

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING
 WEDNESDAY, AUGUST 5, 2015
 WOOD COUNTY COURTHOUSE, ROOM #115, WISCONSIN RAPIDS WI

Members Present: Hilde Henkel, Gerald Nelson, Robert Ashbeck, Kenneth Curry, Bill Leichtnam and Harvey Petersen (excused at 10:50 a.m.)

Member Excused:

Staff Present: Land Conservation Staff – Shane Wucherpennig, Lori Ruess, Tracy Arnold and Adam Groshek
 Planning & Zoning Staff – Jason Grueneberg, Jeff Brewbaker and April Opatik
 UW Extension Staff – Peter Manley, Jill Hicks

Others Present: District #14 Supervisor Dennis Polach, District #15 Supervisor Bill Clendenning, Peter Kastenholz, Corporation Counsel, Jason Angell, City of Marshfield and Bruce Demick, Town of Saratoga

1. **Call CEED Committee Meeting to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Bruce Demick stated; water has come to the forefront worldwide and he is happy the Wood County Board has taken upon the amendment to the Animal Waste and Groundwater Protection Ordinance and encouraged the CEED to endorse the amended Ordinance.
3. **Review Correspondence.** Peter Manley presented correspondence from Rick Klemme, Dean and Director of UW Extension-Cooperative Extension, regarding the UW System and Cooperative Extension budget cuts which will result in a loss of 60 – 80 positions across counties, campuses and administrative/support units.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the July 1, 2015 CEED meeting and July 1, 2015 Public Hearing 2) bills from Planning & Zoning, Land Conservation and UW Extension and 3) staff activity reports from Jason Grueneberg, Justin Conner, Julie Akey, Jeff Brewbaker, Shane Wucherpennig, Tracy Arnold, Adam Groshek, Peter Manley, Matt Lippert, Teri Lessig, Sarah Seigel, Jodi Friday, Chris Viau, and Kyli Brown.
 - a. Minutes of July 1, 2015 CEED Meeting and Public Hearing. No additions or corrections needed.
 - b. Department Bills. No additions or corrections needed.
 - c. Staff Activity Reports.

Motion by Kenneth Curry to approve and accept the July 1, 2015 CEED minutes, July 1, 2015 Public Hearing minutes, staff activity reports from Planning & Zoning, Land Conservation, and UW Extension and the bills from Planning & Zoning, Land Conservation and UW Extension as presented. Second by Gerald Nelson. Motion carried unanimously.

5. **Risk and Injury Report.** Nothing new to report this month.

With no opposition, Chairperson Henkel moved up agenda items 7A, 10B and 11D.

Animal Waste Ordinance Amendment Review and Take Action (10B) Chairperson Henkel stated that she asked Peter Kastenholz to attend and discuss the CEED's options for the resolution introduced by Bill Leichtnam and co-sponsored by the Judicial and Legislative Committee proposing changes addressing nutrient management and groundwater in the Animal Waste Ordinance. The resolution also includes the addition of one full-time position in the Land Conservation Dept., with an annualized cost to the county of approximately \$65,000. The position would be included in the 2016 budget. Peter explained that the CEED could endorse the proposed resolution or take a separate resolution to the August County Board. The resolution introduced by Bill Leichtnam and co-sponsored by the Judicial and Legislative Committee could not be changed. Discussion ensued.

Concerns expressed and discussed included:

- How the information got out to the media before any amendments were passed.
- Why someone from the northern part of Wood County wasn't on the Ad Hoc Committee.
- CEED members and the LCD received calls from farmers in the northern part of the County asking why they didn't have a chance to voice their opinions.

- The need for a position to cover additional workload due to ordinance changes.
- Due to time constraints a Public Hearing could not be held.
- Gerald Nelson suggested that LCD personnel attend town meetings to address concerns.
- Bill Leichtnam informally surveyed other counties about LCD staff – the average LCD has four full-time employees.

Motion by Bill Leichtnam to have the CEED co-sponsor with the Judicial and Legislative Committee the proposed changes to Ordinance 801 including the addition of one full-time position in the Land Conservation Dept. Second by Gerald Nelson.

Voting Aye – Bill Leichtnam, Gerald Nelson and Ken Curry.

Voting Nay – Robert Ashbeck, Harvey Petersen and Hilde Henkel

Robert Ashbeck - Cannot support the resolution with the addition of one full-time position at this time, due to budgets. There's no problem now, so why pay for additional staff.

Harvey Petersen - Respects the time and effort put in by the Ad Hoc members, but cannot support the addition of one full-time position.

Hilde Henkel - Supports amendments to the ordinance, but does not support the addition of a full-time position.

Motion by Kenneth Curry to introduce a County Board Resolution supporting the changes to Ordinance 801 as presented, excluding the addition of one full-time position. Second by Robert Ashbeck.

Voting Aye – Kenneth Curry, Robert Ashbeck, Harvey Petersen and Hilde Henkel

Voting Nay – Bill Leichtnam and Gerald Nelson

Bill Leichtnam – Stands by the LCD and supports the need for a full-time employee to cover additional workload in 2016 upon approval of the changes to Ordinance 801.

Gerald Nelson – Also stands by the LCD and supports the additional position.

WNEP Report (11D) Jill Hicks, WNEP Program Administrator, gave a brief PowerPoint presentation on the Wisconsin Nutrition Education Program. The presentation covered:

- Why nutrition education matters.
- WNEP works with communities to make healthy choices.
- WNEP works by teaching children to eat more fruits and vegetables.
 - Currently teach at Nekoosa and three schools in Wisconsin Rapids.
- WNEP works by teaching parents to plan healthier meals.
 - Sites include the Family Center, WIC Clinic and Head Start.
- WNEP teaches qualifying adults to stretch food dollars.

Jill also gave a budget update. She stated the budget is being reduced by \$25,000/per year through 2018. Another budget change is that money will be distributed equally throughout the State. Wood County will receive more than they have in the past which will allow for increased projects.

Update on City of Marshfield Housing Development. (7A) Jason Angell handed out the “Vital Signs” report and updated the Committee on the City of Marshfield Housing Development. He stated the City of Marshfield hasn't been able to secure land for the approved “City Subdivision”, but remain committed. Whenever it becomes known that government wants to purchase a piece of property, the asking price increases. Still, the Marshfield Economic Development Board plans to move forward with a development project. He added that due to the fact that they haven't been able to secure land for the subdivision, they will not need the \$120,000 budgeted for in 2015 and instead requested the Committee to consider budgeting \$50,000 in 2016 for the project. There would be no request for release of funding until the needed parcel is found. Discussion ensued.

It was suggested that Jason Grueneberg find out the availability of the 2015 funds and if \$50,000 can be carried over into the 2016 budget for the Marshfield Housing Project.

6. Planning & Zoning

- A. Introduction of the Newly-hired County Planner, April Opatik. Jason Grueneberg introduced and welcomed April Opatik the newly-hired County Planner.
- B. Discussion and Possible Action on Setting a Fee for Establishing the Boundary of Existing Cranberry Farms under the Recently Amended Floodplain Ordinance. Jeff Brewbaker reported that Tom Lochner, Wisconsin Cranberry Growers Association, requested that fees be discussed at a future meeting when representatives from the Cranberry Growers Association can be present.

Jeff received one application for certification and explained the certification process. He suggested to hold off on setting fees until he receives additional applications and can get a better feel for how much work will be involved in the certification process. Discussion ensued.

It was the consensus of the Committee to wait until November or December and thoroughly review and discuss the certification process and fees. Cranberry growers would be notified of the meeting and the Planning & Zoning Department would be able to present hour justification. Any amendment to the ordinance could be finalized by spring.

- C. Review 2016 budget. Jason Grueneberg presented the proposed 2016 Economic Development grant requests and discussed the Transportation budget with the Committee. These budgets may need to come back to the CEED Committee in September.

Jason Grueneberg presented the Planning and Zoning, Land Records, Private Sewage, Census & Redistricting and Surveyor budgets. He explained all budget increases including the addition of \$30/month reimbursement for use of a personal cell phone for county work related calls while at meetings, traveling, or after hours. Discussion ensued. It was the consensus of the Committee that the \$30/month cell phone reimbursement could remain in the budget as it could not be used unless the County developed a cell phone/personal devices reimbursement policy.

Motion by Gerald Nelson to approve the Planning and Zoning, Land Records, Private Sewage, Census and Redistricting and Surveyor budgets as presented. Second by Robert Ashbeck. Motion carried unanimously.

7. Economic Development

- A. Update on City of Marshfield Housing Development. This item was moved up on the agenda.

8. County Surveyor - Nothing new to report.

9. Land Records – Nothing new to report.

10. Land Conservation

- A. Review 2016 budgets. Shane Wucherpfenning presented the 2016 Land Conservation, DATCP Grant, Wildlife Damage Abatement, Nonmetallic Mining Reclamation, Upper Yellow River Non-Point Source, Land Conservation Trust, and Permits & Fines budgets. He presented the Land Conservation budget with two options; one including a full time Nutrient Management Planner/Conservation Program Specialist position and one without the position. The budget including the full-time position has a 22.36% tax levy increase and the budget without the position has a zero percent tax levy. The Land Conservation budget is the only levy budget. Line items in the Land Conservation budget with variances of 10% or greater were explained. Dues and Subscriptions increased 82.55% due to Golden Sands RC&D increasing their dues. It was the consensus of the Committee to pay the increased dues in 2016 and review the benefits prior to 2107 budgets.

Motion by Gerald Nelson to approve the 2016 Land Conservation, DATCP Grant, Wildlife Damage Abatement, Nonmetallic Mining Reclamation, Land Conservation Trust, Upper Yellow River Non-Point Source and Permits & Fines budgets as presented. Second by Bill Leichtnam.
Motion carried unanimously. (The option for the Land Conservation budget will be based on the outcome of County Board approval of the Animal Waste, Nutrient Management and Groundwater Protection Ordinance).

- B. Animal Waste Ordinance Amendment Review and Take Action. This item was moved up on the agenda.
- C. Update on County Conservationist Meeting. Shane Wucherpfennig and Bill Leichtnam reported on the County Conservationist meeting they recently attended at the Mead Inn in Wisconsin Rapids. Topics discussed at the meeting included:
- 2015-17 biennial budget
 - P variance/Adaptive Management/P trading
 - Department of Revenue's new accountability for FPP compliance
 - Best ways to achieve nutrient management compliance
 - Marinette County's hydraulic aquatic plant harvester
 - Kewaunee County Ordinance
 - Environmental Education
- D. Update on Manure Spill in Wood County. Shane Wucherpfennig gave an update on the Highway 73 manure spill that was noted in the Daily Tribune's police reports. He spoke with the reporting officer and the landowner and informed them that the correct procedure is to contact the DNR hotline in the event of a manure spill.
- E. Introduction of Adam Groshek, Engineering Technician. Shane Wucherpfennig introduced and welcomed Adam Groshek the newly hired Engineering Technician
- F. AutoCAD Purchase. Shane Wucherpfennig reported that he will be purchasing a second AutoCAD license for the Engineering Technician to use. Shane will keep the current license on his computer, as he plans to continue to use AutoCAD.
- G. CEED Tour Update. Tracy Arnold handed out a draft of the CEED tour brochure. The tour will be held on September 18th. Tour sites include NEPCO Lake Development, Gerald & Kay Sternweis, Hewitt-Marshfield Connector Trail, Marshfield Airport, and Marshfield Ag Research Station – North Site.

11. UW Extension

- A. Clean Sweep Resolution for 2016. Peter Manley presented a resolution to authorize the submittal of a state grant application and the appropriation of \$20,000 in county funds and \$9,000 in anticipated state grants for a 2016 Household Hazardous Waste Clean Sweep program for Wood County.

Motion by Robert Ashbeck to approve and forward to County Board the resolution to authorize the submittal of a state grant application and the appropriation of county funds and anticipated state grants for a 2016 Household Hazardous Waste Clean Sweep program. Second by Kenneth Curry. Motion carried unanimously.

- B. Budget Review. Peter Manley provided an overview of the 2016 UW Extension budgets. He explained that the Extension budget shows a \$46,000 decrease in tax levy, mostly due to three new staff positions that are at the beginning salary range for their position grades, the conversion of Manley and Lippert to 133 contracts with UW Extension, and the \$20,000 for Farm Technology Days being in the 2015 budget and non-lapsing with no additional levy funds anticipated in 2016.

Motion by Gerald Nelson to approve the UW Extension budgets as presented. Second by Robert Ashbeck. Motion carried unanimously.

- C. WNEP Report. This item was moved up on the agenda.

12. Closed Session

Motion by Kenneth Curry to go into closed session at 12:45 p.m. pursuant to s 19.85(1)(c), Wis. Stats, for the purpose of discussing performance of Planning & Zoning, Land Conservation and UW Extension department heads. Second by Bill Leichtnam.

Voting Aye: Bill Leichtnam, Kenneth Curry, Robert Ashbeck, Gerald Nelson, and Hilde Henkel

Voting Nay: None

Motion carried unanimously

Open Session

Motion by Gerald Nelson to return to open session at 12:55 p.m. Second by Bill Leichtnam,

Voting Aye: Bill Leichtnam, Kenneth Curry, Robert Ashbeck Gerald Nelson and Hilde Henkel

Voting Nay: None

Motion carried unanimously

13. Schedule Next Meeting – 9:00 a.m. Wednesday, September 2, 2015.

14. Adjourn.

Motion by Bill Leichtnam to adjourn at 12:56 p.m. Second by Gerald Nelson. Motion carried unanimously.

Respectfully submitted,



Minutes by Lori Ruess, Land Conservation Department

Review for submittal to County Board by Kenneth Curry (08/11/15)