

EXECUTIVE COMMITTEE MEETING MINUTES

DATE Tuesday, June 3, 2014
TIME: 8:00 a.m.
PLACE: Room 115, Wood County Courthouse
PRESENT: Trent Miner, Peter Hendler, Donna Rozar, Lance Pliml, via video conference Hilde Henkel

OTHERS PRESENT (for part or all of meeting): William Clendenning, Dennis Polach, Michael Martin, Amy Kaup, Bonnie Nuber, Samantha Joanis, Terry Stelzer, Karen Madden, Wendy Markworth, Karen Kubisiak, Paula Tracy, Carol Tetzloff, Tim McNaughton, Peter Kastenholz, Rae Ann Beaudry

The meeting was called to order at 8:05 a.m. by Chairman Miner.

Public Comment - No comments from the public

Consent Agenda – No additions or corrections to the consent agenda

Motion (Rozar/Pliml) to approve the consent agenda as presented. Motion carried unanimously.

Maintenance Coordinator Rickaby was unable to attend the meeting. There was discussion on the Maintenance letter of comments.

Safety Director Stelzer reviewed his letter of comments with the Committee. Stelzer provided information on the possibility of insuring tax deeded properties and purchasing builders risk insurance. It was the consensus of the Committee that it is not necessary to insure tax deeded properties. The possibility of purchasing builders risk insurance will be revisited if building occurs in the future.

Wellness Coordinator Joanis reviewed highlights from her letter of comments.

Finance Director Martin presented a resolution to authorize the issuance of general obligation promissory notes in an amount not to exceed \$4,850,000. This borrowing would be for highway projects in 2015. The Committee discussed the ramifications of borrowing this amount of money and expressed concern regarding the cost to taxpayers. Committee members emphasized the importance of borrowing the least amount of money possible to maintain the integrity of the county highway infrastructure.

Motion (Pliml/Hendler) to approve the resolution to authorize the issuance of general obligation promissory notes in an amount not to exceed \$4,850,000. The resolution will be forwarded to the County Board for consideration. Motion carried unanimously.

Martin presented the capital improvement plan for 2015-2019.

Motion (Rozar/Henkel) to accept and place on file the 2015- 2019 Capital Improvement Plan. Motion carried unanimously.

Treasurer Kubisiak presented a resolution to update the list of working banks.

Motion (Hendler/Rozar) to approve the resolution to update “Resolution Designating Public Depositories and Authorizing Withdrawal of County Monies” to include number of signatures and titles of authorized persons. All ayes. Motion carried.

There was discussion on the costs and benefits of purchasing software to prepare property tax bills vs. creating it in house. Information Systems Director Kaup advised the Committee that this discussion is a prime example of the benefit of having a cooperative agreements with other counties to negotiate better contracts and work collaboratively to create or purchase necessary software. She is currently working with her Sauk County counterpart to prepare documents that will facilitate this process.

Human Resources

Motion (Rozar/Henkel) to go into closed session at 9:05 a.m. pursuant to Wis. Stats 19.85 (1)(c) to evaluate the performance of an employee the Committee oversees. Roll call vote: Henkel, yes; Rozar, yes; Miner, yes; Pliml, yes; and Hendler, yes. Motion carried.

Motion (Pliml/Hendler) to return to open session at 9:23 a.m. Voice vote. All ayes. Motion carried.

Motion (Pliml/Rozar) to compensate the IS Network Administrator for assuming temporary duties in the IT Department during the time the Department was without a director. Amount will be calculated by HR. All ayes. Motion carried.

An update on the Boston Mutual voluntary life insurance program was given. Meetings have been set-up, but not without some “hiccups”. Representatives will be contacted regarding these problems for appropriate and timely resolution.

Motion (Pliml/Rozar) to go into closed session at 9:41 a.m. pursuant to 19.85 (1)(f), Wisconsin State Stats, for an update regarding an employee’s complaint. Roll call vote: Henkel, yes; Rozar, yes; Miner, yes; Pliml, yes; and Hendler, yes. Motion carried.

Motion (Hendler/Pliml) to return to open session at 10:07 a.m. Voice vote. All ayes. Motion carried.

Rae Ann Beaudry from the Horton Group joined the Committee meeting by phone to review health insurance rates for 2015. There appears to be a trend increase in the need for a rate increase in 2015 but this discussion is preliminary and will be revisited at the next EC meeting as the 2015 budget discussion begins. Ms. Beaudry also updated the Committee on Affordable Care Act (ACA) compliance. A “\$2/bellybutton fee” will be paid to the Patient-Centered Outcomes Research Institute (PCORI), to support this “Bureaucratic Panel” set up by the ACA. This fee will increase to approximately \$2.47/bellybutton for the following year with further increase year-after-year. Compliance reporting for the ACA is being done for Wood County by the Horton Group.

Motion (Henkel/Pliml) to go into closed session at 10:25 a.m. pursuant to 19.85 (1)(c), WI State Stats, to interview final candidates for the Director, Human Resources position. Roll call vote: Henkel, yes; Rozar, yes; Miner, yes; Pliml, yes; and Hendler, yes. Motion carried.

Motion (Rozar/Pliml) to return to open session at 11:41 a.m. Voice vote. All ayes. Motion carried.

**Motion (Hendler/Pliml) to adjourn the Executive Committee meeting at 11:42 a.m. All ayes.
Motion carried.**

Respectfully submitted and signed electronically,

Donna Rozar

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by Donna Rozar. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.