

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: September 1, 2017
 TIME: 1:30 p.m.
 PLACE: Room 115, Wood County Courthouse
 TIME ADJOURNED: 3:23 p.m.
 MEMBERS PRESENT: Chairman William Clendenning, Ed Wagner, Bill Leichtnam, Dave LaFontaine
 MEMBERS EXCUSED: Kenneth Curry
 OTHERS PRESENT: Peter Kastenholz, William Winch, Adam Fischer, Lance Pliml, Dennis Polach, Shane Wucherpfennig, Brent Vruwink

1. At 1:30 p.m., Chairman Clendenning called the meeting to order.
2. Public comments. None.
3. Moved by LaFontaine, seconded by Wagner, to approve the minutes of the August 4 and 22, 2017, Committee meetings. All ayes.
4. The Committee reviewed monthly voucher reports of the departments they oversee. Moved by LaFontaine, seconded by Wagner, to approve the payment of vouchers. All ayes.
5. The Committee reviewed department reports:
Moved by LaFontaine, seconded by Wagner, to approve the department reports. All ayes.
 Vruwink explained why the FTE (full-time equivalent) numbers were what they were in the Child Support 2018 proposed budget.
 There were no revised budgets.
6. The Committee reviewed the notices of injury/claim of Elizabeth Duerr, Brianne Moore, and Nanci Olson. These notices will be provided to the county board.
7. There was one new animal claim against the County. Moved by Wagner, seconded by LaFontaine, to approve the claim of Castlerock Veterinary Hospital in the amount of \$83.00 for rabies testing of a stray animal. All ayes.
8. The Committee reviewed correspondence and legislative issues.
 - a. WCA resolution on the opioid epidemic. Moved by Wagner, seconded by Leichtnam, to support the proposal to send a resolution to the county board to participate in litigation against opiate manufacturers and to have the Corporation Counsel finalize the resolution working with the WCA draft resolution. All ayes.

- b. Resolution regarding allocation of PECFA funds. Explanation by Supervisor Winch on his proposal to use the currently allocated 2¢ of gas tax that goes to PECFA (Petroleum Environmental Cleanup Fund Award program) to counties via the general transportation aids to counties. **Moved by LaFontaine, seconded by Leichtnam, to approve the resolution. All ayes.**
 - c. Resolution addressing use of buggies on highways. Supervisor Winch is working with the sheriff's department to draft a resolution that will be brought back to this committee for co-sponsorship.
 - d. Resolution allocating environmental impact fee. Supervisor Winch continues to look into this matter.
9. County Board rules.
- a. Rule 42 - contracting for architectural services. Concern was expressed about the Health & Human Services Committee having directed the retention of an architectural firm to provide services when funds were not budgeted for same. Corporation Counsel was directed to prepare a memo on the topic to keep this from happening again.
 - b. Rule 40A - selection of committee chairs. Supervisor Clendenning proposed in a draft resolution to have the main committees elect their own chairs. Those chairs will then all serve on the Executive Committee. The draft resolution will be provided to the Committee in advance of the next meeting and further discussed then.
 - c. Resolution on Executive Committee membership. **Moved by LaFontaine, seconded by Clendenning, to table resolution to the next meeting. All ayes.**
 - d. Creation of Public Property Committee. The Executive Committee recently created a 3-person ad hoc committee but Chairman Clendenning prefers a 5-person/county board supervisor Public Property Committee, which would report directly to the County Board. Discussion had. No action taken.
10. County Ordinances.
- a. #905 - \$1,000 cap on dog damage claims. Discussion had; no changes.
 - b. #906 - provisions in self-organized county section. Discussion had; no changes.
 - c. #908 - overpayments and underpayments. Change from \$4 to \$10. **Moved by LaFontaine, seconded by Wagner, to increase from \$4 to \$10. All ayes.**

11. Committee goals.
 - a. Pros and cons of county administrator, administrative coordinator, and executive.
The committee members shared their thoughts for and against moving away from an administrative coordinator position. Moved by LaFontaine, seconded by Clendenning, to leave the current status of having the administrative coordinator continue as is. All ayes.
 - b. Authority of Finance Director. Brief discussion had.
12. Agenda items for the October 2017, meeting:
 - Draft resolution on modifying the Open Records Law.
 - Review resolution on committees appointing their own chairs.
13. The next committee meeting will be October 2, 2017, at 1:30 p.m.
14. Meeting adjourned at 3:23 p.m.

Minutes taken by Peter Kastenholz and approved by Dave LaFontaine.

Dave LaFontaine

Dave LaFontaine, Acting Secretary (signed electronically)