

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** September 06, 2012  
**PLACE:** Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 114  
**MEETING TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 11:00 A.M.  
**MEMBERS PRESENT:** Chairman, Allen Breu; Vice-Chairman, Trent Miner (attending this and Executive meeting); Secretary, Dennis Polach; Member Marion Hokamp and Member, Gerald Nelson  
**OTHERS PRESENT:** Highway Commissioner, Doug Passineau; Jim Alfred Highway Department; Brandon Dammann, Highway Department; Office Manager, Heather Gehrt; Park Administrator, Chad Schooley; Forest Administrator, Fritz Schubert; DNR Forestry Liaison, Steve Grant; Larry Koopman, Lampert Lee & Associates; and Steve Searles, C-J Searles Cranberry Company

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: None
3. The minutes of the August 02, August 14, and August 21, 2012 Highway Infrastructure & Recreation Committee meeting were reviewed.

**A motion was made by G. Nelson and seconded by D. Polach to approve the above-mentioned minutes from August 2012. Motion carried.**

4. 2013 Highway Budget.

**A motion was made by M. Hokamp and seconded by G. Nelson to approve the 2013 Highway Department budget and forward to the Finance Department. Motion carried.**

5. Safety Roadeo will be held in Mauston (Juneau County) on October 2, 2012. There will be a bus leaving the Highway Department at 6:00 A.M. or other transportation leaving at 8:00 A.M. Let D. Passineau know if you are interested in going.
6. Vehicle quotes for Highway Commissioner vehicle.

**A motion was made by D. Polach and seconded by M. Hokamp to go with the lowest quote from Rapids Ford after making sure all specifications are met. Motion carried.**

7. Update on heating/cooling system. Ron's Refrigeration and an asbestos removal company have begun demolition this week and should take a couple of weeks with the whole process being done by November.
8. FRAC Sand update. There is a meeting today to discuss loose ends and tie up remaining issues with (3) companies. If there is no progress, then road bans will be going up on September 15.
9. North Central Region Fall Meeting will be held at Country Aire in Stratford on October 26, 2012 starting at 8:30 A.M. Let D. Passineau know if you are interested in going.
10. Current Projects Update. (see attached sheet)
11. The monthly bill listing was reviewed.

**A motion was made by M. Hokamp and seconded by G. Nelson to approve the monthly bill listing. Motion carried.**

12. Accounting Supervisor's report was reviewed.

**A motion was made by D. Polach and seconded by G. Nelson to approve the Accounting Supervisor's report. Motion carried.**

13. Correspondence.

- County Trk K & Old County Trk F update on road signage.

**The Committee took a break at 9:15 AM and resumed at 9:20 AM**

14. Item #17c—Larry Koopman and Steve Searles attended this portion of the meeting to discuss doing a ditch cleaning on about ¼ of a mile and replacing a culvert on the south end of Hazelnut Trail that Wood County would supply for them. They are acquiring the necessary permits from the Army Corps of Engineers, DNR, and Wood County Planning and Zoning. The project would involve cleaning the ditch to the original channel depth and profile, depositing spoils on the existing bank, and removing trees on both sides of the ditch. The timber to be removed is mostly oak and would amount to roughly one truckload of pulpwood (12 cords).

**A motion was made by T. Miner and seconded by M. Hokamp to allow C-J Searles Cranberry Company to replace the culvert and do ditch cleaning and tree removal as long as all permits were filed and stumpage for wood was paid to Wood County. Motion carried.**

Item #17a— Forest Administrator’s Report was reviewed. (see attached sheet)

Item #17b—Goose Land Abandonment Update. The Town of Dexter went ahead and abandoned the road.

**A motion was made by T. Miner and seconded by G. Nelson to obtain a perpetual easement to the north/south sides of Goose Lane and to allow Jones to purchase the strip of land from the County for \$1,000. Motion carried.**

Item #17d—Land Acquisition in the Town of Hiles. There are 79 acres for sale with an easement granting the County access.

**A motion was made by G. Nelson and seconded by M. Hokamp to let F. Schubert go forward and work with landowner about acquiring the land for sale. Motion carried 3-2 with Miner & Breu voting no due to the feeling that the County doesn’t need to be buying forest land.**

**A motion was made by D. Polach and seconded by M. Hokamp to approve the Forest Administrator’s Report. Motion carried.**

15. Item #14—Building & Grounds Supervisor’s report was reviewed. (see attached sheet)

**A motion was made by G. Nelson and seconded by M. Hokamp to approve the Building & Grounds Supervisor’s report. Motion carried.**

16. Item #15—Office Manager’s report was reviewed. (see attached sheet)

**A motion was made by D. Polach and seconded by G. Nelson to approve the Office Manager’s report. Motion carried.**

17. Item #16—Park Administrator’s report was reviewed. (see attached sheet)

- An occupancy report comparing this year’s camping season to the previous was handed out and reviewed. There have been 912 more camping unit nights more in 2012 than there were in 2011 as of September 5 of both years.
- River Cities Nordic Ski Club annual ski promotion event at Nepco County Park with fee waiver.

**A motion was made by G. Nelson and seconded by M. Hokamp to approve the above-mentioned special use permit with fee waiver. Motion carried.**

**A motion was made by M. Hokamp and seconded by G. Nelson to approve the Park Administrator's report. Motion carried.**

18. Old Business. There was none.

19. New Business. We will be bringing quotes for playground equipment for Hawthorne Hill to the next meeting.

20. Correspondence

- Thank you from LCD for use of the North Park Shelter for their tour.
- Vandalism at Dexter New Shower Building has been reimbursed in full by offender.

21. The monthly bill listing was reviewed.

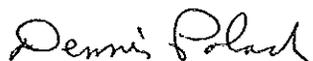
**A motion was made by G. Nelson and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.**

22. The revenue report was reviewed.

**A motion was made by D. Polach and seconded by M. Hokamp to approve the revenue report. Motion carried.**

23. Next meeting date is Thursday, October 04, 2012 at the Wood County Highway Department.

**A motion was made by G. Nelson and seconded by M. Hokamp to adjourn at 11:00 A.M. Motion carried.**



Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Manager