

WOOD COUNTY LAND INFORMATION COUNCIL

MINUTES

Date: Thursday February 6, 2020 at 9:00 a.m.
Location: Conference Room 115, Wood County Courthouse
Attendees: Kevin Boyer, Surveyor; Paul Bernard, Land Information Officer; Al Breu, Wood County Board District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Tiffany Ringer, Register of Deeds; Lori Heideman, Dispatch Manager; Chris Markworth, Information Technology; Ken Curry, Wood County Board District 11 Supervisor; ; Victoria Wilson, Planning & Zoning; Jason Grueneberg, Director-Planning & Zoning; Adam DeKleyn, Planning & Zoning; Brian Spranger, First Weber

1. Chairperson Curry called the meeting to order at 9:00 a.m.
2. Chairperson Curry declared a quorum.
3. Introductions.
4. Public Comment moved from agenda item #7 to agenda item #4. No public comment.
5. Chairperson Curry asked for any additions or corrections to the previous meeting minutes. Having no additions or corrections, motion by Heather Gehrt to approve. Second by Kevin Boyer. Motion carried to approve previous meeting minutes.
6. Kevin Boyer gave an overview of the projects for 2020.
 - Surveyor
 - Perpetual Maintenance 2020
In 2010 the PLSS remonumentation maintenance program was started. The county surveyor statute recommends that we revisit every single PLSS corner every twenty years. As of the end of 2016 Wood County is 100% monumented. The public land survey system is the cornerstone of every single property ownership, deed, survey, property listing, tax listing etc. Our program is the benchmark for other counties.
 - Highway Maintenance 2020
Working with the County Highway Department, letters are sent to townships in the spring and late summer regarding their paving projects in the hope that the townships, County Highway Department or asphalt contractors will contact the County Surveyor to let him know when they are doing paving projects. Before any paving projects begin, a contractor goes out and re-ties the corner. Once the County Surveyor has been notified of the completion of the paving project, the contractor goes out a second time and sets a monument at the surface, countersunk slightly, so the surveyors do not go out and dig holes in the fresh pavement/new roads.
 - Land Information Officer
 - NG911/Address & Road data enhancements
Helping dispatch keep up with ever changing technology is a very important part of the job.

Paul has been in contact with a consultant in Colorado that is helping all of Wisconsin with NG911. She is collecting data to analyze what are strengths and weaknesses are. An address map provided by Paul shows what attributes can be made available to give more in depth detail on our current GIS model. This information can be crucial for dispatch in directing emergency personnel.

- PLSS data enhancements
It's time for our GIS to catch up with the PLSS data enhancements. We're not doing poorly, however, we could be doing better.
- Parcel data enhancements
Paul will need to do some large scale re-mapping to do to get the parcel data enhanced.
- Survey Record tracking
All survey records have been scanned in. These include tie sheets, field notes, section summaries, plats of survey and etc. Now we are working on indexing these documents.
- Tract Index Application
We have good survey records. Paul is looking at a project to have documents associated with tracts available in a web application in the future.

7. Parcel number and parcel history discussion

- Register of Deeds
 - Ordinance to include parcel number on recorded documents
Drafted an ordinance that passed County Board to include parcel numbers on our recorded documents. This will allow for much easier access to documents.
- Land Information Officer
 - Current tax parcel numbering system
Lengthy discussion took place regarding the current tax parcel numbering as opposed to migrating to the State standard of tax parcel numbering. Further discussion will need to take place and possibly the creation of a sub-group including the Register of Deeds, Treasurer, Land Information Officer and Surveyor to address this topic.
 - WLIA Parcel GeoLocator Standard (1995)
Paul provided examples of the State standard for tax parcel numbering.

8. No agenda items were identified for next meeting.

9. Next meeting TBD.

10. Chairperson Curry declared the meeting adjourned at 10:37 a.m.

Minutes taken by Victoria Wilson, Planning and Zoning Department.