

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, January 4, 2024

TIME: 11:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Discuss Contract with South Wood County Humane Society.
8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
9. Discussion of quarterly meeting of the Joint Legislative Committee.
10. Review County Board Rules.
11. Attendance at meetings.
12. Consideration of agenda items for next meeting.
13. Set date and time of next meeting.
14. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2490 768 6302

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mcdda7b6c4008ae2c7fdc8ccd421a1901>

Meeting number (access code): 2490 768 6302

Meeting password: 010424

MINUTES

JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, December 7, 2023

TIME: 9:30 AM

LOCATION: Safety Conference Room 105, Wood County Courthouse

Members present: Bill Clendenning, Bill Leichtnam, William Voight, Joseph Zurfluh, Ed Wagner (Webex)

Others present: Katie DeKleyn, Program Assistant/Deputy County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:30 AM.
2. There was no public comment.
3. The minutes from November 2nd, 2023 meeting were reviewed. Motion by Zurfluh/Voight to approve them as presented. Motion carried unanimously.
4. Health Department Director Smith and Criminal Justice Coordinator Saylor discussed and answered questions pertaining to the Opioid Settlement Fund.
5. The resolution to allocate Opioid Settlement Funds to address the opioid crisis in Wood County was presented. Motion by Zurfluh/Wagner to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. The claim of Cody Clark was reviewed and will be forwarded to the county board.
7. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.

8. Supervisor Leichtnam provided an update on the Citizens Water meeting held recently. There will be a panel presentation at McMillan Library on 3/18/2024.
9. Green Lake and Sawyer County resolutions for wakeboarding regulations were discussed. Motion by Zurfluh/Leichtnam to refer the resolution to the Highway Infrastructure and Recreation Committee. Motion carried unanimously.
10. The next meeting will be held on Thursday, January 4th at 11:00 AM.
11. Chairman Clendenning declared the meeting adjourned at 9:54 AM.

Minutes taken by Katie DeKleyn, Program Assistant/Deputy County Clerk, and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: DECEMBER 2023

For the range of vouchers: 03230086 - 03230098

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03230086	THOMSON REUTERS-WEST PUBLISHING CORP	STATUTES ANNOTATED, GEN INDEX	11/20/2023	\$7,222.00	P
03230087	JACKSON COUNTY SHERIFF'S WI	CIVIL PROCESS 23GN24	12/11/2023	\$75.00	
03230088	SWITS LTD	INTERPRETER FEES	12/04/2023	\$384.50	
03230089	SCHREIBER NICOLE	TRANSCRIPTS 23CF235 305 329	09/26/2023	\$7.80	
03230090	SCHREIBER NICOLE	TRANSCRIPTS 22CF393 22CF565	12/20/2023	\$13.94	
03230091	SCHREIBER NICOLE	TRANSCRIPT 23CF316	12/04/2023	\$11.44	
03230092	SCHREIBER NICOLE	TRANSCRIPT 21CF711	12/04/2023	\$9.44	
03230093	SCHREIBER NICOLE	TRANSCRIPT 22CF511	12/12/2023	\$11.44	
03230094	SCHREIBER NICOLE	TRANSCRIPT 23CF51	12/15/2023	\$11.44	
03230095	SCHREIBER NICOLE	TRANSCRIPT 21CF618	12/20/2023	\$9.44	
03230096	SCHREIBER NICOLE	TRANSCRIPT 23CF234	12/20/2023	\$11.44	
03230097	SCHREIBER NICOLE	TRANSCRIPTS 23CF185 23CF435	12/20/2023	\$16.44	
03230098	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/13/2023	\$10.72	
Grand Total:				\$7,795.04	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: DECEMBER 2023

For the range of vouchers: 04230031 - 04230033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04230031	SWITS LTD	INTERPRETER 23CT223	12/04/2023	\$76.00	
04230032	SWITS LTD	INTERPRETER FEES	12/22/2023	\$301.00	
04230033	PETERSON MICHELLE L	TRANSCRIPT 21CF791	12/14/2023	\$176.00	
Grand Total:				\$553.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: DECEMBER 2023

For the range of vouchers: 05230052 - 05230055

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05230052	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/25/2023	\$25.23	
05230053	SWITS LTD	INTERPRETER FEES	12/04/2023	\$460.50	
05230054	PETERSON MICHELLE L	TRANSCRIPT 22CF120	12/04/2023	\$40.00	
05230055	PETERSON MICHELLE L	TRANSCRIPT 23CF312	12/14/2023	\$44.00	
Grand Total:				\$569.73	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: DECEMBER 2023

For the range of vouchers: 34230017 - 34230021

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34230017	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/13/2023	\$118.97	
34230018	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/19/2023	\$48.40	
34230019	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/20/2023	\$16.15	
34230020	SWITS LTD	INTERPRETER FEES	12/04/2023	\$526.00	
34230021	LIVERNASH ALICIA	TRANSCRIPT 23CF166	12/22/2023	\$36.00	
Grand Total:				\$745.52	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: DECEMBER 2023

For the range of vouchers: 02230093 - 02230100

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02230093	CW SOLUTIONS LLC	ELEVATE & A/V PROGRAM COSTS	12/27/2023	\$12,088.53	
02230094	DNA DIAGNOSTICS CENTER	14-IND. GENETIC TESTS	12/27/2023	\$409.00	
02230095	LEGAL LOGISTICS LLC	12-PROCESS OF SERVICE FEES	12/27/2023	\$970.00	
02230096	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	12/27/2023	\$70.76	
02230097	RIVER CITY PROCESS SERVERS	36-PROCESS OF SERVICE FEES	12/27/2023	\$1,495.00	
02230098	SWITS LTD	INTEPRETER FEES	12/27/2023	\$21.00	
02230099	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	12/27/2023	\$50.00	
02230100	WOOD COUNTY SHERIFFS DEPT	1-PROCESS OF SERVICE FEE	12/27/2023	\$75.00	
Grand Total:				\$15,179.29	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: December 2023

For the range of vouchers: 07230930 - 07231010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230930	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC53 OHP	11/30/2023	\$340.00	P
07230931	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 93GN245	11/30/2023	\$210.00	P
07230932	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC40 OHP	11/28/2023	\$220.00	P
07230933	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23TP13	11/30/2023	\$360.00	P
07230934	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JC24,25, 26 OHP	11/30/2023	\$250.00	P
07230935	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23ME238	11/28/2023	\$360.00	P
07230936	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23GN85	11/19/2023	\$500.00	P
07230937	BENSON STEVEN A PH D LLC	Med Exam 23CF338	11/01/2023	\$3,740.00	P
07230938	BEHAVIORAL CONSULTANTS	Med Exam 23CF25, 23CF604	11/29/2023	\$1,660.00	P
07230939	BEHAVIORAL CONSULTANTS	Med Exam 23CF164,373,386, CM71	11/29/2023	\$1,560.00	P
07230940	BEHAVIORAL CONSULTANTS	Med Exam 18CF60	11/29/2023	\$1,575.00	P
07230941	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME229	11/21/2023	\$845.00	P
07230942	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME233	11/21/2023	\$650.00	P
07230943	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME238	11/28/2023	\$650.00	P
07230944	DR STRESS & ASSOCIATES LLC	Med Exam 16GN80	11/27/2023	\$74.25	P
07230945	SCHMITT WILLIAM A PHD LLC	Med Exam 15CI01	12/01/2023	\$2,325.00	P
07230946	WEILAND LEGAL SERVICES	Atty Fee 23GN43	12/02/2023	\$120.00	P
07230947	WEILAND LEGAL SERVICES	Atty Fee 22GN50	11/30/2023	\$120.00	P
07230948	WEILAND LEGAL SERVICES	Atty Fee 95GN90	11/29/2023	\$120.00	P
07230949	WEILAND LEGAL SERVICES	Atty Fee 19GN106	11/29/2023	\$120.00	P
07230950	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CF120	12/07/2023	\$360.00	P
07230951	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF473, 23CM376,377	12/07/2023	\$1,555.03	P
07230952	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JI6,7,8, & 9	12/07/2023	\$390.00	P
07230953	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 23GN86	12/09/2023	\$575.00	P
07230954	BALES MARSHALL J MD	Med Exam 23ME233	12/04/2023	\$666.00	P
07230955	GORSKI & WITTMAN SC	Atty Fee 10GN20	12/07/2023	\$275.54	P
07230956	GORSKI & WITTMAN SC	Atty Fee 17GN35	12/07/2023	\$170.00	P
07230957	GORSKI & WITTMAN SC	Atty Fee 22GN36	12/07/2023	\$170.00	P
07230958	KRYSHAK LAW LLC	Atty Fee 23CF369	11/27/2023	\$643.19	P
07230959	SIEWERT JEFFREY J ATTORNEY	Atty Fee 12GN34	12/08/2023	\$280.00	P

Committee Report - County of Wood

Clerk of Circuit Court - December 2023

07230930 - 07231010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230960	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	November People Search	11/01/2023	\$75.00	P
07230962	WEILAND LEGAL SERVICES	Atty Fee 23GN78	12/07/2023	\$430.00	P
07230963	WEILAND LEGAL SERVICES	Atty Fee 23GN77	12/07/2023	\$300.00	P
07230964	WEILAND LEGAL SERVICES	Atty Fee 23GN72	12/11/2023	\$390.00	P
07230965	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 23PA35	10/11/2023	\$175.00	P
07230966	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 23PA26	10/03/2023	\$175.00	P
07230967	AMAZON CAPITAL SERVICES	Office Supplies	12/13/2023	\$166.15	P
07230968	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF459	12/16/2023	\$564.75	P
07230969	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM351	12/16/2023	\$607.12	P
07230970	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM199	12/18/2023	\$1,083.43	P
07230971	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 20JC135 &136 OHP	10/25/2023	\$130.00	P
07230972	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CM461	12/07/2023	\$3,011.65	P
07230973	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN02	12/13/2023	\$260.00	P
07230974	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 21JC07 IHP	12/11/2023	\$150.00	P
07230975	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22JC16 & 17 IHP	12/07/2023	\$90.00	P
07230976	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23JG36 OHP	12/07/2023	\$90.00	P
07230977	BENSON STEVEN A PH D LLC	Med Exam 22CF09	12/18/2023	\$2,578.88	P
07230978	BLUM MICHAEL R ATTORNEY	Atty Fee 20GN86	12/06/2023	\$220.00	P
07230979	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23ME78	12/13/2023	\$745.00	P
07230980	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME105	12/13/2023	\$745.00	P
07230981	GORSKI & WITTMAN SC	Atty Fee 22GN17	12/18/2023	\$160.00	P
07230982	GORSKI & WITTMAN SC	Atty Fee 84GN203	12/07/2023	\$170.00	P
07230983	GORSKI & WITTMAN SC	Atty Fee 00GN32	12/07/2023	\$170.00	P
07230984	GORSKI & WITTMAN SC	Atty Fee 03GN28	12/07/2023	\$150.00	P
07230985	GORSKI & WITTMAN SC	Atty Fee 23GN73	12/18/2023	\$812.56	P
07230986	GORSKI & WITTMAN SC	Atty Fee 23GN84	12/18/2023	\$525.17	P
07230987	GORSKI & WITTMAN SC	Atty Fee 23GN79	12/18/2023	\$330.63	P
07230988	GORSKI & WITTMAN SC	Atty Fee 95GN78	12/18/2023	\$170.00	P
07230989	GORSKI & WITTMAN SC	Atty Fee 19GN59	12/19/2023	\$360.00	P
07230990	GORSKI & WITTMAN SC	Atty Fee 21GN64	12/18/2023	\$170.00	P
07230991	HILL & WALCZAK ATTYS	Atty Fee 22JC92 OHP	12/15/2023	\$600.00	P
07230992	HILL & WALCZAK ATTYS	Atty Fee 23TP10 OHP	12/13/2023	\$1,200.00	P
07230993	HILL & WALCZAK ATTYS	Atty Fee 22 JG19 & 20	12/15/2023	\$450.00	P
07230994	HILL & WALCZAK ATTYS	Atty Fee 23JC40 OHP	12/13/2023	\$370.00	P
07230995	HILL & WALCZAK ATTYS	Atty Fee 23JC37 OHP	12/15/2023	\$320.00	P
07230996	LLOYD PETER C LLC	Atty Fee 16GN80	12/14/2023	\$230.00	P
07230997	LLOYD PETER C LLC	Atty Fee 20JC148 OHP	12/14/2023	\$150.00	P
07230998	STEVENS JEFFERY B	Witness Fee 22CF9	12/14/2023	\$41.60	P
07230999	STORM BALGEMAN & KLIPPEL SC	Atty Fee 17GN58	12/08/2023	\$330.00	P
07231000	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 22PA324	10/23/2023	\$200.00	P
07231001	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee 22GM53	12/19/2023	\$360.33	P
07231002	STAPLES ADVANTAGE	Office Supplies	12/20/2023	\$42.07	P

Committee Report - County of Wood

Clerk of Circuit Court - December 2023

07230930 - 07231010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07231003	US BANK	Groceries/Supplies	12/18/2023	\$33.68	
07231004	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF298	12/16/2023	\$2,701.43	
07231005	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CM470	12/20/2023	\$519.23	
07231006	BOETTCHER AMY J	December Mediation Fees	12/20/2023	\$225.00	
07231007	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee 02GN20	12/21/2023	\$180.00	
07231008	GORSKI & WITTMAN SC	December Mediation	12/27/2023	\$600.00	
07231009	LLOYD PETER C LLC	23CF599	12/18/2023	\$815.80	
07231010	WEYMOUTH RICHARD D	December FCC Services	12/27/2023	\$5,416.66	
Grand Total:				\$50,675.15	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: December 2023

For the range of vouchers: 09230031 - 09230031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09230031	STATE BAR OF WISCONSIN	Wis Discovery Law	12/14/2023	\$229.30	
Grand Total:				\$229.30	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: DECEMBER 2023

For the range of vouchers: 35230088 - 35230091

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35230088	US 2 BEHAVIORAL HEALTH CARE INC	DRUG COURT PROJ EVALUATION	03/16/2023	\$7,500.00	P
35230089	FAMILY HEALTH CENTER OF MARSHFIELD INC	NOV COUNSELING & TREATMENT SVC	12/18/2023	\$1,577.90	
35230090	OPTIONS LAB INC	DRUG TESTING NOVEMBER 2023	11/30/2023	\$25.00	
35230091	US BANK	BOOKS, SUPPLIES	12/19/2023	\$2,747.16	
Grand Total:				\$11,850.06	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: DECEMBER 2023

For the range of vouchers: 11230028 - 11230031

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11230028	DANE COUNTY CLERK OF CIRCUIT COURT	COPIES 12CF1509 & 16CF1791	11/30/2023	\$16.88	P
11230029	STAPLES ADVANTAGE	KEYBOARD	12/22/2023	\$63.69	
11230030	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/21/2023	\$349.68	
11230031	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/21/2023	\$56.64	
Grand Total:				\$486.89	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: DECEMBER 2023

For the range of vouchers: 24230036 - 24230036

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24230036	FIDLAR TECHNOLOGIES INC	LAREDO NOVEMBER 2023	12/27/2023	\$1,931.33	
Grand Total:				\$1,931.33	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: DECEMBER 2023

For the range of vouchers: 32230011 - 32230017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32230011	ENGELS KATHLEEN	REIMBURSE EXPENSES	12/12/2023	\$11.58	P
32230012	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/01/2023	\$66.55	P
32230013	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/01/2023	\$9.90	P
32230014	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/20/2023	\$12.68	
32230015	STAPLES ADVANTAGE	MONITOR STAND	12/20/2023	\$36.99	
32230016	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/21/2023	\$4.88	
32230017	STAPLES ADVANTAGE	HDMI ADAPTER	12/21/2023	\$22.99	
Grand Total:				\$165.57	

Signatures

Committee Chair:

Committee Member:

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Wood County WISCONSIN

CHILD SUPPORT
AGENCY

JANUARY 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- In 2019 the IRS implemented a policy requiring all Child Support Agencies to complete background checks on all employees every ten years. This year the IRS updated the policy to change the requirement from every ten years to every five years. Every employee will need to go through an extensive FBI background check in order to maintain access to the federal tax information that is in our state computer system. The State uses a vendor to gather the fingerprints. In 2019 when we last completed the checks there was a location in Wisconsin Rapids but that is no longer the case. We will be scheduling appointments in either Stevens Point or Marshfield.
- I attended the WCSEA Board meeting on December 7th.
- I attended the Joint Legislative Committee Meeting on December 11th.
- On December 20th Lue Chang and I met with a group of social workers from Human Services to explain the services we provide.
- We have started the FFY off well in regards to our current support collection rate. We currently are at 81.36%. The other measures are stable and we should be well positioned to meet all the performance measures.
- The current IV-D case count is 3,631.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2024

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

December 1, 2023 – The 10 day jury trial scheduled to begin on December 4 was rescheduled to April 2024.

December 4, 2023 – Attended the Property & Information Technology Committee meeting.

December 5, 2023 – Attended the Operations Committee meeting.

December 6, 2023 – Conducted employee evaluations.

December 7, 2023 – Attended the Judicial & Legislative Committee meeting. Completed employee evaluations and forwarded all to Human Resources.

December 19, 2023 – Interviews with five candidates for the Court Clerk position were held. We reached out to nine candidates. Two candidates did not respond to the request and two candidates withdrew as they accepted positions elsewhere.

December 21, 2023 – The Court Clerk position was offered and accepted. He will be starting on January 8, 2024.

December 26, 2023 – I am working on year end preparations this week.



Wood County WISCONSIN

**CORPORATION
COUNSEL OFFICE**

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
December 2023

1. Savion. The Saratoga Solar Project, LLC (a/k/a Savion) has petitioned the Public Service Commission to double the size of its solar array farm in the town of Saratoga. The expansion is contiguous to the existing 150-megawatt solar generating facility and does not appear to be anywhere near as controversial as the establishment of the first set-up was. Savion has contacted the County Board Chair to see about entering into a new contract with the County to cover the proposed expansion. I have been tasked to assist and am working with the CEED Committee and its chair as well as Chairman Pliml in doing so. The expansion will not affect County highways and Savion has worked out an agreement with the Town of Saratoga to address the local impacts of the expansion. Therefore, there isn't a whole lot that needs to be addressed in the County agreement. The agreement will require the signature of the County Board Chair and, therefore, there will likely be a resolution presented to the board in February or March to authorize this. I make mention of this not because the negotiations here are problematic, rather to make sure that you have some knowledge of this in case questioned by any of your constituents. From the County's perspective, one of the biggest impacts to the Savion expansion is that the solar array constitutes a utility for which the County receives annual funds from the facility via the State's annual utility aid payments. That payment is completely independent of the contract. For the first component of the Savion project, the utility aid payment has been about \$340,000 per year. Since the expansion is about the same size as the first component, we are looking to double that amount. A significant benefit to the taxpayers.
2. Dog License Fund. For a number of years the County has entered into a contract with the South Wood County Humane Society (SWCHS) whereby \$12,500 in annual dog license fees are sent to the SWCHS and the SWCHS then routes \$10,000 of that amount back to the County to help fund the Humane Officer position. The County has been contacted by the President of the SWCHS and he has asked that the County agree to revise the contract such that all of the dog license fee funds the County doesn't use for dog damage claims be turned over to the SWCHS. This is a policy decision and I am asking this Committee to consider the request. If this Committee agrees to modify the contract, it would then be appropriate to forward the request on to the Public Safety Committee for their input.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

January 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 12/4: Drug Court Staffing/Court
- 12/7: Drug Court Project Evaluation De-brief – Us 2 Behavioral Health Care
- 12/8: Discharge Planning Collaboration Meeting
- 12/11: Drug Court Staffing/Court
- 12/18: Drug Court Staffing/Court
- 12/21: Drug Court Strategy/Implementation Planning – Us 2 Behavioral Health Care, DOJ TAD Grant - Project Evaluation De-brief

Drug Court

Current participants: 22

Pending Admissions: 2

2023 Terminations (Year to Date): 12

2023 Graduations (Year to Date): 12

Pending Referrals: 2

As of 11/30/23, the full-time drug court case manager is on FMLA leave; the Criminal Justice Coordinator is covering her duties, along with the part-time case manager.

The Drug Court Project Evaluation was presented on December 11th to the drug court team. The Criminal Justice Coordinator will plan to present the findings of this evaluation in future meetings. Most notably, the study found that 67% of individuals who graduated from the program did not commit a new criminal offense.

On 12/18, the bi-annual drug court drawing was held. Individuals who complete all of their requirements for drug court and maintain sobriety are able to place their name into the drawing and earn prizes. These prizes are generously funded by donations made to the Drug Court account through In courage Community Foundation.

Comprehensive Opioid Stimulants and Substance Abuse Program Grant (COSSAP)

Interviews for the MAT Case Manager were held on 12/15 and an offer was made and accepted. Andrea Kukla, who was the social work student intern, will be starting on January 2, 2024.



Wood County WISCONSIN

REGISTER IN
PROBATE

Hon. Gregory J. Potter
Circuit Court Branch I

Hon. Nicholas J. Brazeau, Jr.
Circuit Court Branch II

Hon. Todd P. Wolf
Circuit Court Branch III

January 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Guardianship cases require that a report and account be completed annually and filed with the court by April 15th. We are starting the process of printing and mailing out around 860 of these reports to be completed. This is a large project that involves detailed review of each case individually. This will be an ongoing project for the next few months as mailings are sent out and received back for filing.
- Department evaluations were completed and submitted on December 8, 2023.

Meetings Attended:

- 12/04 - WI Counties Association County Leadership virtual weekly meeting
- 12/04 - Property & IT Committee meeting
- 12/05 - Operation Committee meeting
- 12/06 - Children's Court Improvement Program virtual Juvenile Clerk Meet-Up
- 12/07 - Judicial and Legislative Committee meeting
- 12/11 - WI Association County Leadership virtual weekly meeting
- 12/15 - Monthly Judges meeting
- 12/19 - Wood County Board Meeting

Tara Jensen

Mary Anderson
Register in Probate
Probate Registrar

Karrie Moore

Kimberly A. Thurber
Deputy Register in Probate
Juvenile Clerk