

***MINUTES OF THE  
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE***

**DAY & DATE:** Thursday, December 07, 2017  
**TIME:** 8:00 AM  
**PLACE:** Wood County Highway Department, 555 17<sup>th</sup> Ave North,  
Wisconsin Rapids, WI 54495  
**ADJOURNMENT TIME:** 11:50 am  
**MEMBERS PRESENT:** Chairman Al Breu, Supervisor Marion Hokamp, Supervisor David LaFontaine, Supervisor William Winch, Supervisor Joseph Zurfluh  
**OTHERS PRESENT:** Dennis Polach, Wood County Board Supervisor; Bill Clendenning, Wood County Board Supervisor, Chad Schooley, Parks & Forestry Director; Sandra Green, Parks & Forestry Office Supervisor; Fritz Schubert, Forest Administrator

1. Call meeting to order. Meeting called to order at 8:05 am.
2. Public comments.
3. Approve minutes of the November 2, 2017 and November 14, 2017 Highway, Infrastructure, and Recreation Committee meeting(s).

**Motion to approve minutes of November 2<sup>nd</sup> and November 14<sup>th</sup> by D. LaFontaine, second by M. Hokamp. Motion carried.**

Approve minutes of the October 17, 2017 Wood County State Wildlife Area Advisory Committee.

**Motion to approve the Wood County State Wildlife Area minutes by D. LaFontaine, second by B. Winch. Motion carried.**

**PARKS:**

4. Parks Construction Supervisor report.
  - a. Current projects update.
  - b. Employee matters.  
**Motion to approve Parks Construction Supervisor report by D. LaFontaine, second by B. Winch. Motion carried.**
5. Office Supervisor report.
  - a. Snowmobile/ATV Reports
  - b. Office Update  
**Motion to approve the Office Supervisor report by J. Zurfluh, second by M. Hokamp. Motion carried.**
6. Parks and Forestry Director report.
  - C. Schooley asked the committee how they would like to address the memo from HR Director Kraft, in regards to Departments' new responsibilities with employee recruitment and hiring. Schooley stressed his frustration and disappointment with those who voted in favor of eliminating the recruiter position, without thoroughly understanding the impact it would have on departments.

He feels that discussions should have taken place prior to eliminating the position, not afterwards. The committee would like to have this subject brought back for the January HIRC for more discussion.

a. Special Use Permits

- January 19<sup>th</sup> – 21<sup>st</sup>, request from Boy Scout Troop #111, they would like to do some winter camping on east shore at Nepco Lake County Park. They are not utilizing the shelter building so there is no fee.
- Pittsville Lions Club, 44<sup>th</sup> annual Dexter Fisheree. They use the shelter house.
- Annual Dexter County Park Central WI Ice Racing Association on February 18<sup>th</sup> with set up on the 17<sup>th</sup>. For all these events we do require the events coordinator to have liability insurance. It is noted that it is not Wood County's responsibility in determining the safety of the ice thickness.

**Motion to approve the Special Use Permits by D. LaFontaine, second by J. Zurfluh. Motion carried.**

**Motion to approve the Parks and Forestry Director report by D. LaFontaine, second by J. Zurfluh. Motion carried.**

**FORESTRY:**

7. Forest Administrator report. **Motion to approve the Forest Administrator report by D. LaFontaine, second by M. Hokamp. Motion carried.**
8. Timber Sale Update. We most likely will not reach our targeted revenues for this year. However, the freezing weather is looking good for more work to begin very soon on timber sales.
9. Correspondence. None.
10. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, second by J. Zurfluh. Motion carried.**
11. Revenue report. **Motion to approve revenue report by J. Zurfluh, second by M. Hokamp. Motion carried.**

**HIGHWAY:**

Village of Hewitt Quiet Zone. They sent D. Passineau a letter which he read. The committee reviewed the letter presented to Doug Passineau by the Village of Hewitt. The position of the committee remains the same in that D. Passineau has to be assured by the Village of Hewitt that the stipulations the committee made are met before he goes forward with issuing this permit.

12. Ordinance regarding Amish vehicles. A resolution was passed around for signatures. Bill Winch explained the ordinance and how it would affect the way Amish vehicles are operated on all state, county and township roads in Wood County. It would require several different issues to be addressed in terms of how they operate their vehicles, what type of equipment will be required such as lights, as well as learning the rules of the road. We are doing this to save lives and reduce the chance of an accident between a legally lighted and operating vehicle and an Amish buggy.  
**Motion to approve the ordinance by B. Winch, second by D. LaFontaine. J. Zurfluh is voting no due to the fact that there are a lot of questions that are not answered at this point. Voting yes are D. LaFontaine, A. Breu, M. Hokamp and B. Winch.**
13. Resolution to amend the 2017 budget.  
**Motion to approve the resolution to amend the 2017 budget by D. LaFontaine, second by M. Hokamp. Motion carried.**

14. Liquid Anti-Icing Section – DOT. D. Passineau had a meeting with DOT and they are willing to finance a tank on one of our trucks. He is looking for support from the committee to move forward.
    - a. Salt Brine Truck – DOT, discussed.
    - b. Quad Axle Truck – DOT, discussed.
  15. Farm Tech Days (July 10-12, 2018). Brochures were passed out. Highway will be attending.
  16. Sand and Aggregate Bid Results. **Motion to approve the bid most advantageous to Wood County by D. LaFontaine, second by J. Zurfluh. Motion carried.**
  17. WCHA Succession Planning. Wisconsin County Highway Association is long term planning.
  18. Marshfield Shop Lighting. They will update the lighting in the Marshfield shop. He will most likely bid this project out. He will also check into “Focus on Energy”.
  19. Frac Sand update. No update at this time.
  20. Current projects update. Discussed.
  21. Approve payment of bills. **Motion to approve payment of bills by D. LaFontaine, second by J. Zurfluh. Motion carried.**
  22. Accounting Supervisor’s Report. **Motion to approve Supervisor’s report by J. Zurfluh, second by M. Hokamp. Motion carried.**
  23. Correspondence. Resolution for County Trunk a re-jurisdictional transfer will be sent to County Board. There are some water issues here at Highway so if you see some digging around the building that is what is going on. **Motion to approve correspondence and report of the Highway Commissioner by D. LaFontaine, second by B. Winch. Motion carried.**
- Go into closed session pursuant to §19.85 (1)(c), Wisconsin Statutes for the purpose of evaluating the 2017 performance of the Highway Commissioner and Parks and Forestry Director and for determining the goals and objectives for the 2018 evaluation.
- Motion by D. LaFontaine and second by J. Zurfluh to enter closed session at 10:20 AM.  
Roll call vote. All ayes. MC.**
24. Return to open session. **Motion to return to open session by D. LaFontaine, second by J. Zurfluh. Motion carried.**
  25. Next meeting date: January 4, 2018 at the Wood County Highway Department, 555 17<sup>th</sup> Ave. North, Wisconsin Rapids, WI 54495 at 8:00 am.
  26. Motion to adjourn. **Motion to adjourn by J. Zurfluh, second by B. Winch. Motion carried.**

Signed by, Secretary Marion Hokamp

*Marion Hokamp*

Minutes taken by Sandra Green, Parks & Forestry Office Supervisor