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MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, SEPTEMBER 2, 2015
MARSHFIELD RESEARCH STATION, 2611 YELLOWSTONE DRIVE, MARSHFIELD WI

Members Present: Hilde Henkel, Ken Curry, Robert Ashbeck, Bill Leichtnam, Gerald Nelson and Harvey Peterson.

Staff Present:

Planning & Zoning Staff – Jason Grueneberg, Julie Akey and Jeff Brewbaker.

UW Extension Staff – Peter Manley.

Land Conservation Dept. Staff – Shane Wucherpfenning.

Others Present: Dist. #15 Supervisor William Clendenning and Jason Angell, City of Marshfield (joined the meeting at 9:30 a.m.)

1. **Call to Order.** Chairperson Hilde Henkel called the CEED meeting to order at 9:00 a.m.
2. **Public Comment.** Supervisor Clendenning commented the RC&D meeting update was not on the agenda and discussion on the dues is needed. It was noted this matter was discussed briefly during last month's budget review.
3. **Review Correspondence.**
 - a. Peter Manley distributed the Cooperative UW-Extension External Relations' Survey form to Committee members. Members were encouraged to complete this 5-question survey, which has a deadline date of September 4th. The results will be analyzed and results released at the 2015 WCA & WACEC Conference this September 20-22 in LaCrosse.
4. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 5, 2015 CEED meeting, 2) bills from Planning & Zoning, UW Extension and Land Conservation and 3) staff activity reports from Jason Grueneberg, Justin Conner, April Opatik, Julie Akey, Jeff Brewbaker, Tracy Arnold, Shane Wucherpennig, Adam Groshek, Peter Manley, Matt Lippert, Teri Lessig, Sarah Siegel, Jodi Friday, Kylie Brown and Chris Viau.
 - a. Minutes of August 5, 2015. No additions or corrections needed; however, Supervisor Leichtnam wanted to provide an update on Item #10D (Update on Manure Spill in Wood County). He informed the Committee Shane Wucherpennig has discussed this matter with the Wood Co Sheriff's Dept and they are in the process of updating their procedures so future spills will be reported properly.
 - b. Department Bills. No additions or corrections needed.
 - c. Staff Activity Reports. No questions or comments; however, Supervisor Ashbeck questioned the county's concern with the proposed Sand Valley golf course in Adams County. It was noted this development will have a significant economic impact on Central Wisconsin. Further discussion on this item took place later during this meeting.

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| <i>Motion by Gerald Nelson to approve and accept the August 5, 2015 CEED minutes as presented, bills from Planning & Zoning, UW Extension and Land Conservation as presented and staff activity reports as presented. Second by Bill Leichtnam. Motion carried unanimously.</i> |
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5. **Risk and Injury Report.** Nothing new to report this month.

6. **Planning & Zoning**

- a. Review 2016 Budgets.

- i. Planning, Land Records, Private Sewage, Surveyor, Census & Redistricting. As the Committee reviewed the 2016 Budget Narrative and Analysis, Jason Grueneberg explained a few formulas were corrected, but there was not much change from last meeting.

Motion by Gerald Nelson to approve the 2106 budgets for Planning, Land Records, Private Sewage, Surveyor and Census & Redistricting as revised. Second by Bill Leichtnam. Motion carried unanimously.

- ii. Economic Development. As discussed last month, the City of Marshfield has not been able to secure land for their Housing Development Project. As a result, they will not be requesting the \$120,000 budgeted in 2015; however, they did request the County consider budgeting \$50,000 in 2016 for this project. Lengthy discussion followed.

Motion by Ken Curry to return the \$120,000 to the General Fund and have the City of Marshfield submit another request to start the process over. Second by Bill Leichtnam.

Voting Aye: Ken Curry and Bill Leichtnam.

Voting Nay:

Hilde Henkel – Should budget \$50,000 and carryover the remaining \$70,000.

Robert Ashbeck – Should budget \$50,000 and carryover the remaining \$70,000.

Gerald Nelson. Should budget \$50,000 and carryover the remaining \$70,000.

Motion died 2-3.

Jason Angell informed the Committee the City of Marshfield remains committed and continues to look at properties; however, it may be a smaller development than what was originally planned.

Motion by Gerald Nelson to retain the \$50,000 and return the remaining \$70,000 to the General Fund. Second by Hilde Henkel.

Voting Aye: Gerald Nelson and Hilde Henkel.

Voting Nay: Ken Curry – This money was initially approved for a specific appropriation of \$120,000. The City should submit another request and start the process over.

Bill Leichtnam – The City should start clean and start the process over,

Robert Ashbeck – Should leave the entire \$120,000 in the budget, give the City the \$50,000 as requested and retain the remaining \$70,000.

Motion died 2-3.

Motion by Hilde Henkel to amend the 2016 Economic Development Budget to include the \$50,000 as requested by the City of Marshfield for the same purpose and not carryover the \$120,000. Second by Gerald Nelson.

Voting Aye: Hilde Henkel, Gerald Nelson, Bill Leichtnam and Robert Ashbeck.

Voting Nay: Ken Curry -Has a problem approving monies for an undefined project.

Motion carried 4-1.

- b. Discussion on Recent Changes to Statewide Shoreland Zoning Regulations. The 2015-17 State Biennial Budget (2015 Wisconsin Act 55) made several policy changes limiting the scope of county shoreland zoning ordinances. Jeff Brewbaker, Wood County Code Administrator, explained the following changes:
 - i. Counties may not enact ordinances that require or prohibit the installation of outdoor lighting.
 - ii. Counties may not enact ordinances requiring approval, impose a fee or mitigation requirement, or otherwise prohibit or regulate the maintenance, repair, replacement, restoration, rebuilding or remodeling of all or any part of a nonconforming structure, if the activity does not expand the footprint of the nonconforming structure.

- iii. A county ordinance may not require any approval for, impose any fee or mitigation requirement or otherwise prohibit or regulate, the vertical expansion of a nonconforming structure unless the vertical expansion would extend for more than 35 feet above grade level.
- iv. A county ordinance may not require any inspection or upgrade of a structure before the sale or transfer of the structure.
- v. A county shoreland zoning ordinance may not regulate a matter more restrictively than the matter is regulated by a shoreland zoning standard promulgated as an administrative rule by the DNR.
- vi. A county shoreland zoning ordinance may not require a person to establish a vegetative buffer zone on previously developed land, nor expand an existing vegetative buffer zone.
- vii. DNR may not appeal Board of Adjustment decisions.

Brief discussion followed on upcoming revisions to the Shoreland Ordinance. It was estimated preliminary discussion could begin in January or February on proposed amendments. Brewbaker also stated he will be attending the WCCA Fall Conference in October and is hoping to obtain additional information on this matter.

- c. Discussion on Wood County Becoming a Member of the North Central Wisconsin Regional Planning Commission (NCWRPC). Jason Grueneberg briefly explained the benefits the Regional Planning Commission provides to paying members. The Regional Planning Commission assists local governments in the preparation of Comprehensive Plans, Sewer Service Area Planning, All Hazard Mitigation Plans, Farmland Preservation Plans, Land & Water Resource Management Plans and others. The annual cost is \$44,000 every year. Following a lengthy discussion on the benefits and annual cost, it was the consensus of the committee to table this matter and invite Dennis Lawrence, Regional Planning Commission Executive Director, to attend a future CEED meeting to give a presentation.
- d. Consider Resolution to Approve Town of Marshfield Rezoning Request. The Town of Marshfield has submitted a request to rezone two parcels (#1100302 and #1100302D) from Agriculture to Commercial. The Committee reviewed the Town's zoning map while Jason Grueneberg explained this request was for Schalow's Nursery. Grueneberg also stated this request does not conflict with any county planning programs or zoning ordinances.

Motion by Gerald Nelson to approve the Town of Marshfield rezoning request to rezone Parcels #1100302 and #1100302D from Agricultural to Commercial as presented. Second by Ken Curry. Motion carried unanimously.

- 7. **Economic Development.** Jason Grueneberg informed the Committee he recently toured the future Sand Valley golf course. This development is scheduled to open in 2017 and will include three courses. Discussion followed on the significant economic impact this development will have on Central Wisconsin. Future tours of this development may be set for Spring 2016 for Committee members.

8. **County Surveyor.** Nothing new to report.

9. **Land Records.** Nothing new to report.

10. Land Conservation

- a. 2016 Budget Update. Shane Wucherpfennig reported there was no change to their budgets from last month.
- b. Review and Possible Action on Amendments to the Non-Metallic Reclamation Mining Ordinance. Discussion has been held the past few months regarding possible amendments

to the fee structure for this ordinance. Due to revenue shortfalls devoted to the administration of the program, adjustments need to be made to the current fee schedule. Shane Wucherpfennig explained the current ordinance needs to be revised in order to be consistent with current established fees. During the review of the proposed County Board Resolution, Chairperson Henkel questioned if a Public Hearing on the proposed amendments was necessary. Wucherpfennig indicated he will look into this matter and possibly schedule the public hearing prior to County Board if needed.

Motion by Robert Ashbeck to introduce a County Board Resolution to amend the Wood County Nonmetallic Mining Reclamation Ordinance #802 as presented. Second by Harvey Peterson. Motion carried unanimously.

- c. Discuss Land Conservation Department Staffing Needs and Timeline. Shane Wucherpfennig explained he has been checking into the availability of staffing grants. He did indicate short-time joint county grants may be available. It was the consensus of the Committee in-depth discussion needs to be held on this issue. Following a lengthy discussion, it was determined this matter will be discussed at a special November 5th CEED meeting. Wucherpfennig requested Committee members provide any statistical questions they may have in advance of this meeting.

11. UW Extension

- a. Overview of Marshfield Research Station. Jason Cavadini, Assistant Superintendent, gave a brief presentation of the research activities conducted at both the north and south campuses. He explained extensive crop research is performed at both campuses and various trials are also being conducted. It was noted the south campus is shared with the USDA-Agricultural Research Station and the UW-Madison Soils and Forage Analysis Laboratory.
- b. Budget Review. The Committee reviewed the 2016 Budget Narrative and Analysis for UW Extension, Junior Fair and Farm Technology Days budgets. Peter Manley reported there were minor changes in the budgets, but there was an overall decrease due to personnel switching to 133 contracts, 3 new employees at the beginning salary range for their position grades and no tax levy needed for Farm Technology Days.

Motion by Robert Ashbeck to approve the 2016 UW Extension, Junior Fair and Farm Technology Days Budgets as revised. Second by Bill Leightnam. Motion carried unanimously.

- c. Brown Resolution for National 4-H Conference. The Committee reviewed a proposed County Board Resolution authorizing Kyli Brown, Wood County 4-H Program Advisor to attend the National 4-H Conference in Portland Oregon on October 26-29, 2015. She has been selected to teach two sessions at this conference. She was also selected by her peers in Wisconsin to win the Distinguished Service Award and now will be recognized at the National 4-H level. As a result of winning this award, 3/4 of the registration fee will be paid. Discussion was held on the funding sources as listed on the proposed resolution. It was the consensus of the Committee Kyli Brown should not have to use personal funds and the \$200 is to come from a budgeted expense account.

Motion by Ken Curry to submit a County Board Resolution to authorize Kyli Brown, Wood County 4-H Program Advisor to attend the National 4-H Conference in Portland Oregon on October 26-29, 2015, with funding sources to be as discussed. Second by Bill Leightnam. Motion carried unanimously.

- d. Fair Update. Peter Manley reported the Central Wisconsin State Fair started smoothly this morning. The fair will run through September 7th.

12. Discussion on Future CEED Meeting Frequency, Meeting Length and Topics Covered. Brief discussion was held on the length of recent CEED monthly meetings. Various topics being discussed have resulted in lengthy discussions during the meetings.

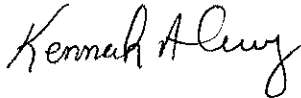
13. Schedule Next Meetings

- a. The 2015 Conservation CEED Tour is scheduled for Friday, September 18, 2015. It was noted a few people will join the tour in Marshfield.
- b. The next regular CEED meeting is scheduled for Wednesday, October 7, 2015 at 9:00 a.m.
- c. There will be two (2) November 2015 CEED meetings:
 - i. Wednesday, November 4th – Planning & Zoning and UW Extension
 - ii. Thursday, November 5th – Land Conservation

14. Adjourn

Motion by Harvey Peterson to adjourn at 12:30 p.m. Second by Bill Leichtnam. Motion carried unanimously.

Respectfully submitted,



Kenneth A Curry, Secretary
Minutes by Julie Akey, Planning & Zoning Office
Review for submittal to County Board by Ken Curry (approved Sept 9, 2015)