

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
September 9th, 2021

Finance Committee Members Present: Norbert Ashbeck, Mike Feirer, Jim Hampton, Sandi Cihlar

Excused:

Others Present: Steve Prell, Jonette Arms

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 8/12/2021:

- a. Motion to approve by Norb Ashbeck; second by by Jim Hampton. Motion approved

4. Discussion/Possible Action – Review Financial Report June 2021:

- a. The committee reviewed the reports. There were no questions. Motion to approve by Mike Feirer; second by Norb Ashbeck. Motion approved

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. The committee reviewed the reports. There were no questions. Motion to approve by Mike Feirer; second by Norb Ashbeck. Motion approved

6. Discussion - Budget Adjustments

- a. Steve informed the committee that there is a request to transfer funds from Ca (congregate meals) to C2 (meals on wheels) that will come to the full ADRC Board for approval. This is allowed during the national emergency due to COVID.

7. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements

- a. Committee reviewed the Reveiw of Major Contracts and Facility Lease /Rent Agreements policy. During the discussion the committee felt the policy should be reviewed to see if it needs to be updated. The lease agreements in place were made at various times during the initial set-up of the ADRC-CW and have

different terms and conditions in each lease. The committee felt that it would be better to try to standardize the lease agreements as much as possible when they are up for renewal. The committee will continue to work on updating this policy at future meetings.

8. Future Agenda Items -

- a. Contract review
- b. Proposed 2022 Budget

9. Adjournment-

- a. Motion to adjourn by Norb Ashbeck; second by Mike Feirer. Motion approved. Meeting adjourned at 9:23 AM.