

# Health and Human Services Committee Agenda

Thursday, July 26, 2018, 5:00 pm

Wood County Annex & Health Center - Classroom

1600 North Chestnut Ave, Marshfield

- 1) Call to order
- 2) Declaration of Quorum
- 3) Public Comments
- 4) Tour of Crossroads Unit
- 5) **Consent Agenda:**
  - a) Meeting minutes:  
Health and Human Services Committee, June 28, 2018
  - b) Narratives:  
Department Head/Supervisor Monthly Reports/Narratives: Edgewater Haven, Veterans Service Officer (CVSO), Health Department, and Human Services  
Other Narratives/Reports/Informational Material/Resolutions: Health Department, Edgewater Haven, Veterans Service, and Human Services credit cards detail, Edgewater Haven marketing report, Edgewater Haven caseload statistics, Edgewater Haven Physical/Occupational Therapy (PT/OT) report, CVSO supporting documents/educational material
  - c) Vouchers: Vouchers from Edgewater Haven, Health Department, Human Services, Norwood Health Center, and Veterans Service

**Consent agenda items will be acted upon by the Health and Human Services Committee in one motion without discussion unless a Committee member requests an item(s) be removed for discussion and separate consideration.**
- 6) Discussion and consideration of item(s) removed from consent agenda
- 7) Financial Statements: Edgewater Haven, Human Services, and Norwood Health Center  
Quarterly Reports: Veterans Service, Health Department
- 8) Crossroads Unit CIP Request
- 9) Financial projections from Crossroad 2 Unit
- 10) Resolution for extension of lease of county-leased space in City Hall Plaza, Marshfield
- 11) Human Services update on transition plan for outpatient psychiatric services
- 12) Edgewater Haven FTEs for TBI unit
- 13) Transfer of beds from Edgewater Haven to Norwood
- 14) Health Department presentation of Workforce Development Plan
- 15) Legislative issue updates
- 16) Future agenda items
- 17) Next meeting(s):
  - August 15, 2018, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards (meeting scheduled for review and approval of Human Services budgets ... Community, Norwood, Edgewater Haven)
  - August 23, 2018, 5:00 pm, Edgewater Haven, Conf Room 110/Admin Bldg – Port Edwards (regularly scheduled committee meeting includes review and approval of Veterans Service and Health Department budgets)
- 18) Committee may go into closed session pursuant to 19.85(1)(c) Wis. Stats. to consider performance evaluation data of an employee for whom the committee has jurisdiction, and pursuant to 19.85(1)(e) Wis. Stats. for competitive or bargaining reasons to discuss locum utilization for Psychiatric Hospital.
- 19) Return to open session
- 20) Adjourn

**DATE:** June 28, 2018

**PLACE:** Edgewater Haven Conf Room 110/Admin Building - Port Edwards

**PRESENT:** Donna Rozar, Adam Fischer, Al Breu, Marion Hokamp, Mark Holbrook, Jessica Vicente, Lori Slattery-Smith, R.N., Tom Buttke; Eric Quivers, M.D. (joined via phone during agenda item 7)

**EXCUSED:** ---

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Cindy Robinson, Jo Timmerman, Jordon Bruce (Human Services); Sue Kunferman, Kathy Alft (Health Department); Rock Larson (Veteran Services); Peter Kastenholz (Corporate Counsel); Doug Machon (County Board Chair); Bill Clendenning (County Board Supervisor)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by Supervisor Rozar

**2) Quorum**

Rozar declared a quorum.

**3) Public Comments**

Jordon Bruce discussed a personnel issue reported on by the local media.

**4) Consent Agenda**

Veterans Service and Human Services narratives pulled. Motion (Fischer/Hokamp) to approve the consent agenda. All ayes. Motion carried.

**5) Discussion and consideration of items removed from consent agenda**

- VETERANS SERVICE – Rock Larson provided an explanation for unexpected staffing issues within the Department.
- HUMAN SERVICE – Brandon Vruwink responded to a question regarding the request for proposal process and contract negotiations.

Motion (Fischer/Breu) to approve the Veterans Service and Human Service narratives. All ayes. Motion carried.

**6) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center**

Department staff answered specific questions regarding information in the financial statements.

**7) Discussion on Out-of-Home Placement, includes update from Human Services Adhoc Committee**

Meeting minutes from May and June were shared in the packet. Brandon Vruwink, Sue Kunferman, and Adam Fischer described recommendations to the Health & Human Services Committee from the Adhoc Committee. Motion (Breu/Fischer) for the Health & Human Services Committee to express support of the content of the letter addressed to Honorable John Spiros regarding interest in developing a Children's Crisis Stabilization facility in Wood County and intent to pursue grant funding depending on language of the rules currently being promulgated. The Chair will submit a letter of support on behalf of the Committee. All ayes. Motion carried.

**8) Discussion on Wood County Emergency Protective Placement Options**

Jordon Bruce described the status of emergency protective placement (EPP) cases. Cindy Robinson responded to a Committee question regarding available beds in Edgewater Haven for EPP. Brandon Vruwink responded to comments regarding current trends and shared his concerns with the potential for increased need for EPPs. Data of disposition with current placement will continue to be tracked.

**9) Crossroads Unit CIP request**

Jordon Bruce shared facility diagram of Crossroads Unit and breakdown by phases for the updating identified by priority (per year) with project. There was Committee consensus to support the request. The Committee will tour the unit at the July meeting.

**10) Proposed Crossroads 2 financial projections**

Jordon Bruce explained plans for moving beds from Edgewater Haven to Norwood as well as the financial projections associated with that transition. Program improvement estimates will be forthcoming.

**11) Health Department out-of-state travel request to attend the National Breastfeeding Coalitions Conference in Atlanta GA, August 3-6, 2018 with all expenses paid with grant funds**

Conference details and learning objectives were shared in Committee packet. Motion (Buttke/Fischer) to authorize attendance to the National Breastfeeding Coalition Conference with all expenses paid with grant funds. All ayes. Motion carried.

**12) Out-of-state travel request for committee member to attend the National Association of Local Boards of Health (NALBOH) 2018 Annual Conference**

Conference details and learning objectives were shared in Committee packet. Motion (Breu/Slattery-Smith) to authorize attendance for one Committee member to the NALBOH 2018 Annual Conference with all expenses paid with grant funds. All ayes. Motion carried. If anyone is interested, please let Sue Kunferman know this as soon as possible. The early bird registration deadline is Friday, June 29.

**13) Discussion of 2017 Carlson-Dettman JDQ reviews**

Brandon Vruwink described the process for JDQ reviews and shared concerns with the proposed effective date of raises for those employees who have been approved for increased compensation and step increases. Motion (Fischer/Breu) that compensation changes for all approved Human Services 2017 JDQ reviews take effect July 29, 2018. Motion (Fischer/Holbrook) to amend the motion with an effective date retroactive to first full pay period in 2018. Vote called for the motion to amend. All ayes. Motion carried. Vote called for amended motion. All ayes. Amended motion carried. This support will be taken to Executive Committee.

**14) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**15) Items for Future Agenda**

The Chair noted items for future agendas.

**16) Next Meeting(s)**

- July 26, 2018, 5:00 pm, Wood County Annex & Health Center Classroom – Marshfield
- August 15, 2018, 5:00 pm, Edgewater Haven Conf Room 110/Admin Building - Port Edwards (special meeting for purposes of reviewing Human Services budgets – Community, Norwood, and Edgewater Haven)

**17) Adjourn**

Chair Rozar declared the meeting adjourned at 7:12 p.m.

Minutes taken by Kathy Alft and reviewed by Adam Fischer, secretary.

Minutes subject to Committee approval

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Adam Fischer, secretary  
Health and Human Services Committee

## **Health Department Report**

**July 26, 2018**

*If you have any questions about this report, please contact Sue Kunferman at 715-421-8928 (W) or 715-213-8493 (Cell) or skunferman@co.wood.wi.us*

### **ADMINISTRATIVE REPORT – SUE KUNFERMAN, RN, MSN**

- We have submitted our application for re-accreditation and are finalizing our documentation and evidence. We will spend July and early August uploading this information for national review.
- New unfunded mandate – Carbon monoxide (CO) poisoning causes about 400 emergency department visits and 50 hospitalizations annually in Wisconsin. On July 1, 2018, Wisconsin will require electronic submission of laboratory CO testing data via the Wisconsin Electronic Disease Surveillance System (WEDSS). Local public health agencies will be required to perform case follow back to gain information about the nature and cause of the CO exposures.
- Recent changes to Wisconsin Administrative Code DHS 145 have designated latent tuberculosis infection (LTBI) as a reportable condition in Wisconsin, effective July 1, 2018. LTBI will be a Category II notifiable condition and will be reported to the patient's local health officer within 72 hours of the identification of a case. Individuals with LTBI are not infectious, but they have the potential to become infectious at some point. Therefore, they must take medication over several months to assure they do not become infectious.
- In follow up to our June meeting, I checked with Marathon County on the history of funding for their home visitation program, Start Right. This program began as a pilot in the community of Athens in 1994, having Marathon County government contributing \$50,000 out of a budget of \$185,000. The pilot expanded to be a service in all communities in 1999, having the tax levy support increase to \$588,975. Funding streams and percentage of tax levy to other sources has shifted over the years, where the county now contributes approximately 70% to the 1.7 million annual budget.
- Amber France, our WIC Director, is leaving to take a new position with Coffective. I have contacted Portage County to determine whether we could develop a shared services agreement around WIC oversight as opposed to filing the position with a manager. My goal is to restructure slightly so that we can reduce the overall size of our management team to four (including me). We previously had six managers and continue to seek ways to become as efficient and effective as possible.

### **COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH**

#### **AOD Prevention Partnership**

The Marijuana Workgroup met June 7<sup>th</sup> and had a discussion with Wisconsin Rapids Police Department regarding marijuana cases and dealers, clarification on CBD oil rules and regulations, and resources needed to support local efforts. The Wood County Drug Task Force met June 13<sup>th</sup> and received a presentation from Aspirus Riverview Hospital and Clinics on the ED2Recovery grant through Voices for Recovery. They shared information about a new non-profit organization, Three Bridges Recovery, which formed as a result of the grant to train Peer Recovery Coaches with lived experience to become trained in the CCAR (Connecticut Community for Addiction Recovery) model and support those seen in the Emergency Department (ED) with an opioid-related overdose or injury. Wisconsin Rapids currently has 12 trained coaches and 3 coaches trained in Wausau through the Central Wisconsin Recovery Coaching Network. The ED2Recovery funding officially started at the beginning of June, and already, the Emergency Department was able to connect six individuals to Peer Recovery Coaches. This wonderful opportunity allows the ED nurses to focus more time on other patients and send patients home with more follow-up resources than what they typically receive following a drug overdose or other drug-related injury. The three main goals of the program are to increase treatment utilization, decrease ED visits, and save lives. The Wisconsin Rapids Fire Department shared that they are happy to partner with Aspirus and hope to support Medication Assisted Treatment in the future.

The Wood County Drug Task Force five pillars reported out from the May meeting:

- **Prevention/Education**: The June presentation with WI Department of Justice was cancelled; Wood County prescription drug collection totals from April were updated since the previous update (1,479 pounds); the next round of State Targeted Response (STR) to the Opioid Crisis funding has been released and is due in July- the Prevention/Education pillar will discuss what Healthy People Wood County will apply for (8 projects to choose from for up to \$7,300); planning the next community presentation September 19<sup>th</sup>- showing the documentary *Heroin(e)* with a panel of Wood County Adult Drug Treatment Court staff and participant success stories; partnering with McMillan Memorial Library to host Green Bay Packers Hall of Famer Chester Marcol on August 11<sup>th</sup> for a solar panel fundraiser project.
- **Treatment**: Lonnie Selje retired and they are looking to build more capacity to their pillar.
- **Law Enforcement**: Discussed some current investigations.
- **Harm Reduction**: Recruiting members for the Three Bridges Recovery board; upcoming CCAR training June 21<sup>st</sup>, 22<sup>nd</sup>, 25<sup>th</sup>, and 26<sup>th</sup> at Riverview; Naloxone overdose training June 22<sup>nd</sup> by Aids Resource Center of Wisconsin.



- Workplace: Held *Turning Points to Success* presentation June 12<sup>th</sup> with roughly 20 participants, in which Jim Passineau and Dean Ramsden shared some keys to success in recovery; coordinating a business presentation in Marshfield with support from MACCI; will be planning a recovery-friendly job fair.

Detective Kasandra Borchardt, Wisconsin Rapids Police Department, received an award as *Outstanding Partner in Prevention* at the Northwoods Coalition Annual Meeting and training June 21<sup>st</sup> in recognition of her significant contributions to the field of substance use prevention and improving health in her community. Detective Borchardt was nominated by her peers for her role as Detective of Community Outreach, focusing on treatment and recovery advocacy, community education and prevention, and youth prevention efforts related to the opioid crisis. She has also been a key volunteer and support to the AOD Prevention Partnership of Healthy People Wood County and the Wood County Drug Task Force. Northwoods Coalition is a network of 50 substance abuse prevention coalitions and tribal coalitions from 35 counties and all 11 Wisconsin Tribal Nations. It has been in existence since 1995, making it the oldest and largest coalition in the state.

### Mental Health Matters

David was part of a phone call for a School Consortium project proposal in early June. The project would focus on bringing in private behavioral health providers into public schools. Local schools and Marshfield Area Coalition for Youth are looking to replicate the partnership that Marathon County public schools have with their local providers. To make the project more large scale, David was contacted to be the County representative to help convene the different organizations to develop a Memorandum of Understanding among other agreements. Mental Health Matters has previously discussed doing this project since it would align with our objective to enhance access and reduce barriers to resources, specifically for vulnerable populations such as youth. Depending on coalition capacity and interest, this project may become a main initiative that the coalition could pursue. Further discussion with the Executive Board of Mental Health Matters as well as the full coalition will take place in late July.

The Question Persuade Refer (QPR) Trainers had their semiannual meeting in early June. The discussion during the meeting gravitated more towards the logistics of keeping presentations up to date and advertising. The QPR trainers are looking to find a common place to store presentation files among multiple organizations that would be secure. Once a common place is established, the trainers could freely update presentations and resources while being able to use it as a resource for upcoming trainings. Tracking for the trainings needs to be revisited as well to ensure that we can have as accurate of numbers as possible for annual reports. Ultimately, the QPR Trainers want to cover more area geographically with trainings to make it more accessible by frequently overlooked populations.

Towards the end of June, the Veteran Town Hall workgroup met to discuss the event. A health department intern, Jamie Reimer, who has lived experience as a veteran, both convened and facilitated the meeting. The Town Hall workgroup is going to be a collaboration between the Mental Health Matters and Alcohol and Other Drugs Prevention Partnership Coalitions. The goal is to hold an event that raises awareness among local veterans in Wood County to resources available in the community for them. Next steps are still being established, but another meeting is being planned for the end of July.

### Brighter Futures

The Brighter Futures Coalition has received the Youth Risk Behavior Survey (YRBS) booklets from the Neumark. We are continuing the work on a business plan for implementing a Family Visiting Model.

## **ENVIRONMENTAL HEALTH REPORT – NANCY EGGLESTON, R.S.**

### Drinking Water Survey

The Wood County Health Department worked with the Juneau County Conservationist to conduct a water survey for the Juneau County residents in the Town of Armenia and Wood County residents bordering the Town of Armenia. Eighteen of the 104 samples were from Wood County homes. Forty-three samples exceeded the standard of 10mg/L nitrate. Overall, 41% of the total wells tested had nitrate levels above the standard of 10mg/L nitrate. One sample exceeded 50 mg/L nitrate, fourteen samples ranged from 30 to 50 mg/L nitrate, and twenty-eight samples were between 10 and 30 mg/L nitrate. Seven Wood County samples had unsafe levels of nitrate, and thirty-six Juneau County samples had elevated levels of nitrate. To put these numbers into perspective, statewide we would estimate that approximately 9% of all private wells exceed the 10 mg/L nitrate standard. In areas with more than 75% cultivated land, the estimate is 20%.

Reference: <https://datcp.wi.gov/Documents/GroundwaterReport2017.pdf>

The Wisconsin Department of Natural Resources, WI Department of Agriculture, Trade and Consumer Protection (DATCP), and the WI Department of Health Services are involved in analyzing the results of the survey and will participate in the educational session along with the UW-Stevens Point Water Lab.

### New Business

Bourbon Barrel was licensed to serve food and is located on Market Street in Port Edwards.

### Staff Training

Environmental Health staff attended recreational/educational camp training led by DATCP personnel. They also participated in a webinar on source tracking for waterborne outbreaks and participated in food safety training for volunteer food workers at the Farm Technology event. I attended the National Environmental Health Association Conference. A number of topics were covered including a water management plan for Legionella and conducting Legionella investigations, beach contamination and signage, risk communication, food safety and honey production, cyanobacteria and impacts on health and drinking water supplies, unconventional foods, and the increasing threat of Zika Virus. The conference provided an opportunity to network with Environmental Health professionals from other states and learn more about a variety of topics. The keynote address provided information to help make our food safety training more effective.

### License Renewals

License renewal applications were mailed out in mid-May with licensing expiring on June 30<sup>th</sup>. At this time, 14 Wood County license renewals were not received. These establishments are currently operating without a license and will be subject to late fees, and/or legal action.

### Complaints

Nineteen complaints were received and investigated in Wood County in June.

- One complaint came in regarding the increase in mosquitos in his area. This isn't due to accumulations of tires or things that we regulate. Personal protection is recommended. Education was provided.
- A complaint came in regarding mold in the basement between the floor boards. Mold remediation methods were discussed with the caller. Case closed.
- A single complaint of illness was reported following a meal at a Wisconsin Rapids restaurant. The restaurant was contacted and no other illnesses were reported. The health department did not receive any other contacts regarding illness so this is a single case. Case closed.
- A complaint came in regarding working conditions in a moldy building. Complaint is ongoing.
- A complaint was received regarding poor conditions in a gas station restroom in Wisconsin Rapids. Staff went on site and the restroom was clean and kept up. A few ceiling tiles were damaged. Case closed.
- Tenant complaint of mold and water damage, and water leaking into residence. The landlord is attempting to address the concerns, but the tenants will not allow entry into the unit. Complaint dropped.
- Out of date product being sold at a retail store in Marshfield. The owner was contacted and was informed of what items could be sold out of date, and which items could not be. The consumers must be made aware of this. This practice is allowed in discount stores. Case closed.
- Sewage was reported on the ground under a manufactured home. The landlord was notified and the leak was repaired. Case Closed.
- A complaint came in regarding glove use and food storage in a Marshfield Restaurant. The owner was contacted and educational materials were provided. Case closed.
- A complaint of mice in an apartment building resulted in an abatement order being sent to the property owner. A second complaint resulted in a consultation with the landlord and instructions on how to correct the problem.
- Bed bugs found on patients at a medical facility who had questions on what to do about them. The contact information provided was incorrect so we were unable to follow up with the owner of the rental unit.
- Tenant complained about another tenant in an apartment complex. No action needed. Complaint dropped.
- A complaint came in about a restaurant without a grease trap or dumpster. There was a well maintained grease trap at the facility and they utilized garbage cans vs a dumpster at the facility. The restaurant was clean and well maintained.
- A complaint came in regarding water and electricity shut off in a rental unit. Landlord states there are people living there without a lease and are not paying rent. Home is in foreclosure. The landlord was given a notice that the home is uninhabitable.
- A vacant home has broken windows and garbage pouring out of the garage. Wild animals are going in and out of the home. This complaint is ongoing.
- A tenant complained of water in the basement of a rental unit because the sump pump is broken. There was a discussion with both the landlord and the tenant. The tenant has clogged the sump pump with lint by discharging wash water directly to the sump rather than down the drain. The landlord will clean up the water again and will discuss the proper use of the sump to the tenant. Case closed.

- Unclean conditions reported at a local motel. The unsafe conditions reported were referred to local building inspection. The owner was contacted regarding the need for thorough cleaning of all units between guests. Complaint dropped.
- An additional complaint came in regarding a previous complaint of mold and indoor air quality. An inspection revealed a number of potential sources for respiratory issues that were from practices of the residents themselves. Education provided. Case closed.

## **COMMUNICABLE DISEASE TEAM REPORTS**

### Communicable Disease Update – Jean Rosekrans and Alecia Pluess

- During the month of June, Wood County had 13 cases of chlamydia and 3 cases of gonorrhea reported. Four cases of Hepatitis C were also investigated. A presentation was done for participants in the Human Services Day Treatment Program on the topics of Hepatitis C and sexually transmitted infections.
- Tick activity and testing has continued to rise. Wood County had 1 confirmed case, 6 probable cases, and 16 suspect cases of Lyme disease during June. There were 2 cases of anaplasmosis and 1 case of ehrlichiosis.
- Enteric diseases also continue to increase. In June, 3 cases of cryptosporidiosis, 1 case of campylobacter, 1 case of giardia, 3 cases of salmonella, 3 cases of E. Coli, and 2 cases of cyclosporiasis were investigated.
- Wood County experienced an increase in pertussis activity at the end of June. There were 14 confirmed cases between June 25<sup>th</sup> and July 11<sup>th</sup>, with 7 additional cases under investigation. By comparison, there were 27 confirmed cases of pertussis in all of 2017. Common links between cases include workplace, summer school, and extended family members. Health alerts were sent to areas of employment, summer school classes, and extracurricular activity/leagues as appropriate. A case of paraptussis was also received in June.

# HEALTH DEPARTMENT CREDIT CARD SUMMARY

5/21/2018-6/20/2018

Due Date 7/19/2018

Date Paid 7/6/2018

15180229

Amount Due \$ 3,541.43

## PUBLIC HEALTH - VISA CHARGES

Vendor	Description	PH	GRANT	Amount
Walmart	Clinic Supp	v		\$ 11.82
Wis Oral Health Conf	Conf Reg	v		\$ 125.00
Lowell Center	Conf Exp	v		\$ 328.00
Hyatt Regency	Conf Exp		EP Scholar	\$ 164.00
Hyatt Regency	Conf Exp		EP Scholar	\$ 164.00
American Airlines	Conf Exp		PHEP	\$ 25.00
American Airlines	Conf Exp		PHEP	\$ 35.00
WALHDAB	Membership Dues		PHEP	\$ 540.00
Hyatt Regency	Conf Exp		EP Scholar	\$ 164.00
Home Depot	Prog Supp	v		\$ 61.88
Zoom	Monthly Fee	v		\$ 14.99
Hyatt Regency	Conf Exp		EP Scholar	\$ 164.00
US Breastfeeding Con	Conf Reg		WBC	\$ 200.00
St. Brendans Inn	Conf Exp		EP Scholar	\$ 228.68
				\$ 2,226.37

## Grants:

PHEP Public Health Emergency Preparedness  
IMM Immunization  
LEAD Childhood Lead  
MCH Maternal Child Health  
PHPS Prevention Funds  
TOB Tobacco Use Prevention  
WIC Accreditation Infrastructure  
WIC-CP Community Partners

## Programs:

ADMIN WIC Program Administration  
CS WIC Breastfeeding  
CS WIC Client Services  
FMNP WIC Fit Families  
FMNP WIC Farmers Market Nutrition Program  
PC WIC Nutrition Education  
PC WIC Peer Counseling  
EV Healthy Smiles Fluoride Varnish  
SEAL Healthy Smiles Sealants

## Coalition Names:

SWCBF South Wood County Breastfeeding Coalition  
SWCBF South Wood County Safe Kids Coalition  
HPWC Healthy People Wood County  
CD HPWC - Chronic Disease Prevention Team  
CD HPWC - Healthy Growth & Development Team  
MH HPWC - Mental Health/AODA Team

## ADAMS JUNEAU - VISA CHARGES

Vendor	Description	PROGRAM	Amount
Home Depot	Prog Supp		\$ 61.88
			\$ 61.88

## WIC - VISA CHARGES

Vendor	Description	PROGRAM	Amount
Walmart	Clinic Supp	BFPC	\$ 11.34
Dollar Tree	Prog Supp	FM	\$ 3.17
Walmart	Prog Supp	FM	\$ 45.33
4Imprint	Prog Supp	FM	\$ 378.37
DSS Check In Systems	Software Renewal	CS	\$ 399.00
			\$ 837.21

## HEALTHY SMILES - VISA CHARGES

Vendor	Description	PROGRAM	Amount
WDHA Indigo Conf	Conf Reg	HS	\$ 235.00
			\$ 235.00

## COALITION ACCOUNTS - VISA CHARGES

Vendor	Description	Coalition Name	Amount
Walmart	Prog Suppls	Recreate Health	\$ 2.97
Walmart	Prog Suppls	BF-Medela	\$ 178.00
			\$ 180.97

## HO-CHUNK VISA CHARGES

280-9904-54121-000-345

Vendor	Description	Amount
		\$ -

## 2018

Category I .... shall be reported IMMEDIATELY BY TELEPHONE

*Category II ... the following diseases shall be reported within 72 hours of the identification of a case or suspect case.*

### ## Lyme Lab Reports no EM noted - suspect cases

2nd

Nancy Eggleston

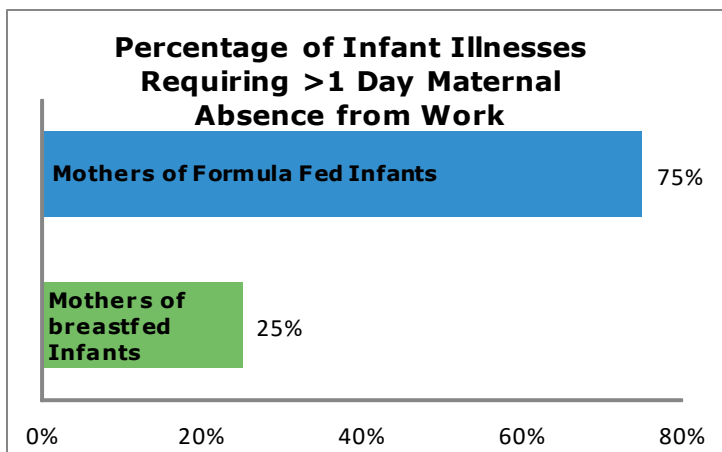
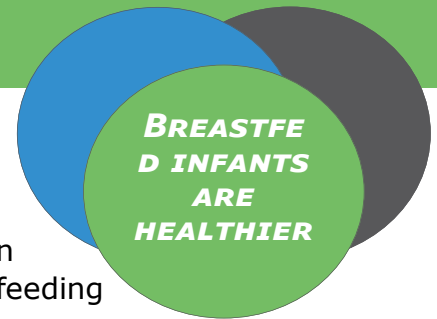
# SMALL INVESTMENT YIELDS BIG RETURN

***Supporting your breastfeeding employees saves money.***

**BUSINESSES SEE UP TO A \$3 RETURN FOR EVERY \$1 INVESTED IN WORKSITE LACTATION PROGRAMS.**

## 1 BREASTFEEDING EMPLOYEES MISS WORK LESS OFTEN

- Formula feeding moms have 3 times as many one-day absences from work to care for sick children in the first year of life than breastfeeding moms.
- For every 1000 formula feeding babies, their mothers would miss an estimated combined total of one full year of work more than breastfeeding mothers, because their children are sick more often.

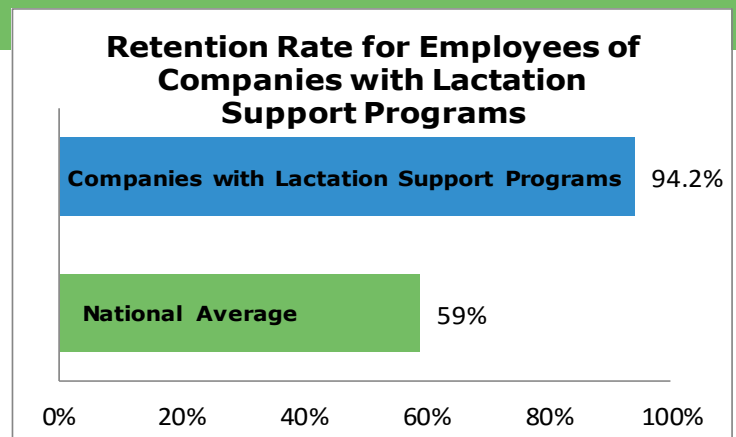


## 2 BREASTFEEDING LOWERS HEALTH CARE COSTS

- Due to healthier babies and moms.
- Infants who receive only their mothers' milk for the first three months incur \$331 less in health care costs over the first year of life.
- Mutual of Omaha found that their newborn healthcare costs are **three times less** when employees participate in the lactation program. They save \$2,146 for each employee!

## 3 LOWER STAFF TURNOVER

- Employers find that lactation support leads to improved staff productivity and loyalty, which helps retain talented employees.
- Increased retention of experienced employees results in cost savings due to reduced turnover.
- Positive image of a family friendly employer.





# THE BOTTOM LINE

## *Supporting your breastfeeding employees saves money.*



**EMPLOYERS** save money because of lower absenteeism. Parents of breastfed children take less time off to care for sick children, because their children are healthier.



**FAMILIES** save money when their child is breastfed, compared to paying for formula.



**HEALTHCARE** costs are lower since breastfed babies require fewer sick care visits, prescriptions and hospitalizations.



If 90% of U.S. families followed guidelines to breastfeed exclusively for 6 months, the U.S. would save \$13 billion each year from reduced medical and other costs.

### ***Consider this...***

For every 1,000 babies who are NEVER breastfed there are:



2,033 excess office visits



212 excess days of hospitalization



609 excess prescriptions

## **WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT July 18, 2018**

### **Director's Report by Brandon Vruwink**

The Wisconsin County Human Service Association (WCHSA) has several policy advisory committees that work collaboratively with its board. One of the committees is the Economic Support Policy Advisory Committee (ESPAC). The chairs of this committee work with Economic Support leaders from across the state to develop policy. Further, they work very closely with the Department of Health Services and the Department of Children and Families at the state level. I am pleased to report that Doreen Lang has been selected as one of the chairs for this committee. Doreen will represent Wood County and the Northern Income Maintenance Consortium very well.

I had an opportunity to meet Jonette Arms who was recently appointed as the Executive Director of the Aging and Disability Resource Center of Central Wisconsin. Jonette and I have scheduled a follow-up meeting for later this month to discuss how the ADRC and the Human Services Department can work more collaboratively.

Out of home care costs continue to increase in counties across the state. Most recently Ashland County made the decision to go to referendum to increase the tax levy. This was spurred by the increased cost of out of home care placements and public safety expenses. The cost of out of home care nearly doubled from \$405,420 in 2016 to \$720,909 in 2017. Another example of increasing out of home care costs is Eau Claire County, where the out of home care expenses exceeded the budget by \$2.44 million in 2017. The trend is largely tied to the increase in substance abuse issues particularly methamphetamine and opioids. While we continue to manage out of home care expenses in Wood County, it has become more challenging with the continued increase in substance abuse.

The number of children in residential care tends to fluctuate throughout the year. More recently our numbers have been trending upward; in particular, we have seen a significant increase in the number of youth that are in need of treatment as the result of sexual offenses. I write to make you aware of this as residential treatment is a high-cost service; however, it is a necessary service as we work to provide appropriate treatment to children in our community.

As we move into the budget process it is important to assess what the needs are in our community and how we as a Human Services Department can meet those needs. This is always a balance as counties are limited in their ability to create new revenue sources. The key areas of need are increasing access to mental health services and providing more services to at-risk youth and families. As we move through the budget process we will be presenting ideas to the Health and Human Services Committee on how we can best meet these needs.

### **Administrative Services Update by Jo Timmerman**

Norwood: Census on the Admissions Unit for June averaged 6.37. The average for January 1<sup>st</sup> through June 30<sup>th</sup> was 8.24; which is 3.51 patients per day under our budgeted census of 11.75 per day.



Census on the TBI Unit for January through June averaged 2.46. The budgeted level for the TBI Unit was 2.75, leaving Norwood .29 under the budgeted level for 2018.

Norwood received its first 2018 Supplemental Award payment in July of \$144,000; this is \$27,656 higher than our budget estimate.

Norwood staff discovered an error in the settlement payments received from Forward Health for the 2016 TBI rate adjustment. The pay-back adjustment should have been \$9.86 per patient day for all days paid retroactive to 01-01-16 forward. Forward Health appears to have entered the wrong settlement rate into their system. The new rate of reimbursement should be \$650.49, however, the rate used appears to have been \$138.74; thus shorting Norwood \$511.75 per patient day on those retroactive payments. I have been working with our state Medicaid Representative to correct this error in reimbursement.

Community: The problem with the Aging Report for TCM client accounts remains unresolved.

One of our Outpatient Clinic receptionists has given her notice. We have formulated a coverage plan for the interim while we recruit for the position.

The service we use to process credit card payments for both the Outpatient Clinic and Norwood is switching to a new administrator service. This switch requires that we make the switch with them as well. We are in the process of making that transition as quickly as possible. As a result of the processor's change, we currently are unable to process any credit card payments through them.

We are busy in all divisions prepping for the 2019 budget project due to be released in mid-July.

Edgewater: Census for June averaged 57.80. The average for January 1<sup>st</sup> through June 30<sup>th</sup> was 54.82; which is 5.18 patients per day under our budgeted census of 60 per day.

Edgewater received its first 2018 Supplemental Award payment in July of \$260,500; this is \$4,692 higher than our budget estimate.

#### **Behavioral Health/Long Term Support Services Update by Stephanie Gudmunson**

Michelle Oleson has been hired as the CCS/CSP Nurse at the River Block location. Michelle's first day is 7/16/18.

Zachary Johnson and Wendy Watkins have resigned from their positions as Crisis Interventionists.

The re-certification visits for all of the certified Outpatient Mental Health programs, AODA clinic programs, and Crisis Intervention were completed in June. All programs received full two year certifications.

The Outpatient Clinic continues to work through Dr. Andrews's pending retirement on August 2nd. We are working to ensure that all existing clients have scheduled intake appointments with Christa Pierce, APN or Dr. Rao in the upcoming three months. Clients are receiving letters regarding this transition and we are stressing the importance that they keep these appointments to ensure a continuation of their medications.

As the Wood County Jail has now added additional mental health services in the jail, we will be able to end the practice of sending therapists and Legal Services staff to the jail on a weekly basis to complete suicide assessments and mental health assessments. Currently, a therapist goes to the jail for four hours a week and a Legal Services staff goes to the jail one time a week if any inmates are on suicide watch. We plan to continue to work closely with the jail and their new provider as these services are fully transitioned to their staff. Once that is complete, we will no longer go into the jail on a regular basis, but we will continue to work closely with them and provide support when required. Our goal is to maintain great communication and coordination with jail staff so individuals that are in need of mental health or AODA services will receive the treatment services required after their release from jail.

**2018 Emergency Protective Placements (EPP):**

Date of EPP	Accepting Facility
1/4/18	Marshfield Medical Center
3/29/18	Clark County Health Care Center
5/1/18	Edgewater Haven
5/1/18	Edgewater Haven
6/14/18	Edenbrook
6/14/18	Edenbrook
7/10/18	Edgewater Haven

The Marshfield Police Department graciously provided three bikes and helmets to the Bridgeway program. Clients are able to use the bikes for transportation to appointments or for a recreational outlet when they are staying at Bridgeway. This is great support and help to individuals who are recovering from a mental health crisis.

**Community Resources Update by Steve Budnik**

**Personnel:** Michelle Nash will start as the Community Resources Receptionist effective July 23rd. Michelle previously worked as an Outpatient Clinic Receptionist for Human Services in the Administrative Services Division. Michelle will replace Leanna Becker who is now in Economic Support.

**Energy Assistance:** Recently the Energy Assistance unit met with Marshfield Utilities to strengthen the collaboration we have by outlining our services and plans to keep customers from disconnections. This meeting was so informative that the Energy Assistance unit will be meeting with other heat, electric and fuel vendors throughout the county to update all records and discuss creative ways to prevent households from disconnections.

**Income Maintenance:** In Spring of 2018 random Foodshare recipients were asked to complete a questionnaire about the service they receive when conducting business through the Northern Income Maintenance Consortium. We recently received the results and I am proud to announce that 82% that were polled are extremely satisfied and 7% were neutral with their service. These results confirm that the service the Income Maintenance workers provide is courteous and professional.

*Personnel:* Kayla Weiss joined the Community Resources Division in late June as an Economic Support Specialist. Kayla joins Wood County with a lot of customer service and non-profit experience. She previously worked for the Family Center in Wisconsin Rapids. On July 2<sup>nd</sup>, Leanna Becker also became an Economic Support Specialist. She was formally the Community Resources Receptionist. The entire Northern Income Maintenance Consortium is excited to have both of them as a part of the team.

### **Family Services Update by Beth Ferdon**

During June, our level of referrals in Family Services has remained steady in both the areas of child abuse/ neglect referrals and in juvenile delinquency referrals. However, we are still managing many cases with severe and multiple complex needs. Many of the cases referred continue to have some involvement with illegal or drug use or abuse of prescription drugs, and we expect that this trend will continue for the foreseeable future.

We are also experiencing staffing shortages due to resignations, transition from one position to another and FMLA leaves, which have stressed our staff and have created high workloads in all service areas. We have filled all of our openings from last month and look forward to having new faces with us during July. However, we have had two additional resignations and two internal staff who are transitioning to the open positions, thus creating 4 open positions in our Division. Our staff who are currently out are returning from FMLA, however we will be having 2 more staff go on short FMLA leave starting in late July. The management team is working hard to fill the open positions as quickly as possible and support the staff who are working short, covering emergencies and carrying high caseloads. We are hopeful that we can have all positions filled by early fall and will be grateful to return to working at full capacity.

I want to take a moment to acknowledge that many of the workers, foster parents and some the supervisors have gone beyond expectations and pulled together in order to help each other during this stressful time for my Division. I am very proud of these individuals and commend the efforts! I believe that we can build on this to create an atmosphere of increased collaboration between units as well as between our Division and other Divisions within Human Services.

### **Norwood Health Center Update by Jordon Bruce**

We have passed our Federal follow up survey for the hospital and are awaiting the state team to complete their follow up survey. We continue to install improvements to reduce ligature risks as they arrive. We continue to plan for the TBI unit departure to Edgewater and should have proposed budget information to present at the July HHS meeting for the 16-bed unlocked Crossroads type unit that will replace the TBI unit. Our final Occupational Therapy candidate did not accept our offer for personal health reasons so we are back to recruiting for that position.

*Pathways Update:* The month of June we averaged three overflow mental health patients and 1.77 TBI patients. We had four TBI referrals in June, one admission from a May referral, and zero discharges. Two referrals from June are pending admission.

Our Crossroads census was 13.23 for the month. We had a busy month with two discharges and two hospitalizations. We have zero open beds currently as we accepted a Wood County resident back from Clark County and are at full capacity of 16 patients.

I have been working with Fiscal on preparing a projection which should show our budgeted revenues and expenses for a 16-bed unlocked Crossroads type unit which should be ready for review at the July HHS meeting. This unit will replace the TBI unit once that is moved to Edgewater.

#### **Norwood Nursing Department by Liz Masanz**

We are looking at ways to possibly get additional beds on our Pathways unit as we have seen an increase in patient referrals that need long-term care for their psychiatric needs. The addition of 16 beds when the TBI unit moves to Edgewater will help significantly, but we are looking at ways to acquire these beds sooner so we can accommodate these patients.

#### **Norwood Maintenance Department by Lee Ackerman**

As of June 30<sup>th</sup>, the only remaining tasks left undone for the Admissions ligature mitigation updates are: 1/3 vent cover grills need to be installed, curtains on three windows need to be changed, new beds and the door alarm system and safety door handles are still on order.

The final tasks for repairing the sprinkler shutoff hydrant valve are finished. The total costs were:

Ahern - sprinkler valve repair	\$5,755.00
Doine Excavating-excavating and fill	\$5,206.00
Palmer's Cornerstone Conc.-sidewalk	\$900.00
Eagle Asphalt- Parking lot repairs	\$1,500.00
<b>TOTALS</b>	<b>\$13,361.00</b>



On Sunday, June 24<sup>th</sup>, a patient broke two sprinkler heads open on the Admissions unit. Both heads were security-type and designed to be used in a secure environment. Though there was significant amounts of water released into the unit, damage to property was less than expected. Costs include replacing a damaged nurse call light station (approx. \$50), two sprinkler heads (waiting for cost estimates), and staff call-in time (5-6 hrs, total). The Marshfield Fire Dept. offered a tremendous amount of assistance in cleaning up the water. I will be looking into ways to improve staff response to this type of incident.



We have had three sewer line failures in June; two were repaired, taking much of a day. The third is a slow leak and has been postponed until adequate staffing is available.

This is the first full month operating without our part-time staff. So far, Donn and I have each taken a week's vacation, leaving the building to be covered by one staff for six days a week and two staff for four days. Because of this, we have been unable to keep up with some preventative maintenance and have been postponing tasks (such as the LED lighting and toilet upgrade projects) in order to address more urgent needs. An example is I needed to use a unit staff to assist me with a plumbing repair in the crawlspace by communicating via two-way radio to locate a shutoff valve and to ensure safety.

#### **Norwood Dietary Department by Larry Burt**

Congregate meals for the month of June totaled 10,006 and y-t-d meals are 62,312. Revenues for June totaled \$45,255 and y-t-d is \$281,945.

#### **Norwood Health Information Department by Jerin Turner**

June saw 28 admissions and 32 discharges on the hospital unit.

The department will be having MD notes directly into our EMR instead of on paper for the charts. This will allow notes to be available to anyone who views Matrix and eliminates the need to track down the paper chart. It also saves on the cost of paper.

Starting July 9 a revamped version of the scribe program will be going live. This paired with having notes go directly into Matrix should help capture accurate, real time charting.

#### **June 2018 Referrals for TBI Unit**

Date	From	Patient	Status	Additional Info (Insurance/appropriate)
6/4/2018	Mayo Eau Claire	60 female	denied	COPD & MI, looking for SNF rehab- No TBI
6/11/2018	North Memorial Health Robbinsdale MN	58 male	denied	Out of network
6/26/2018	Select specialty Hospital- Madison	51 male	accepted	Plan admit 7-10-18
6/29/2018	Froedtert	27 female	accepted	Plan admit 7-9-18

#### **Edgewater Haven Update by Cindy Robinson**

In the month of June we had 48 admissions and 2 readmissions.  
Current census on the Behavior Wing is 9 residents.

Census comparison to last year:

June 2017 – 54.47 average census with 5 rehab

June 2018 – 57.80 average census with 6.73 rehab

Admissions/Discharges Comparison:

June 2017 – Admissions 12 Discharges 11 Readmissions 4  
June 2018 – Admissions 14 Discharges 9 Readmissions 2

June was another month where goals were reached. Edgewater Haven was at or above budgeted census of 60 for five days in June, even reaching 62 residents! Our strong marketing efforts continued high quality of care that has maintained our outstanding reputation. Our hard work is reflected in the census growth! On June 28<sup>th</sup>, the Port Edwards Elementary Summer School program joined us for activities. On June 29<sup>th</sup>, they returned for a sing along with our residents, played B-I-N-G-O, built crafts, and even participated in releasing Monarch butterflies!

As Administrator, I celebrated my one year anniversary with Wood County in June. This role is a blessing to me and I am surrounded by loving residents and by a great team. There have been many changes over the last year and I am proud of the staff at Edgewater Haven, "It takes a village" as they say. I have talked a great deal about our revenue capturing higher Medicaid rates by increasing the CMI or Case Mix Index. Together with this team we have all worked hard to do just that.

#### **CMI RATES**

<b>Effective Date</b>	<b>Rate</b>
4-1-17	147.76
7-1-17	157.20
10-1-17	157.95
1-1-18	163.75
4-1-18	166.11

Members of the management team toured Clearview, the Juneau County TBI unit and Day Spring, a TBI unit in Milwaukee. The units were very impressive in not only physical appearance, but in operations. We were given the opportunity to meet with the Administrators for question and answer sessions and gathered valuable information for developing our TBI.

The remodeling of the 300 wing is back on track for completion. Staff is very excited about the updating and the residents are anxious for their improvements to their home. H&HS Committee members can look forward to a tour soon to see the progress!

# CREDIT CARD SUMMARY- HUMAN SERVICES DEPARTMENT

Statement Date  
Amount Due

WALMART 5/17/18-6/16/18  
\$94.87

USBANK 5/18/18-6/19/18  
\$2,009.32

TOTAL \$2,104.19

Due Date  
Date Received  
Date Paid  
VOUCHER #

7/12/2018  
6/22/2018  
6/27/2018  
40183146

7/16/2018  
6/25/2018  
6/27/2018  
40183145

Object	Description	Program Amount	NHC SNF-CMI 2024	NHC INPATIENT 2026	NHC DIETARY 2060	YOUTH AIDS 4005	TRANSPORT 4013	FSET 4025	LIEAP 4035	CHILD. WAIVER 4050	CSP 4055	CCS 4065	CRISIS LEGAL 4070	ADMIN 4099
172	TRAINING	-												
180	BACKGROUND CHECKS	-												
190	LIABILITY INSURANCE	-												
214	PROFESSIONAL SERVICES	-												
219	OTHER PROFESSIONAL SERVICES	-												
231	BUILDING REPAIRS/UPKEEP	-												
232	VEHICLE EXPENSE	-												
233	MAINTENANCE-REPAIR	-												
236	DATA PROCESSING	-												
243	GROUPS EQUIP & REPAIR	-												
248	PSYCHIATRIC SERVICES - PATIENT	-												
250	OTHER PURCHASES-WAIVERS	211.88												
251	TPR ADOPTION SERVICES	-												
252	YA AODA COUNSELING	-												
253	FSET INCENTIVE BONUS	-												
260	OTHER PURCHASES	-												
270	OTHER PURCHASES	-												
273	CLUBHOUSE	-												
290	STATE PASS THROUGH FUNDS	-												
290	YA PLANNING, PLACEMENT & SUPERVI	-												
290	CONTRACTED SERVICES	-												
291	CHILD CARE FRAUD PURCHASE	-												
291	YA GROUP ACTIVITIES	-												
292	CLIENT SERVICES	-												
311	OFFICE SUPPLIES	43.88												
313	POSTAGE	-												
320	EQUIPMENT	-												
324	ADVERTISING	-												
328	SUBSCRIPTIONS	-												
329	SUBSCRIPTIONS	-												
331	MEETINGS / TRAVEL	70.00												
332	MEALS/LODGING	-												
333	MEALS/LODGING	106.00												
335	TRANSP ADMIN CW VOLUNTEER	-												
336	PERSONNEL DEVELOPMENT	350.00												
340	FOOD	-												
341	PROGRAM SUPPLIES	790.75	17.94											
342	CONSUMER SUPPLIES	-												
342	CRISIS GRANT	-												
344	FOOD	-												
343	LINENS/CBRF	-												
346	PROGRAM SUPPLIES	-												
347	MEDICAL RECORDS - LIBRARY SUPP	-												
348	HOUSEKEEPING/KITCHEN SUPPLIES	-												
349	GRANT EXPENSE	-												
390	CW POST-REUNIFICATION SUPPORT	-												
390	CW-IHSS SUPPORT	-												
399	MISC EXPENSE	-												
391	CANTEEN	-												
535	ADMIN EQUIPMENT & FURNITURE	-												
700	FSET SUPPORTIVE SERVICES	-												
700	FSET JOB RETENTION	-												
700	ELDER ABUSE FUNDED EXPENSES	531.48												
701	EDUCATION-ILS ETV	-												
819	CI	-												
822	OUTLAY	-												
823	Building Improvements	-												
251	CAPITAL IMPROVEMENT	-												
TOTAL	\$	2,104.19	17.94	762.84	177.69	270.00	71.99	41.88	24.89	211.90	34.21	34.20	601.48	(146.01)

## CVSO Report to the Wood County Health and Human Services Committee

**Meeting Date:** July 26, 2018

Caseload activity for June - 7 new veterans served. During the month of June we completed/submitted 256 federal forms to include:

- 41 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 1 Notice of Disagreement (appeal)
- 17 new claims for disability compensation
- 3 new claim for pension
- 1 new claim for surviving spouse benefits (DIC or surviving spouse pension)
- 10 new applications for VA Healthcare
- 22 appointment of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 12 burial and marker applications

### Activities:

1. Completed as of July 18 :
  - a. June 26 – Wood County Budget training for Department Heads and Accountants.
  - b. July 6 – Vets Talk at Marshfield American Legion (Asst CVSO & AV 7 attended)
  - c. July 10 – Assistant CVSO from Marshfield last day of work.
  - d. July 10-12 Wood County Veterans Office table in the Family living area of Farm Technology Days.
  - e. July 16 – Wood County Veteran Court planning meeting.
  - f. July 18 – Southern Wisconsin Homeless Coalition meeting.
2. Near Future:
  - a. July 19 – Interviews for vacant Assistant CVSO position.
  - b. August 8 – Central Wisconsin Veterans Benefit Fair Hosted by our office, the Tomah VA Medical Center and the Wisconsin Rapids Heroes Café.
  - c. August 14 Crisis Intervention Team Meeting.
  - d. ~~August 21-26 Central Wisconsin State Fair. Canceled due to lack of staffing.~~
3. Long Range:
  - a. Sep 24-28 National Association of County Veterans Service Officer Association contract accreditation training in Peoria Illinois.
  - b. Sep 24-28 CVSO Association of Wisconsin fall training conference in Lake Tomahawk, WI.

### Office updates:

1. Wood County veteran hiring initiative: Veterans preference and Disabled Veterans preference given to applicant for Assistant CVSO. No progress in this reporting period for county wide positions.
2. Office staffing – The department is looking at staffing issues over the next several weeks to months. One person is facing an unknown/unexpected FMLA absence (hopefully intermittent). The assistant CVSO has left effective July 11. The Marshfield office will be open on Tuesday with Wisconsin Rapids staff and the phone forwarded on other days. Interviews for the vacant position were held on July 19<sup>th</sup>.



3. Case Study – This month we had the pleasure of informing a veteran that he will receive a retroactive compensation check in the amount of \$41,225.00 for his Service connected disability claim due to Agent Orange exposure. His first comment was now I can fix my leaky roof.

In this claim we attempted to establish Agent Orange exposure in Thailand. In order for the VA to concede exposure in Thailand you must prove your military service involved working on the perimeter of the airbase. We also included pictures and a statement that the veteran worked as an air cargo specialist and worked on the C-123 aircraft that often were contaminated from Agent Orange spraying missions. The VA granted based on C-123 exposure but did not concede Thailand Air Base exposure. When the veteran first came to see us we got him enrolled in VA health care for his illness saving him about \$1,000 per month in medical copays. Now that he is 100% service connected disabled he will be receiving \$3,139 per month in tax free compensation. His wife will receive CHAMPVA health insurance (premium free) to supplement Medicare part A & B. They will receive the Wisconsin Disabled Veterans Property Tax Credit annually, and their 21 year old son can attend college or technical school using both the Federal VA and the Wisconsin GI Bill.

**Committee Report**

County of Wood

Report of claims for: Edgewater Haven

For the period of: June 2018

For the range of vouchers: 12180315 - 12180370

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12180315	ADVANCED ASBESTOS REMOVAL INC	ASBESTOS REMOVAL	06/06/2018	\$930.00	P
12180316	DIRECT SUPPLY INC	PRIVACY CURTAINS	06/04/2018	\$799.80	P
12180317	EAGLE CONSTRUCTION CO INC	APPL 2 300 N	06/12/2018	\$6,039.00	P
12180318	FOREFRONT TELECARE INC	PSYCHIATRY FOR RESIDENTS	05/31/2018	\$499.00	P
12180319	HALLMAN/LINDSAY PAINTS INC	PAINT	05/11/2018	\$159.45	P
12180320	HOME DEPOT CREDIT SERV (Edgewater)	MAINTENANCE SUPPLIES	05/31/2018	\$101.53	P
12180321	KOHL'S PLUMBING & HEATING	PLUMBING APPL #3	06/01/2018	\$13,880.00	P
12180322	MANN POWER CONSTRUCTION	PHASE 1 OF 300N	06/07/2018	\$25,706.00	P
12180323	MARSHFIELD CLINIC	LAB AND X-RAYS	05/31/2018	\$683.60	P
12180324	MCKESSON MEDICAL	NURSING SUPPLIES	06/06/2018	\$1,152.18	P
12180325	PITNEY BOWES	POSTAGE METER LEASE	05/02/2018	\$126.00	P
12180326	ASPIRUS RIVERVIEW HOSPITAL & CLINICS	MEDICAL SERVICES	05/31/2018	\$989.81	P
12180327	RON'S REFRIGERATION & AC INC	500 WING AIR HANDLER	06/07/2018	\$387.50	P
12180328	DRALLE MACKENZIE J	MUSIC FOR RESIDENTS	07/03/2018	\$100.00	P
12180329	BSG MAINTENANCE INC	CONTRACT HOUSEKEEPING	06/25/2018	\$13,957.02	P
12180330	GREENFIELD REHABILITATION AGENCY INC	MONTHLY REHAP FOR RESIDENTS	05/31/2018	\$67,038.15	P
12180331	MCKESSON MEDICAL	NURSING SUPPLIES	06/19/2018	\$33.29	P
12180332	NORTHWEST RESPIRATORY SERVICES	OXYGEN AND SUPPLIES	06/20/2018	\$116.00	P
12180333	ABILITY NETWORK INC	MONTHLY USAGE CHARGE	06/22/2018	\$86.00	P
12180334	ALLIANT ENERGY/ WP&L	ELECTRIC BILL	06/26/2018	\$7,192.54	P
12180335	APOLLO CORPORATION	CID-A-L	06/13/2018	\$118.84	P
12180336	CHARTER COMMUNICATIONS- MILWAUKEE	MONTHLY CABLE FOR RESIDENTS	06/23/2018	\$1,521.71	P
12180337	CLASEN DR RICHARD MD	MEDICAL DIRECTORS FEE	06/30/2018	\$1,000.00	P
12180338	COMPLETE CONTROL	500 DOUBLE EGRESS MAGLOCKS	06/14/2018	\$4,000.00	P
12180339	CURRENT TECHNOLOGIES INC	300 N REMODEL APP #1	06/20/2018	\$8,800.00	P
12180340	DIRECT SUPPLY INC	DERMASAVER SHIN TUB	06/13/2018	\$21.99	P
12180341	EO JOHNSON COMPANY INC	SHREDDER CONTRACT	06/29/2018	\$81.00	P
12180342	FARMER BROTHERS COFFEE	DIETARY SUPPLIES	07/01/2018	\$386.10	P
12180343	HIBU INC	YELLOW BOOK	06/03/2018	\$44.00	P
12180344	JOERNS HEALTHCARE	BED WIDE EXTENSIONS KITS	06/12/2018	\$637.32	P
12180345	KONE INC	QUARTERLY INSPECTION	07/02/2018	\$495.00	P
12180346	LABEL TAPE SYSTEMS	LAUNDRY LABELS	05/23/2018	\$267.90	P
12180347	MCKESSON MEDICAL	NURSING SUPPLIES	06/20/2018	\$1,233.59	P
12180348	MCKESSON MEDICAL	NURSING SUPPLIES	06/26/2018	\$662.25	P

Edgewater Haven - June 2018

Item #5c  
12180315 - 12180370

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
12180349	MCMILLAN MEMORIAL LIBRARY	HOUSEKEEPING SUPPLIES	06/08/2018	(Voided)	P
12180349R	MSM DISTRIBUTION	HOUSEKEEPING SUPPLIES	06/08/2018	\$769.49	
12180350	PORT EDWARDS WATER UTILITY	QUARTERLY WATER SERVICE	06/30/2018	\$7,252.74	P
12180351	RIVER CITY CAB	LAB RUNS	06/30/2018	\$20.00	P
12180352	SHERWIN-WILLIAMS CO THE	300 WING PRIMER/CEILING PAINT	07/03/2018	\$334.91	P
12180353	VETERANS AFFAIRS	REFUND OF OVERPAYMENT	06/27/2018	\$5,452.59	P
12180354	VILLAGE OF PORT EDWARDS TREAS	SIDEWALK REPLACEMENT	07/03/2018	\$855.00	P
12180355	WAL-MART COMMUNITY/SYNCB	MARKETING/NURSING SUPPLIES	06/01/2018	\$295.37	P
12180356	WI DEPT OF JUSTICE	CRIMINAL BACKGROUND CHECKS	06/30/2018	\$80.00	P
12180357	WOOD TRUST BANK	DEPT EXPENSE	06/20/2018	\$409.85	P
12180358	LANDWEHR RONALD	MILEAGE	06/30/2018	\$109.00	P
12180359	PETTY CASH	REIMBURSE PETTY CASH	06/29/2018	\$192.88	P
12180360	ROBINSON CYNTHIA	MILEAGE AND MEALS	06/30/2018	\$693.04	P
12180361	EARTHGRAINS COMPANY THE	FOOD	06/30/2018	\$486.30	
12180362	IGA	FOOD	06/30/2018	\$66.41	
12180363	PIGGY WIGGLY SUPERMARKET	FOOD	06/30/2018	\$64.89	
12180364	REINHART FOOD SERVICE	FOOD & SUPPLIES	06/30/2018	\$14,744.50	
12180365	ROWE FLORAL INC	FUNERAL FLOWERS	06/30/2018	\$51.99	
12180366	US FOODS	FOOD & SUPPLIES	06/30/2018	\$1,587.87	
12180367	WE ENERGIES	GAS BILL	06/30/2018	\$3,537.00	
12180368	WE ENERGIES	GAS BILL	06/30/2018	\$1,464.00	
12180369	WI DEPT OF HEALTH & SOC SERV	MONTHLY BED ASSESSMENT	06/30/2018	\$15,300.00	
12180370	HOFFMAN JENNIFER	MILEAGE & MEALS	06/30/2018	\$129.06	
<b>Grand Total:</b>				<b>\$213,143.46</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

# Committee Report

County of Wood

Report of claims for: HEALTH (15)

For the period of: JULY 2018

For the range of vouchers: 15180224 - 15180261

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15180224	ABR EMPLOYMENT SERVICES	Temp Employee	06/21/2018	\$71.42	P
15180225	CRIBS FOR KIDS	Cribs	04/03/2018	\$745.88	P
15180226	EMMONS BUSINESS INTERIORS	Office Supplies	06/14/2018	\$2,067.40	P
15180227	IVISIONMOBILE	Texting Service	07/02/2018	\$140.98	P
15180228	UW - OSHKOSH	EH Lab Setup	06/18/2018	\$8,414.91	P
15180229	WOODTRUST BANK NA	ALL. PROG Credit Card	06/20/2018	\$3,541.43	P
15180230	AGSOURCE COMMERCIAL TESTING	EH Lab Fees	06/30/2018	\$24.00	P
15180231	MARSHFIELD CLINIC	RECIN Connect Fees	06/30/2018	\$67.87	P
15180232	MIGALI SCIENTIFIC REFRIGERATION	Program Supply	07/03/2018	\$2,975.00	P
15180233	SLEEP INN & SUITES	EH License Refund	07/03/2018	\$155.00	P
15180234	ALFT KATHLEEN	Mileage	06/30/2018	\$64.86	P
15180235	CARLSON KATHRYN	Mileage	06/30/2018	\$524.30	P
15180236	CUTRIGHT JULIE	Mileage/Meals/Prog Exp	06/30/2018	\$215.13	P
15180237	EGGLESTON NANCY	Mileage/Meals	06/30/2018	\$273.08	P
15180238	EUHARDY NIKI	Mileage/Meals	06/30/2018	\$273.01	P
15180239	ELLIOTT VALERIE	Mileage	06/30/2018	\$103.55	P
15180240	FRANCE AMBER	Mileage/Meals	06/30/2018	\$172.62	P
15180241	HAESSIG CAMEN	Mileage/Meals	06/30/2018	\$100.68	P
15180242	HEIMAN MARIAH	Mileage	06/30/2018	\$342.26	P
15180243	HILLER DANIELLE	Mileage	06/30/2018	\$170.04	P
15180244	HUTCHINSON JESSICA	Mileage/Meals	06/30/2018	\$150.98	P
15180245	JORDAN LYNZ	Mileage/Meals	06/30/2018	\$109.99	P
15180246	KOLODZIEJ GREG	Mileage	06/30/2018	\$380.58	P
15180247	KRUBSACK SARAH	Mileage	06/30/2018	\$124.81	P
15180248	KUNFERMAN SUSAN	Mileage/Meals	06/30/2018	\$336.82	P
15180249	MANCL BETSY	Mileage	06/30/2018	\$133.53	P
15180250	MANTHE LOGAN	Mileage	06/30/2018	\$398.40	P
15180251	NORMINGTON ASHLEY	Mileage/Prog Exp	06/30/2018	\$126.14	P
15180252	SALEWSKI SARAH	Mileage	06/30/2018	\$569.53	P
15180253	SHERMAN ERICA	Mileage	06/30/2018	\$125.90	P
15180254	STRONG DAVID	Mileage/Meals	06/30/2018	\$323.44	P
15180255	THAO MAI	Mileage	06/30/2018	\$47.96	P
15180256	ARENDT ASHLEY	Mileage	06/30/2018	\$114.12	P
15180257	WUEBBEN TIMOTHY	Mileage	06/30/2018	\$406.03	P

## Committee Report - County of Wood

HEALTH (15) - JULY 2018

15180224 - 15180261

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
15180258	J CHAD PROFESSIONAL TRAINING LLC	Meeting Expense	07/12/2018	\$640.00	
15180259	NEUMARK STENSBERG DESIGN & PRINT INC	Printing (BF-Medela)	06/25/2018	\$78.75	
15180260	STRATUS VIDEO LLC	Interpreter	06/30/2018	\$71.55	
15180261	WAARVIK MARY	EH License Renewal Refund	07/11/2018	\$126.00	
<b>Grand Total:</b>				<b>\$24,707.95</b>	

Signatures\_\_\_\_\_  
Donna Rozar, Chair\_\_\_\_\_  
Al Breu, Vice-Chair\_\_\_\_\_  
Adam Fischer, Secretary\_\_\_\_\_  
Marion Hokamp\_\_\_\_\_  
Mark Holbrook\_\_\_\_\_  
Tom Buttke\_\_\_\_\_  
Jessica Vicente\_\_\_\_\_  
Lori Slattery-Smith, RN\_\_\_\_\_  
Eric Quivers, MD

BF Breastfeeding  
 EH Environmental Health  
 EP Emergency Preparedness  
 HPWC Healthy People Wood County  
 HS Healthy Smiles  
 IMM Immunization  
 LEAD Childhood Lead

MCH Maternal/Child Health  
 PH Public Health  
 PHHS Preventive Health/Health Services  
 PNCC Prenatal Care Coordination  
 WCBFC Wood County Breastfeeding Coalition  
 WIC Women, Infant, Children  
 WIQJ Accreditation Infrastructure Grant

## Committee Report

County of Wood

Report of claims for: HUMAN SERVICES

For the period of: JULY 2018

For the range of vouchers: 40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183088	NORTHCENTRAL TECHNICAL COLLEGE	FSET APPLICATION FEE	05/31/2018	(Voided)	P
40183089	NORWOOD HEALTH CENTER	NORWOOD TRIP PAYMENT	05/31/2018	\$891.00	P
40183090		STATE PASS THRU FUNDS	05/31/2018	\$124.19	P
40183091	POSITIVE ALTERNATIVES	GROUP HOME MAY	05/31/2018	\$3,604.00	P
40183092	YOUTH VILLAGES-BARTLETT CAMPUS	CHILD CARE INSTITUTION MAY	05/31/2018	\$900.00	P
40183093	CENTRAL WI COUNSELING ASSOC LLC	CCS CONTRACTED SERVICES	05/31/2018	\$21,106.91	P
40183094	GREENFIELD REHABILITATION AGENCY INC	OT AND B23 SERVICES	05/31/2018	\$15,652.40	P
40183095	LACROSSE COUNTY HUMAN SERVICES	YA 180/360 PROGRAM	05/31/2018	\$7,750.00	P
40183096	LACROSSE COUNTY HUMAN SERVICES	YOUTH SHELTER PLACEMENT	05/31/2018	\$1,890.00	P
40183097	INNOVATIVE SERVICES	CTT CLEANING SUPPLIES	05/31/2018	\$550.00	P
40183098	PORTAGE COUNTY TREASURER	YOUTH DETENTION FEES	05/31/2018	\$4,725.00	P
40183099	POSITIVE ALTERNATIVES	GROUP HOME MAY	05/31/2018	\$14,120.68	P
40183100	THERAPY WITHOUT WALLS	CCS CONTRACTED SERVICES	05/31/2018	\$23,757.90	P
40183101	WE ENERGIES	CW WE ENERGIES BILL	05/31/2018	\$219.25	P
40183102	WISCONSIN DEPT OF CORRECTIONS	JUVENILE CORRECTIVE SERVICES	05/31/2018	\$12,090.00	P
40183103		STATE PASS THRU FUNDS	06/20/2018	\$160.00	P
40183104	CINTAS CORPORATION	CSP/CTT CLEANING SUPPLIES	06/20/2018	\$249.30	P
40183105	CITY OF NEKOOSA WATER & SEWER	CW WATER & SEWER BILL	06/20/2018	\$284.85	P
40183106	ENTERPRISE RENT-A-CAR	CW RENTAL CAR	06/20/2018	\$36.40	P
40183107		CW CAR PURCHASE	06/20/2018	\$1,500.00	P
40183108	RAPID CAB COMPANY INC	FSET TAXI VOUCHERS	06/20/2018	\$800.00	P
40183109	REQUE BETHANY	FSET CLIENT REIMB	06/20/2018	\$67.85	P
40183110	CREATIVE COMMUNITY LIVING SERV	COMMUNITY SKILLS MAY	05/31/2018	\$16,287.48	P
40183111	DRAKE HOUSE THE - CBRF	RESIDENTIAL SERVICES MAY	05/31/2018	\$17,590.19	P
40183112	WISCONSIN MEDIA	TPR NOTICE	04/30/2018	\$61.84	P
40183113	JABLONSKY ROY	CCS COMMITTEE MEETING	05/31/2018	\$20.00	P
40183114	MIDSTATE INDEPENDENT LIVING CHOICES	PEER SPECIALISTS AT CLUBHOUSE	05/31/2018	\$3,400.00	P
40183115	TREMPEALEAU CO HEALTH CARE	RESIDENTIAL SERVICES MAY	05/31/2018	\$7,037.00	P
40183116	VOIANCE LANGUAGE SERVICES LLC	ESS NORTHERN INC MAIN CONS	04/30/2018	\$474.80	P
40183117	WI CO HUMAN SERVICES ASSOCIATION	SPRING CONFERENCE	05/31/2018	\$435.00	P
40183118	ADVANCED DISPOSAL	REFUSE SERVICES JUN	06/22/2018	\$285.07	P
40183119	FINK DANNY R	RENT ASSISTANCE JUN	06/22/2018	\$125.00	P
40183120	WELLS FARGO FINANCIAL LEASING	BAUERNFEIND LEASED COPIERS	06/22/2018	\$2,634.00	P
40183121	WI DEPT OF ADMINISTRATION	WISCJOB POSTING PSYCHIATRIST	06/22/2018	\$175.00	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183122		FSET CLIENT REIMB	06/22/2018	\$58.65	P
40183123	REGISTRATION FEE TRUST	FSET DRIVER LICENSE FEE	06/22/2018	\$14.00	P
40183124	UTECHT HEATHER	CW CLIENT REIMB	06/22/2018	\$4.29	P
40183125	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183126	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183127	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183128	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183129	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183130	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERT	06/22/2018	\$20.00	P
40183131	EASTER SEALS WISCONSIN	STATE PASS THRU FUNDS	06/27/2018	\$1,148.00	P
40183132	KUENNEN JOAN	FOSTER CARE FEB-APR	06/27/2018	\$135.71	P
40183133	A TOUCH OF HOME - AFH	RESIDENTIAL SERVICES MAY	05/31/2018	\$4,008.69	P
40183134	CHILDREN'S SERVICE SOCIETY OF WI MILWAUKEE	CW VISITATION CONTRACT MAR	03/31/2018	\$360.00	P
40183135	DRAXLER'S SERVICE CENTER	TRANSP-TOWING BUS 246	06/27/2018	\$218.50	P
40183136		B23 PROGRAM EXPENSE	06/27/2018	\$168.80	P
40183137	JEFFERSON COUNTY WI SHERIFF'S DEPT	TRANSPORTATION NOV17	11/30/2017	\$261.07	P
40183138	MARATHON COUNTY TREASURER	CW CIVIL PROCESS SERVICE FEE	06/27/2018	\$75.00	P
40183139	MARSHFIELD PARK & REC DEPT	CW FAMILY SWIM PASS	06/27/2018	\$77.00	P
40183140	RUNNING INC	CLTS WAIVER PROG- TAXI CARDS	06/27/2018	\$14.00	P
40183141	SCHIERL TIRE & SERVICE	TRANSP-BUS TIRES	06/27/2018	\$353.59	P
40183142	SHRED SAFE LLC	DESTRUCTION OF BINS JUN	06/27/2018	\$225.00	P
40183143	SOLARUS	PHONE EXPENSE-BRIDGWAY CRISIS	06/27/2018	\$106.78	P
40183144	SWITS LTD	INTERPRETER MF CITY HALL MAY	05/31/2018	\$142.00	P
40183145	US BANK	US BANK STATEMENT RECON	06/27/2018	\$2,009.32	P
40183146	WAL-MART COMMUNITY/SYNCB	CREDIT CARD CHARGES JUN	06/27/2018	\$94.87	P
40183147	WI CO HUMAN SERVICES ASSOCIATION	WCHSA DUES	06/27/2018	\$3,000.00	P
40183148	WISCONSIN RAPIDS PUBLIC SCHOOLS	YOUTH TRANSPORTATION COSTS	03/31/2018	\$141.00	P
40183149	WOOD COUNTY CHILD SUPPORT	CW DNA TESTING	05/31/2018	\$69.00	P
40183150	WOODLAND ENHANCED HEALTH SERVICES COMMISSION	LONG TERM CARE/NH SERVICES MAY	05/31/2018	\$10,230.00	P
40183151	CENTRAL WI GLASS COMPANY INC	FSET AUTO REPAIR	06/30/2018	\$232.50	P
40183152	PEARSON VUE	FSET CNA TEST FEE	06/30/2018	\$195.00	P
40183153	ROE JOHN	FSET COL FEES	04/30/2018	\$350.00	P
40183154	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	06/27/2018	\$20.00	P
40183155	SOMMER PROPERTY MANAGEMENT LLC	CCS/CSP MARSH RENT JUL	07/01/2018	\$7,156.43	P
40183156	CITY OF MARSHFIELD	MARSH CITY HALL RENT	07/01/2018	\$4,990.00	P
40183157		IL CAR PART REIMBURSE	06/29/2018	\$205.14	P
40183158	DAVES DRIVING SCHOOL LLC	IL DRIVERS EDUCATION	06/29/2018	\$495.00	P
40183159	KWIK TRIP	CW GAS CARDS	06/29/2018	\$150.00	P
40183160	MARATHON GAS - GAS DEPOT	FSET GAS CARDS	06/29/2018	\$3,000.00	P
40183161	NORWOOD HEALTH CENTER	NW CLIENT INS PAYMENT MAY18	05/31/2018	\$125.25	P
40183162	WAL-MART STORES INC	CW WALMART GIFT CARD	06/29/2018	\$300.00	P
40183163	WAL-MART STORES INC	CW WALMART GIFT CARD	06/29/2018	\$250.00	P
40183164		STATE PASS THRU FUNDS	06/29/2018	(Voided)	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183165		STATE PASS THRU FUNDS	05/31/2018	\$68.80	P
40183166	CHARTER COMMUNICATIONS- MILWAUKEE	CABLE EXPENSE CORNERSTONE	06/29/2018	\$56.54	P
40183167	FLEXSTAFF	TEMP SERVICES JUNE	06/29/2018	\$2,105.49	P
40183168	UTECHT HEATHER	CW CLIENT REIMB	06/29/2018	\$5.63	P
40183169	CROSSWAYS CAMPING MINISTRIES	STATE PASS THRU FUNDS	03/31/2018	\$970.00	P
40183170		STATE PASS THRU FUNDS	06/30/2018	\$133.00	P
40183171		STATE PASS THRU FUNDS	06/30/2018	\$179.10	P
40183172		STATE PASS THRU FUNDS	03/31/2018	\$100.00	P
40183173		STATE PASS THRU FUNDS	04/30/2018	\$80.00	P
40183174	ENTERPRISE RENT-A-CAR	CW RENTAL CAR	06/30/2018	\$31.91	P
40183175	FREEBERG'S SERVICE & REPAIR	TRANS - REPAIR SERVICE	06/30/2018	\$877.22	P
40183176	OPPORTUNITY DEVELOPMENT CENTER	VOCATIONAL SERVICES MAY	05/31/2018	\$6,031.70	P
40183177	RP SERVICES OF WI INC	CAB TICKETS JUN	06/30/2018	\$171.00	P
40183178	TREMPEALEAU CO HEALTH CARE	RESIDENTIAL IMD SERVICES MAY	05/31/2018	\$5,819.58	P
40183179	WAUSHARA COUNTY TREASURER	CW CRIMINAL RECORD CHECKS	06/30/2018	\$3.25	P
40183180	WI DEPT OF JUSTICE	EMPLOYE BACKGROUND CHECK G2442	06/30/2018	\$210.00	P
40183181	CITY OF WAUSAU	FSET BUS PASSES JUN	06/30/2018	\$998.00	P
40183182	JIM'S AUTO OF MARSHFIELD LLC	FSET AUTO REPAIR	06/30/2018	\$1,000.00	P
40183183	MENOMINEE DEPT OF TRANSIT SERVICES	FSET BUS PASSES	06/30/2018	\$175.00	P
40183184	POMP'S TIRE SERVICE INC - WIS RAPIDS	FSET AUTO REPAIR	06/30/2018	\$655.92	P
40183185	REQUE BETHANY	IL PROGRAM SUPPLY REIMBURSE	06/30/2018	\$32.77	P
40183186	SCHLAGENHAFT MARY	DIVISION MEETING SUPPLIES	06/30/2018	\$46.07	P
40183187	WI SOCIAL SERVICES ASSOCIATION	FSET WSSA CONFERENCE	06/30/2018	\$1,380.00	P
40183188	KWIK TRIP	FSET REGIONAL GAS CARDS JULY	07/06/2018	\$38,009.60	P
40183189	MARSHFIELD PUBLIC TRANSPORT	CLIENT TRANSPORTATION	07/06/2018	\$85.50	P
40183190	PIERCE CHRISTA	REIMBURSE LIAB INSURANCE	07/06/2018	\$916.00	P
40183191	DIEDRICK KATHY OR BOB	RECEIVING HOME JUL	07/06/2018	\$788.00	P
40183192	FINK DANNY R	RENT ASSISTANCE JUL	07/06/2018	\$125.00	P
40183193	FRONTIER COMMUNICATIONS	TELEPHONE EXP CORNERSTONE	07/06/2018	\$178.97	P
40183194	NORRIS MANOR APARTMENTS	RENT ASSIST	07/06/2018	\$25.00	P
40183195	OHP Care Provider	Out of Home Placement	07/05/2018	\$65.26	P
40183196	OHP Care Provider	Out of Home Placement	07/05/2018	\$109.89	P
40183197	OHP Care Provider	Out of Home Placement	07/05/2018	\$49.19	P
40183198	OHP Care Provider	Out of Home Placement	07/05/2018	\$117.88	P
40183199	OHP Care Provider	Out of Home Placement	07/05/2018	\$63.37	P
40183200	OHP Care Provider	Out of Home Placement	07/05/2018	\$33.96	P
40183201	OHP Care Provider	Out of Home Placement	07/05/2018	\$28.40	P
40183202	OHP Care Provider	Out of Home Placement	07/05/2018	\$19.99	P
40183203	OHP Care Provider	Out of Home Placement	07/05/2018	\$13.04	P
40183204	OHP Care Provider	Out of Home Placement	07/05/2018	\$43.10	P
40183205	OHP Care Provider	Out of Home Placement	07/05/2018	\$186.77	P
40183206	OHP Care Provider	Out of Home Placement	07/05/2018	\$186.77	P
40183207	OHP Care Provider	Out of Home Placement	07/05/2018	\$170.73	P
40183208	OHP Care Provider	Out of Home Placement	07/05/2018	\$156.00	P



## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183209	OHP Care Provider	Out of Home Placement	07/05/2018	\$2,232.50	P
40183210	OHP Care Provider	Out of Home Placement	07/05/2018	\$118.20	P
40183211	OHP Care Provider	Out of Home Placement	07/05/2018	\$1,768.00	P
40183212	OHP Care Provider	Out of Home Placement	07/05/2018	\$3,490.38	P
40183213	OHP Care Provider	Out of Home Placement	07/05/2018	\$2,436.00	P
40183214	OHP Care Provider	Out of Home Placement	07/05/2018	\$262.93	P
40183215	OHP Care Provider	Out of Home Placement	07/05/2018	\$342.83	P
40183216	OHP Care Provider	Out of Home Placement	07/05/2018	\$244.23	P
40183217	OHP Care Provider	Out of Home Placement	07/05/2018	\$5,512.00	P
40183218	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,634.60	P
40183219	OHP Care Provider	Out of Home Placement	07/05/2018	\$457.33	P
40183220	OHP Care Provider	Out of Home Placement	07/05/2018	\$367.73	P
40183221	OHP Care Provider	Out of Home Placement	07/05/2018	\$380.87	P
40183222	OHP Care Provider	Out of Home Placement	07/05/2018	\$380.87	P
40183223	OHP Care Provider	Out of Home Placement	07/05/2018	\$344.00	P
40183224	OHP Care Provider	Out of Home Placement	07/05/2018	\$490.00	P
40183225	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,188.00	P
40183226	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183227	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,000.00	P
40183228	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183229	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183230	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183231	OHP Care Provider	Out of Home Placement	07/05/2018	\$432.00	P
40183232	OHP Care Provider	Out of Home Placement	07/05/2018	\$490.00	P
40183233	OHP Care Provider	Out of Home Placement	07/05/2018	\$136.00	P
40183234	OHP Care Provider	Out of Home Placement	07/05/2018	\$1,153.00	P
40183235	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183236	OHP Care Provider	Out of Home Placement	07/05/2018	\$490.00	P
40183237	OHP Care Provider	Out of Home Placement	07/05/2018	\$32.00	P
40183238	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183239	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183240	OHP Care Provider	Out of Home Placement	07/05/2018	\$32.00	P
40183241	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183242	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,360.00	P
40183243	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183244	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,360.00	P
40183245	OHP Care Provider	Out of Home Placement	07/05/2018	\$400.00	P
40183246	OHP Care Provider	Out of Home Placement	07/05/2018	\$601.00	P
40183247	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183248	OHP Care Provider	Out of Home Placement	07/05/2018	\$888.00	P
40183249	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,360.00	P
40183250	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183251	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,204.40	P
40183252	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183253	OHP Care Provider	Out of Home Placement	07/05/2018	\$40.00	P
40183254	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183255	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183256	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183257	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,634.60	P
40183258	OHP Care Provider	Out of Home Placement	07/05/2018	\$201.07	P
40183259	OHP Care Provider	Out of Home Placement	07/05/2018	\$186.77	P
40183260	OHP Care Provider	Out of Home Placement	07/05/2018	\$262.17	P
40183261	OHP Care Provider	Out of Home Placement	07/05/2018	\$197.60	P
40183262	OHP Care Provider	Out of Home Placement	07/05/2018	\$265.63	P
40183263	OHP Care Provider	Out of Home Placement	07/05/2018	\$186.77	P
40183264	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183265	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183266	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183267	OHP Care Provider	Out of Home Placement	07/05/2018	\$93.33	P
40183268	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183269	OHP Care Provider	Out of Home Placement	07/05/2018	\$48.00	P
40183270	OHP Care Provider	Out of Home Placement	07/05/2018	\$7,500.00	P
40183271	OHP Care Provider	Out of Home Placement	07/05/2018	\$112.00	P
40183272	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183273	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183274	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,630.00	P
40183275	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183276	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183277	OHP Care Provider	Out of Home Placement	07/05/2018	\$112.00	P
40183278	OHP Care Provider	Out of Home Placement	07/05/2018	\$220.06	P
40183279	OHP Care Provider	Out of Home Placement	07/05/2018	\$240.00	P
40183280	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183281	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183282	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183283	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183284	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183285	OHP Care Provider	Out of Home Placement	07/05/2018	\$24.00	P
40183286	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183287	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183288	OHP Care Provider	Out of Home Placement	07/05/2018	\$32.00	P
40183289	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183290	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183291	OHP Care Provider	Out of Home Placement	07/05/2018	\$200.00	P
40183292	OHP Care Provider	Out of Home Placement	07/05/2018	\$32.00	P
40183293	OHP Care Provider	Out of Home Placement	07/05/2018	\$32.00	P
40183294	OHP Care Provider	Out of Home Placement	07/05/2018	\$200.00	P
40183295	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183296	OHP Care Provider	Out of Home Placement	07/05/2018	\$121.33	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183297	OHP Care Provider	Out of Home Placement	07/05/2018	\$14.93	P
40183298	OHP Care Provider	Out of Home Placement	07/05/2018	\$91.93	P
40183299	OHP Care Provider	Out of Home Placement	07/05/2018	\$121.33	P
40183300	OHP Care Provider	Out of Home Placement	07/05/2018	\$3.73	P
40183301	OHP Care Provider	Out of Home Placement	07/05/2018	\$91.93	P
40183302	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183303	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183304	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183305	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,196.00	P
40183306	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,664.60	P
40183307	OHP Care Provider	Out of Home Placement	07/05/2018	\$547.00	P
40183308	OHP Care Provider	Out of Home Placement	07/05/2018	\$272.00	P
40183309	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183310	OHP Care Provider	Out of Home Placement	07/05/2018	\$1,017.00	P
40183311	OHP Care Provider	Out of Home Placement	07/05/2018	\$11,609.70	P
40183312	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183313	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183314	OHP Care Provider	Out of Home Placement	07/05/2018	\$88.00	P
40183315	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183316	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183317	OHP Care Provider	Out of Home Placement	07/05/2018	\$88.00	P
40183318	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183319	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183320	OHP Care Provider	Out of Home Placement	07/05/2018	\$688.00	P
40183321	OHP Care Provider	Out of Home Placement	07/05/2018	\$552.00	P
40183322	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,360.00	P
40183323	OHP Care Provider	Out of Home Placement	07/05/2018	\$152.00	P
40183324	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183325	OHP Care Provider	Out of Home Placement	07/05/2018	\$520.00	P
40183326	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183327	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183328	OHP Care Provider	Out of Home Placement	07/05/2018	\$511.00	P
40183329	OHP Care Provider	Out of Home Placement	07/05/2018	\$204.80	P
40183330	OHP Care Provider	Out of Home Placement	07/05/2018	\$811.20	P
40183331	OHP Care Provider	Out of Home Placement	07/05/2018	\$104.00	P
40183332	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183333	OHP Care Provider	Out of Home Placement	07/05/2018	\$200.00	P
40183334	OHP Care Provider	Out of Home Placement	07/05/2018	\$872.00	P
40183335	OHP Care Provider	Out of Home Placement	07/05/2018	\$208.00	P
40183336	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183337	OHP Care Provider	Out of Home Placement	07/05/2018	\$49.80	P
40183338	OHP Care Provider	Out of Home Placement	07/05/2018	\$19.20	P
40183339	OHP Care Provider	Out of Home Placement	07/05/2018	\$153.30	P
40183340	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183341	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183342	OHP Care Provider	Out of Home Placement	07/05/2018	\$80.00	P
40183343	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183344	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183345	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183346	OHP Care Provider	Out of Home Placement	07/05/2018	\$40.00	P
40183347	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183348	OHP Care Provider	Out of Home Placement	07/05/2018	\$112.00	P
40183349	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183350	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183351	OHP Care Provider	Out of Home Placement	07/05/2018	\$64.00	P
40183352	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183353	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183354	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183355	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183356	OHP Care Provider	Out of Home Placement	07/05/2018	\$192.00	P
40183357	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183358	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183359	OHP Care Provider	Out of Home Placement	07/05/2018	\$64.00	P
40183360	OHP Care Provider	Out of Home Placement	07/05/2018	\$394.00	P
40183361	OHP Care Provider	Out of Home Placement	07/05/2018	\$60.00	P
40183362	OHP Care Provider	Out of Home Placement	07/05/2018	\$384.00	P
40183363	OHP Care Provider	Out of Home Placement	07/05/2018	\$384.00	P
40183364	OHP Care Provider	Out of Home Placement	07/05/2018	\$6,000.00	P
40183365	OHP Care Provider	Out of Home Placement	07/05/2018	\$478.00	P
40183366	OHP Care Provider	Out of Home Placement	07/05/2018	\$515.00	P
40183367	OHP Care Provider	Out of Home Placement	07/05/2018	\$510.00	P
40183368	OHP Care Provider	Out of Home Placement	07/05/2018	\$216.00	P
40183369	OHP Care Provider	Out of Home Placement	07/05/2018	\$431.00	P
40183370	OHP Care Provider	Out of Home Placement	07/05/2018	\$100.00	P
40183371	OHP Care Provider	Out of Home Placement	07/05/2018	\$420.00	P
40183372	OHP Care Provider	Out of Home Placement	07/05/2018	\$876.00	P
40183373	OHP Care Provider	Out of Home Placement	07/05/2018	\$520.00	P
40183374	OHP Care Provider	Out of Home Placement	07/05/2018	\$34.07	P
40183375	OHP Care Provider	Out of Home Placement	07/05/2018	\$48.80	P
40183376	OHP Care Provider	Out of Home Placement	07/05/2018	\$17.13	P
40183377	OHP Care Provider	Out of Home Placement	07/05/2018	\$15,505.20	P
40183378	OHP Care Provider	Out of Home Placement	07/05/2018	\$594.00	P
40183379	OHP Care Provider	Out of Home Placement	07/05/2018	\$520.00	P
40183380	OHP Care Provider	Out of Home Placement	07/05/2018	\$568.00	P
40183381	OHP Care Provider	Out of Home Placement	07/05/2018	\$568.00	P
40183382	OHP Care Provider	Out of Home Placement	07/05/2018	\$544.00	P
40183383	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183384	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183385	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183386	OHP Care Provider	Out of Home Placement	07/05/2018	\$2.13	P
40183387	OHP Care Provider	Out of Home Placement	07/05/2018	\$17.03	P
40183388	OHP Care Provider	Out of Home Placement	07/05/2018	\$3.33	P
40183389	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183390	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183391	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183392	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183393	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183394	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183395	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183396	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183397	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183398	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183399	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183400	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183401	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183402	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183403	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183404	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183405	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183406	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183407	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183408	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183409	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183410	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183411	OHP Care Provider	Out of Home Placement	07/05/2018	\$226.00	P
40183412	OHP Care Provider	Out of Home Placement	07/05/2018	\$226.00	P
40183413	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183414	OHP Care Provider	Out of Home Placement	07/05/2018	\$226.00	P
40183415	OHP Care Provider	Out of Home Placement	07/05/2018	\$375.00	P
40183416	OHP Care Provider	Out of Home Placement	07/05/2018	\$407.00	P
40183417	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183418	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183419	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183420	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183421	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183422	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183423	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183424	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183425	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183426	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183427	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183428	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183429	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183430	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183431	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183432	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183433	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183434	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183435	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183436	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183437	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183438	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183439	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183440	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183441	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183442	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183443	OHP Care Provider	Out of Home Placement	07/05/2018	\$238.00	P
40183444	ALBERT JILL	JUN MILEAGE	06/30/2018	\$123.01	P
40183445	ARENDT SARAH	JUN MILEAGE	06/30/2018	\$95.87	P
40183446	ARNDT ERIN N	JUN MILEAGE	06/30/2018	\$111.40	P
40183447	ATWOOD JENNIFER	JUN MILEAGE	06/30/2018	\$181.34	P
40183448	BEATHARD AMY	JUN MILEAGE	06/30/2018	\$372.18	P
40183449	BRAGG KELLY	JUN MILEAGE	06/30/2018	\$284.54	P
40183450	BREEN JEAN M	JUN MILEAGE	06/30/2018	\$28.99	P
40183451	CHRISTENSEN MARY	JUN MILEAGE	06/30/2018	\$422.39	P
40183452	COOK JODI	JUN MILEAGE	06/30/2018	\$249.04	P
40183453	CUMMINGS BISSEN CAITLIN	JUN MILEAGE	06/30/2018	\$57.06	P
40183454	FERDON ELISABETH	JUN MILEAGE	06/30/2018	\$164.92	P
40183455	FARRIS JACK	JUN MILEAGE	06/30/2018	\$239.26	P
40183456	FLEISNER KELLY	JUN MILEAGE	06/30/2018	\$422.76	P
40183457	GOULD ADAM	JUN MILEAGE	06/30/2018	\$97.06	P
40183458	GUDMUNSEN STEPHANIE	JUN MILEAGE	06/30/2018	\$281.49	P
40183459	GUSE MAKENA	JUN MILEAGE	06/30/2018	\$90.91	P
40183460	GUTSCH LISA	JUN MILEAGE	06/30/2018	\$221.92	P
40183461	HAFFA BARBARA	JUN MILEAGE	06/30/2018	\$84.05	P
40183462	HAYES KAREN A	JUN MILEAGE/MEALS	06/30/2018	\$738.11	P
40183463	HEART LINDSEY	JUN MILEAGE/MEALS	06/30/2018	\$486.99	P
40183464	HEINZEN TERESA	JUN MILEAGE	06/30/2018	\$291.36	P
40183465	HENNING KAYLA	JUN MILEAGE	06/30/2018	\$268.58	P
40183466	HOCKING AMANDA E	JUN MILEAGE/MEALS	06/30/2018	\$388.81	P
40183467	HOFFSTATTER TRENT	JUN MILEAGE	06/30/2018	\$122.95	P
40183468	JOHNSON ZACHARY	JUN MILEAGE	06/30/2018	\$93.96	P
40183469	JUDNIC SHAWNE	JUN MILEAGE/MEALS	06/30/2018	\$159.26	P
40183470	KLOSINSKI DENISE M	JUN MILEAGE	06/30/2018	\$167.42	P
40183471	LACHAPPELLE ANNE	JUN MILEAGE	06/30/2018	\$197.67	P
40183472	LIEGL JODI	JUN MILEAGE	06/30/2018	\$430.55	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183473	LLOYD OLIVIA	JUN MILEAGE	06/30/2018	\$27.90	P
40183474	LOWE CINDY	JUN MILEAGE	06/30/2018	\$376.49	P
40183475	MILOCH KATRINA L	JUN MILEAGE	06/30/2018	\$235.66	P
40183476	MCNAUGHTON TIM	JUN MILEAGE/MEALS	06/30/2018	\$295.03	P
40183477	NEHMER JESSICA LYNN	JUN MILEAGE	06/30/2018	\$123.66	P
40183478	NENNIG MARY	JUN MILEAGE/MEALS	06/30/2018	\$18.36	P
40183479	NEST JENNA	JUN MILEAGE	06/30/2018	\$89.11	P
40183480	NOVITZKE SARA	JUN MILEAGE	06/30/2018	\$255.17	P
40183481	PARKS CASEY L	JUN MILEAGE/MEALS	06/30/2018	\$77.67	P
40183482	PELOT CHRISTINA	JUN MILEAGE	06/30/2018	\$151.89	P
40183483	PELOT JAN	JUN MILEAGE	06/30/2018	\$113.14	P
40183484	PIEKARSKI LACEY	JUN MILEAGE	06/30/2018	\$119.08	P
40183485	PLESHEK KAYLA P	JUN MILEAGE	06/30/2018	\$169.60	P
40183486	POWELL JULIE	JUN MILEAGE	06/30/2018	\$80.71	P
40183487	PORTER REBECCA	JUN MILEAGE	06/30/2018	\$333.85	P
40183488	RASMUSSEN CRAIG	JUN MILEAGE	06/30/2018	\$148.68	P
40183489	REQUE BETHANY	JUN MILEAGE	06/30/2018	\$448.69	P
40183490	RHINEHART KARI	JUN MILEAGE	06/30/2018	\$417.85	P
40183491	ROBERSON SAMANTHA	JUN MILEAGE	06/30/2018	\$34.01	P
40183492	RUBIN FAITH-ELLEN	JUN MILEAGE	06/30/2018	\$231.08	P
40183493	SCHEIDEGGER JILL	JUN MILEAGE/MEALS	06/30/2018	\$29.00	P
40183494	SCHLAGENHAFT MARY	JUN MILEAGE/MEALS	06/30/2018	\$180.23	P
40183495	SCHULTZ RYAN	JUN MILEAGE	06/30/2018	\$144.81	P
40183496	SKERHUTT JULIE	JUN MILEAGE/MEALS	06/30/2018	\$338.24	P
40183497	SOYK RYAN	JUN MILEAGE	06/30/2018	\$46.33	P
40183498	SZYMANSKI RAQUEL	JUN MILEAGE/MEALS	06/30/2018	\$86.05	P
40183499	TIMMERMAN JO	JUN MILEAGE	06/30/2018	\$249.72	P
40183500	UTECHT HEATHER	JUN MILEAGE/MEALS	06/30/2018	\$696.61	P
40183501	VALE-IVCHENKO TRACY	JUN MILEAGE	06/30/2018	\$386.08	P
40183502	VRUWINK BRANDON	JUN MILEAGE	06/30/2018	\$115.65	P
40183503	VRUWINK JILL	JUN MILEAGE	06/30/2018	\$267.21	P
40183504	WANCA NETZOW CELENA	JUN MILEAGE	06/30/2018	\$131.02	P
40183505	WEIGEL KARYN	JUN MILEAGE	06/30/2018	\$98.37	P
40183506	WENTZEL KIRSTEN	MAY MILEAGE	06/30/2018	\$21.58	P
40183507	WENTZEL KIRSTEN	JUN MILEAGE	06/30/2018	\$58.86	P
40183508	WEILER STEVE P	JUN MILEAGE/MEALS	06/30/2018	\$42.57	P
40183509	WIESE ANGELA R	JUN MILEAGE	06/30/2018	\$171.78	P
40183510	WOLF JAN	JUN MILEAGE	06/30/2018	\$504.72	P
40183511	WORMET JOANN	JUN MILEAGE	06/30/2018	\$14.93	P
40183512	WORMET KASSIE	JUN MILEAGE	06/30/2018	\$149.88	P
40183513	YACH LAURA	JUN MILEAGE	06/30/2018	\$140.66	P
40183514	CW SOLUTIONS LLC	FSET PARTICIPANT REIMB JUN	06/30/2018	\$3,652.52	P
40183515	CW SOLUTIONS LLC	FSET SUBCONTRACT JUN	06/30/2018	\$86,201.83	P
40183516	CW SOLUTIONS LLC	IL PARTICIPANT REIMB JUN	06/30/2018	\$7,865.99	P

## Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183517	CW SOLUTIONS LLC	IL SUBCONTRACT JUN	06/30/2018	\$6,957.43	P
40183518	CW SOLUTIONS LLC	CHILD FIRST SUBCONTRACT JUN	06/30/2018	\$1,569.82	P
40183519	EAGLE RIVER SERVICE CENTER INC	FSET AUTO REPAIR	06/30/2018	\$201.37	P
40183520	HEART LINDSEY	CW GAS FOR RENTAL CAR	06/30/2018	\$104.15	P
40183521	WOOD COUNTY HSD PETTY CASH	REPLENISH PETTY CASH	06/30/2018	\$100.00	P
40183522	BLOM RANDALL D	FSET DRIVER ED COURSE	06/30/2018	\$375.00	P
40183523	LEAKE JORDYN OR JARED	JUN SUPPLEMENT FOSTER CARE	06/30/2018	\$40.00	P
40183524		STATE PASS THRU FUNDS	06/30/2018	\$120.00	P
40183525	BROWNELL MARY	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$614.22	P
40183526	EDINGER MARLYN	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$134.07	P
40183527	GLEN JEANETTE	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$28.89	P
40183528	KARNATZ RONALD	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$177.67	P
40183529	NORTHWEST COUNSEL & GUIDE CLIN	MOBILE CRISIS JUN	06/30/2018	\$1,969.62	P
40183530	OPPORTUNITY DEVELOPMENT CENTER	TRANS-WASHING BUSES	06/30/2018	\$10.00	P
40183531	TESSEN ROGER	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$95.92	P
40183532	TYLER PATRICIA	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$1,002.26	P
40183533	VICTORY APPAREL	TRANSPORTATION-DRIVER CLOTHING	06/30/2018	\$153.00	P
40183534	WEIS GRACE	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$537.30	P
40183535	WHEELERS OF MARSHFIELD	TRANS - BUS REPAIR	06/30/2018	\$396.27	P
40183536	DRAXLER'S SERVICE CENTER	TRANS-BUS REPAIR	07/11/2018	\$208.25	P
40183537	SKILL PATH SEMINARS	TEAMBUILDING CONFERENCE	07/11/2018	\$149.00	P
40183538	WISCONSIN COUNTIES ASSOCIATION	2018 WCA ANNUAL CONFERENCE	07/11/2018	\$175.00	P
40183539	ASPIRUS NETWORK INC	B23 CREDENTIAL FEE	06/30/2018	\$100.00	P
40183540	CANFIELD NITA	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$869.82	P
40183541	CHILDREN'S SERVICE SOCIETY OF WI MILWAUKEE	CW VISITATION CONTRACT JUN	06/30/2018	\$4,124.25	P
40183542	CORDANT HEALTH SOLUTIONS	CONTRACTED YOUTH SERVICES	06/30/2018	\$753.90	P
40183543	DEER PATH ASSISTED LIVING INC	RESIDENTIAL SERVICES MAY	05/31/2018	\$4,929.00	P
40183544	FSS BUSINESS SYSTEMS INC	FS RECORDS TABS	06/30/2018	\$286.92	P
40183545	HILLTOP AFFILIATES INC	RESIDENTIAL SERVICES JUN	06/30/2018	\$3,788.05	P
40183546		YA ADOPTION SUBSIDY	06/30/2018	\$2,000.00	P
40183547	OFFICE ALLY INC	OPC INS BILLING CLEARINGHOUSE	06/30/2018	\$19.95	P
40183548		OWI REFUND	06/30/2018	\$250.00	P
40183549	SMAZAL DALE A	VOLUNTEER DRIVER REIMB JUN	06/30/2018	\$115.73	P
40183550	VOIANCE LANGUAGE SERVICES LLC	ESS NORTHERN INC MAINT CONS	06/30/2018	\$655.62	P
40183551	WI DEPT OF JUSTICE	CRIMINAL RECORD CHECK JUN	06/30/2018	\$190.00	P
40183552	ANDERSON ADAM	JUN MILEAGE REIMB	06/30/2018	\$64.91	P
40183553	JOHNSON DAVID MICHAEL	JUN MILEAGE REIMB	06/30/2018	\$148.24	P
40183554	COOK JODI	CW GAS RENTAL CAR	06/30/2018	\$33.00	P
40183555	REGISTRATION FEE TRUST	FSET DRIVER LICENSE FEE	07/13/2018	\$84.00	P
40183556	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	07/13/2018	\$23.00	P
40183557	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	07/13/2018	\$23.00	P
40183558	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	07/13/2018	\$23.00	P
40183559	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	07/13/2018	\$23.00	P



Committee Report - County of Wood

HUMAN SERVICES - JULY 2018

40183088 - 40183561

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
40183560	WOOD COUNTY REGISTER OF DEEDS	CW BIRTH CERTIFICATE	07/13/2018	\$20.00	P
40183561	WELLS FARGO FINANCIAL LEASING	BAUERNFEIND LEASED COPIERS	07/13/2018	\$2,634.00	P
<b>Grand Total:</b>				<b>\$627,138.19</b>	

Signatures

Committee Chair:

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Committee Member:

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**Committee Report**

County of Wood

Report of claims for: NORWOOD HEALTH CENTER

For the period of: JULY 2018

For the range of vouchers: 20180278 - 20180326

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20180278	ADVANCED DISPOSAL	REFUSE SERVICE FOR MAY 2018	05/31/2018	\$570.76	P
20180279	CITY OF MARSHFIELD	LAB ANALYSIS-MAY 2018	06/08/2018	\$47.00	P
20180280	MARSHFIELD CLINIC	PROFESSIONAL SERVICES-MAY 2018	05/31/2018	\$16,424.47	P
20180281	MCKESSON MEDICAL	NURSING SUPPLIES	05/31/2018	\$2,231.03	P
20180282	MOBILEXUSA	HOSPITAL PATIENT X-RAYS	05/31/2018	\$70.00	P
20180283	WE ENERGIES	NATURAL GAS SERVICE-MAY2018	06/04/2018	\$2,994.77	P
20180284	DISH NETWORK	SATELITE TV SERVICE-JUNE 2018	06/04/2018	\$136.99	P
20180285	MATRIXCARE SDS-12-2905	MATRIXCARE CHARGES FOR JUNE	06/12/2018	\$1,063.65	P
20180286	WEILER TRANSPORT LLC	GENERATOR FUEL OIL	06/08/2018	\$487.60	P
20180287	LUEPKE MARIA	MILEAGE REIMBURSEMENT-ML	04/30/2018	\$132.15	P
20180288	DOINE EXCAVATING INC	BUILDING REPAIR/UPKEEP	06/19/2018	\$5,206.00	P
20180289	CAPE COD SYSTEMS CORPORATION	LIGATURE RISKS UPGRADE-HOSP.	06/06/2018	\$30.00	P
20180290	FRONTIER COMMUNICATIONS	PHONE/FAX FOR JUNE 2018	06/16/2018	\$257.95	P
20180291	HOLIDAY INN	HOTEL STAY FOR DR. REIMERS	06/21/2018	\$328.00	P
20180292	PRAIRIE STATES ENTERPRISES INC	REFUND FOR OVERPAYMENT-A.G.	05/31/2018	\$1,060.01	P
20180293	BSG MAINTENANCE INC	HSKPG/LAUNDRY-CONTRCT SRVCS	06/25/2018	\$12,442.32	P
20180294	HOTEL MARSHFIELD	DR. WHITE TEMP HOUSING-MAY	06/26/2018	\$82.00	P
20180295	BALTUS OIL COMPANY	VEHICLE FUEL-JUNE 2018	06/30/2018	\$634.20	P
20180296	BRUCE JORDON	MILEAGE REIMBURSEMENT-EE-JB	06/30/2018	\$145.95	P
20180297	BUSHMAN DAIRY DISTRIBUTORS INC	DIETARY & CONGREGATE FOOD	06/30/2018	\$3,828.06	P
20180298	CAPE COD SYSTEMS CORPORATION	LIGATURE RISKS UPGRADE-HOSP	06/26/2018	\$134.29	P
20180299	CENTRAL RESTAURANT PRODUCTS	DIETARY SUPPLIES	06/19/2018	\$87.97	P
20180300	FESTIVAL FOODS	DIETARY FOOD	06/30/2018	\$108.28	P
20180301	FIRE & SAFETY EQUIPMENT INC	ANNUAL FIRE EXTG. INSPECTION	06/29/2018	\$345.17	P
20180302	GRAINGER (Norwood)	LIGATURE RISK UPGRADE-HOSP	06/30/2018	\$380.37	P
20180303	GRAYKOWSKI'S DISTRIBUTING	CONGREGATE FOOD	06/30/2018	\$1,827.04	P
20180304	GREENFIELD REHABILITATION AGENCY INC	OT/PT/SPEECH THERAPY-JUNE2018	06/30/2018	\$17,825.60	P
20180305	HUMANA HEALTH CARE PLANS	REFUND FOR OVERPAYMENT-HHCP	06/26/2018	\$11,004.81	P
20180306	LOGISTICS MANAGEMENT SOLUTIONS LLC	MATTRESS/CHAIR FOR CR RESIDENT	07/01/2018	\$246.50	P
20180307	MARSHFIELD LABORATORIES	LAB TESTS ORDERED-JUNE 2018	06/30/2018	\$160.25	P
20180308	MARSHFIELD UTILITIES	WATER/SEWER/ELECT.-JUNE 2018	06/29/2018	\$15,178.92	P
20180309	MARTIN BROS DISTRIBUTING CO INC	DIETARY & CONGREGATE FOOD/SUP	06/30/2018	\$37,490.79	P
20180310	MEDPARTNERS LOCUM TENENS, INC	DR. WHITE-JUNE SERVICES	06/24/2018	\$5,765.00	P
20180311	MENARDS-MARSHFIELD	MAINT/GROUND SUPPLIES	06/30/2018	\$922.27	P

Committee Report - County of Wood

NORWOOD HEALTH CENTER - JULY 2018

20180278 - 20180326

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
20180312	NASSCO	HOUSEKEEPING SUPPLIES	06/30/2018	\$1,129.24	P
20180313	NORWOOD PETTY CASH ACCOUNT	REPLENISH PETTY CASH-JUNE2018	06/30/2018	\$129.60	P
20180314	OMNICARE INC	PATIENT MEDICATIONS-JUNE2018	06/30/2018	\$8,868.03	P
20180315	POWER PAC INC	PARTS FOR LAWN MOWER	06/01/2018	\$122.75	P
20180316	QUALITY DOOR & HARDWARE	EXTERIOR DOOR FOR CBRF EXIT	06/28/2018	\$1,212.00	P
20180317	SHRED-IT	CONFIDENTIAL SHREDDING-JUNE	06/22/2018	\$48.50	P
20180318	WI DEPT OF HEALTH & SOC SERV	CR/TBI MONTHLY ASSESSMENT FEES	07/05/2018	\$4,080.00	P
20180319	WI DEPT OF JUSTICE	EE BACKGROUND CHECKS-JUNE18	06/30/2018	\$30.00	P
20180320	WISCONSIN MEDICAID	REFUND OF OVERPAYMENT-MA	06/22/2018	\$4,969.13	P
20180321	EXPERIAN HEALTH INC	BILLING INFORMATION FEES-JULY	06/30/2018	\$157.96	P
20180322	MATRIXCARE SDS-12-2905	MATRIXCARE MONTHL CHRGS-JULY	07/09/2018	\$1,112.44	P
20180323	PITNEY BOWES	QRTLYL LEASE PB MAIL EQUIP.	06/30/2018	\$172.44	P
20180324	GANNETT WISCONSIN MEDIA	MINH YRLY SUBSCRIPTION-CR&PW	06/28/2018	\$827.86	P
20180325	WE ENERGIES	NATURAL GAS SERVICE-JUNE 2018	07/05/2018	\$1,248.95	P
20180326	MCKESSON MEDICAL	NURSING SUPPLIES	06/30/2018	\$2,404.13	P
<b>Grand Total:</b>				<b>\$166,163.20</b>	

Signatures

Committee Chair: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
 Committee Member: \_\_\_\_\_  
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 Committee Member: \_\_\_\_\_

AGENDA ITEM 5 C) Consent agenda -Veterans Vouchers

**Committee Report**

County of Wood

Report of claims for: 31- Veterans Services

For the period of: June

For the range of vouchers: 31180023 - 31180025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
31180023	SHEPPARD BEN	Ben's Travel Pay Accreditation	07/05/2018	\$319.48	P
31180024	WOODTRUST BANK NA	Credit Card Bill For June	07/05/2018	\$9.46	P
31180025	LARSON ROCK	Rocks Tavel for June	07/13/2018	\$117.73	
<b>Grand Total:</b>				<b>\$446.67</b>	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

County of Wood  
**DETAILED INCOME STATEMENT W/SUBTOTALS**  
 Edgewater Haven Nursing Home  
 Thursday, May 31, 2018

	Actual	Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$417,785.00	\$1,002,684.00	(\$584,899.00)	(58.33%)
Total Taxes	417,785.00	1,002,684.00	(584,899.00)	(58.33%)
Public Charges for Services				
Institutional Care-Private Pay	522,960.80	1,049,475.00	(526,514.20)	(50.17%)
Institutional Care-Other Pay	2,178.00	6,800.00	(4,622.00)	(67.97%)
Public Chgs- Medicare	527,891.98	1,590,200.00	(1,062,308.02)	(66.80%)
Public Chgs- Medicaid	865,003.06	2,303,900.00	(1,438,896.94)	(62.45%)
Public Chgs-Veterans EW	42,667.88		42,667.88	0.00%
Provision for Bad Debts-Edgewater	(5,000.00)	(12,000.00)	7,000.00	(58.33%)
Total Public Charges for Services	1,955,701.72	4,938,375.00	(2,982,673.28)	(60.40%)
Intergovernmental Charges for Services				
Intergovernmental Transfer Program Rev		511,615.00	(511,615.00)	(100.00%)
Total Charges to Other Governments		511,615.00	(511,615.00)	(100.00%)
Total Intergovernmental Charges for Services		511,615.00	(511,615.00)	(100.00%)
Miscellaneous				
Interest		60.00	(60.00)	(100.00%)
Donations	70,715.80		70,715.80	0.00%
Vending/Cafeteria Revenue	3,252.50	9,600.00	(6,347.50)	(66.12%)
Vending Machine Revenue	1,711.35	4,600.00	(2,888.65)	(62.80%)
Other Operating Income	660.00	2,400.00	(1,740.00)	(72.50%)
Total Miscellaneous	76,339.65	16,660.00	59,679.65	358.22%
<b>TOTAL REVENUES</b>	<b>2,449,826.37</b>	<b>6,469,334.00</b>	<b>(4,019,507.63)</b>	<b>(62.13%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Edgewater-Nursing	1,633,453.99	4,134,094.00	2,500,640.01	60.49%
Edgewater-Housekeeping	64,466.69	131,548.00	67,081.31	50.99%
Edgewater-Dietary	277,816.19	723,423.00	445,606.81	61.60%
Edgewater-Laundry	30,199.01	150,061.00	119,861.99	79.88%
Edgewater-Maintenance	139,307.77	382,204.00	242,896.23	63.55%
Edgewater-Activities	68,082.61	169,940.00	101,857.39	59.94%
Edgewater-Social Services	60,491.70	156,283.00	95,791.30	61.29%
Edgewater-Administration	260,785.80	621,781.00	360,995.20	58.06%
Total Health and Human Services	2,534,603.76	6,469,334.00	3,934,730.24	60.82%
Capital Outlay				
Depreciation & Amortization	100,324.75		(100,324.75)	0.00%
Total Capital Outlay	100,324.75		(100,324.75)	0.00%
<b>TOTAL EXPENDITURES</b>	<b>2,634,928.51</b>	<b>6,469,334.00</b>	<b>3,834,405.49</b>	<b>59.27%</b>
<b>NET INCOME (LOSS) *</b>	<b>(185,102.14)</b>		<b>(185,102.14)</b>	<b>0.00%</b>

County of Wood  
BALANCE SHEET SUMMARY  
Edgewater Haven Nursing Home  
Thursday, May 31, 2018

2  
Item #7

		2018	2017
	<b>ASSETS</b>		
11100:11999	Cash and investments	11,270.53	7,029.16
13000:13999	Receivables:		
14000:14999	Miscellaneous	150,120.57	88,624.54
15000:15999	Due from other governments	459,785.49	418,986.43
16100:16199	Due from other funds	(1,874.24)	(36,148.19)
18200:18289	Inventory of supplies, at cost	68,517.21	77,557.33
18300:18389	Land	245,459.92	245,459.92
18500:18589	Buildings	7,203,703.59	7,099,054.30
18292 + 18390:18392 + 18590:18595 + 18890:18891 + 18596	Machinery and equipment	1,822,493.76	1,798,931.86
19100:19899	Accumulated Depreciation	(5,807,216.51)	(5,600,877.87)
	Unamortized debt discounts	1,502,084.93	2,214,421.37
	<b>TOTAL ASSETS</b>	<b>5,654,345.25</b>	<b>6,313,038.85</b>
	<b>LIABILITIES AND FUND EQUITY</b>		
	Liabilities:		
21700:21799	Accrued compensation	115,839.89	0.00
23000:23999	Special deposits	10,099.34	5,889.61
21800:21899	Accrued vacation and sick pay	542,651.57	650,335.04
26110:26199	Deferred property tax	584,899.00	547,421.60
29000:29299	General obligation debt	635,395.25	838,849.26
29600:29699	Retirement prior service obligation	1,010,667.00	927,749.00
	<b>Total Liabilities</b>	<b>2,899,553.05</b>	<b>2,970,245.51</b>
	Fund Equity:		
33900:33999	Retained earnings:		
	Unreserved	3,270,421.22	3,270,421.22
34300:34399	Fund Balance:		
40000:59999	Undesignated	(532,566.22)	0.00
	Income summary	(185,102.14)	(326,229.00)
	<b>Total Fund Equity</b>	<b>2,552,752.86</b>	<b>2,944,192.22</b>
	<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>5,452,305.91</b>	<b>5,914,437.73</b>

County of Wood  
Detailed Income Statement  
For the Five Months Ending May 31, 2018  
Human Services Department-Combined

2  
Item #7

	Actual	2018 Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$3,768,999.55	\$9,045,599.00	(\$5,276,599.45)	(58.33%)
Total Taxes	3,768,999.55	9,045,599.00	(5,276,599.45)	(58.33%)
Intergovernmental Revenues				
State Aid & Grants	5,726,671.49	11,550,908.00	(5,824,236.51)	(50.42%)
Total Intergovernmental	5,726,671.49	11,550,908.00	(5,824,236.51)	(50.42%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	5,639,891.77	14,798,951.00	(9,159,059.23)	(61.89%)
Third Party Awards & Settlements		232,688.00	(232,688.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(1,927,230.44)	(4,643,902.00)	2,716,671.56	(58.50%)
Total Public Charges for Services	3,712,661.33	10,415,237.00	(6,702,575.67)	(64.35%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	236,689.64	580,000.00	(343,310.36)	(59.19%)
Total Charges to Other Governments	236,689.64	580,000.00	(343,310.36)	(59.19%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	36,500.00	73,000.00	(36,500.00)	(50.00%)
Total Interdepartmental Charges	36,500.00	73,000.00	(36,500.00)	(50.00%)
Total Intergovernmental Charges for Services	273,189.64	653,000.00	(379,810.36)	(58.16%)
Miscellaneous				
Rental Income	14,336.99	40,620.00	(26,283.01)	(64.70%)
Recovery of PYBD & Contractual Adj	44,461.03	46,500.00	(2,038.97)	(4.38%)
Meal/Vending/Misc Income	14,830.71	30,500.00	(15,669.29)	(51.37%)
Other Miscellaneous	8,454.66	19,708.00	(11,253.34)	(57.10%)
Total Miscellaneous	82,083.39	137,328.00	(55,244.61)	(40.23%)
<b>TOTAL REVENUES</b>	<b>13,563,605.40</b>	<b>31,802,072.00</b>	<b>(18,238,466.60)</b>	<b>(57.35%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Human Services-Child Welfare	1,420,815.19	3,607,277.00	2,186,461.81	60.61%
Human Services- Youth Aids	1,373,323.58	3,310,128.00	1,936,804.42	58.51%
Human Services- Child Care	54,289.91	140,048.00	85,758.09	61.23%
Human Services- Transportation	133,464.93	369,556.00	236,091.07	63.89%
Human Services-ESS	574,201.96	1,383,902.00	809,700.04	58.51%
Human Services-FSET	1,099,286.23	2,789,886.00	1,690,599.77	60.60%
Human Services-LIHEAP	53,910.51	125,628.00	71,717.49	57.09%
Human Services-Birth to Three	191,038.85	486,247.00	295,208.15	60.71%
Human Services- FSP	105,760.88	291,898.00	186,137.12	63.77%
Human Services-Child Waivers	93,536.20	249,481.00	155,944.80	62.51%
Human Services-CTT/CSP	215,307.48	569,147.00	353,839.52	62.17%
Human Services-OPC, MH	570,418.21	1,394,982.00	824,563.79	59.11%
Human Services-CCS	748,648.74	1,760,681.00	1,012,032.26	57.48%
Human Services-Crisis, Legal Services	279,756.86	724,832.00	445,075.14	61.40%
Human Services-MH Contracts	449,433.09	1,538,677.00	1,089,243.91	70.79%
Human Services-OPC, AODA	220,878.48	484,555.00	263,676.52	54.42%
Human Services- OPC, Day Treatment	34,941.36	80,368.00	45,426.64	56.52%
Human Services-AODA Contracts	26,817.40	136,100.00	109,282.60	80.30%
Human Services- Administration	1,340,196.48	3,236,780.00	1,896,583.52	58.59%
Norwood- Crisis Stabilization	213,623.93	466,116.00	252,492.07	54.17%
Norwood-SNF-CMI (Crossroads)	441,393.08	1,047,175.00	605,781.92	57.85%
Norwood SNF-TBI (Pathways)	387,839.18	910,060.00	522,220.82	57.38%
Norwood-Inpatient (Admissions)	1,384,809.24	3,567,009.00	2,182,199.76	61.18%
Norwood-Nursing	113.03		(113.03)	0.00%
Norwood-Dietary	458,600.87	1,010,031.00	551,430.13	54.60%
Norwood-Plant Ops & Maintenance	314,893.99	815,365.00	500,471.01	61.38%
Norwood-Medical Records	70,414.41	168,904.00	98,489.59	58.31%
Norwood-Administration	523,619.26	1,244,555.00	720,935.74	57.93%
Total Health and Human Services	12,781,333.33	31,909,388.00	19,128,054.67	59.94%

County of Wood  
Detailed Income Statement  
For the Five Months Ending May 31, 2018  
Human Services Department-Combined

2  
Item #7

	Actual	2018 Budget	Variance	Variance %
TOTAL EXPENDITURES	12,781,333.33	31,909,388.00	19,128,054.67	59.94%
NET INCOME (LOSS) *	782,272.07	(107,316.00)	889,588.07	

Budget Variance:

Community-Transportation \$27,660.00

Norwood-Plant Ops & Maintenance (\$134,976.00)



County of Wood  
Detailed Income Statement  
For the Five Months Ending May 31, 2018  
Human Services Department-Community

2  
Item #7

	Actual	2018 Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$3,126,332.90	\$7,503,199.00	(\$4,376,866.10)	(58.33%)
Total Taxes	3,126,332.90	7,503,199.00	(4,376,866.10)	(58.33%)
Intergovernmental Revenues				
State Aid & Grants	5,726,671.49	11,490,908.00	(5,764,236.51)	(50.16%)
Total Intergovernmental	5,726,671.49	11,490,908.00	(5,764,236.51)	(50.16%)
Public Charges for Services				
Public Chgs-Other -Local Grant		27,500.00	(27,500.00)	(100.00%)
Public Charges-Unified & Norwood	2,586,996.92	5,352,681.00	(2,765,684.08)	(51.67%)
Contractual Adjustment-Unified & Norwood	(930,565.70)	(1,785,575.00)	855,009.30	(47.88%)
Total Public Charges for Services	1,656,431.22	3,594,606.00	(1,938,174.78)	(53.92%)
Interdepartmental Charges for Services				
Dept Revenue-Unified & Norwood	36,500.00	73,000.00	(36,500.00)	(50.00%)
Total Interdepartmental Charges	36,500.00	73,000.00	(36,500.00)	(50.00%)
Total Intergovernmental Charges for Services	36,500.00	73,000.00	(36,500.00)	(50.00%)
Miscellaneous				
Rental Income	14,336.99	40,620.00	(26,283.01)	(64.70%)
Meal/Vending/Misc Income	3,893.41	5,500.00	(1,606.59)	(29.21%)
Total Miscellaneous	18,230.40	46,120.00	(27,889.60)	(60.47%)
<b>TOTAL REVENUES</b>	<b>10,564,166.01</b>	<b>22,707,833.00</b>	<b>(12,143,666.99)</b>	<b>(53.48%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Human Services-Child Welfare	1,420,815.19	3,607,277.00	2,186,461.81	60.61%
Human Services- Youth Aids	1,373,323.58	3,310,128.00	1,936,804.42	58.51%
Human Services- Child Care	54,289.91	140,048.00	85,758.09	61.23%
Human Services- Transportation	133,464.93	369,556.00	236,091.07	63.89%
Human Services-ESS	574,201.96	1,383,902.00	809,700.04	58.51%
Human Services-FSET	1,099,286.23	2,789,886.00	1,690,599.77	60.60%
Human Services-LIHEAP	53,910.51	125,628.00	71,717.49	57.09%
Human Services-Birth to Three	191,038.85	486,247.00	295,208.15	60.71%
Human Services- FSP	105,760.88	291,898.00	186,137.12	63.77%
Human Services-Child Waivers	93,536.20	249,481.00	155,944.80	62.51%
Human Services-CTT/CSP	215,307.48	569,147.00	353,839.52	62.17%
Human Services-OPC, MH	570,418.21	1,394,982.00	824,563.79	59.11%
Human Services-CCS	748,648.74	1,760,681.00	1,012,032.26	57.48%
Human Services-Crisis, Legal Services	279,756.86	724,832.00	445,075.14	61.40%
Human Services-MH Contracts	449,433.09	1,538,677.00	1,089,243.91	70.79%
Human Services-OPC, AODA	220,878.48	484,555.00	263,676.52	54.42%
Human Services- OPC, Day Treatment	34,941.36	80,368.00	45,426.64	56.52%
Human Services-AODA Contracts	26,817.40	136,100.00	109,282.60	80.30%
Human Services- Administration	1,340,196.48	3,236,780.00	1,896,583.52	58.59%
Total Health and Human Services	8,986,026.34	22,680,173.00	13,694,146.66	60.38%
<b>TOTAL EXPENDITURES</b>	<b>8,986,026.34</b>	<b>22,680,173.00</b>	<b>13,694,146.66</b>	<b>60.38%</b>
<b>NET INCOME (LOSS) *</b>	<b>1,578,139.67</b>	<b>27,660.00</b>	<b>1,550,479.67</b>	

Budget Variance:  
Community-Transportation \$27,660.00

County of Wood  
BALANCE SHEET SUMMARY  
Human Services Department  
Thursday, May 31, 2018

<b>ASSETS</b>	<b>2018</b>	<b>2017</b>
Cash and investments	313,346.68	689,741.06
Receivables:		
Miscellaneous	1,660,158.00	3,504,547.32
Due from other governments	2,811,963.79	1,102,538.00
Due from other funds	3,278,198.15	898,110.06
Inventory of supplies, at cost	38,820.98	35,760.88
Prepaid expenses/expenditures	27,390.00	56,617.00
<b>TOTAL ASSETS</b>	<b>8,129,877.60</b>	<b>6,287,314.32</b>

**LIABILITIES AND FUND EQUITY**

<b>Liabilities:</b>		
Vouchers payable	336,576.25	347,936.59
Accrued compensation	325,465.63	375,138.63
Special deposits	44,431.00	40,931.34
Due to other governments	1,306,372.36	973,529.56
Deferred revenue	1,652,188.36	2,581,271.94
Deferred property tax	4,119,799.44	4,778,089.15
<b>Total Liabilities</b>	<b>7,784,833.04</b>	<b>9,096,897.21</b>
<b>Fund Equity:</b>		
Retained earnings:		
Fund Balance:		
Reserved for contingencies	230,401.41	220,825.69
Reserved for prepaid expenditures	294,154.03	225,000.00
Undesignated	(1,723,785.86)	(2,567,965.94)
Income summary	1,544,274.98	(687,442.64)
<b>Total Fund Equity</b>	<b>345,044.56</b>	<b>(2,809,582.89)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>8,129,877.60</b>	<b>6,287,314.32</b>

County of Wood  
Detailed Income Statement  
For the Five Months Ending May 31, 2018  
Human Services Department-Norwood Health Center

2  
Item #7

	Actual	2018 Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes				
General Property Taxes	\$642,666.65	\$1,542,400.00	(\$899,733.35)	(58.33%)
Total Taxes	642,666.65	1,542,400.00	(899,733.35)	(58.33%)
Intergovernmental Revenues				
State Aid & Grants		60,000.00	(60,000.00)	(100.00%)
Total Intergovernmental		60,000.00	(60,000.00)	(100.00%)
Public Charges for Services				
Public Charges-Unified & Norwood	3,052,894.85	9,446,270.00	(6,393,375.15)	(67.68%)
Third Party Awards & Settlements		232,688.00	(232,688.00)	(100.00%)
Contractual Adjustment-Unified & Norwood	(996,664.74)	(2,858,327.00)	1,861,662.26	(65.13%)
Total Public Charges for Services	2,056,230.11	6,820,631.00	(4,764,400.89)	(69.85%)
Intergovernmental Charges for Services				
Intergovernmental Charges -Congregate Meals	236,689.64	580,000.00	(343,310.36)	(59.19%)
Total Charges to Other Governments	236,689.64	580,000.00	(343,310.36)	(59.19%)
Total Intergovernmental Charges for Services	236,689.64	580,000.00	(343,310.36)	(59.19%)
Miscellaneous				
Recovery of PYBD & Contractual Adj	44,461.03	46,500.00	(2,038.97)	(4.38%)
Meal/Vending/Misc Income	10,937.30	25,000.00	(14,062.70)	(56.25%)
Other Miscellaneous	8,454.66	19,708.00	(11,253.34)	(57.10%)
Total Miscellaneous	63,852.99	91,208.00	(27,355.01)	(29.99%)
<b>TOTAL REVENUES</b>	<b>2,999,439.39</b>	<b>9,094,239.00</b>	<b>(6,094,799.61)</b>	<b>(67.02%)</b>
<b>EXPENDITURES</b>				
Health and Human Services				
Norwood- Crisis Stabilization	213,623.93	466,116.00	252,492.07	54.17%
Norwood-SNF-CMI (Crossroads)	441,393.08	1,047,175.00	605,781.92	57.85%
Norwood SNF-TBI (Pathways)	387,839.18	910,060.00	522,220.82	57.38%
Norwood-Inpatient (Admissions)	1,384,809.24	3,567,009.00	2,182,199.76	61.18%
Norwood-Nursing	113.03		(113.03)	0.00%
Norwood-Dietary	458,600.87	1,010,031.00	551,430.13	54.60%
Norwood-Plant Ops & Maintenance	314,893.99	815,365.00	500,471.01	61.38%
Norwood-Medical Records	70,414.41	168,904.00	98,489.59	58.31%
Norwood-Administration	523,619.26	1,244,555.00	720,935.74	57.93%
Total Health and Human Services	3,795,306.99	9,229,215.00	5,433,908.01	58.88%
<b>TOTAL EXPENDITURES</b>	<b>3,795,306.99</b>	<b>9,229,215.00</b>	<b>5,433,908.01</b>	<b>58.88%</b>
<b>NET INCOME (LOSS) *</b>	<b>(795,867.60)</b>	<b>(134,976.00)</b>	<b>(660,891.60)</b>	

Budget Variance:  
Norwood-Plant Ops & Maintenance (\$134,976.00)

## Agenda Item 7 Quarterly Financial Report - Veterans

As of June 30 the veterans department does not have any concerns/problems with the 2018 authorized budget.

County of Wood Veterans Services For the Six Months Ending Saturday, June 30, 2018				
	Actual	Budget	Variance	Variance %
Veterans Services:				
101-3101-48502-000-000 Veterans Loan Repayment	(351.11)		351.11	0.00%
101-3101-54710-000-101 Wages-Permanent-Veterans Relief	300.00		(300.00)	0.00%
101-3101-54710-000-120 FICA-Veterans Relief	22.97		(22.97)	0.00%
101-3101-54710-000-331 Veterans Relief Meetings & Travel	32.70	411.00	378.30	92.04%
101-3101-54710-000-710 Veterans Relief-Grants & Loans	285.39	5,000.00	4,714.61	94.29%
101-3102-54720-000-101 Wages-Permanent-Veterans Service Officer	71,638.68	156,723.00	85,084.32	54.29%
101-3102-54720-000-120 FICA-Veterans Service Officer	5,095.03	11,990.00	6,894.97	57.51%
101-3102-54720-000-130 Health Ins-Veterans Service Officer	25,324.00	50,648.00	25,324.00	50.00%
101-3102-54720-000-132 Veterans Service Officer Post Employment Benefits	1,432.75	3,135.00	1,702.25	54.30%
101-3102-54720-000-133 Vision Ins-Veterans Service Office	96.36	312.00	215.64	69.12%
101-3102-54720-000-140 Veterans Service Officer Life Insurance	16.56	36.00	19.44	54.00%
101-3102-54720-000-151 Veterans Service Officer Retirement	4,799.78	10,501.00	5,701.22	54.29%
101-3102-54720-000-160 Veterans Service Officer Workers Compensation	214.76	345.00	130.24	37.75%
101-3102-54720-000-221 Veterans Service Officer Telephone	472.68	1,080.00	607.32	56.23%
101-3102-54720-000-311 Veterans Service Officer Office Supplies	230.30	472.00	241.70	51.21%
101-3102-54720-000-313 Veterans Service Officer Postage	197.06	1,000.00	802.94	80.29%
101-3102-54720-000-331 Veterans Service Officer Meetings & Travel	460.70	1,150.00	689.30	59.94%
101-3102-54720-000-531 Veterans Service Officer Interdepartment Rent	5,340.00	10,680.00	5,340.00	50.00%
101-3102-54720-001-101 Wages-Permanent-Veterans Service Officer-Mfld	22,090.56	51,786.00	29,695.44	57.34%
101-3102-54720-001-120 FICA-Veterans Service Officer-Mfld	1,686.10	3,962.00	2,275.90	57.44%
101-3102-54720-001-130 Health Ins-Veterans Service Officer-Mfld	8,351.46	16,703.00	8,351.54	50.00%
101-3102-54720-001-132 Veterans Service Officer-Mfld OPEB	441.85	1,036.00	594.15	57.35%
101-3102-54720-001-133 Vision Ins-Veterans Service-Manager	47.64		(47.64)	0.00%
101-3102-54720-001-151 Veterans Service Officer-Mfld Retirement	1,480.09	3,470.00	1,989.91	57.35%
101-3102-54720-001-160 Veterans Service Officer-Mfld Workers Compensation	48.59	114.00	65.41	57.38%
101-3102-54720-001-312 Veterans Service Officer-Mfld Copy Expense	100.00		(100.00)	0.00%
101-3102-54720-001-532 Veterans Service Officer-Mfld Building Rent	1,099.98	2,200.00	1,100.02	50.00%
101-3104-54740-000-341 Care of Veterans Graves Operating Exp-VET-Care of	256.00	2,865.00	2,609.00	91.06%
101-3105-43567-000-000 WDVA Grants Veterans	(7,421.15)	(11,500.00)	(4,078.85)	35.47%
101-3105-54750-000-219 Professional Services-WDVA Grants Veterans	97.06	2,100.00	2,002.94	95.38%
101-3105-54750-000-230 PC Replacement-WDVA Grants Veterans	1,183.16	1,000.00	(183.16)	(18.32%)
101-3105-54750-000-331 Meetings/Travel-WDVA Grants Veterans	1,611.00	4,290.00	2,679.00	62.45%
101-3105-54750-002-312 WVDA Grants to Counties-Copy Expense	220.01	1,100.00	879.99	80.00%
101-3105-54750-003-324 WVDA Grants to Counties-Ads Outreach	12.50	2,810.00	2,797.50	99.56%
101-3102-54720-000-511 Veterans Service Officer Insurance-Liability		1,699.00	1,699.00	100.00%
101-3102-54720-001-221 Veterans Service Officer-Mfld Telephone		361.00	361.00	100.00%
101-3102-54720-001-311 Veterans Service Officer-Mfld Office Supplies		86.00	86.00	100.00%
101-3102-54720-001-313 Veterans Service Officer-Mfld Postage		312.00	312.00	100.00%
101-3102-54720-001-331 Veterans Service Officer-Mfld Meetings & Travel		350.00	350.00	100.00%
101-3103-48500-000-000 Vets Donations for Outreach & Grave Flags/holders		(250.00)	(250.00)	100.00%
101-3103-54730-000-324 Vets Donations for Office Advertising/Outreach		300.00	300.00	100.00%
101-3105-54750-000-214 Veterans-WDVA Grants -Prof Services		200.00	200.00	100.00%
Total Veterans Services	146,913.46	338,477.00	191,563.54	56.60%

**Quarterly Financial Report to Health & Human Services Committee  
For the Year Ending December 31, 2018**

**And the Quarter Ending Saturday, June 30, 2018**

	<u>YTD Same Period</u> <u>2017</u>	<u>YTD Actual</u> <u>2018</u>	<u>Budget</u> <u>2018</u>
<b>PUBLIC HEALTH</b>			
<b>REVENUES:</b>			
State Grants-DOT, Car Seats, PHEP	\$14,864.04	\$20,833.24	\$65,078.00
Business & Occupational Licenses	\$133,691.39	\$129,311.33	\$176,410.00
Business & Occupational Licenses A/J	\$151,637.00		
Public Charges	\$6,221.67	\$8,965.49	\$11,500.00
Adams Juneau MOU	\$43,800.00		
Intergov't Charges-DNR (TNC, Air Quality), DHS (TB Disp)	\$21,960.50	\$6,101.60	\$21,050.00
Local Dept Charges-Parks (Beach Testing)	\$3,398.00	\$3,298.00	\$3,400.00
Private Grants-Other	\$112,865.54	\$7,250.81	\$20,000.00
	<u>\$488,438.14</u>	<u>\$175,760.47</u>	<u>\$297,438.00</u>
<b>EXPENDITURES:</b>			
Salaries/Fringes	\$735,102.61	\$685,651.94	\$1,501,982.00
Agency Operations	\$86,435.42	\$88,644.43	\$196,616.00
Office/Clinic Supplies	\$12,091.78	\$5,729.68	\$14,500.00
Program Supplies (Grants)	\$72,062.29	\$40,587.10	\$54,280.00
	<u>\$905,692.10</u>	<u>\$820,613.15</u>	<u>\$1,767,378.00</u>
<b>TOTAL PUBLIC HEALTH</b>	<u><u>(\$417,253.96)</u></u>	<u><u>(\$644,852.68)</u></u>	<u><u>(\$1,469,940.00)</u></u>
<b>GRANT BUDGETS</b>			
<b>REVENUES (WIC):</b>	<u>\$72,997.00</u>	<u>\$86,816.00</u>	<u>\$354,641.00</u>
<b>EXPENDITURES (WIC):</b>			
Salaries/Fringes	\$123,122.17	\$140,320.98	\$308,903.00
Agency Operations/Supplies	\$24,887.91	\$28,986.94	\$45,738.00
	<u>\$148,010.08</u>	<u>\$169,307.92</u>	<u>\$354,641.00</u>
<b>TOTAL WIC</b>	<u><u>(\$75,013.08)</u></u>	<u><u>(\$82,491.92)</u></u>	<u><u>\$0.00</u></u>
<b>REVENUES (CONSOLIDATED CONTRACT):</b>	<u>\$21,746.00</u>	<u>\$23,350.00</u>	<u>\$64,895.00</u>
<b>EXPENDITURES (CONSOLIDATED CONTRACT):</b>			
Salaries/Fringes	\$40,480.80	\$37,548.96	\$63,510.00
Agency Operations/Supplies	\$3,157.12	\$1,048.40	\$1,385.00
	<u>\$43,637.92</u>	<u>\$38,597.36</u>	<u>\$64,895.00</u>
<b>TOTAL CONSOLIDATED GRANT</b>	<u><u>(\$21,891.92)</u></u>	<u><u>(\$15,247.36)</u></u>	<u><u>\$0.00</u></u>
<b>REVENUES (HEALTHY SMILES):</b>	<u>\$52,322.68</u>	<u>\$62,763.73</u>	<u>\$90,000.00</u>
<b>EXPENDITURES (HEALTHY SMILES):</b>			
Salaries/Fringes	\$51,054.11	\$52,660.74	\$115,422.00
Agency Operations/Supplies	\$6,960.75	\$6,475.93	\$13,357.00
	<u>\$58,014.86</u>	<u>\$59,136.67</u>	<u>\$128,779.00</u>
<b>TOTAL HEALTHY SMILES</b>	<u><u>(\$5,692.18)</u></u>	<u><u>\$3,627.06</u></u>	<u><u>(\$38,779.00)</u></u>
<b>REVENUES (ADAMS JUNEAU)</b>		<u>\$290,629.00</u>	<u>\$266,514.00</u>
<b>EXPENDITURES (ADAMS JUNEAU)</b>			
Salaries/Fringes		\$105,012.13	\$247,883.00
Agency Operations/Supplies		\$10,676.25	\$18,631.00
	<u>\$0.00</u>	<u>\$115,688.38</u>	<u>\$266,514.00</u>
<b>TOTAL ADAMS JUNEAU</b>	<u><u>\$0.00</u></u>	<u><u>\$174,940.62</u></u>	<u><u>\$0.00</u></u>

NOTE: Grant revenues may be greater and/or less than expenditures throughout the year.  
By close of year, revenues will equal expenditures ... these are zero tax-levy budgets.

Edgewater Haven FTE request for Traumatic Brain Injury (TBI) Unit

The Edgewater Management team met with the Norwood team earlier this month to discuss the transfer of the unit. During that visit, we reviewed the staffing plan that Norwood uses to assist us with developing a staffing plan at Edgewater Haven. From our experience touring other facilities, we have determined that staffing is essential to operating a successful program. Norwood had four residents at that time and was staffing two CNAs for each shift for the TBI unit. Norwood had one RN working in the TBI unit and also providing coverage on the 16-bed unit. It was noted by Maria, the Head Nurse that she would be reducing the night shift CNA to one because of the acuity level changing with stabilization of a resident. Our team also met with Dodge County and Day Spring's TBI units and obtained staffing data as part of our visits. Each of these units noted that patients required off-site appointments that required a staff member to accompany them. There is also a consistent trend of patients that require one on one staffing. With a census of 16, Day Spring averaged four patients that needed one on one care. Based on our research by comparing the staffing levels of the three facilities we are recommending that the unit always have an R.N. because of the level of acuity. Further, LPN's would be most appropriate for off-site appointments. Please find the FTE request below.

- Edgewater request 2 LPN FTEs
- Edgewater request 3 RN FTEs
- Edgewater request 4 CNA FTEs
- Edgewater will cross train all staff in order to keep additional FTEs at a minimum.

## Workforce Development/Continuing Education Process

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With the sharing of our Workforce Competency Development Plan on the agenda this month, it is a good opportunity to describe our bigger picture process for sending staff to continuing education opportunities. Our Workforce Competency Development Plan was originally developed in 2013, and was most recently updated in May of 2018. As a nationally accredited health department, we are required to operationalize such a plan that outlines how we will recruit, train, and retain qualified and competent staff. Public health is an ever-changing field as research is constantly ongoing and recommendations and best practices are changing. It is imperative that we maintain staff competency and assure our work is based on evidence so we can make the best use of our limited resources.

In addition to this plan, we also have an agency strategic plan, which includes goals around grant applications (you may recall seeing this presented at previous meetings). This plan is developed with participation from our oversight committee and the committee ultimately approves the final plan. It helps to be sure we are all on the same page. The grants we apply for also need to be consistent with the goals and objectives in our Community Health Improvement Plan, which is also reviewed with the Health and Human Services Committee. Those documents are available on our website.

In your packet, you will see a competency assessment that staff complete each fall. There are eight nationally recognized domains with specific measures within each domain. Employees complete this and then throughout the year when they request to attend a conference they must complete a form and specify which domain(s) the training will help them improve on. We always focus where employees score the lowest. In addition, Kathy compiles this data for our entire department so we can bring in presenters who will hit on the competencies that are in most need of development department-wide.

In regards to out of state travel, we looked back at the last nine requests. Seven of those were required of our grant funding source. In other words, those funds could not have been redirected. Two had more flexible grant funding, which also allowed us to bill the employees' time spent at the conference, which was a net benefit to our tax levy.

Finally, in regards to continuing education for our oversight committee, we typically seek out grant funds to allow us to offer two opportunities to them each year. One is our in-state annual public health conference. For the last several years, we have been able to obtain scholarships from the Department of Health Services to send one or two committee members. The National Association of Local Boards of Health, the conference we discussed in June, is typically offered since this is the one and only national conference specifically intended to develop board of health members. Donna has served on their board of directors for years and we have had grant funds to allow her to attend this conference when she is able. Thursday we were offering that opportunity to any other interested committee member. Nobody expressed interest and we are not sending anyone this year.

We put a lot of thought into these decisions and I wanted to share that with you.

*Sue*

# **Wood County Health Department**

## **Workforce Competency Development Plan**

### **Developed:**

October 2013

### **Updated/Revised:**

February 2014

December 2014

April 2015

May 2017

March 2018

May 2018





## Table of Contents

Section	Page
Background, Introduction and Purpose	3
History of Workforce Development within WCHD	4
Plan Assumptions	4
Mission/Strategic Plan	5
Roles and Responsibilities	5
Training Strategy/Implementation	6
Workforce Demographics	8
Capacity Building/Work-Life Balance/Recognition	11
Competency Frameworks	12
Competency Assessment	14
Implementation	14
Plan Review	15
Resources	16
Acknowledgements	19
Related Documents	19

### Background, Introduction and Purpose

The issues Wood County Health Department faces mirror the national concern of a widening gap between the Public Health system's charge to improve the health of populations and the capacity of the public health workforce to meet that challenge. Critical challenges facing the public health system are an aging workforce, workforce shortages, deep funding cuts, and greater demands on the public health system to support its broad mission to prevent new and emerging disease, promote healthy lifestyle behaviors, and protect the environment from hazards. In order to meet these demands, it is imperative that local public health agencies have a comprehensive workforce development plan that provides a roadmap to address these challenges.

Another driving force for the development of a comprehensive workforce development plan is the Public Health Accreditation Board's (PHAB) identification of standards and measures around Workforce Development Plans as a requirement for national voluntary accreditation. According to PHAB, an accredited health department "must maintain, implement, and assess the health department workforce development plan that addresses the training needs of the staff and the development of core competencies." This plan strives to achieve the requirements identified in PHAB version 1.5.

Wood County Health Department (WCHD) employees are the driving force behind all of our work and accomplishments. Our staff is our greatest asset and our leadership embraces lifelong learning so all employees can continue to develop and excel in their work. Fundamental to our work is identifying gaps in knowledge, skills, and abilities through the assessment of both organizational and individual needs, and addressing those gaps through targeted training and development opportunities.

It has been through the adoption and assessment of core competencies that we have identified the learning needs of employees. The WCHD management team believes that a capable staff is required to perform essential public health services and to be prepared for emerging new diseases and events. We continue to provide information to the Wood County Health and Human Services Committee to increase their knowledge and understanding of why continued investment in public health learning is so vital and important.

The purpose of the WCHD Workforce Development Plan (WDP) is to ensure a systematic process is in place for WCHD professional staff to identify individual competency strengths and areas for improvement as compared to national standards, and to institute corrective actions to fulfill improvements. This will ultimately ensure that staff are using a continuous quality improvement (CQI) process to enhance their skill sets.

The goal of this workforce development plan is to assure a competent, skilled, and dynamic professional public health workforce who systematically pursue opportunities to increase their skill sets so they can contribute to the goals of the WCHD Strategic Plan, and ultimately improve the quality of public health services and programs offered to the residents of Wood County.

### History of Workforce Development Work within the WCHD

- 2006-Current: WCHD staff involved in Preparedness Related Competency Assessment and other Related Training; documentation of training on individual transcripts (WI-TRAIN transcript feature)
- 2010 to current: WCHD developed an agency strategic plan that outlines four major goals (one is to strengthen the WCHD workforce competency and capacity)
- 2011-Current: WCHD staff working in the Maternal and Child Health Program annually completed a competency assessment within the Secure Public Health Electronic Records Environment (SPHERE); trainings staff participate in throughout the year to build their competency are entered into SPHERE as well
- 2012: WCHD staff completed an electronic competency assessment tool; this tool was developed and released by the Wisconsin Center for Public Health Education and Training (WICPHET) and completed statewide by public health professionals; as results are released, training opportunities are sought to build on the competencies indicating the highest need for further development
- 2013: Updated Workforce Competency Development Plan to include an annual cycle of workforce competency assessment, identification of priority training needs, documentation of training completion and competency re-assessment; updated professional job descriptions to incorporate core competencies
- 2014: Additional technical updates
- 2015: Revamping of public health competency assessment, creation of workforce development workbooks
- 2016: Revisions and alterations to the workforce development workbooks
- 2017: Development of the emergency preparedness and performance management competency assessments
- A focus of 2018 and beyond will be on laying out a foundation for WCHD becoming a Trauma Informed Care facility.
- An additional focus will be for WCHD to align itself with Public Health 3.0.

### Plan Assumptions

- WCHD will make every attempt to recruit employees who reflect the ethnic, language, and cultural aspects of the communities it serves
- The WCHD WDP seeks to enhance staff competencies and skills necessary to address health department priorities and achievement of the goals and objectives of the WCHD Strategic Plan.
- All employees will be provided an orientation and training to support their role in the agency.
- All new employees will be paired with one or more experienced staff mentors during the orientation period.
- All employees will complete all required emergency preparedness training within six months of employment.
- Management staff will conduct annual competency assessments, schedule training, and assist staff in the development of annual performance goals.

## Mission

Maximizing quality of life across the lifespan

## Wood County Health Department Strategic Plan

The WCHD Strategic Plan 2015-2020 has identified the following goals to focus on:

- Maintain accreditation
- Strengthen our brand
- Maintain a passionate, competent workforce
- Build capacity

Three of the four goals include workforce development-related strategies. These strategies include:

- Complete a formal review and update of the strategic plan annually.
- Annually, provide at least one quality improvement training for all staff.
- Annually, budget for continuing education for all staff.
- Maintain policies that support workforce retention on an ongoing basis (e.g. Distinguished Public Health Employee Award, flexible scheduling, wellness policy, jeans days/months, luncheons). All policies will be reviewed by the Trauma Informed Care team to assure they are trauma-informed.
- Annually, the Quality Council will conduct a staff culture survey and make recommendations for improvement to appropriate team leads.
- By December 31, 2018, at least one Trauma Informed Care training will be held for all staff.
- On an ongoing basis, continue to serve as a host site for at least six student/interns annually.

## WCHD Training Roles and Responsibilities

Who	Roles & Responsibilities
Health and Human Services Committee	Ultimately responsible for ensuring resource availability to implement the workforce development plan.
Health Officer	Responsible to the Health and Human Services Committee for workforce strategy, priority setting, establishment of goals and objectives, and establishing an environment that is conducive and supportive of learning. Identifies high potential employees as part of agency succession planning.
Human Resources	Provide guidance to the Health Officer regarding workforce development and assist in creating a culture that is conducive and supportive of learning. Works with managers to find appropriate training/development opportunities for staff. Provides guidance to managers with coaching, mentoring and succession planning. Responsible for informing supervisors of workforce development needs, plans, and issues.

Managers	Responsible to the Health Officer for all employees within their teams. Supports, coaches, and mentors employees to assure that appropriate training resources and support structures are available within the team. Ensure that individual and agency-based training initiatives are implemented. Works with employees to develop an individualized learning plan and supports the implementation of the plan (i.e. time away from work, coaching, opportunities for application of learning, career advancement). Identifies high potential employees as part of agency succession planning.
All Employees	Ultimately responsible for their own learning and development. Work with supervisor to identify and engage in training and development opportunities that meet their individual as well as agency-based needs. Identify opportunities to apply new learning on the job.

### Training Strategy

Training will be made available in a variety of formats, including but not limited to online modules, video presentations, in-services, seminars, and conferences. Staff will be notified when trainings are scheduled. Staff members are encouraged to pursue academic course work and are eligible to apply for tuition reimbursement under the Wood County Career Advancement policy. Ongoing monitoring to assess for emerging areas of public health concern occurs by all staff. Training needs and curriculum will be adapted and updated as needed to address any gaps or need.

### Process/Implementation

1. Each employee will have an individual workforce development plan in an Excel workbook. The workbook includes their performance evaluation and training goals, questions asked during performance reviews, their public health competency assessment, and their training options to help them reach their training goals.
2. Each supervisor will maintain an electronic copy of their employees' workbooks and assure competency assessments are completed according to timeline.
3. The Emergency Preparedness and Performance Management competency assessments are completed via Survey Monkey and aggregate data is captured, rather than individual data. These results will guide staff training for the year.
4. At each performance review in the fall, the employee, along with their supervisor, will discuss and identify up to three training goals for the upcoming year. At least one of the goals must be focused on developing one of the lower-scored competencies in the competency assessment completed by the employee.
5. The supervisor will assist the employee in identifying competency based training content and curricula available from recognized institutions. If none are found, the agency will create trainings internally.
6. The employee will request to attend trainings through the supervisor, and complete a training voucher that is signed by their supervisor and given to the Office Manager to track for budgetary purposes.
7. The completed training plan will be reviewed during the employee's annual performance review.

8. The agency Office Manager will compile agency wide competency assessment data that is non- identifiable, to report to the Health Officer.

### **Resources for training**

The WCHD budget has line items dedicated to funding training for all employees. In addition, many of our State and Federal funders allow allocations for training and travel costs as it relates to the specific grant.

As mentioned above, limited tuition reimbursement is available for employees who wish to take formal course work.

Many trainings are available in an online format and WCHD employees are encouraged to take advantage of these opportunities. We work with the Northcentral Wisconsin Healthcare Emergency Readiness Coalition (HERC), the Wisconsin Division of Public Health, and Wood County Emergency Management to coordinate preparedness trainings and drills.

### **Barriers for Training**

The biggest barrier for employee training is time constraints. As much as is feasible, required trainings will be available online, during all-staff meetings or on predetermined training dates. Employees are encouraged to work with their supervisor to assess priorities and workloads to get required activities completed.

### **Training Evaluation**

A variety of methods will be used to evaluate training that has occurred. Participant surveys, pre-and post- tests, and trainer evaluations are some methods can be utilized to evaluate learning.

### **Training Documentation and Reporting**

WCHD Voucher for Professional Development will be used by employees requesting to attend training. The voucher will be completed by the employee and given to the employee's supervisor who will approve the training. The voucher then goes to the Office Manager who enters the training into the WCHD Continuing Education spreadsheet. For training provided internally, the Office Manager will circulate a sign-in sheet and will enter the training for each employee present into the Continuing Education spreadsheet.

Depending on the nature of training employees attend, they may be asked to write a short report giving a summary and evaluation of the training. Staff may also be asked to present information during a staff meeting or hold a staff training on the topic.

Progress improvement will be measured by workforce assessments utilizing the public health core competencies and the public health emergency preparedness assessment tool. New baselines may need to be established as tools are updated or replaced.

## WCHD Workforce Demographics

Category	Number
Total Number of Employees	33
Number of Full Time Employees	21
Number of Part-Time Employees	12
Primary Professional Disciplines/Credentials	
Health Officer	1
Environmental Health/Communicable Disease Supervisor	1
Office Manager	1
Nutrition/Lactation Program Supervisor	1
Community Health Planner/Health Promotion Supervisor	1
Clerical/Administrative Support	5
Public Health Nurse	5
Registered Sanitarian	2
Environmental Health Assistant	3
Health Educator	4
Health Educator/Nutritionist	4
WIC Peer Counselor	1
Health Screener	2
Dental Hygienist	2
Estimated Number of Employees <5 Years from Eligible Retirement (ages 55+):	0
Management	4
Non-Management	
Estimated Number of Employees Currently Eligible for Retirement (ages 62+):	
Management	1
Non-Management	0

### Future Workforce

WCHD employees participate in career events at several of the schools in our community to promote health and public health careers. The WCHD is a clinic site for many academic institutions. The experiences offered cover a broad range including observational, full semester and occasionally a multi-semester practicum/capstone placement. We host nursing, dietetic, health education, and masters of public health students and interns. Students are surveyed pre and post clinic to gauge interest in public health.

In addition to serving as a host site for students and interns, WCHD staff are encouraged to and supported in accepting adjunct faculty appointments where they can help to instruct the future public health workforce. As of the last update to this plan, three staff, including the Health Officer, have appointments and are actively teaching college courses in nursing leadership, community health, and nutrition.

## **Succession Planning**

According to the Ohio Department of Administration's Learning and Development Management Program, succession planning is defined as 'a process that will support agencies in identifying critical positions, the current and future competencies and skills individuals need to be successful in that position, and assessment of current talent to fulfill those roles to ensure business continuity. The key objectives to succession planning are:

- Identifying significant agency business challenges in the next 1-5 years
- Identifying critical positions that will be needed to support business continuity
- Selecting the competencies individuals will need to be successful in positions and to meet identified business challenges
- Developing a pool of talent to step into critical positions; and
- Reviewing potential position vacancies and capturing the knowledge that individuals possess before departing the agency

In order for succession planning to be successful it should:

- be closely tied to the overall strategic plan of the agency
- be championed by agency executives and senior leadership
- ensure a process that develops key talent that is clearly defined, focused, and managed
- clearly articulate to employees their role and critical participation in the process

In summary, succession planning is future focused and ensures a process for identifying the critical positions within each agency and developing action plans for individuals within the system to assume those positions. For more information, see the WCHD Succession Plan.

## **Working with Generational Differences:**

The health department staff are comprised of multiple generations. This provides opportunities and challenges. Recognizing the differences in generations is an important step in overcoming challenges in the workplace. According to the American Management Association, there are four generations in the workforce today:

- Baby Boomers (born between 1946 and 1964)
- Generation X (born between 1965 and 1980)
- Generation Y or Millennials (born between 1981 and the early 90's)
- Generation Z (born in the middle 90's)

*See chart on following page...*



A review of reports indicates the following characteristics of these different generations:

<b>Baby Boomers</b>	<b>Gen X</b>	<b>Gen Y</b>	<b>Gen Z</b>
<ul style="list-style-type: none"> <li>• Anti-government</li> <li>• Anything is possible</li> <li>• Equal rights</li> <li>• Equal opportunities</li> <li>• Extremely loyal to their children</li> <li>• Involvement</li> <li>• Optimism</li> <li>• Personal Gratification</li> <li>• Personal Growth</li> <li>• Question Everything</li> <li>• Spend now, worry later</li> <li>• Team Oriented</li> <li>• Transformational</li> </ul>	<ul style="list-style-type: none"> <li>• Balance</li> <li>• Diversity</li> <li>• Entrepreneurial</li> <li>• Fun</li> <li>• Highly Educated</li> <li>• High job expectations</li> <li>• Independent</li> <li>• Informality</li> <li>• Lack of organizational loyalty</li> <li>• Pragmatism</li> <li>• Seek life balance</li> </ul>	<ul style="list-style-type: none"> <li>• Achievement</li> <li>• Avid consumers</li> <li>• Civic Duty</li> <li>• Confidence</li> <li>• Diversity</li> <li>• Extreme fun</li> <li>• Fun!</li> <li>• High morals</li> <li>• Highly tolerant</li> <li>• Hotly competitive</li> <li>• Like personal attention</li> <li>• Self-confident</li> <li>• Members of global community</li> <li>• Most educated generation</li> <li>• Extremely techno savvy</li> <li>• Now!</li> </ul>	<ul style="list-style-type: none"> <li>• Full technology</li> <li>• Like face to face</li> <li>• Healthier</li> <li>• Only know terrorism</li> <li>• Financial awareness</li> <li>• Entrepreneurial</li> <li>• Job hop</li> <li>• Respect older generations</li> <li>• Crave honesty from leaders</li> <li>• Seek vision</li> </ul>

Based on these generational differences, the WCHD strives to employ strategies to gain maximum efficiencies across generations. Here are some examples;

- Managers have opportunities to attend training focused on management skills across generations.
- Explore new ways to compensate employees
- Flexible schedules, time off vs. more compensation
- New health benefits (health plan vs. wellness/fitness facilities, flexible schedules, health coaching)
- Communicate across multiple modalities to reach all generations on staff (print, face-to-face, email, text, social media)
- Create cross-generational workgroups to provide opportunities for generational employees to work together and learn from and about each other.

### Capacity Building

Budget restraints, staff skill sets, time, and resources can make it difficult to complete projects that go “above and beyond” the normal WCHD operational capacity. To fulfill such gaps the following have been strategies have been implemented:

- Partnerships with local community foundation to support Population Health Fellows
- Strong relationships with local Universities to become host sites for student/intern experiences
- WIC program serves as an Registered Dietician educational site
- Participate annually in the Area Health Education Center internship program

### Work/Life Balance

Wood County Health Department leadership strives to create a positive and supportive work environment that is conducive to work/life balance. This is accomplished by:

- Implementation of a flexible scheduling policy that allows employees to propose non-traditional work schedules.
- Implementation of a wellness policy that allows employees to combine breaks with lunch to create a longer period of uninterrupted time to engage in physical activity or other activities that promote overall health and wellness.
- Allowing casual Fridays throughout the year and extended periods of casual dress as incentives for a job well done.
- Allowing social events in the workplace, such as baby showers, potlucks, and other events for special occasions.
- Having a monthly luncheon to honor a specified team of employees for the work that they do.
- Supporting employee utilization of the Employee Assistance Program during work time to help employees through challenging and stressful times.
- Support for breastfeeding moms.
- Assessment of organizational climate.

### Employee Recognition

Wood County Health Department has the Distinguished Public Health Employee Award that serves to encourage and recognize outstanding job performance. This award is provided to one employee annually based on nominations from peers. Nominees are evaluated on the following areas:

- Displays a positive attitude towards the Wood County Health Department, its policies and procedures
- Any outstanding duties performed
- Team work and commitment to the department
- Attitude towards co-workers, colleagues, clients, and visitors
- Strives for improvement
- Extraordinary job performance
- Exemplary punctuality and attendance
- Shows initiative
- Appearance/grooming standard
- Fulfilling the mission of the Wood County Health Department—To maximize the quality of life across the lifespan by promoting health, protecting the environment, and preventing disease and injury.
- Contributions toward achieving the goals in the Health Department Strategic Plan

- Demonstrates leadership
- Creativity/Innovation

Those employees selected to receive the awards receive:

- A framed certificate.
- A gold star to be hung on door or wall.
- Their name added to the “Distinguished Public Health Employee Award” plaque.
- Individual photograph to be placed in plaque.
- A congratulatory letter from our Health Officer.
- Distinguished Public Health Employee Award article in the Public Health Press.
- A gift, to be determined by the Selection Committee and Supervisory Staff, will be given.
- One-half day (4 hours) off with pay to be used within two months of receiving the award.

In addition, employees are annually recognized for years of service (in 5-yr increments) every December. On a monthly basis, employees are acknowledged for their support to the department as part of a luncheon in their honor.

### Adopted Competency Frameworks

**Nationally Accepted Public Health Competencies:** The WCHD recognizes the Council on Linkages Core Competencies for Public Health Professionals as the benchmark for basic skills required of all WCHD professional staff. The Core Competencies for Public Health Professionals (Core Competencies) are a set of skills desirable for the broad practice of public health. They reflect the characteristics that WCHD staff need to possess in order to protect and promote health in the community. The Core Competencies address the following key dimensions of public health practice:

1. Analytic/Assessment
2. Policy Development & Program Planning
3. Communication
4. Cultural Competency
5. Community Dimensions of Practice
6. Public Health Sciences
7. Financial Planning and Management
8. Leadership and Systems Thinking

To make these competencies meaningful for staff, the full assessment has been downsized to keep the eight dimensions, with a reduced number of competencies in each dimension.

Program support staff take a competency assessment that has been created by WCHD that directly fits their roles and responsibilities. The Office Manager completes an individual competency assessment as well, as duties for this role do not closely align with general public health competencies.

In addition, all employees complete an emergency preparedness and performance management assessment each year. These assessments have been created within the department to gauge knowledge and comfort level in these areas. They have been written to allow for succinct indication of knowledge in the topic area, requiring them to identify answers to the statements, rather than an ambiguous response of agreement. The assessment results guide training in those areas for the year.

### **Tiers**

The Core Competencies are presented in three tiers, which reflect stages of public health career development:

- *Tier 1 – Entry Level.* Tier 1 competencies apply to public health professionals who carry out the day-to-day tasks of public health organizations and are not in management positions. Responsibilities of these professionals may include basic data collection and analysis, fieldwork, program planning, outreach activities, programmatic support, and other organizational tasks.
- *Tier 2 – Program Management/Supervisory Level.* Tier 2 competencies apply to public health professionals with program management or supervisory responsibilities. Specific responsibilities of these professionals may include program development, implementation, and evaluation; establishing and maintaining community relations; managing timelines and work plans; and presenting arguments and recommendations on policy issues.
- *Tier 3 – Senior Management/Executive Level.* Tier 3 competencies apply to public health professionals at a senior management level and to leaders of public health organizations. These professionals typically have staff who report to them and may be responsible for the major programs or functions of an organization, setting a strategy and vision for the organization, and building the organization's culture.

The organization of the Core Competencies into three tiers provides guidance in identifying appropriate competencies for public health professionals. The individual competencies within the tiers build upon each other, describing desired skills for professionals at progressive stages of their careers. Public health organizations are encouraged to interpret the tiers and adapt the competencies in ways that meet their individual organizational needs.

### **Public Health Preparedness Capabilities**

The Wood County Health Department (WCHD) staff competency relative priority Preparedness Capabilities is assessed utilizing an internally developed survey (appendix D).

### **Continuing Education Requirements by Discipline**

Multiple public health-related disciplines require continuing education for ongoing licensing/practice. Licensures held by staff, and their associated CE requirements, are shown in the table below.

<b>Profession License/Certification</b>	<b>Wisconsin CE Requirements</b>
Nursing (RN)	None
Registered Sanitarian (RS, REHS)	24 Continuing Ed Units every 2 years
Health Educator (CHES/MCHES)	75 Community Health Ed Hours every 5 years
Dietitian (RDN)	75 Continuing Professional Ed Units every 5 years by the Commission on Dietetic Registration (CDR)

## Wood County Health Department Assessment Results

### Public Health Core Competencies Methodology and Results

In previous Workforce Plans the Wisconsin Local Public Health Department and Tribal Health Center Workforce Needs Assessment conducted by the Wisconsin Center for Public Health Education and Training was used as the assessment tool. This service is no longer offered by the University. Competency assessments are now completed annually with results compiled by the Office Manager and shared with the management team for continuing education planning purposes.

### PH Core Competency Gap Analysis

<b>Rank</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>
<b>1</b>	Community Dimensions of Practice	Communication Skills	Policy Development/ Program Planning
<b>2</b>	Communication Skills	Leadership/Systems Thinking (tied below)	Financial Planning
<b>3</b>	Public Health Sciences	Policy Development/ Program Planning (tied above)	Communication Skills
<b>4</b>	Cultural Competency	Cultural Competency	Community Dimensions of Practice
<b>5</b>	Policy Development/ Program Planning	Analytical/Assessment Skills (tied below)	Leadership and Systems Thinking
<b>6</b>	Analytical/ Assessment Skills	Community Dimensions of Practice (tied above)	Public Health Sciences
<b>7</b>	Leadership and Systems Thinking	Financial Planning	Analytical/Assessment Skills
<b>8</b>	Financial Planning	Public Health Sciences	Cultural Competency Skills

### Implementation

The personal and professional development of our employees is a top priority. From the first day as an employee to the last the WCHD is committed to providing the support and training employees need to be successful in the current and future roles.

Employees may attend training in different formats: in class, webinar, on-line training, in a single session or in several sessions and can earn CEU's (Continuing Education Units) CNE's (Continuing Nursing Education), Certified Health Education Specialist (CHES), etc.

In addition to completing the mandated trainings, WCHD employees are strongly encouraged to take additional training in order to address training/knowledge gaps identified in their competency assessment and/or professional interests.

### Review of Plan

The WCHD Workforce Competency Development Plan will be reviewed annually by the management team.

## Resources for Staff Training:

### **TRAIN Course Search**

Employees may take additional courses to address individual competencies and capabilities by using the Wisconsin Department of Health Services TRAIN Wisconsin website at: <https://train.org>. Once logged in, click on Course Search, then click on By Competencies and Capabilities. From there, the employee can search appropriate courses that address their highest priority competency needs. Employees will work with their supervisors to complete their Individual Staff Competency Development Training Plan.

### **The North Carolina Center for Public Health Preparedness**

<http://www.sph.unc.edu/nccphp/>

The North Carolina Center for Public Health Preparedness (NCCPHP) offers online training modules, training packages, courses, and certificate programs. Train-the-trainer and face-to-face trainings are also available, and NCCPHP can provide technical assistance and content expertise upon request. Most trainings are free and can be completed in an hour or less.

### **Office of Public Health Preparedness and Response**

<http://www.epi.state.nc.us/epi/phpr/training.html>

The Office of Public Health Preparedness in the North Carolina Division of Public Health sponsors a large number of trainings in public health preparedness. A training calendar is available on their website at <http://www.epi.state.nc.us/epi/phpr/calendar.html>.

### **Public Health Regional Surveillance Teams**

<http://www.epi.state.nc.us/epi/phpr/regions.html>

Public Health Regional Surveillance teams are another source of technical assistance and subject matter expertise. Each of seven regional teams includes a team leader, nurse epidemiologist, industrial hygienist, and administrative coordinator.

### **The North Carolina Institute for Public Health at The University of North Carolina School of Public Health**

<http://www.sph.unc.edu/nciph/>

### **Centers for Disease Control and Prevention, Emergency Preparedness and Response**

<http://www.bt.cdc.gov/training/index.asp>

### **Federal Emergency Management Agency**

[http://www.fema.gov/tab\\_education.shtm](http://www.fema.gov/tab_education.shtm)

### **United States Department of Health and Human Services**

<http://www.hhs.gov/emergency/index.shtml>

### **Training by Preparedness Competency WI Western Regional Consortium**

<http://www.wrpphp.org/Focus%20Area%20Trainings.htm>

**ALSO SEE TRAINING TAB IN EXCEL WORKFORCE DEVELOPMENT WORKBOOK**

Comprehensive 'One Stop-Shop' Websites for Trainings Related to Both PH Domains and Preparedness Capabilities, as well as other resources relevant to workforce development and PHAB standards		
Name of Resource	Location of Resource	What you will find there:
Centers for Disease Control and Prevention	<a href="http://www.cdc.gov/">http://www.cdc.gov/</a>	Trainings, webinars, podcasts, reports and evidence based resources
Emergency Management Institute Independent Study Online Courses Program	<a href="http://www.training.fema.gov/emcourses">www.training.fema.gov/emcourses</a> Login required/ National Emergency Training Center	Training for ICS and NIMS courses and is searchable by category, course name, and/or code
Indian Health Service	<a href="http://www.ihs.gov/forproviders/continuinged">http://www.ihs.gov/forproviders/continuinged</a>	IHS Clinical Support Center Office of Continuing Education Public Health Grand Rounds, Diabetes Treatment and Prevention, Nutrition and Dietetics, HIV/AIDS
Institute for Wisconsin's Health	<a href="http://www.instituteforwihealth.org/">http://www.instituteforwihealth.org/</a>	Accreditation, quality improvement and performance management resources
Medscape	<a href="http://www.medscape.org/nurses">http://www.medscape.org/nurses</a>	CEUs for Nurses and other health care providers regarding various healthcare topics
NACCHO (National Association of City and County Health Officials)	Home page: <a href="http://www.naccho.org/">http://www.naccho.org/</a> Note: Toolbox tab for Workforce competency development examples	Workforce competency development examples and other accreditation resources
Public Health Accreditation Board	<a href="http://www.phaboard.org">http://www.phaboard.org</a>	PHAB standards and measures, updates, resource guides and training materials
Public Health Foundation Online Resources/Tools Webpage	<a href="http://www.phf.org/resourcestools/Pages/default.aspx">http://www.phf.org/resourcestools/Pages/default.aspx</a>	Resources to address training gaps regarding both the General Public Health Domains and the 15 CDC Preparedness Capabilities
Red Star Innovations	<a href="http://redstar1.org">http://redstar1.org</a>	Tribal-specific performance and accreditation resources
Society of Public Health Education	<a href="http://www.sophe.org/education.cfm">http://www.sophe.org/education.cfm</a>	Designated provider of Continuing Education Contact Hours (CECH) by the National Commission for Health Education Credentialing (NCHEC). Resources focused on health education, wellness and prevention
State of Wisconsin Training Management System	<a href="https://www.trainingwisconsin.org/TrainingCatalog.aspx">https://www.trainingwisconsin.org/TrainingCatalog.aspx</a> You are able to view the catalog but must have a login to register for courses	Trainings database can be searched by keyword, course #, discipline, course type, or provider.
TRAIN National – Real-Time Affiliated Information Network	<a href="https://train.org">https://train.org</a> Note: Password Protected. Provides a Learning Management System with transcript database.	Training database searchable by 'competency and capability'
University of North Carolina Centers for Public Health Preparedness Training Home Page	<a href="http://cphp.sph.unc.edu/training/index.php">http://cphp.sph.unc.edu/training/index.php</a>	Resources to address training gaps regarding both the General Public Health Domains and the 15 CDC Preparedness Capabilities
University of Minnesota School of Public Health Online Training Page	<a href="http://sph.umn.edu/ce/online/">http://sph.umn.edu/ce/online/</a>	Resources to address training gaps regarding both the General Public Health Domains and the 15 CDC Preparedness Capabilities
Wisconsin Department of Health Services	<a href="https://www.dhs.wisconsin.gov/search?search=Webinars">https://www.dhs.wisconsin.gov/search?search=Webinars</a>	Public health resources, training materials and webinars
WICPHET (Wisconsin Center for Public Health Education and Training)	<a href="http://wicphet.org/content/workforce-assessment">http://wicphet.org/content/workforce-assessment</a>	Workforce competency development resources PLUS on-demand self-assessment tool
Wisconsin Partner Communications and Alerting Training Page	<a href="https://share.health.wisconsin.gov/ph/pca/preparedness/SitePages/Trainings.aspx">https://share.health.wisconsin.gov/ph/pca/preparedness/SitePages/Trainings.aspx</a> Note: Password Protected. Will need a WILMS Account (Wisconsin Logon Management System)	Resources to address training gaps regarding both the General Public Health Domains and the 15 CDC Preparedness Capabilities

11

Adapted with permission from Polk County (WI) Health Department



**Wood County Health Department Conference/Training Sharing Report**

<b>Introduction</b>	
Title of Conference/ Training	
Name of staff sharing	
Date of sharing	
<b>Learning</b>	
Main takeaways - Few things you learned from Conference/Training	
<b>Job impact</b>	
Summarize any job impact/practice improvement	
<b>Return on training investment</b>	
Was training worth attending? Recommended to others? Why?	
<b>5/15/18 SK</b>	

### Acknowledgements

Thank you to the Polk County and City of West Allis for sharing their Workforce Competency Development Plans. Those plans were very useful in the creation of this document.

### Related Documents (available on agency L:drive)

- A. Voucher for Professional Development
- B. Continuing Education Spreadsheet
- C. Workforce Development Workbook
  - a. Performance Evaluation
  - b. Performance Review Questions
  - c. Public Health Competency Assessment Tier 1 – 3
  - d. Program Support Competency Assessment
  - e. Office Manager Competency Assessment
  - f. Training opportunities
- D. Emergency Preparedness Competency Assessment
- E. Performance Management Competency Assessment
- F. Health Equity Competency Assessment