

EXECUTIVE COMMITTEE BUDGET MEETING

DATE: Thursday, September 21, 2017
TIME: 10:00 a.m.
PLACE: Room 114, Wood County Courthouse
PRESENT: Al Breu, Bill Clendenning, Michael Feirer, Hilde Henkel, Lance Pliml,
Donna Rozar, Ed Wagner

OTHERS PRESENT (for part or all of the meeting): Mike Martin, Marla Cummings, Brenda Nelson, Dennis Polach, Sue Kunferman, Brandon Vruwink, Jordan Bruce, Cindy Robinson, Jo Timmerman, Amy Kaup, Lori Heideman, Steve Kreuser, Randy Dorshorst, Peter Manley, Jason Hausler, Shane Wucherpfennig, Jason Grueneberg, Jason Angel, Beth Martin, Fran Cherney, Andy Barnett, Sue Ginter, Cindy Joosten, Brent Vruwink, Peter Kastenholz, Doug Passineau, John Peckham, Reuben Van Tassel, Heather Gehrt, Chad Schooley, Craig Lambert, Trent Miner, Warren Kraft

The meeting was called to order by Chairman Wagner.

Finance Director Mike Martin gave a general overview of the 2018 budget.

Motion (Rozar/Pliml) to formally thank Finance Director Mike Martin for his years of service to Wood County. Motion carried unanimously.

Health and Human Services Committee: Supervisor Rozar, Chair

Health Department – The submitted Health Department budget was presented by Sue Kunferman. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Health Department budget as submitted. Motion carried unanimously.

Veterans – The submitted Veterans budget was presented by Supervisor Rozar.

Motion (Rozar/Feirer) to approve the Veterans budget as submitted. Motion carried unanimously.

Human Services--Edgewater Haven – The submitted Edgewater Haven budget was presented by Brandon Vruwink, Jordan Bruce, and Cindy Robinson. Questions and general discussion followed.

Motion (Feirer/Pliml) to approve the Edgewater Haven budget as submitted. Motion carried unanimously.

Human Services--Community – The submitted Human Services – Community budget was presented by Brandon Vruwink. Questions and general discussion followed.

Motion (Henkel/Pliml) to approve the Human Services – Community budget as submitted. Motion carried unanimously.

Human Services--Norwood – The submitted Norwood budget was presented by Jordan Bruce. Questions and general discussion followed.

Motion (Pliml/Clendenning) to approve the Norwood budget as submitted. Motion carried unanimously.

Public Safety Committee: Supervisor Feirer, Chair

Emergency Management/Communications – The submitted Emergency Management/Communications budget was presented by Steve Kreuser. Questions and general discussion followed.

Motion (Rozar/Breu) to approve the Emergency Management/Communications budget as submitted. Motion carried unanimously.

Dispatch – The submitted Dispatch budget was presented by Lori Heideman. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Dispatch budget as submitted. Motion carried unanimously.

Sheriff & Corrections – The Sheriff & Corrections budget was presented by Randy Dorshorst. Questions and general discussion followed.

Motion (Pliml/Breu) to approve the Sheriff & Corrections budget as submitted. Motion carried unanimously.

Coroner – The submitted Coroner budget was presented by Supervisor Feirer.

Motion (Rozar/Clendenning) to approve the Coroner budget as submitted. Motion carried unanimously.

Humane Officer – The submitted Humane Officer budget was presented by Supervisor Feirer. Questions and general discussion followed.

Motion (Henkel/Rozar) to approve the Humane Officer budget as submitted. Motion carried unanimously.

Conservation, Education & Economic Development Committee: Supervisor Henkel, Chair

UW Extension – The submitted UW Extension budget was presented by Peter Manley and Jason Hausler. Questions and general discussion followed.

Motion (Clendenning/Feirer) to approve the UW Extension budget as submitted. Motion carried unanimously.

Planning & Zoning – The submitted Planning & Zoning budget was presented by Jason Grueneberg. Questions and general discussion followed.

Motion (Feirer/Pliml) to approve the Planning & Zoning budget as submitted. Motion carried unanimously.

Transportation & Economic Development – The submitted Transportation & Economic Development budget was presented by Jason Grueneberg. Questions and general discussion followed.

Motion (Pliml/Breu) to approve the Transportation & Economic Development budget as submitted. Motion carried unanimously.

Land & Water Conservation – The submitted Land & Water Conservation budget was presented by Shane Wucherpennig. Questions and general discussion followed.

Motion (Rozar/Henkel) to approve the Land & Water Conservation budget as submitted. Motion carried unanimously.

Break at 12:05 p.m. Meeting reconvened at 12:33 p.m.

Non-department Budgets:

Wood County Libraries – The submitted Wood County Libraries budget was presented by Mike Martin. Questions and general discussion followed.

Motion (Pliml/Rozar) to approve the Wood County Libraries budget as submitted. Motion carried unanimously.

Marshfield Fairgrounds – The submitted Marshfield Fairgrounds budget was presented by Supervisor Feirer.

Motion (Rozar/Pliml) to approve the Marshfield Fairgrounds budget as submitted. Motion carried unanimously.

Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, ADRC – The submitted Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, ADRC budgets were presented by Mike Martin.

Motion (Pliml/Clendenning) to approve the Contingency & Non-program Revenues, PILOTS, County Sales Tax, UW Marshfield-Wood County, Ho Chunk Donations, and ADRC budgets as submitted. Motion carried unanimously.

Judicial & Legislative Committee: Supervisor Clendenning, Chair

Corporation Counsel – The submitted Corporation Counsel budget was presented by Peter Kastenholz. Questions and general discussion followed.

Motion (Clendenning/Rozar) to approve the Corporation Counsel budget as submitted. Motion carried unanimously.

Clerk of Courts – The submitted Clerk of Courts budget was presented by Cindy Joosten. Questions and general discussion followed.

Motion (Rozar/Breu) to approve the Clerk of Courts budget as submitted. Motion carried unanimously.

Courts (Branches 1, 2 & 3) and Drug Court – The submitted Courts and Drug Court budget was submitted by Supervisor Clendenning. Questions and general discussion followed. Wagner commented that the City of Marshfield may be cutting \$22,000 out of their budget for drug court.

Motion (Clendenning/Feirer) to approve the Courts and Drug Court budget as submitted. Motion carried unanimously.

Register of Deeds – The submitted Register of Deeds budget was presented by Susan Ginter. Questions and general discussion followed.

Motion (Breu/Feirer) to approve the Register of Deeds budget as submitted. Motion carried unanimously.

Child Support – The submitted Child Support budget was presented by Brent Vruwink. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Child Support budget as submitted. Motion carried unanimously.

District Attorney & Victim Witness – The submitted District Attorney & Victim Witness budget was presented by Craig Lambert. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the District Attorney & Victim Witness budget as submitted. Motion carried unanimously.

Highway Infrastructure and Recreation Committee: Supervisor Breu, Chair

Parks – The submitted Parks budget was presented by Chad Schooley. Questions and general discussion followed.

Motion (Clendenning/Pliml) to approve the Parks budget as submitted. Motion carried unanimously.

Highway – The submitted Highway budget was presented by Doug Passineau and John Peckham. Questions and general discussion followed. Highway will bring a resolution for their \$1 million shortfall before the County Board in October.

Motion (Clendenning/Rozar) to approve the Highway budget as submitted. Motion carried unanimously.

Executive Committee: Supervisor Wagner, Chair

Information Technology – The submitted Information Technology budget was presented by Amy Kaup. Questions and general discussion followed.

Motion (Rozar/Henkel) to approve the Information Technology budget as submitted. Motion carried unanimously.

County Clerk – The submitted County Clerk budget was presented by Trent Miner. Discussion was held regarding the shortfall in the Committees and Commissions function of the budget due to the appointing of Ad hoc Committees with an increase in the number of meetings which then sees an increase in mileage reimbursement.

Motion (Breu/Pliml) to increase the Committees and Commissions function of the County Clerk budget by \$10,000. Motion carried unanimously.

Motion (Feirer/Rozar) to approve the County Clerk budget as amended. Motion carried unanimously.

Human Resources – The submitted Human Resources budget was presented by Warren Kraft. Supervisor Clendenning questioned why the number of FTEs in the Department has not been decreased due to the passing of Act 10 and the plans to move the Payroll function to the Finance Department.

Motion (Rozar/Feirer) to approve the Human Resources budget as submitted. Motion carried, with Supervisor Clendenning voting no (reason stated above).

Maintenance and Purchasing – The submitted Maintenance and Purchasing budget was presented by Reuben Van Tassel. Questions and general discussion followed.

Motion (Clendenning/Breu) to approve the Maintenance and Purchasing budget as submitted. Motion carried unanimously.

Risk Management – The submitted Risk Management budget was presented.

Motion (Feirer/Henkel) to approve the Risk Management budget as submitted. Motion carried unanimously.

Finance – The submitted Finance budget was presented by Mike Martin. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Finance budget as submitted. Motion carried unanimously.

Debt Service – The submitted Debt Service budget was presented.

Motion (Feirer/Pliml) to approve the Debt Service budget as submitted. Motion carried unanimously.

Capital Projects – The submitted Capital Projects budget was presented.

Motion (Pliml/Feirer) to approve the Capital Projects budget as submitted. Motion carried unanimously.

Treasurer – The submitted Treasurer budget was presented by Heather Gehrt. Questions and general discussion followed.

Motion (Pliml/Feirer) to approve the Treasurer budget as submitted. Motion carried unanimously.

Overall County Budget Issues:

- 1) Addition of Drug Court expenses due to the possibility of the City of Marshfield cutting \$22,000 from their budget
- 2) Modification to Debt Service budget for premiums

Items for consideration on future agendas:

- 1) Discussion of bill from Design Unlimited for architectural and design work on possible Human Services building in Marshfield.

Motion (Wagner/Pliml) to adjourn at 2:15 p.m. Motion carried unanimously.

Submitted and signed electronically,

Donna M. Rozar

Donna Rozar
Secretary

All minutes taken and prepared by Brenda Nelson. Minutes reviewed by the Executive Committee secretary.