

## Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

February 13, 2020

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Board members present: Chair – Tim Buttke, Vice-chair – Dora Gorski, Mike Feirer, Jim Hampton, Sharon Rybacki, Danielle Yuska, Sandi Cihlar, Doug Machon, Dona Schwichtenberg. Present via phone conference: Will Hascall, Vern Cahak, and Dick Hurlbert

Board members excused: Norbert Ashbeck

Others present: Jonette Arms, Pa Thao, Mike Rhea, Steve Prell, Jennifer Cummings, Ronda James, Emily Gilbertson, Lisa Sobczak, and Angela Hansen.

1. Call to order:
  - a. Chair Tim Buttke called meeting to order at 9:42 am.
2. Public comments:
  - a. Doug Machon states he will not be running for Wood County Board for another term which will end his term with the ADRC-CW. Would consider being a citizen member
  - b. Jonette Arms introduces Emily Gilbertson and Lisa Sobczyk from Wisconsin Independent Living Centers.
3. Discussion/possible action – Approval of Minutes:
  - a. January 9, 2020
    - i. No corrections.
    - ii. Motion to approve January 9, 2020 minutes by Mike Feirer, seconded by Doug Machon. Motion carried, minutes approved.
4. Discussion/possible action – Report from the Finance Committee:
  - a. Steve Prell presents the report.
    - i. Full report in the packet.
  - b. Capital purchases explained.
  - c. Motion to approve the Finance Committee Report by Doug Machon, seconded by Danielle Yuska. Motion carried, report approved.
5. Discussion/possible action – 2019 Budget Adjustments
  - a. Steve Prell explains the adjustments.
    - i. Many congregate nutrition purchases for new sites and updates to existing sites.
  - b. Motion to approve the Budget Adjustments by Sandi Cihlar, seconded by Mike Feirer. Motion carried, adjustments approved.
6. Discussion/possible action – Ad hoc Policy Review Update
  - a. Policies presented and approved individually:
    - i. Major Contracts: Motion to approve by Danielle Yuska, seconded by Dora Gorski. Motion carried, policy approved.
    - ii. Finance Committee: Motion to approve by Sandi Cihlar, seconded by Danielle Yuska. Motion carried, policy approved.

- iii. Board Composition: Motion to approve by Danielle Yuska, seconded by Doug Machon. Motion carried, policy approved.
  - iv. Annual Report: Motion to approve by Jim Hampton, seconded by Dora Gorski. Motion carried, policy approved.
  - v. Advisory Committee Composition: Motion to approve by Will Hascall, seconded by Danielle Yuska. Motion carried, policy approved.
- 7. Motion/possible action – Landline Infrastructure Decline
  - a. Sandi Cihlar speaks to the board regarding rural customers not having a reliable phone service.
  - b. No action taken.
- 8. Discussion/possible action – Updates re: WI Rapids regional office lease and communications between WI Rapids Mayor and Wood County Corporation Council on behalf of Lowell Center tenants.
  - a. Doug Machon states the request to pursuit the resolution was completed.
  - b. No action taken.
- 9. Discussion/possible action – Update on APS acquisition process
  - a. Jonette Arms refers to sections of her ED report addressing the investigation progress with North Central Health Care and the four counties.
    - i. Discussion regarding the next steps and conversations with the four counties requested previously by the ADRC-CW board.
- 10. Executive Director’s Report – 2019 Goals Review and Accomplishments and recommendation
  - a. This item was number 11 on the agenda.
  - b. Jonette Arms highlights several items in the ED report on which the board had requested information.
    - i. Wausau parking lot status, Quality report, CHE classes, volunteers, and advocacy meetings.
  - c. Full report in packet.
  - d. No action taken.
- 11. Discussion/possible action – Presentation on Disability Services, Funding and Resources by Supervisor, Office for Physical Disabilities and Independent Living, Bureau of Aging and Disability Resources, Wisconsin Department of Health Services
  - a. This item was number 10 on the agenda.
  - b. Lisa Sobczyk and Emily Gilbertson provide information and resources to the board regarding services and funding sources and restrictions.
- 12. Motion to convene in closed session pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely, the performance evaluation of the Executive Director of the ADRC of Central Wisconsin.
  - a. Motion by Danielle Yuska, seconded by Dona Schwichtenberg. Roll call taken, all approved, meeting in closed session at 11:25 am.

13. Motion to reconvene in open session pursuant to Wis. Stats. 19.85(2) immediately following the closed session.
  - a. Motion by Jim Hampton, seconded by Sharon Rybacki. Meeting resumed in open session at 12:15 am.
  - b. Motion to accept the Executive Director performance review by Dick Hurlbert, seconded by Dona Schwichtenberg. Motion carried, review approved.
14. Adjournment:
  - a. Motion to adjourn by Danielle Yuska, seconded by Dona Schwichtenberg. Motion carried, meeting adjourned at 12:20 am.