment Resolution

Moved by Miner, seconded by Nelson to approve the resolution, sign it, and forward it to County Board. Motion carried unanimously.

Item #6c. – Special Use Permits

Central Wisconsin Ice Racing Association, ATV and motorcycle racing on Lake Dexter, February 17, 2013 7:00am – 5:00pm.

Jeremiah’s Crossing, Inc, Fundraiser-Cruise inn/car show. Dexter shelter is rented and surrounding area is used. August 17, 2013.

The Arpin Fire Department is having a sponsor dinner on Saturday, March 23rd. They would like to use the Powers Bluff shelter from 8:00 AM – Midnight. They are requesting a waiver of the \$100 fee. Typically, this shelter is not open for rentals until May 1.

Moved by Miner, seconded by Polach to approve the Special Use Permits but with no fee waiver for the Arpin Fire Department. Motion carried unanimously.

Moved by Miner, seconded by Nelson to approve the Park Administrator Report. Motion carried unanimously.

FORESTRY

7. Item #7 - The Forest Administrator Report was reviewed (see attached report).

Item #7a. - Timber sale update and balance sheet were distributed.

Schubert informed the Committee that revenue has been very good but there is no telling how long lumber will continue to be accepted with the current inventory levels being high.

Item #7b. – Wildlife Area Discusson

Discussions included comments on whether the wildlife area land should be offered for sale to the DNR, the lease could be re-negotiated, and if it's a good fit for the County to be the "middle-man" between the DNR and citizens regarding the management and financial responsibility of this property. In addition, there is some concern due to the increasing regulations on dams and the fact that there are 3 dams in the wildlife area. A representative from the DNR stated that there is no money for an outright purchase of this property and the State has spent about \$35,000 over the past year for infrastructure and maintenance on it. A member of the Wood County Wildlife Advisory Committee told the HIRC that the area is a big draw to out-of-county visitors.

Moved by Nelson, seconded by Miner to direct Schubert to seek a legal opinion regarding the County's options from Peter Kastenholz, County Corporation Counsel, find out who would be responsible at WIDNR for renegotiating the deal, and report back to the Committee at the earliest possible time with his findings. Motion carried unanimously.

Item #7c. – USFWS Habitat Management Agreement

Moved by Miner, seconded by Hokamp to direct Schubert to sign the agreement. Motion carried unanimously.

Moved by Miner, seconded by Polach to approve the Forest Administrator Report. Motion carried unanimously.

8. Item #8 – Old Business.

Powers Bluff Farm update

Schooley has received wide-ranging quotes to rent out the farmland for a 4-year lease. The end date for the tear-down agreement on the buildings has passed and the Department retained the performance bond due to non-completion of the task. The Arpin Fire Department may want to burn some of the structures for training.

The bottom of the tube hill has been a problem due to the way tubes tend to come together from the separate tubing runs. Schooley has spoken with the State and the Friends of Powers Bluff to determine the feasibility of clearing the trees and rearranging the runs.

Doug Passineau attended this part of the meeting to discuss the possibility of the Highway Department using a 40 acre piece of the newly acquired Powers Bluff property. The Highway Department would use the parcel to build a light maintenance shop to replace the current three outlying shops at Pittsville, Auburndale, and Marshfield. Talks are in the early stage at this point so nothing has been determined vis-à-vis compensation to the Parks Department for the land.

9. Item #9 - New Business. Nothing to report.
10. Item #10 – Correspondence. Schooley reported that the County is required to hold onto the Trout pond property until 2014. Also, the Department ran a special for camping reservations in January and did very well with it. Schooley summarized the Workers Compensation claims for 2012. He also received a thank-you letter from Dan Hobbs for allowing his group to do their hunt in some of the Park areas. In addition, Schooley received another letter from an individual who wants to form a group to help clean up Nepco Lake.
11. Item #11 – Approve payment of bills.

**Moved by Miner, seconded by Hokamp to approve payment of the bills.
Motion carried unanimously.**

12. Item #12 – Revenue report.

**Moved by Nelson, seconded by Polach to approve the revenue report.
Motion carried unanimously.**

The Committee recessed for a break at 10:05 AM.
The Committee reconvened at 10:18 AM.

HIGHWAY

13. Item #13 – Discuss asphalt drum repairs. New flights have been ordered for the asphalt plant drum and will be installed before the paving season begins.
14. Item #14 – Discuss Frac Sand Update. The Department is now pursuing the possibility of signing long-term contracts with the frac sand companies to replace the one-year renewable agreements now in place with several of them.

15. Item #15 – Discuss purchase of rubber-tired backhoe. The Department will be advertising for quotes on a new backhoe and should have them back by the next meeting.
16. Item #16 – Discuss new heating system. The new heating system at the Wisconsin Rapids shop is now up and running with control of the system on the Shop Superintendent's computer. The Department has recognized a 34% savings when comparing a recent month to the same month one year prior.
17. Item #17 – Discuss fuel acquisition and system. The Department is generally happy with the current fuel acquisition system but may consider taking quotes in the future. The Commissioner would like to move the Wisconsin Rapids Shop fuel pumps to the bulk tank area and is looking into the logistics of doing so.
18. Item #18 – Discuss, and possibly sign, budget resolution.

Moved by Miner, seconded by Hokamp to approve the budget resolution, sign it, and send it on to County Board. Motion carried unanimously.

19. Item #19 – Discuss CHIP-D. The Commissioner has decided to place CTH A, from Veteran's Parkway to CTH H, on the County Highway Improvement Program – Discretionary program.
20. Item #20 – Current Projects Update. The current projects update was reviewed.
21. Item #21 – Approve payment of bills.

Moved by Miner, seconded by Nelson to approve payment of the bills. Motion carried unanimously.

22. Item #22 – The Accounting Supervisor's report was reviewed.

Moved by Miner, seconded by Nelson to approve the Accounting Supervisor's report. Motion carried unanimously.

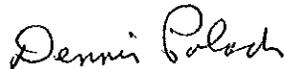
Supervisor Hokamp was excused at 11:00 AM.

23. Item #23 – Correspondence. Passineau reported to the Committee that he received a letter from the Construction Business Group. The letter stated that, in the opinion of the Group, County forces could not be used on the County Highway system when money from frac sand companies was being used for the maintenance or repairs. Andy Phillips, attorney for the Wisconsin Counties Highway Association, will be writing an opinion on this subject.

24. Item #24 – Next meeting date will be March 07, 2013 at the Wood County Courthouse, Room 115, at 8:00 AM.

25. Item #25 – Motion to adjourn.

Moved by Nelson, seconded by Polach to adjourn at 11:13 AM. Motion carried unanimously.



Dennis Polach, Secretary

Minutes taken by John Peckham, Highway Department Accounting Technician

BUILDING AND GROUNDS SUPERVISORS REPORT

February 7, 2013

By D. Quinnell

CURRENT PROJECTS

- The storage addition at the Nepco Park shelter is on-going. The interior is nearing completion. We are still waiting for the roof steel.
- The interior of the North Park lower shower is removed and sand blasted. We will wait for warmer weather to do the concrete work and the tile and painting.
- We will be re-finishing the top of the Nepco shelter serving area in February.

MAINTENANCE OPERATIONS

- All parks are closed for the winter. We are repairing tables and cutting dead trees in the parks.
- The Powers Bluff Ski Area was closed and we are re-opening on February 2, 2013.

EMPLOYEE MATTERS

- We have hired 1 more LTE-1 for the winter season on Powers Bluff.

OFFICE MANAGER REPORT

February 07, 2013

By: H. Gehrt

Program Reports:

Snowmobile:

Trails still remain closed as clubs are currently out inspecting and grooming their trails. With the colder temperatures expected over night for the next couple of nights, I am anticipating the trails opening soon.

I am currently working on applications for bridges and will bring those resolutions along with regular maintenance resolutions to the next meeting.

ATV:

No new activity with the Club.

I am currently working with Jeff Masephol about getting a map of all village and township roads that are currently open in Wood County to ATV/UTV traffic.

OTHER:

Employee returned to work after being off on FMLA leave for 4 weeks.

Park Administrator Report

By Chad Schooley, Park Administrator

February 7, 2013

HIRC meeting

- All auction items have been paid for and picked up. The total was \$14,200.00.

- Powers Bluff has been closed for 3 weeks, but the additional snow has been enough to reopen on February 2nd. Ski trails have been groomed as well and are in good shape.
- I interviewed and hired an LTE I for Powers Bluff.
- With the lack of snow, the January 19th Kiwanis Club winter outdoor skills event at Nepco Park was still a success. The parking lot was completely full, and the shelter building and surrounding area was full of families having fun.
- Meetings attended: Jan 8 Exec. Meeting, Jan 15 County Board, Jan 15 meeting with Mead Witter Foundation, Jan 23 Incourage Community Foundation community networking training, Jan 23 South Wood County Sports Commission meeting, Jan 23 County Board meeting, Jan 24 meeting with Roland Hawk, Highway Engineer, at Powers Bluff to discuss getting cost estimates for road and parking lot construction.
- I have included a 2013 budget resolution in your packet. This is for carrying over unspent 2012 Capital Outlay money into 2013 to be used for the purchase of a remote monitoring/control system at the Dexter dam. With this carryover, we are still within our estimated tax levy for 2012.

February Events

- 8 Shelter reservations
- 2 fisherees
- 4 tubing/skiing parties

SPECIAL USE PERMITS

- Central Wisconsin Ice Racing Association, ATV and motorcycle racing on Lake Dexter, February 17, 2013 7:00am – 5:00pm.
- Jeremiah's Crossing, Inc, Fundraiser-Cruise inn/car show. Dexter shelter is rented and surrounding area is used. August 17, 2013.

FOREST ADMINISTRATOR REPORT

February 7, 2013

By: F. Schubert

FOLDER BALANCES AS OF 1-31-2013

JOB NUMBER	CONTRACTOR	ENDING MONTH BALANCE	CONTRACT AWARD	PAYMENTS RECEIVED	YEAR AWARDED
658	FUTUREWOOD	\$19,978.26	\$ 74,207.60	\$ -	2008
663	KUEHN FOREST PRODUCTS	\$ 6,992.50	\$ 66,155.00	\$ -	2009
676	BURT COLLINS LOGGING	\$ 5,352.43	\$ 54,842.10	\$ 13,984.33	2010
680	LAMBERT FOREST PRODUCTS	\$ -	\$ 11,849.30	\$ 6,607.85	2010
684	TWIN FOREST PRODUCTS	\$13,573.68	\$ 31,927.50	\$ 4,190.97	2011
685	TWIN FOREST PRODUCTS	\$ 4,950.52	\$ 52,916.90	\$ 23,156.66	2011
689	TWIN FOREST PRODUCTS	\$ -	\$ 46,049.30	\$ 10,462.68	2011
695	FUTUREWOOD	\$15,826.39	\$ 31,559.35	\$ 30,835.65	2012
696	BIEWER WI SAWMILL	\$24,085.68	\$ 59,214.04	\$ 28,695.22	2011
702	KOERNER FOREST PRODUCTS	\$ -	\$ 27,631.00	\$ 5,221.53	2012
704	ERICK BROCK	\$ -	\$ 750.00	\$ 1,276.70	2012
				\$124,431.59	

FORESTRY REVENUE = \$112,024.43

Timber Sale Activity (January)

Jobs Started: #686 Twin Forest Products
#706 Futurewood

Jobs Continuing/Reactivated: #658 Futurewood
#676 Burt Collins Logging
#663 Kuehn Forest Products
#684 Twin Forest Products
#696 Biewer Lumber

Jobs Gone Inactive: None

Jobs Finished: #695 Futurewood

Wood County Highway Infrastructure and Recreation Committee Meeting

2.7.13

DATE

NAME	REPRESENTING
CURT PLOKE	WOOD CTY WILDLIFE ADVISORY CMTE
GEORGE BARTELS	WOOD CTY WILDLIFE ADVISORY COMM.
Wm WINEH	WCE
Wayne Hall	Wi. DNR
Neal Paisley	WDNR
Jere Hamel	Futurewood
Steve Grant	WDNR