

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**DATE:** Tuesday, April 02, 2013

**TIME:** 8:00 a.m.

**PLACE:** Room 115, Wood County Courthouse

**PRESENT:** Trent Miner, Donna Rozar, Lance Pliml, Hilde Henkel

**EXCUSED:** Peter Hendler

**OTHERS PRESENT:** Bill Clendenning, Dennis Polach, Sheriff Tom Reichert, Randy Dorshorst, Attorney Dean Dietrich via telephone, Sammi Joanis, Terry Stelzer, Terry Rickaby, Michael Martin, Ed Reed, Paula Tracy, Peter Kastenholtz, Amy Kaup, Shane Wucherpfennig, Sue Kunferman, Doug Passineau, Bonnie Nuber, Dave Laspa and Joe Eichsteadt; City of Wisconsin Rapids, Michael Blaska; Wisconsin Counties Association

**Business:**

The meeting was called to order at 8:00 a.m. by Chairman Miner.

**Public Comment** - No comments from the public.

**Consent Agenda** – Rozar noted an error in paragraph three of the Human Resources portion of the March minutes. The year should be 2014, not 2013.

**Motion (Pliml/Henkel) to approve the consent agenda as corrected. Motion carried.**

**Motion (Rozar/Henkel) to go into closed session at 8:01 a.m., pursuant to §19.85 (1)(e), Wis. Stats., to discuss collective bargaining negotiations with WPPA, Deputy Sheriffs Association. Rozar: Aye; Pliml: Aye; Henkel: Aye; Miner: Aye. Motion carried.**

**Motion (Henkel/Rozar) to return to open session, at 8:35 a.m. Motion carried unanimously.**

Risk Management Director Stelzer gave an update on worker's compensation claims and asked the committee to approve an increase in worker's compensation rates for 2014.

**Motion (Rozar/Pliml) to approve the request to increase worker's compensation rates for 2014. Motion carried.**

Dave Laspa presented drawings and information related to the proposed roundabout at the corner of Market and Baker streets. Corporation Counsel Kastenholtz was given direction to prepare a resolution to authorize necessary formalities to allow the City of Wisconsin Rapids to move forward with the proposed roundabout.

**Motion (Pliml/Rozar) to approve a resolution authorizing the appropriate county officials to sign the deeds, easements, and appraisal waivers presented by the City of Wisconsin Rapids for the construction of a round-about at the intersection of Market and Baker streets and forward the resolution to the County Board for consideration. Motion carried.**

Systems Director Kaup reviewed her letter of comments with the committee.

Wellness Coordinator Joanis presented information on the current wellness programs. Rozar announced Sue Kunferman was elected as the new chair for the Wellness Board. Joanis presented the names of three candidates for the department head opening on the Board.

**Motion (Pliml/Henkel) to appoint Amy Kaup to the Wellness Board. Motion carried.**

Land Conservation, Project Manager Wucherpfennig presented a request to carry over unspent fee and forfeiture revenue to fund expenditures in the next budget year.

**Motion (Rozar/Pliml) to support the concept of a Land Conservation fund to carry over unspent fee and forfeiture revenue to fund expenditures in years with shortfalls. Finance Director will assist with details. Motion carried.**

The committee considered a resolution supporting efforts to maintain the tax-exempt status of municipal bonds.

**Motion (Henkel/Pliml) to approve the resolution to support efforts to maintain the tax-exempt status of municipal bonds and forward the resolution to the County Board for consideration. Motion carried.**

Michael Blaska, Director of Programs & Services with the Wisconsin Counties Association presented information on a whole life insurance product offered by Boston Mutual Life Insurance Company. The insurance would be offered to employees at their cost. The consensus of the committee was to approve the request to offer the whole life insurance product to employees at brief meetings during work hours. Human Resources will be informed of this consensus and asked to proceed with the offering to employees.

15 minute break

#### **Human Resources.**

Ed Reed informed the Committee he had requested Rock Larson to bring him into the veterans' preference discussion and Rock said he would but Ed has not heard from him at this point.

Ed Reed reported that the Pay for Performance Committee had a very good discussion at its last meeting. The Committee will meet again when the proposed pay plan is approved by the County Board.

Ed Reed presented a financial update on the status of the reserve fund. He recommended approving another health insurance premium holiday for the third payroll in May 2013.

**Motion (Rozar/Henkel) to approve a health insurance premium holiday for the third payroll in May 2013. Motion carried unanimously.**

Ed Reed stated the Parks Department made a business decision to close the maintenance shop at North Park and transfer the maintenance responsibilities to the Highway Department's maintenance shop. The Equipment Maintenance Repair Technician was laid off as a result of the closing of the shop.

**Motion (Pliml/Rozar) to approve closing of the maintenance shop at North Park and the permanent lay off of the Parks Equipment Maintenance Repair Technician pending recommendation by the Oversight Committee. Motion carried unanimously.**

**Motion (Pliml/Rozar) to go into closed session at 10:37 a.m., pursuant to §19.85 (1)(f), Wis. Stats., to discuss:**

- **An employee's request for leave absence,**
- **An update regarding an FLSA matter, and**
- **An employee's complaint.**

**Rozar: Aye; Pliml: Aye; Henkel: Aye; Miner: Aye. Motion carried.**

**Motion (Pliml/Henkel) to return to open session, at 10:50 a.m. Motion carried unanimously.**

**Motion (Rozar/Pliml) to approve an employee's request for a leave of absence. Motion carried unanimously.**

**Motion (Pliml/Henkel) to adjourn the meeting at 11:00 a.m. Motion carried unanimously.**

Respectfully submitted and signed electronically,

*Donna Rozar*

Donna Rozar, Secretary

Human Resources agenda items minutes taken and prepared by Paula Tracy. Other minutes taken and prepared by Bonnie Nuber. All minutes reviewed by the Executive Committee secretary.