

**MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

**DAY & DATE:** November 5, 2020  
**PLACE:** *Wood County Highway Department*, 555 17<sup>th</sup> Ave North,  
Wisconsin Rapids, WI 54495  
**MEETING TIME:** 9:00 A.M.  
**ADJOURNMENT TIME:**  
**MEMBERS PRESENT:** Chairman Jacob Hahn, Supervisor John Hokamp,  
Supervisor Lee Thao, Supervisor David LaFontaine  
**PRESENT VIA WEBEX:** Supervisor Al Breu, Roland Hawk, Highway Commissioner;  
**OTHERS PRESENT:** Fritz Schubert, Forest Administrator; Supervisor Dennis Polach;  
Supervisor Bill Clendenning;  
**PRESENT VIA WEBEX:** Chairman Lance Pliml; Lisa Keller; IT

1. Call meeting to order. Meeting called to order at 9am.
2. Declaration of quorum. Yes.
3. Public comments. None.
4. Correspondence. None.
5. Approve minutes from previous committee meetings. **Motion by D. LaFontaine, second by L. Thao. Motion carried.**
6. Revisions to 2021 Highway and Parks & Forestry Budgets. Chairman Hahn went through all of the adjustments and final revisions to the budget. Also agreed was for the Hwy. Dept. to delay the Hwy. Accounting Technician. R. Hawk hopes to fill the administrative position before the end of the year, as it is a critical position and not funded through the County Tax Levy.
7. ATV Trail/Route System Update. We did receive funding for the Economic Development grant and signing has begun. \$10K from this grant was transferred into the Parks ATV non-lapsing account with an additional \$10K in the P&F budget. T. of Dexter to modify resolution Hwy. 54 to Dexter Park to gas station on Hwy. 80. The resolution as adopted and sent to the DOT and will let us know when it is approved. This would be our last DOT request for ATV's on state roads. Chairman Hahn was invited to a meeting at the Town of Cameron to discuss opening road routes. They are very receptive to this and all businesses are excited to receive ATV traffic.
8. **HIGHWAY**
  - a. Highway Staff Reports. R. Hawk adds that he spoke with the Bureau of Indian Affairs as they had submitted an application a few years to help with Hwy. X, Town of Dexter and Wood. They did receive the request and penciled in a grant for us for 2023. He asked if this project could be moved up and they were able to make some adjustments to move it up and will fund the paving project in 2022, rather than 2023. R. Hawk also states they did some work at their garage in Marshfield, which was constructed in the late 80's. The drains in the floor had corroded in the floor and the steel grates had fallen apart. They replaced all of that last month. R. Hawk is working with the bus transportation where they house busses in Marshfield. They are working on the finishing the garage doors for the busses to be able to get in and out without it being paved and the asphalt service will be put in for over the winter with additional improvements to the driveway next year.
  - b. Highway Revenue Report. Should be on target with budget by end of year.
  - c. Highway Vouchers. **Motion to approve Hwy. vouchers by D. LaFontaine, J. Hokamp. Motion carried.**
  - d. Marshfield Salt Brine Facility. This bidding process for the brine buildings will be canceled and brought back in the spring. Five brine tanks will be brought to Marshfield and placed next to the building. We also need to bring water to this building so we had a plumber come in and run the

plumbing. The cost for these expenses for utilities this year was about \$25k and so far about \$50K for this year for the brine building. Will be able to function over the winter. The estimate from the architect for doing the work for this entire project is \$175k.

- e. On Line Permitting Review. Two permits will be able to be done online through RT Vision (same software they use for time reporting) in the near future. R. Hawk was hoping to do an online preview but is unable due to being quarantined. He is hoping to be able to do this at next meeting.
- f. Highway Virtual Tour. R. Hawk was able to share his screen for the virtual tour.
  1. County V recondition, Hwy. 10 to Cty. Y, 5 miles
  2. County U reconstruction, STH 54 to South Biron Dr., 1.1 miles.
  3. 64<sup>th</sup> St. at Rosewood Ridge, Town of Saratoga, culvert replacement.
  4. 64<sup>th</sup> St., at Hamann Ave, Town off Saratoga, culvert replacement.
  5. Lynn Creek culvert replacement, Town of Port Edwards, Lynn Hill Rd. Four miles from Hwy. G to AA (also part of the main ATV route).
  6. Lynn Hill Rd. reconstruction, Town of Port Edwards, 3.75 miles.
  7. Evergreen St. Overlay, Village of Hewitt, 1/8 mile.
  8. Multi-use path improvements, Village of Hewitt, 0.3 miles.
  9. County Trunk Y recondition, west of Marshfield, 4.75 miles.
  10. Floor trench drain replacement, WCHD Marshfield shop.
  11. Hilltop Lane, Village of Arpin
  12. Richfield Dr., Town of Arpin, pulverized and resurfaced.
  13. Town of Rudolph which R. Hawk summarized (no pictures)

#### 9. PARKS AND FORESTRY

- a. Parks & Forestry Staff Reports.
  - b. Special Use Permits. None.
  - c. Wood County Forest 15-Year Plan, Draft Chapter 700 and Assorted Maps.
  - d. Parks Revenue Report.
  - e. Forestry Revenue Report.
  - f. Parks and Forestry Vouchers. **Motion by J. Hokamp and second by A. Breu. Motion carried.**
10. The committee may go into closed session pursuant to Wis. Stat. s. 19.85(1) (c) to conduct performance evaluations of the Highway Commissioner. Delayed to the December meeting agenda.
  11. Return to open session.
  12. Future Agenda Items. Highway Commissioner and Parks Forestry Director performance evaluations. Set next regular meeting date: **Wood County Highway Department**, 555 17<sup>th</sup> Ave North, Wisconsin Rapids, WI 54495
  13. Adjournment. Meeting adjourned at 9:56 am.

**Recording Secretary: Sandra Green, Parks & Forestry, Office Supervisor**