

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Monday, January 8, 2024

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu (WebEx), Jeff Penzkover, Dennis Polach, William Winch, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Vice Chair Polach called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the December 4, 2023 meeting were reviewed. Motion by Hamilton/Breu to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed with explanations given. Motion by Breu/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed with explanation given. Motion by Penzkover/Winch to approve the report as presented. Motion carried unanimously.
6. The Maintenance vouchers were reviewed with explanations given. Motion by Winch/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel is working on an agreement to bring back to the committee for vending services, outlining responsibilities and liabilities.
9. Miner reported that a notification from the Wisconsin Historical Society was received noting that they will be cataloging the Poor Farm Cemetery on Seneca Road in the near future. No action is required by the committee.
10. The next meeting will be held on Monday, February 5, 2024 at 9:00 AM.
11. Motion by Hamilton/Breu to go into closed session pursuant to Wis Stats 19.85(1)(e) to discuss negotiations for the acquisition of property within the Triangle Development. Motion carried unanimously.
12. Motion by Penzkover/Breu to return to open session. Motion carried unanimously.

13. Vice Chair Polach declared the meeting adjourned at 9:47 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

## Property & Information Technology Committee

**January 8, 2024**

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