

## ***HIGHWAY INFRASTRUCTURE & RECREATION COMMITTEE MEETING AGENDA***

**DAY & DATE:** Thursday, May 05, 2016  
**TIME:** 8:00 A.M.  
**PLACE:** Wood County Courthouse, 400 Market St, Room 115, Wisconsin Rapids,  
WI 54494

1. Call meeting to order.
2. Election of Vice-Chairman and Secretary
3. Public comments.
4. Approve minutes of the April 07, 2016 Highway, Infrastructure, and Recreation Committee meeting.

### **HIGHWAY:**

5. Discuss STP-Urban funding for CTH U.
6. Discuss property next door to Highway Shop.
7. Discuss and possibly act on capital projects funding resolution.
8. Frac Sand update.
9. Current projects update.
10. Approve payment of bills.
11. Accounting Supervisor's Report.
12. Correspondence.

### **PARKS:**

13. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.
14. Office Supervisor report.
  - a. Snowmobile/ATV Reports
  - b. Office Update
  - c. Provide each committee member with a copy of the Summer-2016 brochure/newspaper.
15. Park and Forestry Director report.
  - a. 2017 – 2021 Capital Improvement Plan
  - b. Review and approve quotes for skid steer and forestry mower
  - c. Special Use Permits.

### **FORESTRY:**

16. Forest Administrator report.
  - a. Timber Sale Update.
17. Correspondence.
18. Approve payment of bills.
19. Revenue report.
20. Next meeting date: Thursday, June 02, 2016 at the Wood County Highway Shop.
21. Motion to adjourn.

**MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE**

**DAY & DATE:** Thursday, April 7, 2016  
**PLACE:** Wood County Highway Department, 555 17<sup>th</sup> Ave North,  
 Wisconsin Rapids, WI 54495  
**TIME:** 8:00 A.M.  
**ADJOURNMENT TIME:** 12:02 P.M.  
**MEMBERS PRESENT:** Chairman Al Breu, Secretary Dennis Polach, Member  
 Marion Hokamp, Member William Winch, Vice-Chairman  
 Trent Miner  
**OTHERS PRESENT:** Park and Forestry Director Chad Schooley, Park and  
 Forestry Office Supervisor Sandra Green, County Forest  
 Administrator Fritz Schubert, Highway Commissioner  
 Doug Passineau, Highway Engineer Roland Hawk,  
 Supervisor Clendenning, Land and Water Conservation  
 Director Shane Wucherpfennig, Wood County residents  
 Jeff Masephol, Tom Nelson, Jerry Masephol, Kay  
 Bassuener, Craig Bassuener, Wood County Board  
 Chairperson Lance Pliml.

1. Call meeting to order. Meeting called to order at 8:00 am.

Public comments. Kay Bassuener, lives near SWC Park and was recently issued a citation from one of the employees for not leashing her dog while in the park. C. Schooley invited her to speak on how she felt about the dog ordinance as well as the citation she received.

Mrs. Bassuener states that she uses this park daily and has for many years. She is aware of the pet ordinance and has had many conversations with the Director, C. Schooley regarding it. She believes the ordinance does have good merit behind it, but does not feel as though it was properly dealt with just a few days ago. She feels the park should continue to be a user-friendly place where there is peace and harmony, but she no longer feels this is the case. Mrs. Bassuener feels as though discretion should be made by park staff on which dogs need to be leashed and which ones are under control. Mrs. Bassuener feels the new employee who issued her the citation was rude to her. The employee wrote her a ticket and placed it on her vehicle. She felt the ticket was crumpled and scribbled out and not legible. Mrs. Bassuener felt it should have been handed to her directly rather than left on her car as a way to avoid confrontation.

Mrs. Bassuener's husband Craig Bassuener introduced himself. He wanted to know how the Ordinance is enforced, and who enforces it and when? Mr. Bassuener also said he believes this citation is retaliation and harassment. He believes that the citations need to be issued fairly and equally to all violators, if we plan on enforcing it.

Mrs. Bassuener also asked if it was possible to have the park trail plowed during the winter so people can use it during this time for walking, running, etc. C. Schooley stated they do not plow the four mile trail around the lake except for areas for wood cutting and other maintenance reasons. They do typically maintain the stretch from White Sands Beach down to the dam. During the end of this last winter, they did plow from White Sands Beach to 64<sup>th</sup> Street. They are not set up to salt and sand and do not have the staff or resources to do this. They also do not have a salt/sand spreader so it would need to be done by hand. C. Schooley

is willing to try and keep that section open in the winter time but it may not be salted or sanded, and will only get plowed when sufficient manpower and time is available.

Mr. Miner stated we are only hearing one side of the story but it appears there are some customer service issues here and those will be addressed within the department. Miner stated perhaps we need to do some customer service training with our employees to avoid this in the future.

C. Schooley stated there is a lot of frustration from residents who walk in the park that they are constantly stepping on dog feces. It was mentioned that receptacles could be available to clean and pick up after pets and it was agreed to be a great idea. C. Schooley will look into purchasing receptacles for the park(s).

Mr. Polach stated it definitely could have been handled in a better fashion and this will be addressed. Mrs. Bassuener requested to consider having the citation torn up as we have made our point and she will make sure her dog is on the leash from this point forward until at some point in time, this can be addressed further.

ATV use/trails. Three individuals were at the meeting regarding the ATV trails. Jeff Masephol, Tom Nelson and Jerry Masephol. These individuals are concerned about the state of our ATV trail in Wood County. They stated we should take better care of this park and put more money into it. F. Schubert states it's just the nature of where the park is. The area does not drain well due to the soils and high water table, and so when one person drives through, it makes a rut. They are also here to find out how to go about creating more ATV trails in Wood County.

A lengthy discussion took place on how to proceed. The next Town's Association Meeting is Friday, April 15<sup>th</sup> in the Township of Rock at 7:30 pm. It was discussed that someone from this committee should represent and let them know we are willing to consider opening parts of County land and possibly sections of road if we can accomplish this in a safe manner. Who would this person be? The committee is aware of the economic possibilities this could open up for Wood County. L. Pliml feels we are losing thousands of dollars in potential revenue that ATV trails could bring to the county. Wood County might need to take the lead at a Town's Association meeting and be a part of the discussion. It was discussed that there should be a HIRC representative at the meeting.

This should be placed on the agenda at some point when we have the Township Representatives present. The first thing that needs to be done is take the current map down to Planning & Zoning and have a new map created showing the updated Town routes and proposed County Highway routes.

Approve minutes of the March 3, 2016 and March 15, 2016 Highway, Infrastructure, and Recreation Committee meeting(s) and the WCWAAC Minutes from January 26, 2016.

B. Winch had a comment regarding the March 3<sup>rd</sup>, HIRC Minutes. He didn't feel that one of the comments in comments in the minutes, made by a constituent, was accurate.

**Motion by Polach and seconded by Miner to approve the minutes for all three meetings.  
MC**

**PARKS:**

2. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.

**Motion by Miner and seconded by Hokamp to approve the Parks Construction Supervisor report. MC**

3. Office Supervisor report.
  - a. Snowmobile/ATV Reports. None.  
Office Update. T. Miner complimented Sandra Green on the Social Media updates to the Facebook Park & Forestry page.

**Motion by Miner and seconded by Polach to approve the Office Supervisor Report. MC**

4. Park and Forestry Director report.
  - a. Discuss proposed funding plan for Powers Bluff County Park development  
C. Schooley handed out a paper entitled "Powers Bluff Recreation Area, Development Funding Plan" and went through it with the committee. The preliminary plan on paper looks good to the Committee.  
**Motion by Miner and seconded by Hokamp to proceed with soliciting funds for this project and move forward with the development funding plan as requested. MC**
  - b. Special Use Permits.

Permit 1: David Tiffany, Marshfield, WI, Disc Golf Tournament (9<sup>th</sup> Annual Arby's Dairy Fest Fling). North Wood County Park on Sunday, June 5, 2016 from 8:30 am – 4:00 pm.

Permit 2: Christopher Anderson, Wisconsin Rapids, WI, Disc Golf Courses, North Wood County Park from June 16-18, 2016 from 6am – 7pm.

**Motion by Miner and seconded by Polach to approve Special Use Permits. MC.**

**Motion by Miner and seconded by Hokamp to approve the Parks and Forestry Director report. MC**

**FORESTRY:**

5. Forest Administrator report.
  - a. Timber Sale Update. Provided.
  - b. Timber Bid Results – Review Bids and Award Contracts. The final results from the Timber Sale Bid Opening which was held on April 4, 2016 at 9:00 am at the Wood County Courthouse were handed out to all the committee members.

**Motion to accept the bids and award the contracts to the highest bidders or whichever is most advantageous to Wood County. Motion by Miner / Polach. MC**

**Motion by Miner and seconded by Polach to approve the Forest Administrator Report. MC**

6. Correspondence.

C. Schooley was asked to attend a meeting in Necedah regarding the Dexter Dam to explain how the Park and Forestry Department controls it. There has been a lot more flooding this year due to the saturated soils and increased precipitation.

The meeting on Monday, April 25<sup>th</sup> at 1:00 pm in Necedah regarding dams. Joe Behlen from the DNR will be there and oversees all the dams in this area. The exact meeting location is TBD. Shane W. from Planning & Zoning stated when you attend that meeting keep in mind the dam is not designed as a flood control structure. The capacity is not there in that dam to manage flooding events. It was never designed as a flood control structure.

7. Approve payment of bills.

**Motion Miner and seconded by Hokamp to approve payment of bills. MC**

Revenue report: C. Schooley reviewed this with the committee. Questions were asked regarding Shelter Reservations and refunds, etc.

**Motion to approve Revenue report, Miner / Polach. MC.**

Motion to take a 10 minute rest at 9:55 am.

#### **HIGHWAY:**

8. Discuss and possibly act on MOU with Land and Conservation for Forestry Shop use. Shane and Doug reviewed and explained the MOU. The insurance for the building will be provided by Land Conservation. It has been used by them for over 30 years and they assumed the repair and maintenance on it.

Polach stated he hopes all will share the space as needed in the future regarding bikes, trees, and forestry equipment.

**Motion to approve the MOU by Miner and instruct the supervisor to sign it after the correct date has been placed on the paper. Seconded by Hokamp. Voting yes, Hokamp, Breu, Winch, Miner. Voting no, Polach. Polach's reasons for voting no are he feels the space should solely be used for the Highway Department and allow Land and Water Conservation to utilize that space only when needed.**

9. Discuss and possibly act on bid for crushing at the pit. D. Passineau handed out the bids that were received.

**Motion to accept the bid most advantageous to Wood County for crushing at the pit. Miner/Hokamp. MC**

10. Discuss and possibly act on Quad Axle Haul Truck bid. Bid information was handed out to the committee and explained to them by D. Passineau. **Motion to approve the bids and move forward with the one which is most advantageous for Wood County, Miner/Polach. MC**

11. Open and possibly act on quotes for CTH N bridge painting. Bid information was handed out to the committee and explained by D. Passineau. **Motion to approve the highest bid or whichever is most advantageous for Wood County. Miner / Hokamp. MC**

12. Discuss METCO groundwater monitoring. D. Passineau stated that when the Highway Department removed the pumps and tanks, preliminary testing indicated there was some soil contamination. To determine the area that needs to be dug out and the soil removed, test wells will be drilled.

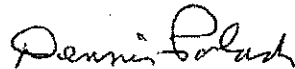
13. Discuss Cold-In-Place Recycling (CIR).

That is going to be done on County Trunk V. This is a new process in WI. They pulverize and inject oil into the gravel and lay it back down with a paver. It's supposed to be just as strong as or stronger than putting 3-4" of asphalt on and a large savings to the County. This is scheduled for some time in July.

14. Discuss CTH T Bridge. D. Passineau discussed moving forward with the contractor.  
**Motion by Miner and seconded by Hokamp to approve Jewell Engineering bid of \$39,500. MC**
15. Discuss 50/50 Bridge Program funding. Discussed.
16. Discuss electronic time keeping. The Highway Department has chosen to go with their own program called "RTVisions". They can punch their time in on a smart phone or computer. No problems are anticipated and all time will be approved online by a supervisor.
17. Discuss personnel issues. The Highway Department lost two good employees recently to the City of Wisconsin Rapids. We need to find better ways to keep our employees. A very lengthy discussion was held here regarding steps, pay increases, grades, etc. L. Pliml stated we constantly look at steps and grades and we move forward. Everyone on the committee would like to see this placed on the Department Head meeting agenda for further discussion.

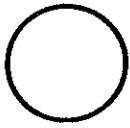
Personnel update by R. Hawk.

18. Frac Sand update. The Highway Department is done with this project for now.
19. Current projects update. Clean and repair bridges, sign repairs, etc.
20. Approve payment of bills. **Motion to approve the payment of bills by Miner and seconded by Winch. MC**
21. Accounting Supervisor's Report. **Motion by Miner and seconded by Polach to approve the Accounting Supervisor's Report. MC**
22. Correspondence. There is a "road School" class on June 6-8, 2016 if anyone was interested in attending.
23. Next meeting date: Thursday, May 5<sup>th</sup>, 2016 at the Wood County Courthouse, Room 115.
24. Motion to adjourn. **Motion by Miner and seconded by Winch to adjourn at 12:02pm.**



Dennis Polach, Secretary

Minutes taken by Sandra M. Green, Wood County Park and Forestry Office Supervisor



## RESOLUTION#

Introduced by

Executive and Highway Infrastructure &amp; Recreation Committees

Page 1 of 2

Committee

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup>	Lost:	<input type="checkbox"/>
2 <sup>nd</sup>	Tabled:	<input type="checkbox"/>
No:	Yes:	Absent:
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Three-Fourths	
Reviewed by: <u>PAK</u>	, Corp Counsel	
Reviewed by: <u>MM</u>	, Finance Dir.	

BL  
 INTENT & SYNOPSIS: Initial resolution authorizing the issuance of general obligation promissory notes.

FISCAL NOTE: Not to exceed \$5,000,000

BE IT RESOLVED by the County Board of Supervisors of Wood County, Wisconsin that there shall be issued, pursuant to Section 67.12(12), Wisconsin Statutes, general obligation promissory notes in an amount not to exceed \$5,000,000 for the public purpose of financing highway improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Feirer, M			
4	Wagner, E			
5	Hendler, P			
6	Breu, A			
7	Ashbeck, R			
8	Miner, T			
9	Winch, W			
10	Henkel, H			
11	Curry, K			
12	Machon, D			
13	Hokamp, M			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

# Current Projects Update

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By Douglas Passineau, Highway Commissioner

May 05, 2016

HIRC meeting

## General Maintenance

1. Clean drainage structures – County/State Roads
2. Snow and ice control – County/State/Town/Village Roads
3. Rubber crack filling – State PBM/County Roads
4. Patching or spot repairs – County/State Roads
5. Grading gravel shoulders – County/State Roads
6. Sweeping pavement – County/State Roads
7. Guard rail repair – County/State Roads
8. Brush cutting on County Roads
9. Ditching – County Roads
10. Signing Road postings taken down – County/State Roads
11. Asphalt plant repairs.
12. Safety training for traffic control.
13. Paver training in DePere, WI.

## Road Closures - Highway Department

None at present.



Report of Claims for HIGHWAY DEPARTMENTMARCH 2016

For the range of vouchers: 16160186 16160269

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16160186	SOLARUS	TELEPHONE - ADMINISTRATION	03/16/2016	36.07	P
16160187	BADGER LABORATORIES & ENGIN	AIR EMISSION INVENTORY	03/16/2016	500.00	P
16160188	HAMM BARRY	OUT OF COUNTY MEAL REIMBURSE	03/16/2016	8.00	P
16160189	WATER WORKS & LIGHTING COMM	UTILITIES - HOT MIX PLANT	03/10/2016	86.28	P
16160190	NORTH CENTRAL REGION COMMISSIONERS	SPRING MEETING 2016	03/21/2016	100.00	P
16160191	JENKIN ERIC	TOOL ALLOWANCE	03/21/2016	325.00	P
16160192	BANKCARD SERVICES	CREDIT CARD INVOICE	03/30/2016	1416.80	P
16160193	KING COMPANY LLC THE	TRAILER FOR TRAFFIC LIGHTS	03/31/2016	4775.00	P
16160194	HAWK ROLAND	OUT OF COUNTY MEAL REIMBURSE	03/31/2016	24.00	P
16160195	PETROTECH LLC	FUEL PUMP REPAIR	03/31/2016	98.00	P
16160196	ACE HARDWARE	SUMP PUMP/EXTN CORD/LEVEL/RIVE	03/31/2016	231.92	P
16160197	ALLEN PRECISION EQUIPMENT INC	ENGINEERING FLAGGING SUPPLIES	03/31/2016	60.61	P
16160198	AL'S AUTO GLASS	EQUIPMENT GLASS REPAIR	03/31/2016	890.00	P
16160199	APPLIED INDUSTRIAL TECHNOLOGY	ORINGS	03/31/2016	1.64	P
16160200	APPLIED MAINTENANCE SUPPLIES & SOLUTIONS	CLEVIS HOOKS/DISCS/BITS/SCREWS	03/31/2016	1548.37	P
16160201	ARING EQUIPMENT COMPANY	BROCE BROOM/SVC MANUAL/PUMP/	03/31/2016	47876.81	P
16160202	BADGER UTILITY INC OF WI	STROBE TUBE/CLAMPS/CONN/MARKER	03/31/2016	118.20	P
16160203	BAUER BUILT INC	TIRES	03/31/2016	7377.98	P
16160204	BDT INC	CONE FOR BURNER - HOT MIX	03/31/2016	40.35	P
16160205	BROOKS TRACTOR COMPANY	LOADER REPAIRS 0519/PUMP/EDGE	03/31/2016	12368.11	P
16160206	CARQUEST AUTO PARTS ATLANTA GA	FILTERS/BELTS/PULLEYS/FAN CLUT	03/31/2016	2669.81	P
16160207	CHILI IMPLEMENT CO	TRANSMISSION REBUILD 0513	03/31/2016	11556.33	P
16160208	CUMMINS NPOWER LLC	FUEL PUMP SOLENOID/WATER INLET	03/31/2016	582.05	P
16160209	ECON INC	REPAIR LUG & WIRING	03/31/2016	362.88	P
16160210	FASTENAL COMPANY	CABLE TIES/SCREWS/WASHERS	03/31/2016	288.06	P
16160211	GCR TIRE CENTERS	TIRES	03/31/2016	1400.00	P

Report of Claims for HIGHWAY DEPARTMENTMARCH 2016

For the range of vouchers: 16160186 16160269

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16160212	HALRON LUBRICANTS INC	HEAT TRANSFER OIL	03/31/2016	738.79	P
16160213	HAMIN HARDWARE & SUPPLIES	SAFETY GLASSES/TRIMMER BLADES	03/31/2016	67.32	P
16160214	INSIGHT FS	LP GAS	03/31/2016	555.61	P
16160215	J & D TUBE BENDERS INC	SS TUBES	03/31/2016	413.51	P
16160216	JADE EQUIPMENT COMPANY LTD	COIL 12 V TRNSFR 5D03	03/31/2016	257.11	P
16160217	JFTCO INC	BELT IDLER/SPACER	03/31/2016	2792.97	P
16160218	L & S ELECTRIC INC	MOTOR REPAIR - SLAT CONVEYOR	03/31/2016	4825.00	P
16160219	MENARDS-MARSHFIELD	BOLT CUTTER/STAPLES	03/31/2016	12.97	P
16160220	MID-STATE TRUCK SERVICE INC	SENSOR/BATTERY/TERMO SWITCH	03/31/2016	350.84	P
16160221	MILLER-BRADFORD & RISBERG INC	PINS/BUSHINGS/SHIMS/SEAL KITS	03/31/2016	1223.69	P
16160222	MISSISSIPPI WELDERS SUPPLY CO INC	WELDING SUPPLIES/GAS/CYL RENTA	03/31/2016	205.21	P
16160223	MONROE TRUCK EQUIPMENT	PUMP/ VALVE	03/31/2016	591.79	P
16160224	MOORE OIL COMPANY INC	OIL/DEGREASER/WINDSHIELD WASH/	03/31/2016	2291.22	P
16160225	MSC	GO-JO HAND CLEANER	03/31/2016	126.18	P
16160226	NAPA CENT WI AUTO PARTS Wis.Rapids	OIL DRY/TRAILER WIRE/PENETRANT	03/31/2016	676.22	P
16160227	POMP'S TIRE SERVICE INC - GREEN BAY	TIRES	03/31/2016	278.24	P
16160228	RAPIDS RENTAL & SUPPLY	CARB KIT/CHAIN/WEDGES	03/31/2016	174.28	P
16160229	ROLAND MACHINERY EXCHANGE	SENSOR/FILTER INSERTS	03/31/2016	357.15	P
16160230	RON'S REFRIGERATION & AC INC	INSTALL NO/CO DETECTORS-MARSH	03/31/2016	5634.00	P
16160231	SHERWIN INDUSTRIES INC	4" SWIVEL DISC/HYD FILTER	03/31/2016	241.84	P
16160232	STEPP MFG COMPANY INC	SOLENOID/THERMOMETER	03/31/2016	250.04	P
16160233	SWIDERSKI EQUIPMENT INC	DIVIDER/DISC/BRAKE PADS/PLUG	03/31/2016	670.12	P
16160234	TOOL SHED	IMPACT ADAPTER	03/31/2016	33.95	P
16160235	TRUCK COUNTRY OF WISCONSIN	BATTERY BOX/BELT	03/31/2016	209.56	P
16160236	V & H INC	VALVES/ECU-FRONT/REAR/BASE/SEP	03/31/2016	2765.14	P
16160237	WEYERS EQUIPMENT INC	FUEL FILTER/HUB CAP	03/31/2016	119.11	P
16160238	WISCONSIN HYDRAULICS INC	HYD PLOW LIFT CYLINDER	03/31/2016	338.15	P
16160239	WISCONSIN VALLEY CONCRETE PRODUCTS	CONCRETE/24" BIT EXT/REBAR	03/31/2016	509.20	P

Report of Claims for HIGHWAY DEPARTMENT

MARCH 2016

For the range of vouchers: 16160186 16160269

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16160240	WISCONSIN METALS	SQUARE TUBING	03/31/2016	252.00	P
16160241	ADVANCE JANITORIAL SERVICE & SUPPLY	CARPET/FLOOR CLEANING SERVICE	03/31/2016	541.95	P
16160242	AT&T-ATLANTA	TELEPHONE - MARSHFIELD	03/31/2016	80.30	P
16160243	AMERICAN ENGINEERING	CORE TESTING - CTH C AND CTH Y	03/31/2016	5980.00	P
16160244	BADGER STATE INDUSTRIES	SIGNS & MATERIALS FOR SIGN MAK	03/31/2016	2864.66	P
16160245	CITY OF PITTSVILLE TREASURER	WATER/SEWER - PITTSVILLE SHOP	03/31/2016	96.68	P
16160246	COMPASS MINERALS	SALT FOR SNOW AND ICE CONTROL	03/31/2016	80267.69	P
16160247	FRONTIER	TELEPHONE - MARSHFIELD	03/31/2016	108.59	P
16160248	JOHN DEERE FINANCIAL	PUMP/HYD CYLINDER/KITS & ASYS	03/31/2016	879.20	P
16160249	MARSHFIELD UTILITIES	ELECTRIC/WATER/SEWER	03/31/2016	373.06	P
16160250	PRECISE MRM LLC	FLAT PLAN USA & GPRS NAF & SOF	03/31/2016	840.00	P
16160251	QUEST CIVIL ENGINEERS LLC	WETLANDS MONITORING	03/31/2016	232.55	P
16160252	SHERWIN INDUSTRIES INC	ROADSAVER 221	03/31/2016	19125.00	P
16160253	SHIPPY SHOE STORE INC	SAFETY SHOES	03/31/2016	200.00	P
16160254	SOLARUS	TELEPHONE - WR & HOT MIX	03/31/2016	251.85	P
16160255	TDS TELECOM	TELEPHONE	03/31/2016	138.65	P
16160256	UNITED RENTALS EXCHANGE LLC	BEAMS CTH N BRIDGE	03/31/2016	1152.00	P
16160257	WATER WORKS & LIGHTING COMM	UTILITIES - WR& HOT MIX PLANT	03/31/2016	3645.97	P
16160258	WE ENERGIES	NATURAL GAS - WR SHOP	03/31/2016	1094.11	P
16160259	WISCONSIN MEDIA	LEGAL NOTICES	03/31/2016	71.58	P
16160260	MENARDS-MARSHFIELD	3" C/C/PULL/FLOOR FINISH/SURGE	02/25/2016	47.12	P
16160261	PROVISION PARTNERS	DIESEL FUEL & GASOLINE	02/25/2016	12221.88	P
16160262	TRACTOR SUPPLY CREDIT PLAN	OIL/STAPLES	02/25/2016	42.97	P
16160263	ADVANCED DISPOSAL	GARBAGE DISPOSAL	03/31/2016	571.36	P
16160264	G & K SERVICES	CLEANING RUGS & UNIFORMS	03/31/2016	523.64	P
16160265	MILESTONE MATERIALS	BASE	03/31/2016	407.34	P
16160266	STERLING WATER INC	WATER FOR HOT MIX	03/31/2016	36.40	P
16160267	AMERICAN FENCE COMPANY	HEAVY DUTY POT WOVEN WIRE FENC	03/21/2016	395.40	P

Report of Claims for HIGHWAY DEPARTMENTMARCH 2016

For the range of vouchers: 16160186 16160269

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
16160268	ADVANCED DISPOSAL	GARBAGE DISPOSAL	03/31/2016	63.63	P
16160269	ADVANCED DISPOSAL	GARBAGE DISPOSAL	03/31/2016	86.39	P
			Grand Total:	\$254,043.45	

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Committee Chair

Committee Member

Committee Member

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Committee Member

Committee Member

Committee Member

**WOOD COUNTY HIGHWAY DEPARTMENT  
FUND BALANCES  
2016**

	Maintenance	Machinery	Snow Removal	Co-Aid Roads	Co-Aid Bridges	Total Levied Funds	State & Local	Capital Projects	Frac Sand
12/31/2015	\$ 110,971.89	\$ 529,659.12	\$ 203,463.95	\$ 607,200.85	\$ (188,361.62)	\$ 733,275.07	\$ (1,347,738.43)	\$ 4,748,556.01	\$ 596,994.57
Levy	100,003.00		903,773.00	120,000.00	222,600.00	1,346,376.00	-	-	-
1/1/2016	\$ 210,974.89	\$ 529,659.12	\$ 1,107,236.95	\$ 727,200.85	\$ 34,238.38	\$ 2,079,651.07	\$ (1,347,738.43)	\$ 4,748,556.01	\$ 596,994.57
January	(143,443.35)	24,123.13	(176,648.68)	-	-	(320,092.03)	(132,201.69)	-	-
State Aids - January	418,583.66					418,583.66			
Balance	486,115.20	553,782.25	930,588.27	727,200.85	34,238.38	2,178,142.70	(1,479,940.12)	4,748,556.01	596,994.57
February	(156,041.49)	151,567.76	(190,214.14)	-	-	(346,255.63)	(163,705.85)	(4,219.45)	-
Balance	330,073.71	705,350.01	740,374.13	727,200.85	34,238.38	1,831,887.07	(1,643,645.97)	4,744,336.56	596,994.57
March	(157,639.83)	(5,900.61)	(83,832.51)	-	(1,918.39)	(243,390.73)	49,171.92	(912.99)	-
Balance	172,433.88	699,449.40	656,541.62	727,200.85	32,319.99	1,588,496.34	(1,594,474.05)	4,743,423.57	596,994.57
April	(205,903.48)	(118,537.16)	(93,577.80)	-	(157.50)	(299,638.78)	168,377.67	(21,928.58)	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
May	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
June	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
July	-	-	-	-	-	-	-	-	-
State Aids - July	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
August	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
September	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
October	-	-	-	-	-	-	-	-	-
State Aids - October	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
November	-	-	-	-	-	-	-	-	-
Balance	(33,469.60)	580,912.24	562,963.82	727,200.85	32,162.49	1,288,857.56	(1,426,096.38)	4,721,494.99	596,994.57
December-Preliminary	-	-	-	-	-	-	-	-	-
Transfer between funds	-	-	-	-	-	-	-	-	-
Balance	\$ (33,469.60)	\$ 580,912.24	\$ 562,963.82	\$ 727,200.85	\$ 32,162.49	1,288,857.56	\$ (1,426,096.38)	\$ 4,721,494.99	\$ 596,994.57

## **PARKS CONSTRUCTION SUPERVISOR REPORT**

May 5, 2016

By D. Quinnell

### CURRENT PROJECTS

- The Dexter Storage Building project is going out for bids. The site is scraped and fill is being brought in and compacted.
- The Puff Creek culvert is non-operational and we will be getting bids on its completion.
- We will be installing lights in the R.S.B.P. parking lot.

### MAINTENANCE OPERATIONS

- All park areas are ready for summer and are now open.

### EMPLOYEE MATTERS

- We have hired a Ranger for Dexter.
- We are currently taking applications for Summer LTE's to work at Dexter.
- We attended an Employee Quarterly meeting and safety training, Thursday April 21, 2016.

### OTHER

- We are applying for the grant to update and remodel the White Beach area.

**WOOD COUNTY PARK & FORESTRY**  
**OFFICE SUPERVISOR REPORT**

May 5, 2016

By: Sandra Green

**SNOWMOBILE:**

- I attended the Snowmobile Club Meeting on Monday, April 4<sup>th</sup>, from 7:30 – 8:30 at Sherryland Ballroom. I typed two pages of notes, reminders and information to hand out to each club member and read through the most important information at the meeting. Otherwise, no new or other business. Next meeting, September 5, 2016, same location. I completed the application for maintenance/mileage for 2016-2017 to send in with the Resolution which is due to the state by 4/15/2016.
- Typed up Non-Grooming and Grooming reimbursements for two snowmobile clubs.

**ATV:**

- There has been discussion regarding creating new ATV trails in Wood County. This will be brought forward at one of the HIRC meetings as to the discussion that took place at the most recent Towns Association Meeting.
- I will be attending the Wood County ATV Meeting the first week in May.

**OFFICE:**

- Created an advertisement for Facebook regarding the Dexter Camp Ranger position.
- Worked on the Annual Report.
- Sue and Chad worked on updating the Summer-2016 brochure. I will provide each committee member with a copy. Sue did a wonderful job with the updates and pictures.
- Sat in for Caitlin Carmody to take minutes for this month's HIRC meeting at the Highway Department as she spent time working in HR this month.
- Typed the minutes from the HIRC meeting.
- Prepared the packet for County Board.
- Completed the Sales Tax Log for Finance.
- Worked on getting the camps set up with telephones, computers, brochures and publications.

- Updating of the “campsite photos” for South Wood County Park on Facebook.
- Uploaded the ATV Trail information to Facebook.
- Provided periodic updates on our Facebook page.
- Worked with Chad on updating the 2016/2017 CIP (Capital Improvement Plan).
- Succeeded in having our Facebook page “verified” which will allow it to show up in search results faster.
- Updated the voice mail system to include the new information regarding the parks opening on April 29<sup>th</sup>.

### **FORESTRY:**

- I attended the Timber Sale Bid opening on April 4<sup>th</sup> at the Wood County Courthouse. I entered in bids as they were being opened and informed those in attendance who the winning bid was. The TimberBase program did not work very well for us during this time. Heather Gehrt attended with me since this was my first time. I will be contacting the database administrator to try to fix the bugs in the system for the future.
- Ordered more Timber Sale Tickets from National Business Graphics.
- Sent memos with returned checks of the unsuccessful bidders from the Bid Openings.
- Typed seven contracts for the new Timber Sales and mailed them out to the bid winners. Entered all the information into Timber Base.

### **OTHER:**

- I attended a Social Media Meeting with the Daily Tribune and Chad Schooley on 4/6.
- Due to Chad not being able to attend, he asked me to sit in on the April Department Head meeting. I took notes and provided him feedback.
- I attended an Employee Quarterly meeting and safety training, Thursday April 21, 2016 and took minutes.



## **Park and Forestry Director Report**

By Chad Schooley, Park and Forestry Director

May 5, 2016

HIRC meeting

- Completed grant for White Sands Beach project and submitted to DNR.
- Continue assisting with the Riverblock Advisory Committee when my schedule allows.
- Met with Incourage, Marshfield Area Community Foundation, Riverview/Aspirus Foundation, and the WR CVB in regards to the fundraising effort for the Powers Bluff Recreation Area development project. Future meetings are being arranged with other individuals and organizations.
- Had a meeting with a Gannett News representative regarding marketing options they provide, primarily using social media.
- Met with interested individuals at the Powers Bluff property to flag out a portion of the single track trail. This trail will be installed using volunteers and Emergency Management crews, primarily. We hope to get a start to this project within the next few weeks.
- Consolidated Musky Club had their musky release in Nepco and the Wisconsin River on April 18<sup>th</sup>. This was funded by the County Conservation Fund grant, as well as from a matching donation from the club.
- Coordinated and attended the Wisconsin Park and Recreation Association region 1 meeting, which was held in Chippewa Falls on April 20<sup>th</sup>.
- Held our annual spring employee meeting on April 21<sup>st</sup>. This also included safety training for all full time maintenance staff.
- Assisted with Camp Ranger interviews on April 22<sup>nd</sup>.
- Attended a meeting at the Necedah Town Hall on April 25<sup>th</sup>. This meeting had representatives from several townships south of Dexterville, DNR staff, Juneau County staff, State Representatives, and others that were invited to attend. The meeting was held to discuss flooding issues that have been occurring in Juneau County recently. I was asked explain how the Dexter Dam is operated, and to assist in finding solutions to the flooding problems. The Dexter Park Lead Maintenance Worker also attended this meeting.

### **April Events** - 6 shelter reservations

**Special Use Permits** June 4 set up, June 5, 2016 Event. Kiwanis Club Youth Outdoors Day. Group rents the Red Sands Beach Pavilion. They also use many of the open areas for different stations.

## 2017-2021 5 YEAR CAPITAL IMPROVEMENT PLAN

### WOOD COUNTY PARK & FORESTRY DEPARTMENT

	2017	2018	2019	2020	2021
21-17-001 FLEET VEHICLE REPLACEMENT	\$ 35,000.00				
21-17-007 ROAD IMPROVEMENTS	\$ 35,000.00				
21-17-008 PLAYGROUND REPLACEMENT	\$ 25,000.00				
21-17-009 BUILDING IMPROVEMENTS	\$ 50,000.00				
21-17-010 NP DAM IMPROVEMENTS-LOWER OVERLAY	\$ 200,000.00				
<b>21-17-011 WHITE BEACH REMODEL**</b>	<b>\$ 130,000.00</b>				
21-18-008 PB ENTRANCE ROAD & PARKING LOT		\$ 850,000.00			
<b>21-19-005 PB SHELTER BUILDING CONSTRUCTION**</b>			<b>\$ 1,500,000.00</b>		
21-20-001 FLEET VEHICLE REPLACEMENT				\$ 35,000.00	
21-20-002 ROAD IMPROVEMENTS				\$ 35,000.00	
21-20-003 PB LIGHTING & SNOW MAKING EQUIPMENT				\$ 250,000.00	
21-20-004 REPLACE PISTON BULLY				\$ 50,000.00	
21-20-005 REPLACE TRACTOR				\$ 30,000.00	
<b>21-20-006 DEXTER BEACH REMODEL**</b>				<b>\$ 100,000.00</b>	
21-20-007 PB SHOP CONSTRUCTION				\$ 100,000.00	
21-21-001 FLEET VEHICLE REPLACEMENT					\$ 35,000.00
21-21-002 ROAD IMPROVEMENTS					\$ 35,000.00
21-21-003 BUILDING IMPROVEMENTS					\$ 50,000.00
21-21-004 PLAYGROUND REPLACEMENT					\$ 25,000.00
<b>21-21-005 SOUTH PARK CAMPGROUND EXPANSION**</b>					<b>\$500,000.00</b>
	<b>\$ 475,000.00</b>	<b>\$ 850,000.00</b>	<b>\$ 1,500,000.00</b>	<b>\$ 600,000.00</b>	<b>\$ 645,000.00</b>
(-) STATE AID FUNDING**	\$ 65,000.00	\$ -	\$ 750,000.00	\$ 50,000.00	\$ 250,000.00
<b>NET TAX LEVY</b>	<b>\$ 410,000.00</b>	<b>\$ 850,000.00</b>	<b>\$ 750,000.00</b>	<b>\$ 550,000.00</b>	<b>\$ 395,000.00</b>

Printed:

COUNTY OF WOOD

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04/27/16

MAY 2016 REPORT OF CLAIMS FOR PARK AND FORESTRY

For the Range of Vouchers: 21160116 to 21160163

<u>Voucher No.</u>	<u>Vendor Name</u>	<u>Nature of Claim</u>	<u>Doc Date</u>	<u>Amount</u>	
21160116	ACE HARDWARE	Rake, Saw, Etc.	04/12/16	\$58.95	P
21160138	ACE HARDWARE	NP Cabin & SP Shelter Supplies	04/21/16	\$65.92	P
21160117	AFTER ALL INC	Sewer Service for NP #11	04/12/16	\$130.00	P
21160118	ALLIANT ENERGY/ WP&L	Electric Service-NP & PB	04/12/16	\$494.32	P
21160119	BOHN TRUCKING & EXCAVATING IN	Lake Wazeecha Dam Rip Rap	04/12/16	\$1,947.00	P
21160120	BUDS CORNER MART	Gasoline for SP Vehicles	04/12/16	\$195.77	P
21160139	CARPET CITY	Carpet, Vinyl, Install-NP Cabin	04/21/16	\$1,397.45	P
21160121	CARQUEST AUTO PARTS ATLANTA G	Supplies for Mowers /Golf Carts-SP	04/12/16	\$95.59	P
21160148	CARQUEST AUTO PARTS ATLANTA G	Vehicles & Equipment Supplies	04/26/16	\$175.11	P
21160149	CRESCENT ELECTRIC SUPPLY CO	NP Cabin Supplies	04/26/16	\$36.88	P
21160140	DOINE EXCAVATING INC	Road Gravel for NP	04/21/16	\$193.20	P
21160122	FASTENAL COMPANY	Supplies for Parks	04/12/16	\$99.27	P
21160150	FASTENAL COMPANY	Urinal Parts, Janitorial Items	04/26/16	\$668.49	P
21160151	FERGUSON ENTERPRISES INC	NP Cabin Remodel & SP Supplies	04/26/16	\$128.95	P
21160152	FOX SCOTT	Safety Shoe Reimbursement	04/26/16	\$100.00	P
21160141	GILSON RONALD	Safety Shoe Reimbursement	04/21/16	\$134.00	P
21160153	GOLLON BAIT & FISH FARM	Musky Stocking at Nepco Lake	04/26/16	\$4,330.00	P
21160123	HAAS BUILDER SUPPLY	NP Cabin Remodel & DP Supplies	04/12/16	\$2,118.26	P
21160154	HILLER'S TRUE VALUE HARDWARE	Supplies for DP Buildings	04/26/16	\$44.56	P
21160142	HOME DEPOT CREDIT SERV (Parks)	NP Cabin Sink, Etc. & Park Items	04/21/16	\$871.47	P
21160124	INSIGHT FS	LP & Diesel for Parks	04/12/16	\$586.59	P
21160125	K & W GLASS CO	RSBP Supplies	04/12/16	\$58.70	P
21160126	LAKESIDE OASIS LLC	Gasoline for DP Vehicles	04/12/16	\$103.39	P
21160155	LAKESIDE OASIS LLC	Gasoline for DX Vehicles	04/26/16	\$104.54	P
21160143	MATTICKS LOGGING LLC	Cutting Firewood-Richfield 360	04/21/16	\$612.78	P
21160127	MENARDS-MARSHFIELD	Bulbs for NP	04/12/16	\$13.98	P
21160128	METCALF LUMBER	NP Cabin Counter, Moulding, Etc.	04/12/16	\$856.73	P
21160156	MID-STATE TECHNICAL COLLEGE	First Aid CPR Card-Seth Dupee	04/26/16	\$10.00	P
21160144	NELSON CONSTRUCTION OF ARPIN	Supplies for NP and PB	04/21/16	\$179.02	P
21160129	OAKDALE ELECTRIC CO	Electric Service for DP	04/12/16	\$636.17	P
21160157	PITTSVILLE FARM & HOME CENTER	Assorted Supplies for DP	04/26/16	\$40.90	P
21160158	POWER PAC INC	JD Tractor Oils & Filter-DP	04/26/16	\$225.18	P
21160159	PROVISION PARTNERS	Gasoline for DX Equipment	04/26/16	\$6.83	P
21160160	QUALITY DOOR & HARDWARE	Lock Repair and Parts-PB	04/26/16	\$240.00	P
21160145	REIGEL PLUMBING & HEATING	Well Caps, Etc. for NP	04/21/16	\$335.51	P
21160130	SCHREINER FORESTRY INC	Cut & Skid Firewood for Campgrounds	04/12/16	\$10,301.50	P
21160146	SHERWIN-WILLIAMS CO THE	NP Cabin & SP Shelter Supplies	04/21/16	\$742.50	P
21160131	SPENCER KATHY	RSBP Shelter Refund	04/12/16	\$135.00	P
21160132	SUNSHINE CAR CARE LLC	Oil Change-Ford Ranger/Forestry	04/12/16	\$23.99	P
21160161	TIM'S SHARPENING SERVICE	Saw Sharpening for SP	04/26/16	\$44.25	P
21160133	TOWN OF DEXTER	Building Permit-DP StorageShed	04/12/16	\$35.00	P
21160134	ULTRA-CHEM INC	Janitorial Products for Parks	04/12/16	\$7,233.39	P
21160135	WATER WORKS & LIGHTING COMM	Electric Service-SP & Forestry	04/12/16	\$605.67	P
21160136	WE ENERGIES	Gas Service-SP & Forestry Shop	04/12/16	\$79.93	P
21160147	WISCONSIN COUNTY FOREST ASSOC	WCFA Spring Conference-Fritz	04/21/16	\$60.00	P
21160137	WISCONSIN MEDIA	Design Ad & Timber Sale Bids	04/12/16	\$340.72	P
21160162	WISCONSIN VALLEY CONCRETE PRO	Tools & NP Cabin Supplies	04/26/16	\$361.13	P
21160163	WOODTRUST BANK NA	Trees, Lightpoles, PB Rules	04/26/16	\$3,395.08	P

Grand Total: \$40,653.67

04/27/16

COUNTY OF WOOD

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## MAY 2016 REPORT OF CLAIMS FOR PARK AND FORESTRY

For the Range of Vouchers: 21160116 to 21160163

[illegible]



BL ACCT [REDACTED]  
WOOD CO PARK & FORESTRY  
Account Number: ##### [REDACTED]  
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Cardholder Account Summary				
DENNIS QUINNELL #### ## [REDACTED]		Payments & Other Credits \$99.00-	Purchases & Other Charges \$3,319.08	Cash Advances \$0.00
				Total Activity \$3,220.08

Cardholder Account Detail				
Trans Date	Post Date	Plan Name	Reference Number	Description
1. - 04/01	04/03		74717056093690930244717	CREDIT VOUCHER
				MILLS FLEET FARM 300 MARSHFIELD WI
2. - 04/08	04/10	PBUS01	24692166099000293832071	JUNG G C STEVENS POINT STEVENS POINT
				WI
3. - 04/14	04/15	PBUS01	24445006106000523761750	TRACTOR SUPPLY #194 WISC RAPIDS WI
4. - 04/14	04/15	PBUS01	24755426105261050072434	ENERGY LIGHT INC 708-3287185 IL

1. - Returned item  
2. - Trees for parks  
3. - Wood rack supplies  
4. - Light poles for shelter parking lot

Cardholder Account Summary				
Trans Date	Post Date	Reference Number	Description	Amount
1) 04/01	04/03	24692166092000379442354	TECHSTREET 800-699-9277 MI	175.00

- 1.) Rules and regulations for Powers Bluff.