

**MINUTES**  
McMillan Memorial Library  
Board of Trustees Special Meeting  
April 30, 2021

**DRAFT**

Subject to  
Approval

President Farmbrough called the special meeting of the McMillan Memorial Library Board of Trustees to order at 5:04 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Andrea Galvan, Craig Broeren, Eric Montag, Doug Machon, Susan Feith, William Clendenning, and Kim Heniadis.

Absent: William Hascall and Anne Zacher

Administration: Andrew Barnett and Vicki Steiner

**Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.**

CORRESPONDENCE: A letter has been received from David Voss III of Miron Construction offering Owner's Representative Services for the Learning Futures Project.

NEW BUSINESS: President Farmbrough opened discussion on a recommendation from the Building and Grounds Committee to accept the proposal from Miron Construction. Discussion followed.

**A motion to accept the recommendation from the Building and Grounds committee to enter into an agreement with Miron Construction for Owner's Representative Services was made by Mr. Clendenning, second by Ms. Feith and to be signed by the Board President with the Board Treasurer signing off on any distributions from the Endowment Fund. Motion carried.**

**A motion to seek legal counsel from City Attorney, Sue Schill to review the contract along with Mr. Flanagan representing the Board, was made by Mr. Clendenning, second by Ms. Feith. Motion carried.**

**A motion to adjourn was made by Mr. Clendenning, second by Ms. Galvan. Motion carried and the meeting adjourned at 5:15 p.m.**

Respectfully submitted,  
Vicki Steiner, Secretary