

MINUTES

McMillan Memorial Library
Board of Trustees
October 16, 2019

DRAFT
Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, David Farmbrough, Craig Broeren, Susan Bovee, William Clendenning, Scott Kellogg, William Hascall, and Heather Gygi.

Absent: Anne Zacher and Kevin Finbraaten

Administration: Andrew Barnett, Vicki Steiner, and Brian Kopetsky.

CORRESPONDENCE: A note of thanks was received from Coland Group for hosting their meeting here.

MINUTES: **A motion to approve the Minutes of the September 18, 2019 Library Board meeting was made by Ms. Bovee, second by Mr. Hascall. Motion carried.**

TREASURER'S REPORT: Mr. Barnett presented the financial reports for October 2019. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Broeren, second by Ms. Gygi. Motion carried.**

DIRECTOR'S REPORT:

Library Use and Events –Wisconsin Remembers: a face for every name <<https://www.mcmillanlibrary.org/wisconsin-remembers>> will be on display through November 15, with a documentary and discussion scheduled for 11/11. The opening reception featured a flag ceremony by the Vietnam Veterans of America and the Pledge from the Girl Scouts. The September 28th chamber music concert was preceded by a visit to Lincoln High School. We co-sponsored the Climate Change Forum II, with Mayor Vruwink and Co. Board Chair Machon featured. As a follow up, we showed the National Geographic special “Paris to Pittsburgh”.

The annual ARES-RACES conference will be here on October 19. October 21 is the deadline for entries in our Ghost Short Story Contest. The Sara Rifleman Jazz Trio is in concert October 24. We have a YA “Stranger Things” escape room planned for October 25th. Staff participated in the WRAMS Family & Consumer Science event.

Building & Grounds – The Grand Avenue side has been sodded and we will get the former rose garden sodded too. Work continues on the expanded WiFi and security camera system. We have projects underway to add circuits to the emergency generators and exit lighting in the Fine Arts Center, Processing, Staff Lounge and Upper Workroom. This will help with exit / shelter, as well as providing services even when power is out. The fence in the former entrance has moved back to allow room for bicycle racks.

Budget – The 2020 budget proposal has been discussed with the Mayor and the County’s Executive Committee.

Capital Campaign / Adult Room – Campaign training is set for October 17th. Please review the campaign documents, as they are under revision.

Miscellaneous – We replaced some older library shelving with more efficient storage shelving. As part of our sweep of storage areas, we have finished recycling metal and are moving on to gathering waste for an extra City pickup. YS Manager Kerry Preece presented at the WLA conference on our summer food program. Katie Killian, who interned here during the summer, had a poster session titled Making Makerspaces Accessible. The City has been selected to be part of the UniverCity program (<https://univercity.wisc.edu/ucy/>), which pairs cities with UW professors and classes. McMillan is part of the Arts / Culture project.

COMMITTEE REPORTS: There were no committee meetings held during the month. The Capital Campaign Committee is holding a workshop with Marcy Heim on October 17th at 5:00pm.

OLD BUSINESS: There were no items of Old Business

NEW BUSINESS: There were no items of New Business

A motion to adjourn was made by Mr. Clendenning, second by Mr. Broeren. Motion carried and the meeting adjourned at 5:50 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held in the McCourt Conference Room on November 20, 2019 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary