

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, January 7, 2020  
**TIME:** 8:00 a.m.  
**PLACE:** Courthouse – Room 114

**PRESENT:** Doug Machon, Bill Clendenning, Ken Curry, Dennis Polach, Donna Rozar, Adam Fischer, Bill Winch

**OTHERS PRESENT** (for part or all of the meeting): See attached list.

1. The meeting was called to order by Chair Machon.
2. There was no public comment.
3. Pages 8, 15, 19, 20, 28, 30, 35, and 40 were pulled from the consent agenda for discussion.

**Motion (Rozar/Fischer) to approve the Consent Agenda, excluding the items requested pulled for discussion. Motion carried unanimously.**

4. Supervisors Clendenning and Polach asked for clarification on items within the packet. Discussion ensued. Department Heads answered general questions pertaining to their departments.

**Motion (Rozar/Fischer) to approve the pulled items from the Consent Agenda. Motion carried unanimously.**

5. There was no Renewable and Sustainable Committee update.
6. Chair Machon stated he has met with Savion, along with Peter Kastenholtz, to present a list of topics related to the developer's agreement and they are waiting to hear back from Savion. The timeline for an agreement is the end of February at the latest.
7. Supervisor Rozar indicated she and Nancy Turyk presented information on the County strategic plan at the December 10, 2019 Department Head Retreat. Rozar stated she would be meeting later today with Turyk to collate feedback from the Department Head Retreat to bring a recommendation to County Board. Discussion ensued.
8. Supervisor Fischer indicated he requested an agenda item to discuss a County Administrator position. Discussion ensued.
9. Brandon Vruwink presented a resolution for Human Services to create a (.97 FTE) Economic Support Worker Position fully funded from the state of Wisconsin Department of Health Services.

**Motion (Clendenning/Rozar) to accept the resolution for Health & Human Services to create a (.97 FTE) Economic Support Worker Position. Motion carried unanimously.**

Supervisor Rozar questioned if the process for resolutions with fiscal impact that are approved at the Committee level are required to route to the Executive Committee also. Discussion ensued. Chair Machon will reach out to Corporation Counsel for further clarification.

10. Deputy Finance Director, Edward Newton, presented a resolution to amend the 2019 Veterans WDVA Grant budget to include monies that were moved and excluded from the original budget.

**Motion (Fischer/Clendenning) to accept the resolution to amend the 2019 Veterans WDVA Grant budget to include monies that were moved and excluded from the original budget. Motion carried unanimously.**

11. There was no Wellness Coordinator Update.

12. (a) Human Resources Director McGrath updated the Committee on the Finance Director recruitment. McGrath explained that the Deputy Finance Director has been serving as the Interim Finance Director for the past few weeks and that it has been going well. She explained that it would be appropriate at this time to enact the increase in duties policy.

**Motion (Clendenning/Rozar) to grant the Interim Finance Director a 10% increase in their rate of pay due to the increase in duties. Motion carried. Voting no: Fischer, Polach (10% increase is too high).**

McGrath stated that the Committee, as the oversight of the Finance Director, will conduct the interviews of qualified candidates.

- (b) McGrath presented a document to the Committee regarding the proposed Health Insurance Charges for Vacant Positions Policy that was presented to the Health and Human Services Committee. Discussion ensued. Supervisor Fischer expressed concerns regarding the projections from Horton not matching the total expenses presented on the document presented by McGrath.

**Motion (Clendenning/Fischer) to set an Ad Hoc committee to study the Health Insurance Charges for Vacant Positions Policy. Motion (Fischer/Clendenning) to amend the motion to include the study of the health fund and health insurance with a five person Ad Hoc committee to be appointment by the Executive Committee. Amendment carried. Voting no: Machon and Rozar (no reason given). Amended motion carried. Voting no: Machon, Rozar (no reason given).**

Supervisor Fischer requested that a recommendation from the Ad Hoc committee be given to the Operations Committee prior to July 1, 2020.

Agenda items for next meeting: Appoint members to health fund/health insurance Ad Hoc committee

The next regularly scheduled committee meeting is Tuesday, February 4, 2020 at 8:00 a.m.

The Chair declared the meeting adjourned at 9:05 a.m.

Human Resources minutes recorded and prepared by Kelli Quinnell. All other minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next EC meeting.

