

***MINUTES OF THE
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

DAY & DATE: September 05, 2013
PLACE: Wood County Courthouse, 400 Market St., Wisconsin Rapids, WI 54494, Room 114
MEETING TIME: 8:00 A.M.
ADJOURNMENT TIME: 10:50 A.M.
MEMBERS PRESENT: Chairman, Al Breu (in and out due to Budget Hearings); Vice-Chairman, Trent Miner (in and out due to Executive Committee Budget Hearings); Secretary, Dennis Polach; Member Marion Hokamp, and Member Gerald Nelson
OTHERS PRESENT: Highway Commissioner, Doug Passineau; Highway Accounting Supervisor, John Peckham; Highway Accounting Technician, PaNyia Yang; Park & Forestry Office Supervisor, Heather Gehrt; Forest Administrator, Fritz Schubert; Park and Forestry Director, Chad Schooley; and DNR Forestry Liaison, Steve Grant

1. Chairman A. Breu called the meeting to order at 8:00 A.M.
2. Public comments: There were none.
3. The minutes of the August 1, 13, and 20, 2013 Highway Infrastructure & Recreation Committee meetings were reviewed.

A motion was made by D. Polach and seconded by M. Hokamp to approve the above-mentioned minutes. Motion carried.

4. D. Passineau discussed the personnel issues within the department with currently 35 out of the 38 positions filled. Interview will be done next week for the sign position and the Engineer Tech and Accounting Tech positions have just been filled.
5. Frac Sand Update—Long term contracts have been sent to Corporation Counsel with Panther Creek and Completion to be reviewed.
6. Adding a records and reports fee to materials invoices was discussed. Many surrounding counties are adding a fee from 1.5%-4.5%. At this time the Committee felt there was no need for any additional fees to be added.
7. D. Passineau still has not heard about the two grants applied for from the Freight Initiative Program. Results were to be done by August 16 and he hopes to hear something within the next week or so.

8. There is the Highway Fall Meeting on October 25 in Stratford at Country Aire. If you would like to go, inform D. Passineau.
9. The CTH A project is nearing completion. The County is working on a Jurisdictional Transfer with the City of Marshfield.
10. Current Projects Update. (see attached sheet)
11. The monthly bill listing was reviewed.

A motion was made by G. Nelson and seconded by M. Hokamp to approve the monthly bill listing. Motion carried.

12. Accounting Supervisor's report was reviewed.

A motion was made by D. Polach and seconded by M. Hokamp to approve the Accounting Supervisor's report. Motion carried.

13. Correspondence: There was none.

The Committee took a break at 9:10 AM resuming at 9:30 AM with the instruction from the Executive Committee to discuss the outstanding frac sand invoices and the resulting interest charges due, as per the short-term contracts that were signed last year at our next meeting.

14. Parks Construction Supervisor's report was reviewed. (see attached sheet)

A motion was made by M. Hokamp and seconded by G. Nelson to approve the Parks Construction Supervisor's report. Motion carried.

15. Office Supervisor's report was reviewed. (see attached sheet)

A motion was made by D. Polach and seconded by G. Nelson to approve the snowmobile resolutions and forward them to County Board for their approval. Motion carried.

A motion was made by G. Nelson and seconded by M. Hokamp to approve the Office Manager's report. Motion carried.

16. Park and Forestry Director's report was reviewed. (see attached sheet)

- Recent Chainsaw safety training given to Park and Forestry and Emergency Management personnel has revealed the OSHA requirement for chainsaw operators to wear chainsaw resistant safety boots. Past department requirements have been to wear steel toe safety boots. Although OSHA puts the responsibility on the employee to purchase and

wear these boots while operating a chainsaw, Schooley would like to see the County make this investment to protect all staff that are required to operate chainsaws at work.

A motion was made by M. Hokamp and seconded by G. Nelson to approve purchasing chainsaw safety boots out of the 2013 operating expenses budget for all full time maintenance workers in the Park and Forestry Department. Motion carried.

- C. Schooley has been getting quotes to replace the JD 790 & Ford 2600 tractors that were previously sold. Replacement would be a JD 3720.
- C. Schooley is also in the process of getting quotes to replace the gooseneck trailer and truck that will be sold at auction later this year with a deck over trailer with a traditional hitch that will be compatible with all 1-ton trucks within the parks.
- County Conservation grant resolution for stocking musky fingerlings at Nepco Lake and the Wisconsin River.

A motion was made by G. Nelson and seconded by M. Hokamp to approve the resolution and forward to County Board for their approval. Motion carried.

A motion was made by M. Hokamp and seconded by G. Nelson to approve the Park and Forestry Director's report. Motion carried.

17. Move to item #19-No Wake signs. The Town of Dexter Chairman and Committee decided that they would still like to enforce the No Wake ordinance and work with the Forest Administrator to place 2 signs at the mouth of the river (not bolted into trees) and signs at each boat landing. Any additional signs would be put on willing landowners property along the river.

A motion was made by T. Miner and seconded by D. Polach to go along with the Town of Dexter's above-mentioned plan. Motion carried.

18. Move to item # 17. Forest Administrator's Report was reviewed. (see attached sheet)
- There have been 35 loads hauled out of Dexter County Park from storm damage so far.
 - Fall timber sale bids are out and will be opened on September 27. Results will be checked and compiled for contract awards for the October committee meeting.

A motion was made by G. Nelson and seconded by M. Hokamp to approve the Forest Administrator's report. Motion carried.

19. Move to item # 18. Correspondence: There was none.

20. The monthly bill listing was reviewed.

A motion was made by M. Hokamp and seconded by D. Polach to approve the monthly bill listing. Motion carried.

21. The revenue report was reviewed.

A motion was made by G. Nelson and seconded by M. Hokamp to approve the revenue report. Motion carried.

22. The next meeting date is October 03, 2013 at 8:00 A.M. in the Wood County Highway Shop, Marshfield.

A motion was made by G. Nelson and seconded by D. Polach to adjourn at 10:50 A.M. Motion carried.

Dennis Polach, Secretary

Minutes taken by Heather Gehrt, Park & Forestry Office Supervisor